



DEPARTMENT OF HEALTH & HUMAN SERVICES

ADMINISTRATION FOR CHILDREN AND FAMILIES
330 C Street, S.W.
Washington, D.C. 20201

December 18, 2018

Sent via email: Macarter@equityfwd.org

Re: ACF FOIA 18-F-0238 (Equity Forward v. U.S. Department of Health and Human Services, Civil Action No: 18-1815)

Dear Ms. Carter:

This is a partial response pertaining to Case No. 18-1815 filed August 3, 2018, relating to Freedom of Information Act (FOIA) request 18-F-0238 submitted to the Administration for Children and Families.

FOIA 18-F-0238 is seeking records concerning any and all site visits planned and/or completed by Alex Azar, Eric Hargan, Steven Wagner, Maggie Wynne, Scott Lloyd and any other officials to military installations for the purpose of housing unaccompanied minor children since January 1, 2018.

The Office of Refugee Resettlement conducted a thorough search of their files and located the enclosed 384 pages responsive to item 2 of your request. Information is being released in full on 116 pages and withheld in part on 268 pages in accordance with Exemptions b(5) and b(6) of the FOIA.

Exemption b(5), 5 U.S.C. § 552(b)(5) protects inter-agency or intra-agency memorandums or letters which would not be available by law to a party other than an agency in litigation with the agency. The exemption protects agency deliberations, both internal and with agency contractors and consultants, attorney-client privileged records and attorney work product. In this case, the withheld information includes topics of pre-decisional discussions within the agency and between agency staff as well as topics of privileged conversations with the Office of General Counsel.

Exemption b(6), 5 U.S.C. § 552(b)(6) permits a Federal agency to withhold information and records about individuals in "personnel and medical files and similar files, the disclosure of which would constitute a clearly unwanted invasion of personal privacy." In this case, the withheld information consists of predominantly cell phone number of federal employees, telephone meeting passcodes, names and contact information for non-government employees and other personal information not related to work duties. The definition of "similar files" has historically been broadly interpreted to include a wide variety of files, and the United States Supreme Court has held that Congress intended the term "similar files" to be interpreted broadly, rather than narrowly. I have analyzed these records and find they meet the threshold requirement of this exemption. Additionally, I have reviewed and weighed the public interest in disclosure of this information against the privacy interest in nondisclosure, and found that the privacy interest outweighs the public's interest in disclosure.

Mary Carter

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ACF FOIA 18-F-0238 (Equity Forward v. U.S. Department of Health and Human Services, Civil Action No: 18-1815)

ACF will continue to review and make partial releases of the remaining portions of these requests.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Celeste Smith", written over a circular stamp.

Celeste Smith

Acting FOIA Director

Office of Communications

Administration for Children and Families

U.S. Department of Health and Human Services

Washington, D.C.

Enclosures

January 1, 2018 - January 7, 2018

January 2018						
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Monday, January 1

Tuesday, January 2

Wednesday, January 3

■ **1:30pm - 2:00pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)

■ **6:00pm - 7:00pm** (b)(6) **Appointment**

Thursday, January 4

Friday, January 5

Saturday, January 6

Sunday, January 7

January 8, 2018 - January 14, 2018

January 2018						
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Monday, January 8

- 10:00am - 1:30pm Work on DPL Plan
- 4:00pm - 5:00pm COA Work

Tuesday, January 9

Wednesday, January 10

- 10:00am - 4:30pm Appropriations Law Course

Thursday, January 11

Friday, January 12

Saturday, January 13

Sunday, January 14

January 15, 2018 - January 21, 2018

January 2018						
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Monday, January 15

Tuesday, January 16

■ 3:58pm - 4:58pm WebEx Personal Conference confirmation: Allen Applegate's Personal Conference (WebEx Online) - Cisco WebEx

Wednesday, January 17

- 12:30pm - 2:00pm Invitation to WebEx meeting: Discuss DPL Strategic Plan (WebEx Online) - Allen Applegate via Cisco WebEx
- 2:26pm - 3:26pm WebEx Personal Conference confirmation: Allen Applegate's Personal Conference (WebEx Online) - Cisco WebEx
- 2:30pm - 3:00pm Discuss ORR COOP Plans ((202) 774-2300, Participant Code: (b)(6)) - Applegate, Allen (ACF)
- 4:00pm - 4:30pm Discuss follow-up call with OHSEPR and next steps for BCP (Allen calls Gregg) - Applegate, Allen (ACF)

Thursday, January 18

- 3:57pm - 4:57pm WebEx Personal Conference confirmation: Allen Applegate's Personal Conference (WebEx Online) - Cisco WebEx
- 4:00pm - 4:30pm SOAGDAG Leadership Team Check-In (ConCall: (202) 774-2300, Participant Code: (b)(6)) - Applegate, Allen (ACF)

Friday, January 19

- 2:00pm - 3:00pm Appointment with (b)(6)
- 4:57pm - 5:57pm WebEx Personal Conference confirmation: Allen Applegate's Personal Conference (WebEx Online) - Cisco WebEx
- 5:00pm - 5:30pm GGCOA Board Check-In (ConCall: (202) 774-2300, Participant Code: (b)(6)) - Applegate, Allen (ACF)

Saturday, January 20

Sunday, January 21

January 22, 2018 - January 28, 2018

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Monday, January 22

■ **11:30am - 11:45am CONFIRMED: All Staff Call** (5202/ 877-462-5602 / (b)(6)) - ORR Director (ACF)

Tuesday, January 23

Wednesday, January 24

■ **2:30pm - 3:00pm Strategic Planning** (WebEx (details below)) - Applegate, Allen (ACF)
 ■ **2:30pm - 3:00pm Invitation to WebEx meeting: Strategic Planning** (WebEx Online) - Allen Applegate via Cisco WebEx

Thursday, January 25

■ **12:00pm - 2:00pm DPL Planning Session** (WebEx) - Applegate, Allen (ACF)
 ■ **12:00pm - 2:00pm Invitation to WebEx meeting: DPL Planning Session** (WebEx Online) - Allen Applegate via Cisco WebEx
 ■ **4:00pm - 5:00pm RIST 9 Monthly Meeting** (WEBEX) - Kreis, Jane M

Friday, January 26

Saturday, January 27

Sunday, January 28

January 29, 2018 - February 4, 2018

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Monday, January 29

■ 3:00pm - 4:00pm January 2018 - Local Branch Leadership Meeting

Tuesday, January 30

■ 10:30am - 11:00am Update
 ■ 12:00pm - 1:00pm Work on UC award nomination for PR
 ■ 1:00pm - 2:00pm Work on AM Award for PR
 ■ 4:00pm - 6:00pm Update CV

Wednesday, January 31

□ 12:00pm - 12:15pm Important - OS Quarterly Required Wireless Priority Service (WPS) Testing! (Call *272 703 818 3924 (using your government cell phone)) - Gabriel, Edward (OS/ASPR/IO)
 ■ 2:00pm - 2:30pm Homestead Staffing Roster Plan (WebEx - Details Below) - Applegate, Allen (ACF)
 ■ 2:00pm - 3:15pm Update to WebEx meeting: Homestead Staffing (WebEx Online) - Allen Applegate via Cisco WebEx

Thursday, February 1

■ 12:30pm - 1:00pm Discussion with MEF Owner (1-877-410-2289, Leader: (b)(6) Participant: (b)(6) - Garza, Roberto (ACF)
 ■ 2:00pm - 3:00pm Notice of Placement in a Restrictive Setting (Call in: 888-324-3909 ;Pass Code: (b)(6) - Hooban, Tala (ACF)
 ■ 6:00pm - 7:00pm Call Carolyn (214- (b)(6))

Friday, February 2

□ 3:00am Applegate (b)(6) Leave - Applegate, Allen (ACF) →
 ■ 2:00pm - 3:00pm Appointment with (b)(6)
 ■ 4:30pm - 5:30pm Appointment with (b)(6)

Saturday, February 3

□ ← 3:00am Applegate (b)(6) Leave - Applegate, Allen (ACF)

Sunday, February 4

February 5, 2018 - February 11, 2018

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Monday, February 5

- 12:00pm - 1:00pm ACF Contingency Planning - Lapse in Appropriations (WebEx) - Mella, Emily (ACF)
- 1:30pm - 2:00pm COOP Follow-Up (Allen Calls Gregg) - Applegate, Allen (ACF)

Tuesday, February 6

- 4:00pm - 4:30pm Planning for PIO Deployments for UAC Missions (Homestead/Camp Beds) (Call In: 202-774-2300 Meeting Number: (b)(6)) - White, Jonathan (ACF)

Wednesday, February 7

- 4:30pm - 5:00pm DPL quick call (866-703-8613, passcode: (b)(6)) - Davis, Gregory (ACF)

Thursday, February 8

Friday, February 9

- 2/2
- 2:00pm - 2:30pm Call to develop work plan for OHSEPR Strategic Planning effort (WebEx) - Garza, Roberto (ACF)
- 2:30pm - 4:00pm COA Planning Meeting

Saturday, February 10

Sunday, February 11

February 12, 2018 - February 18, 2018

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March 2018						
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Monday, February 12

■ **4:00pm - 6:30pm NIMS Update Face to Face and Webex** (Oakland Federal Building Room 11120N) - Kreis, Jane M

Tuesday, February 13

■ **12:00pm - 1:00pm ACF PHS Workgroup** (Switzer 5202; 866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)

Wednesday, February 14

■ **12:15pm - 3:15pm Windows 10 Migration - Allen Applegate** (Pick up at Allen's desk - suite 9-100) - Allen.Applegate@acf.hhs.gov
 ■ **4:00pm - 4:30pm Discuss GGCOA Lunch** (Annie Calls Allen at 202-578-5275)

Thursday, February 15

■ **2:30pm - 3:30pm All Staff Meeting** (Switzer 5324 | 888-677-8391 | (b)(6)) - ORR Director (ACF)

Friday, February 16

Saturday, February 17

■ **12:00am New York**

Sunday, February 18

■ **New York**

February 19, 2018 - February 25, 2018

February 2018						
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Monday, February 19

☐ New York

Tuesday, February 20

☐ 12:00am New York

☐ Annual Leave

Wednesday, February 21

- 1:00pm - 2:00pm CC All-Hands Call
- 4:30pm - 5:00pm Fw: Emergency Repatriation (Steve's Office) - Kelly O'Meara

Thursday, February 22

Friday, February 23

3:00pm - 4:00pm (b)(6)

Saturday, February 24

Sunday, February 25

February 26, 2018 - March 4, 2018

February 2018						
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March 2018						
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Monday, February 26

- **9:30am - 10:00am Homestead Kickoff meeting.** (conference call) - Irizarry, Tania (ACF)
- **1:00pm - 2:00pm Initial IAP Planning Session** (WebEx (please join via WebEx to view IAP)) - Applegate, Allen (ACF)
- **1:00pm - 2:00pm Invitation to WebEx meeting: Initial IAP Planning Session** (WebEx Online) - Allen Applegate via Cisco WebEx
- **3:00pm - 3:15pm Discuss set up of Sky Garden** (Sky Garden) - Allen.Applegate@acf.hhs.gov
- **3:00pm - 4:00pm Local branch Committee Meeting - Feb Reminder**

Tuesday, February 27

- **12:00am DC - Confirmed**
- **11:00am - 12:30pm Pediatric/Children's; Geriatric/Elder; Psychosocial/Psychological and Climate Change and Health Disaster Resilience Group Call** (Conference call: Information to be provided soon.) - Stiefel, Jeffrey
- **12:00pm - 1:00pm All Staff Learning Agenda Brownbag** (3603/3524 | Dial in: 202-774-2300 | PC: (b)(6)) - Tota, Kenneth (ACF)
- **1:00pm - 2:00pm SOAGDAG General Meeting** ((404) 553-8912 Conference ID: (b)(6)) - McMurray, Dakota

Wednesday, February 28

- **DC - Confirmed**
- **9:00am - 4:00pm CONFIRMED - OHSEPR Strategic Planning (2/28 to 3/1)** (Switzer Building, Rm 4323) - Garza, Roberto (ACF) ☺

Thursday, March 1

- **DC - Confirmed**
- **9:00am - 4:00pm CONFIRMED - OHSEPR Strategic Planning (2/28 to 3/1)** (Switzer Building, Rm 4323) - Garza, Roberto (ACF) ☺
- **9:30am - 10:30am DPL Party** (Huddle room & 866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- **4:00pm - 4:30pm Coffee: Applegate-White** (Meet at Jonathan's office and go from there--Switzer 5224) - White, Jonathan (ACF)

Friday, March 2

- **12:00am DC - Confirmed**
- **2:30pm - 2:45pm GGCOA Touch Base** (Annie calls Allen at 202-578-5275) - Allen.Applegate@acf.hhs.gov

Saturday, March 3

- **1:00pm - 5:00pm In Town Retreat**

Sunday, March 4

March 5, 2018 - March 11, 2018

March 2018							April 2018						
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Monday, March 5

- 12:00am (b)(6) Leave - (b)(6) →
- 3:00pm - 6:30pm Applegate - Station Leave - Applegate, Allen (ACF)

Tuesday, March 6

- 12:00am (b)(6) Leave - (b)(6)
- 3:00am Applegate - (b)(6) Leave - Applegate, Allen (ACF) →

Wednesday, March 7

- 3:00am Applegate - (b)(6) Leave - Applegate, Allen (ACF)
- 1:00pm - 2:00pm ACF - Allen Applegate (Room 8-010) - Abadi, Tom (PSC/RLO/BOS) (CTR)
- 1:00pm - 2:00pm GGCOA Board Meeting with Col Currie (San Francisco Federal Building, 8th Floor, Room 8-010) - Applegate, Allen (ACF)
- 2:00pm - 4:00pm Golden Gate Branch Officer Appreciation Lunch (San Francisco Federal Building, 90 7th Street, 11th Floor Sky Garden, San Francisco, CA 94103)
- 2:00pm - 2:30pm GGCOA Officer Appreciation Lunch (San Francisco Federal Building, 90 7th Street, Sky Garden (11th Floor), San Francisco, CA 94103) - Applegate, Allen (ACF)
- 3:45pm - 4:15pm Photo Session (In front of Federal Building) - Allen.Applegate@acf.hhs.gov

Thursday, March 8

- 1:30pm - 2:00pm Data discussion re: SitReps (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- 2:00pm - 3:00pm Procedures for Secure Placement (TBD) - Theiler, Patricia (ACF)

Friday, March 9

- 11:30am - 12:00pm SAOGDAG Call (920-490-3865) - Sharyl Trail

Saturday, March 10

Sunday, March 11

March 12, 2018 - March 18, 2018

March 2018							April 2018						
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Monday, March 12

Tuesday, March 13

- **12:00pm - 1:30pm SAVE THE DATE: ACF PHS Workgroup** (Switzer 5202; WebEx information to come) - Hooban, Tala (ACF)
- **1:30pm - 2:00pm Discuss SitRep** (Allen Calls Tala) - Applegate, Allen (ACF)
- **3:30pm - 5:00pm Finalize SitRep**

Wednesday, March 14

- **11:00am - 12:00pm ACF COOP Meeting with ORR** (WebEx Online) - Wallace, Monte (ACF)
- **12:00pm - 12:30pm Send SCRA Forms**

Thursday, March 15

- **4:30pm - 5:00pm DPL Touch-Base** (ConCall: 866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Friday, March 16

- **2:00pm - 3:00pm Training Session**

Saturday, March 17

- **3:00pm - 5:00pm SFGMC Brunch**

Sunday, March 18

March 19, 2018 - March 25, 2018

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Monday, March 19

■ 3:30pm - 4:30pm (b)(6)

Tuesday, March 20

■ 10:00am - 10:30am Work on LNO Scheduling (WebEx) - Applegate, Allen (ACF)

Wednesday, March 21

- 1:00pm - 2:00pm Update to WebEx meeting: LNO Scheduling (WebEx Online) - Allen Applegate via Cisco WebEx
- 1:30pm - 2:00pm LNO Schedule Planning (WebEx) - Applegate, Allen (ACF)
- 3:10pm - 4:00pm Appointment at (b)(6)
- 6:00pm - 7:00pm Appointment with (b)(6)

Thursday, March 22

- 3:00pm - 4:00pm Discuss LNO Staffing Plan and Roles (WebEx Meeting (Details Enclosed)) - Applegate, Allen (ACF)
- 3:00pm - 4:00pm Update to WebEx meeting: Discuss LNO Plan (WebEx Online) - Allen Applegate via Cisco WebEx
- 6:00pm - 7:00pm RIST 9 Call (Webex) - Kreis, Jane M

Friday, March 23

- 11:00am - 2:00pm HSPAC All Hands Meeting (March) (5600 Fishers Lane Conference Room 8SWH01 & Webinar) - Maruna, Thomas
- 11:00am - 2:00pm Invitation: Health Services Category All-Hands Meeting (March) @ Fri Mar 23, 2018 11am - 2pm (EDT) (hs-l@list.nih.gov) (Webinar) - hspac.usphs@gmail.com
- 12:00pm - 1:00pm FW: Re-Imagine Optimize Regional Performance Region IX Town Hall (SFFB 90 7th Street, Conference Room 4-400/ Call In: 888-324-6916 Participant Code: (b)(6) Webex URL below) - Preston, Bonnie (OS/IGA)
- 2:00pm - 3:00pm (b)(6)

Saturday, March 24

Sunday, March 25

March 26, 2018 - April 1, 2018

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Monday, March 26

Tuesday, March 27

- **1:00pm - 3:30pm Gang Awareness Training** (HHH Small Auditorium) - Kurkky, Brian (ACF) (CTR)
- **1:00pm - 2:30pm REMINDER - ACF Ethics Info Session: Impartiality While Performing Official Duties** (Switzer Building--Room 3126 and Adobe Connect) - Holmes, Risha (ACF)

Wednesday, March 28

- **1:00pm - 1:30pm Chat with Matt** - Johns, Matthew (OS/OGA)
- **2:00pm - 3:00pm WebEx meeting confirmation: Ops/Tactics Meeting** (WebEx Online) - Tala Hooban via Cisco WebEx
- **3:00pm - 4:00pm Review SOAGDAG 101 Presentation**
- **4:00pm - 4:30pm DPL Planning Call** ((866) 703-8613; (b)(6)) - Allen.Applegate@acf.hhs.gov

Thursday, March 29

Friday, March 30

- **2:00pm - 3:00pm** (b)(6)

Saturday, March 31

Sunday, April 1

April 2, 2018 - April 8, 2018

April 2018						
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May 2018						
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Monday, April 2

Tuesday, April 3

Wednesday, April 4

■ **10:00am - 11:00am Emergency Repatriation and Award** (Call-in Number: 877-972-6045 participant: (b)(6) - Melaih, Nahlah (ACF) (CTR)

■ **3:30pm - 4:30pm Local Branch Leadership Meeting** (Phone and Webinar) - Munoz, Karen (CMS/CPI)

Thursday, April 5

Friday, April 6

Saturday, April 7

Sunday, April 8

April 9, 2018 - April 15, 2018

April 2018						
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Monday, April 9

Tuesday, April 10

Wednesday, April 11

Thursday, April 12

- **2:00pm - 2:30pm LNO Planning** (ConCall: (202) 774-2300, PC: (b)(6) - Applegate, Allen (ACF)
- **2:00pm - 3:00pm WebEx Personal Conference confirmation: Allen Applegate's Personal Conference** (WebEx Online) - Cisco WebEx
- **2:30pm - 3:00pm Homestead LNO Staffing Plan** (866-703-8613, passcode: (b)(6) - Applegate, Allen (ACF)

Friday, April 13

Saturday, April 14

- **3:30pm - 9:00pm Freedom Band Concert**

Sunday, April 15

April 16, 2018 - April 22, 2018

April 2018							May 2018						
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	8	9	10	11	12	13	14	6	7	8	9	10	11
15	16	17	18	19	20	21		13	14	15	16	17	18
22	23	24	25	26	27	28		20	21	22	23	24	25
29	30							27	28	29	30	31	

Monday, April 16

Tuesday, April 17

- ☐ APFT Due in 90 Days! Time to Start Training
- ☒ 4:30pm - 5:00pm Complete IAP (Due Wednesdays)

Wednesday, April 18

- ☒ 11:00am - 11:30am AAR Interview (Call In 202-260-6711) - Foretia, Jeanne (ACF) (CTR)
- ☒ 1:00pm - 1:30pm Take coin to Brad
- ☒ 3:00pm - 3:30pm Review GGCOA Scholarship Stuff
- ☒ 3:30pm - 4:00pm Write GGCOA Announcements
- ☒ 4:30pm - 5:30pm SOAGDAG Work

Thursday, April 19

- ☒ 2:00pm - 3:00pm Webinar on UAC MAP Section 2; April 19; 2 pm EST (888-982-4616 Participant passcode: (b)(6) ORR HQ: Room 5202) - Theiler, Patricia (ACF)
- ☒ 2:30pm - 3:00pm Homestead Check-In (866-703-8613, passcode: (b)(6) - Hooban, Tala (ACF)
- ☒ 3:00pm - 4:00pm Commercial Property Influx Discussion (Switzer 5225A, 866-703-8613, passcode: (b)(6) - Hooban, Tala (ACF)
- ☒ 5:00pm - 7:00pm Retirement is Sweet! Retirement Party for (b)(6) (ACF R09 RA Conference Room) - Fong, Julie (ACF)

Friday, April 20

- ☒ 1:00pm - 1:30pm SOGDAG Follow-Up (Allen calls Sharyl) - Applegate, Allen (ACF)
- ☒ 1:30pm - 2:15pm DPL Huddle (866-703-8613, (b)(6) - Hooban, Tala (ACF)

Saturday, April 21

Sunday, April 22

April 23, 2018 - April 29, 2018

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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22	23	24	25	26	27	28
29	30					

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Monday, April 23

Tuesday, April 24

■ 3:00pm - 4:00pm WebEx meeting confirmation: Ops/Tactics Meeting (WebEx Online) - Tala Hooban via Cisco WebEx

Wednesday, April 25

■ 11:00am - 12:00pm Administrative Professionals Day (5th floor breakroom (2nd corridor)) - Tota, Kenneth (ACF)

■ 2:00pm - 3:00pm (b)(6)

Thursday, April 26

■ 10:00am - 11:00am Homestead Check-in (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)

■ 11:00am - 12:00pm Nutrition 101 (Switzer 5122 or Webex) - ORR Director (ACF)

■ 2:30pm - 4:30pm (b)(6)s Retirement Reception (5122) - Papanicolas, Koula (ACF) (CTR)

Friday, April 27

□ 12:00am Santa Cruz →

Saturday, April 28

□ ← 12:00am Santa Cruz

Sunday, April 29

□ 12:00am D.C. →

April 30, 2018 - May 6, 2018

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Monday, April 30

- ☐ D.C.
- ☐ Email Jane Kries about meeting June 20 at FDA
- ☐ Send Out By-Laws
- ☒ 10:30am - BCP Pre-Meeting (OHSEPR) - Allen.Applegate@acf.hhs.gov
- ☒ 11:00am - 12:30pm UAC Business Continuity Plan Follow-Up Meeting (Switzer 5202) - Applegate, Allen (ACF)
- ☒ 12:45pm - 1:45pm Applegate-White lunch meeting (Meet @ Jonathan's office—O'Neill 5462) - White, Jonathan (OS/ASPR/OPP)
- ☒ 3:00pm - 4:00pm April 2018 Local Branch Meeting ((641-715-3200 passcode (b)(6)) - Munoz, Karen (CMS/CPI)

Tuesday, May 1

- ☐ D.C.
- ☒ 9:00am - 4:00pm HOLD: all day ORR training - Hooban, Tala (ACF)
- ☒ 9:00am - 10:00am Team huddle (somewhere) - Hooban, Tala (ACF)

Wednesday, May 2

- ☐ 12:00am D.C.
- ☒ 2:00pm - 3:00pm Update to WebEx meeting: Ops/Tactics Meeting (WebEx Online) - Tala Hooban via Cisco WebEx
- ☒ 4:30pm - 5:00pm SOAGDAG Symposium Discussion (ConCall: (202) 774-2300; Participant Code: (b)(6) Host Code: (b)(6) - Applegate, Allen (ACF)
- ☒ 4:30pm - 5:30pm WebEx Personal Conference confirmation: Allen Applegate's Personal Conference (WebEx Online) - Cisco WebEx

Thursday, May 3

- ☐ 12:00am AL - Dublin

Friday, May 4

- ☐ AL - Dublin

Saturday, May 5

- ☐ AL - Dublin

Sunday, May 6

- ☐ AL - Dublin

May 7, 2018 - May 13, 2018

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 2018						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Monday, May 7

☐ AL - Dublin

Tuesday, May 8

☐ AL - Dublin

Wednesday, May 9

☐ 12:00am AL - Dublin

Thursday, May 10

☒ 2:30pm - 3:30pm HOLD - All Staff Meeting (TBD) - ORR Director (ACF)

Friday, May 11

☒ 3:00pm - 4:00pm FW: Community Based Training for Opioid Overdose (webex 1-877-465-7975 meeting ID (b)(6) - White, Cynthia (FDA/ORR))

Saturday, May 12

☒ 1:00pm - 5:00pm Pick-Up Rehearsal

Sunday, May 13

May 14, 2018 - May 20, 2018

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 2018						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Monday, May 14

Tuesday, May 15

3:00pm El Paso →

Wednesday, May 16

← El Paso →

Thursday, May 17

← 10:00pm El Paso →

Friday, May 18

Saturday, May 19

Sunday, May 20

May 21, 2018 - May 27, 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

Monday, May 21

Tuesday, May 22

Wednesday, May 23

Thursday, May 24

Friday, May 25

- 5:30pm - 6:00pm Update to WebEx meeting: COF Symnposium Presentation (WebEx Online) - Allen Applegate via Cisco WebEx
- 5:32pm - 6:32pm Join WebEx meeting in progress: Meet Now (WebEx Online) - Cisco WebEx

Saturday, May 26

Sunday, May 27

May 28, 2018 - June 3, 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4	5					1	2
6	7	8	9	10	11	12		3	4	5	6	7	8
13	14	15	16	17	18	19		10	11	12	13	14	15
20	21	22	23	24	25	26		17	18	19	20	21	22
27	28	29	30	31				24	25	26	27	28	29

Monday, May 28

Tuesday, May 29

■ **3:00pm - 4:00pm May Local Branch Leadership Meeting**
(Teleconference) - Munoz, Karen (CMS/CPI)

Wednesday, May 30

■ **1:00pm - 2:00pm APFT** (SF Federal building) - Wilken, Jason
(CDPH-DEODC-OHB)

Thursday, May 31

Friday, June 1

■ **1:00pm - 2:00pm DPL huddle** - Hooban, Tala (ACF)
 ■ **2:00pm - 2:30pm UAC Briefing for Regional Director** (RDs Office, 5th Floor) - Wiener, Steven (ACF)
 ■ **6:00pm - 7:00pm Update to WebEx meeting: COF Presentation Discussion** (WebEx Online) - Allen Applegate via Cisco WebEx

Saturday, June 2

Sunday, June 3

June 4, 2018 - June 10, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1 2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 4

1:00pm - 2:00pm HHS-CBP-GSA alignment for Tornillo
(866-703-8613, passcode: (b)(6) - Hooban, Tala (ACF)

Tuesday, June 5

Wednesday, June 6

Thursday, June 7

3:00pm - 4:00pm FW: ORR POLICY BRIEFING: New Background
Check Policies/SIR reporting (5202, callin: 888-456-0278 pc: (b)(6)
- UCPolicy (ACF)

Friday, June 8

Saturday, June 9

Sunday, June 10

June 11, 2018 - June 17, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1 2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 11

Tuesday, June 12

■ 4:00pm - 5:00pm Reach out to jane about CPR

Wednesday, June 13

Thursday, June 14

Friday, June 15

- 11:00am - 11:30am Sitrep
- 12:00pm - 12:30pm Update to WebEx meeting: SitRep Development (WebEx Online) - Allen Applegate via Cisco WebEx
- 1:30pm - 2:00pm UPDATED TIME: Tornillo Status Call (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Saturday, June 16

Sunday, June 17

■ 11:00am - 11:30am SitRep - Applegate, Allen (ACF)

June 18, 2018 - June 24, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1 2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 18

Tuesday, June 19

■ 4:30pm - 5:30pm DPL Huddle (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Wednesday, June 20

☐ 12:00am SitRep →
☐ IAP

Thursday, June 21

☐ ← SitRep →

Friday, June 22

☐ ← 12:00am SitRep

■ 11:00am - 2:00pm HSPAC All Hands Meeting (June) (O'Neill House Office Building, 200 C St SW, Washington, DC 20515, Conference Room: Redwood (Basement Floor) & Webinar) - Maruna, Thomas

■ 11:00am - 2:00pm Invitation: Health Services Category All-Hands Meeting (June) @ Fri Jun 22, 2018 11am - 2pm (EDT) (hs-l@list.nih.gov) (Webinar) - hspac.usphs@gmail.com

■ 11:00am - 2:00pm Invitation: HSPAC All-Hands Meeting @ Fri Jun 22, 2018 11am - 2pm (EDT) (hs-l@list.nih.gov) (5600 Fishers Lane Conference Room 8SWH01 & Webinar) - calendar.hspac@gmail.com

■ 3:00pm - 4:00pm DPL Team Check-In (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Saturday, June 23

■ 5:30pm - 8:00pm Summer Show

Sunday, June 24

June 25, 2018 - July 1, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1 2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 25

- 8:00am - 8:30am Start of Shift CONCALL - 2018 UAC Reunification
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC /WebEx) - OS Secretarys Operations Center

Tuesday, June 26

- 12:00am DC - Reunification Mission
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (DRAFT) (SOC /WebEx) - OS Secretarys Operations Center
- 11:00am - 12:00pm HIV Koop Letter Anniversary Working Group Initial Meeting (Skype Meeting) - Vonnahme, Laura A.
- 11:00am - 12:00pm Canceled: HIV Koop Letter Anniversary Working Group Initial Meeting (Teleconference) - Sharyl Trail
- 1:30pm - 2:00pm Check in Call (Allen calls Tala) - Allen.Applegate@acf.hhs.gov
- 2:00pm - 3:00pm UAC Program All Staff/Grantee Call (888-677-8391; (b)(6) Room 4125/4202) - Herboldsheimer, Shannon
- 2:00pm - 3:00pm Canceled: Learning Agenda Staff Listening Session (5122/ Dial in: 202-774-2300 Access Code: (b)(6) - Tota,
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC /WebEx) - OS Secretarys Operations Center

Wednesday, June 27

- DC - Reunification Mission
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 11:30am - 12:00pm SitRep
- 2:00pm - 2:45pm Brief-Out to Allen - Applegate, Allen (ACF)

Thursday, June 28

- DC - Reunification Mission
- 8:00am - 8:30am Badge
- 11:30am - 12:00pm SitRep
- 2:00pm - 3:00pm Hand-Off Planning - Applegate, Allen (ACF)
- 4:00pm - 4:45pm Follow-Up ICE, CBP, HHS Coordination Call (Parent-Child Reunification Points) (202-774-2300; (b)(6) - Applegate, Allen (ACF)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Friday, June 29

- DC - Reunification Mission
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 10:00am - 10:30am ORR Coordination Call (202-774-2300; (b)(6) - Applegate, Allen (ACF)
- 11:30am - 12:00pm SitRep

Saturday, June 30

- DC - Reunification Mission
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 11:30am - 12:00pm SitRep

Sunday, July 1

- DC - Reunification Mission
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 2:30pm - 3:00pm DNA Group Coordination Call (202-774-2300; (b)(6) - Applegate, Allen (ACF)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification

July 2, 2018 - July 8, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
8	9	10	11	12	13	14		5	6	7	8	9	10
15	16	17	18	19	20	21		12	13	14	15	16	17
22	23	24	25	26	27	28		19	20	21	22	23	24
29	30	31						26	27	28	29	30	31

Monday, July 2

- ☐ **DC - Reunification Mission**
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 2:00pm - 3:00pm DNA Collection Training Call** (2027742300; (b)(6)) - Applegate, Allen (ACF)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Tuesday, July 3

- ☐ **DC - Reunification Mission**
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 2:00pm - 3:00pm WebEx meeting confirmation: DNA Training Call with BCFS** (WebEx Online) - Tala Hooban via Cisco WebEx
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC - Dial In (877) 700-1237/Passcode (b)(6)) - OS Secretarys Operations Center

Wednesday, July 4

- ☐ **DC - Reunification Mission**
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 9:30am - 10:00am IMT alignment discussion** (Rm 634F (off the F corridor)) - Smart, John (OS/ASPR/OEM)
- 1:30pm - 2:00pm DNA and Background Check sync-up call with ICE & HHS** (WebEx Online) - White, Jonathan (ACF)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Thursday, July 5

- ☐ **DC - Reunification Mission**
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 5:00pm - 5:30pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Friday, July 6

- ☐ **DC - Reunification Mission**
- 2:00pm - 2:30pm IMT-ORR Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- 5:00pm - 5:30pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Saturday, July 7

- ☐ **12:00am DC - Reunification Mission**
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Sunday, July 8

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

July 9, 2018 - July 15, 2018

July 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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	7	8	9	10	11	12
	13	14	15	16	17	18
	19	20	21	22	23	24
	25	26	27	28	29	30
	31					

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Monday, July 9

- ☐ 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- ☐ 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Tuesday, July 10

- ☐ 8:15am - 9:15am Start of Shift Briefing - 2018 UAC Reunification @ 0815 for 10Jul18 Only (SOC/WebEx) - OS Secretarys Operations Center

Wednesday, July 11

- ☐ 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- ☐ 2:30pm - 3:00pm Evacuation Plan Discussion (202-774-2300; (b)(6))
(b)(6) - Applegate, Allen (ACF)

Thursday, July 12

Friday, July 13

☐ APFT

Saturday, July 14

Sunday, July 15

July 16, 2018 - July 22, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30	31	

Monday, July 16

Tuesday, July 17

Wednesday, July 18

Thursday, July 19

Friday, July 20

Saturday, July 21

Sunday, July 22

☐ 12:00am Homestead →

July 23, 2018 - July 29, 2018

July 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Monday, July 23

☐ Homestead →

Tuesday, July 24

☐ 12:00am Homestead

Wednesday, July 25

Thursday, July 26

Friday, July 27

Saturday, July 28

Sunday, July 29

July 30, 2018 - August 5, 2018

July 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	7	8	9	10	11	12
	13	14	15	16	17	18
	19	20	21	22	23	24
	25	26	27	28	29	30
	31					

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Monday, July 30

Tuesday, July 31

■ 11:00am - 1:30pm Finalize Homestead Evac Plan

Wednesday, August 1

☐ IAP

■ 2:00pm - 7:00pm Station Leave

Thursday, August 2

Friday, August 3

Saturday, August 4

Sunday, August 5

August 6, 2018 - August 12, 2018

August 2018							September 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	4						1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

Monday, August 6

Tuesday, August 7

Wednesday, August 8

Thursday, August 9

Friday, August 10

Saturday, August 11

Sunday, August 12

August 13, 2018 - August 19, 2018

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Monday, August 13

■ **3:30pm - 4:30pm Rescheduled DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Tuesday, August 14

■ **1:00pm - 1:15pm Call Russ Raines**
■ **3:30pm - 5:00pm (b)(6) Appointment**

Wednesday, August 15

Thursday, August 16

■ **1:00pm - 1:30pm Homestead Hurricane Evacuation Discussion** (ConCall: 202-774-2300; (b)(6)) - Applegate, Allen (ACF)
■ **2:30pm - 3:00pm Discussion regarding MOA with DoD for Homestead Evacuation** (202-774-2300; (b)(6)) - Applegate, Allen (ACF)
■ **2:30pm - 3:30pm Update to WebEx meeting: Discussion regarding MOA with DoD for Homestead Evacuation** (WebEx Online) - Allen Applegate via Cisco WebEx
■ **3:30pm - 4:00pm Homestead Evac Discussion** (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Friday, August 17

■ **1:30pm - 2:00pm Regional Discussion on UAC Facility** (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Saturday, August 18

■ **12:00am Leave - (b)(6)**

Sunday, August 19

■ **Leave - (b)(6)**

August 20, 2018 - August 26, 2018

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
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Monday, August 20

☐ Leave - (b)(6)

Tuesday, August 21

☐ Leave - (b)(6)

Wednesday, August 22

☐ Leave - (b)(6)

Thursday, August 23

☐ Leave - (b)(6)

Friday, August 24

☐ Leave - (b)(6)

Saturday, August 25

☐ Leave - (b)(6)

Sunday, August 26

☐ Leave - (b)(6)

August 27, 2018 - September 2, 2018

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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9	10	11	12	13	14	15
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23	24	25	26	27	28	29
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Monday, August 27

☐ Leave - (b)(6)

Tuesday, August 28

☐ Leave - (b)(6)

Wednesday, August 29

☐ Leave - (b)(6)

Thursday, August 30

☐ Leave - (b)(6)

Friday, August 31

☐ Leave - (b)(6)

Saturday, September 1

☐ Leave - (b)(6)

Sunday, September 2

☐ Leave - (b)(6)

September 3, 2018 - September 9, 2018

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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9	10	11	12	13	14	15
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October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Monday, September 3

12:00am Leave - (b)(6)

Tuesday, September 4

Wednesday, September 5

12:00pm - 2:00pm Block

Thursday, September 6

Friday, September 7

Saturday, September 8

Sunday, September 9

September 10, 2018 - September 16, 2018

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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23	24	25	26	27	28	29
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October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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21	22	23	24	25	26	27
28	29	30	31			

Monday, September 10

Tuesday, September 11

12:00am Homestead Site Visit →

Wednesday, September 12

Homestead Site Visit →

11:30am - 12:00pm Homestead Evacuation - Air Operations
Discussion (Homestead Branch Administration Building)

Thursday, September 13

12:00am Homestead Site Visit

Friday, September 14

Saturday, September 15

Sunday, September 16

September 17, 2018 - September 23, 2018

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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28	29	30	31			

Monday, September 17

Tuesday, September 18

Wednesday, September 19

☐ 12:00am Travel to Tornillo →
☒ 12:20pm - 4:43pm Flight# AA1868 from SFO -> PHX (2 hours)
 Layover of 1 hour and 10 mins. Flight# 5754 from PHX -> ELP (1
 hour and 13 mins.)

Thursday, September 20

☐ ← 12:00am Travel to Tornillo
☒ 5:29pm - 10:15pm Flight# AA5754 from ELP -> PHX (1 hour and
 21 mins.) Layover of 1 hour and 25 mins. Flight# 686 from PHX ->
 SFO (2 hours)

Friday, September 21

Saturday, September 22

Sunday, September 23

September 24, 2018 - September 30, 2018

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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23	24	25	26	27	28	29
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October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Monday, September 24

Tuesday, September 25

Wednesday, September 26

Thursday, September 27

Friday, September 28

Saturday, September 29

Sunday, September 30

October 1, 2018 - October 7, 2018

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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Monday, October 1

■ 2:00pm - 3:00pm Invitation to WebEx meeting: Technical call Between Apollo Jets and Homestead Air Reserve Base (WebEx Online) - Allen Applegate via Cisco WebEx

Tuesday, October 2

■ 3:00pm - 3:30pm Discuss MOA (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Wednesday, October 3

■ 1:00pm - 1:30pm DPL Check-In (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Thursday, October 4

Friday, October 5

☐ 12:00am Leave →

Saturday, October 6

☐ ← Leave →

Sunday, October 7

☐ ← 12:00am Leave

October 8, 2018 - October 14, 2018

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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Monday, October 8

Tuesday, October 9

Wednesday, October 10

Thursday, October 11

Friday, October 12

- ☐ 12:00am LEave →
- ☒ 11:00am - 2:00pm HSPAC All Hands Meeting (October) (FDA Headquarters Campus: 10903 New Hampshire Ave., Silver Spring, MD 20903 (Bldg 71/Rm 2244) & Webinar) - Maruna, Thomas

Saturday, October 13

- ☐ ← LEave →

Sunday, October 14

- ☐ ← 12:00am LEave

October 15, 2018 - October 21, 2018

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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20	21	22	23	24	25	26
27	28	29	30	31		

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Monday, October 15

Tuesday, October 16

■ **1:00pm - 2:00pm Applegate BLS Re-certification** (Oakland Federal Buidling) - Applegate, Allen (ACF)

Wednesday, October 17

Thursday, October 18

Friday, October 19

■ **5:00pm - 6:00pm GGCOA Quarterly Membership Meeting and Happy Hour (10/19/18)** (5701 8th Street, Dublin CA 94568 or Toll-free #: 888-204-5987 access code: - Lam, Annie H. (CMS/CFMFFSO)

Saturday, October 20

Sunday, October 21

October 22, 2018 - October 28, 2018

October 2018						
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20	21	22	23	24	25	26
27	28	29	30	31		

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Monday, October 22

Tuesday, October 23

☒ **1:00pm - 2:00pm SOAGDAG General Meeting** ((404) 553-8912
Conference ID: (b)(6) - McMurray, Dakota

Wednesday, October 24

- ☒ **1:30pm - 2:00pm DPL Check-In** (866-703-8613, passcode (b)(6)) - Applegate, Allen (ACF)
- ☐ **5:00pm - 7:00pm Canceled: Celebration of Life for Delia** (134 Ord Street, San Francisco, CA 94114) - Gallo, Valerie (HRSA)

Thursday, October 25

☒ **10:00am - 3:00pm ACF Travel Training Presentation** (4603/4523 in Switzer Building and WebEx) - Robinson, Sophia (ACF)

Friday, October 26

☒ **11:30am - 12:30pm 2018 Hawaii Hurricane Olivia presentation** (Webex meeting) - Buttke, Thida

Saturday, October 27

Sunday, October 28

October 29, 2018 - November 4, 2018

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
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25	26	27	28	29	30	

Monday, October 29

10:00am - 10:30am SitRep Coverage - Applegate, Allen (ACF)

Tuesday, October 30

Wednesday, October 31

WPS Test - Cooksey, Ricky (OS/ASPR/COOP)

10:00am - 10:30am BAH Re-Cert

11:30am - 1:00pm (b)(6) Appointment

2:00pm - 3:00pm DPL Mid-Week Check In (866-703-8613, passcode: (b)(6) - Applegate, Allen (ACF)

2:00pm - 4:00pm SAVE THE DATE - ACF TRICK OR TREAT 2018 (9th FLOOR) - Gannon, Rachel (ACF)

Thursday, November 1

3:00pm Leave (Dallas, TX)

2:00pm - 3:00pm DHS Call for Honduran Migrant Caravan Preparedness and Response (1-855-852-7677 passcode: (b)(6) - Hooban, Tala (ACF)

Friday, November 2

← Leave (Dallas, TX) →

10:00am SitRep Coverage - Applegate, Allen (ACF) →

Saturday, November 3

← Leave (Dallas, TX) →

← SitRep Coverage - Applegate, Allen (ACF) →

Sunday, November 4

← Leave (Dallas, TX) →

← 10:30am SitRep Coverage - Applegate, Allen (ACF)

November 5, 2018 - November 11, 2018

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Monday, November 5

- ← 2:30am Leave (Dallas, TX)
- 4:00pm - 7:00pm BLS Training (Oakland Federal Buidling) - Applegate, Allen (ACF)

Tuesday, November 6

- 2:00pm - 3:00pm FW: DHS Led Health Support Coordination Call for Honduran Migrant Caravan Preparedness and Response (Conference Call - Dial in 1-855-852-7677 Access code (b)(6) - Calderon, Sydney (CTR)

Wednesday, November 7

- 12:00am Leave - (b)(6) →
- 10:00am SitRep Coverage - Applegate, Allen (ACF) →

Thursday, November 8

- ← Leave - (b)(6) →
- ← SitRep Coverage - Applegate, Allen (ACF) →

Friday, November 9

- ← Leave - (b)(6) →
- ← SitRep Coverage - Applegate, Allen (ACF) →

Saturday, November 10

- ← Leave - (b)(6) →
- ← SitRep Coverage - Applegate, Allen (ACF) →

Sunday, November 11

- ← Leave - (b)(6) →
- ← SitRep Coverage - Applegate, Allen (ACF) →

November 12, 2018 - November 18, 2018

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Monday, November 12

- ☐ ← 12:00am Leave - (b)(6)
- ☒ ← 10:30am SitRep Coverage - Applegate, Allen (ACF)

Tuesday, November 13

Wednesday, November 14

Thursday, November 15

Friday, November 16

Saturday, November 17

Sunday, November 18

November 19, 2018 - November 25, 2018

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Monday, November 19

Tuesday, November 20

Wednesday, November 21

Thursday, November 22

Friday, November 23

Saturday, November 24

Sunday, November 25

November 26, 2018 - December 2, 2018

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Monday, November 26

Tuesday, November 27

Wednesday, November 28

Thursday, November 29

Friday, November 30

Saturday, December 1

Sunday, December 2

January 1, 2018 - January 7, 2018

January 2018							February 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28			

Monday, January 1

Tuesday, January 2

Wednesday, January 3

Thursday, January 4

Friday, January 5

Saturday, January 6

Sunday, January 7

January 8, 2018 - January 14, 2018

January 2018							February 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28			

Monday, January 8

Tuesday, January 9

Wednesday, January 10

Thursday, January 11

Friday, January 12

Saturday, January 13

Sunday, January 14

January 15, 2018 - January 21, 2018

January 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

Monday, January 15

Tuesday, January 16

Wednesday, January 17

Thursday, January 18

Friday, January 19

Saturday, January 20

Sunday, January 21

January 22, 2018 - January 28, 2018

January 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

Monday, January 22

Tuesday, January 23

Wednesday, January 24

Thursday, January 25

Friday, January 26

Saturday, January 27

Sunday, January 28

January 29, 2018 - February 4, 2018

January 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

Monday, January 29

Tuesday, January 30

Wednesday, January 31

Thursday, February 1

Friday, February 2

■ 12:00pm - 2:00pm DP

Saturday, February 3

Sunday, February 4

February 5, 2018 - February 11, 2018

February 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Monday, February 5

Tuesday, February 6

Wednesday, February 7

Thursday, February 8

Friday, February 9

Saturday, February 10

Sunday, February 11

February 12, 2018 - February 18, 2018

February 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
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Monday, February 12

Tuesday, February 13

Wednesday, February 14

Thursday, February 15

Friday, February 16

Saturday, February 17

Sunday, February 18

February 19, 2018 - February 25, 2018

February 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
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Monday, February 19

Tuesday, February 20

Wednesday, February 21

■ **1:30pm - 2:00pm Habeas** (Jonathan's Office) - Bena, Anna Marie (HHS/OGC) (ACF)

Thursday, February 22

■ **2:00pm - 3:00pm Time to Discuss** (AM's Office) - Bena, Anna Marie (HHS/OGC) (ACF)

Friday, February 23

Saturday, February 24

Sunday, February 25

February 26, 2018 - March 4, 2018

February 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
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Monday, February 26

■ 10:00am - 11:00am Invitation to WebEx meeting: UAC Program FOA Discussion (WebEx Online) - Jonathan White via Cisco WebEx

Tuesday, February 27

■ 1:00pm - 2:00pm Invitation to WebEx meeting: UAC Program FOA Discussion (WebEx Online) - Jonathan White via Cisco WebEx
■ 4:00pm - 5:00pm Meeting between ORR and ICE (Conference Call) - Beschta, Susan

Wednesday, February 28

Thursday, March 1

Friday, March 2

■ 11:45am - 1:45pm (b)(6)

Saturday, March 3

Sunday, March 4

March 5, 2018 - March 11, 2018

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Monday, March 5

Tuesday, March 6

Wednesday, March 7

■ 11:00am - 12:00pm FW: WebEx meeting confirmation: Data Discussion (WebEx Online) - Smith, Danna (ACF) (CTR)

Thursday, March 8

■ 10:00am - 11:00am Release Procedures (AM's Office) - Bena, Anna Marie (HHS/OGC) (ACF)

Friday, March 9

Saturday, March 10

Sunday, March 11

March 12, 2018 - March 18, 2018

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Monday, March 12

Tuesday, March 13

■ 1:00pm - 1:30pm Call with Julia

Wednesday, March 14

■ 11:00am - 11:30am Flores Letter (AMs office and phone) - Bena, Anna Marie (HHS/OGC) (ACF)

Thursday, March 15

Friday, March 16

Saturday, March 17

Sunday, March 18

March 19, 2018 - March 25, 2018

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Monday, March 19

Tuesday, March 20

Wednesday, March 21

■ **12:00pm - 12:30pm Call re LVM** ((844) 215-6890; passcode: (b)(6)) - Byars, Michael (USANYS)

Thursday, March 22

■ **8:30am - 9:00am Coffee with Bob**
■ **2:30pm - 3:00pm FOIA Discussion** (AM's Office) - Bena, Anna Marie (HHS/OGC) (ACF)

Friday, March 23

Saturday, March 24

Sunday, March 25

March 26, 2018 - April 1, 2018

March 2018							April 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					

Monday, March 26

Tuesday, March 27

■ 1:00pm - 2:30pm REMINDER - ACF Ethics Info Session: Impartiality While Performing Official Duties (Switzer Building--Room 3126 and Adobe Connect) - Holmes, Risha (ACF)

Wednesday, March 28

■ 9:30am - 10:00am Discuss Dereg Comments (AM's office) - Bena, Anna Marie (HHS/OGC) (ACF)

Thursday, March 29

■ 11:00am - 11:30am Review ACLU v FOIA (AM's Office) - Bena, Anna Marie (HHS/OGC) (ACF)

Friday, March 30

Saturday, March 31

Sunday, April 1

April 2, 2018 - April 8, 2018

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Monday, April 2

■ 11:00am - 12:00pm FW: Discuss ACF UACs (Participant Dial-In: (202) 395-6392 Participant Code: (b)(6) - Tatham, Steph J. EOP/OMB

Tuesday, April 3

Wednesday, April 4

Thursday, April 5

■ 10:00am - 11:00am Update to WebEx meeting: Blanket Conference Approvals for April-September 2018 Room #5202 (WebEx Online) - Koula Papanicolas via Cisco WebEx

Friday, April 6

Saturday, April 7

Sunday, April 8

April 9, 2018 - April 15, 2018

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Monday, April 9

Tuesday, April 10

Wednesday, April 11

Thursday, April 12

Friday, April 13

Saturday, April 14

Sunday, April 15

April 16, 2018 - April 22, 2018

April 2018							May 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7			1	2	3	4	5
8	9	10	11	12	13	14	6	7	8	9	10	11	12
15	16	17	18	19	20	21	13	14	15	16	17	18	19
22	23	24	25	26	27	28	20	21	22	23	24	25	26
29	30						27	28	29	30	31		

Monday, April 16

Tuesday, April 17

Wednesday, April 18

Thursday, April 19

2:00pm - 3:00pm Webinar on UAC MAP Section 2; April 19; 2 pm
EST (888-982-4616 Participant passcode: (b)(6) ORR HQ: Room
5202) - Theiler, Patricia (ACF)

Friday, April 20

Saturday, April 21

Sunday, April 22

April 23, 2018 - April 29, 2018

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	7	8	9	10	11	12
	13	14	15	16	17	18
	19	20	21	22	23	24
	25	26	27	28	29	30

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Monday, April 23

Tuesday, April 24

Wednesday, April 25

Thursday, April 26

■ 2:30pm - 4:00pm (b)(6)s Retirement Reception (ORR)

Friday, April 27

Saturday, April 28

Sunday, April 29

April 30, 2018 - May 6, 2018

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	7	8	9	10	11	12
	13	14	15	16	17	18
	19	20	21	22	23	24
	25	26	27	28	29	30

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Monday, April 30

Tuesday, May 1

Wednesday, May 2

Thursday, May 3

Friday, May 4

Saturday, May 5

Sunday, May 6

May 7, 2018 - May 13, 2018

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 2018						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Monday, May 7

Tuesday, May 8

Wednesday, May 9

Thursday, May 10

Friday, May 11

Saturday, May 12

Sunday, May 13

May 14, 2018 - May 20, 2018

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 2018						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Monday, May 14

Tuesday, May 15

Wednesday, May 16

Thursday, May 17

Friday, May 18

Saturday, May 19

Sunday, May 20

May 21, 2018 - May 27, 2018

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 2018						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Monday, May 21

Tuesday, May 22

Wednesday, May 23

■ 2:30pm - 4:30pm Hearing

Thursday, May 24

Friday, May 25

■ 11:00am - 1:00pm AM appt

Saturday, May 26

Sunday, May 27

May 28, 2018 - June 3, 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4	5					1	2
6	7	8	9	10	11	12		3	4	5	6	7	8
13	14	15	16	17	18	19		10	11	12	13	14	15
20	21	22	23	24	25	26		17	18	19	20	21	22
27	28	29	30	31				24	25	26	27	28	29

Monday, May 28

Tuesday, May 29

Wednesday, May 30

Thursday, May 31

Friday, June 1

Saturday, June 2

Sunday, June 3

June 4, 2018 - June 10, 2018

June 2018						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Monday, June 4

Tuesday, June 5

Wednesday, June 6

■ 1:00pm - 1:30pm Conference Call Cayce Ludwar

Thursday, June 7

Friday, June 8

Saturday, June 9

Sunday, June 10

June 11, 2018 - June 17, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 11

Tuesday, June 12

Wednesday, June 13

Thursday, June 14

Friday, June 15

Saturday, June 16

Sunday, June 17

June 18, 2018 - June 24, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 18

Tuesday, June 19

Wednesday, June 20

Thursday, June 21

Friday, June 22

Saturday, June 23

Sunday, June 24

June 25, 2018 - July 1, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 25

Tuesday, June 26

Wednesday, June 27

Thursday, June 28

Friday, June 29

Saturday, June 30

Sunday, July 1

July 2, 2018 - July 8, 2018

July 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Monday, July 2

Tuesday, July 3

Wednesday, July 4

Thursday, July 5

Friday, July 6

Saturday, July 7

Sunday, July 8

July 9, 2018 - July 15, 2018

July 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Monday, July 9

Tuesday, July 10

Wednesday, July 11

Thursday, July 12

Friday, July 13

■ 11:00am - 1:00pm (b)(6)

Saturday, July 14

Sunday, July 15

July 16, 2018 - July 22, 2018

July 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Monday, July 16

Tuesday, July 17

Wednesday, July 18

Thursday, July 19

Friday, July 20

Saturday, July 21

Sunday, July 22

July 23, 2018 - July 29, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30	31	

Monday, July 23

Tuesday, July 24

Wednesday, July 25

Thursday, July 26

Friday, July 27

Saturday, July 28

Sunday, July 29

July 30, 2018 - August 5, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30	31	

Monday, July 30

Tuesday, July 31

Wednesday, August 1

Thursday, August 2

Friday, August 3

Saturday, August 4

Sunday, August 5

August 6, 2018 - August 12, 2018

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Monday, August 6

Tuesday, August 7

Wednesday, August 8

Thursday, August 9

Friday, August 10

Saturday, August 11

Sunday, August 12

August 13, 2018 - August 19, 2018

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Monday, August 13

Tuesday, August 14

■ 8:15am - 8:45am UAC Meeting

Wednesday, August 15

Thursday, August 16

Friday, August 17

Saturday, August 18

Sunday, August 19

August 20, 2018 - August 26, 2018

August 2018							September 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	4						1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

Monday, August 20

Tuesday, August 21

Wednesday, August 22

Thursday, August 23

Friday, August 24

Saturday, August 25

Sunday, August 26

August 27, 2018 - September 2, 2018

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Monday, August 27

Tuesday, August 28

Wednesday, August 29

Thursday, August 30

Friday, August 31

Saturday, September 1

Sunday, September 2

September 3, 2018 - September 9, 2018

September 2018							October 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30													

Monday, September 3

Tuesday, September 4

Wednesday, September 5

Thursday, September 6

Friday, September 7

Saturday, September 8

Sunday, September 9

September 10, 2018 - September 16, 2018

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Monday, September 10

Tuesday, September 11

Wednesday, September 12

Thursday, September 13

Friday, September 14

Saturday, September 15

Sunday, September 16

September 17, 2018 - September 23, 2018

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Monday, September 17

Tuesday, September 18

Wednesday, September 19

Thursday, September 20

Friday, September 21

Saturday, September 22

Sunday, September 23

September 24, 2018 - September 30, 2018

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Monday, September 24

Tuesday, September 25

Wednesday, September 26

Thursday, September 27

Friday, September 28

Saturday, September 29

Sunday, September 30

October 1, 2018 - October 7, 2018

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Monday, October 1

3:30pm - 4:30pm (b)(6)

Tuesday, October 2

Wednesday, October 3

Thursday, October 4

Friday, October 5

Saturday, October 6

Sunday, October 7

October 8, 2018 - October 14, 2018

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Monday, October 8

Tuesday, October 9

Wednesday, October 10

■ 3:00pm - 4:00pm Riggins (Room 4424B)

Thursday, October 11

Friday, October 12

■ 9:00am - 10:30am (b)(6)

Saturday, October 13

Sunday, October 14

October 15, 2018 - October 21, 2018

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Monday, October 15

Tuesday, October 16

Wednesday, October 17

- **9:30am - 10:00am Invitation to WebEx meeting: Vera call with CO and COR** (WebEx Online) - Katherine Sinkins via Cisco WebEx
- **1:00pm - 1:30pm Call with Maggie re: Wyden report** (ORR will call MW) - White, Laura (ACF)
- **1:30pm - 2:30pm Invitation to WebEx meeting: URM Transition meeting** (WebEx Online) - Katherine Sinkins via Cisco WebEx

Thursday, October 18

- **2:00pm - 2:30pm Review Asylee One Pager** (AM's office) - Bena, Anna Marie (HHS/OGC) (ACF)

Friday, October 19

Saturday, October 20

Sunday, October 21

October 22, 2018 - October 28, 2018

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Monday, October 22

■ 10:00am - 10:30am Drop Off

Tuesday, October 23

Wednesday, October 24

Thursday, October 25

■ 2:00pm - 3:00pm October PSA Monthly Call (Conference Call:
1-888-677-8391 // PC: (b)(6) - Schmalz, Jennifer (ACF)

Friday, October 26

Saturday, October 27

Sunday, October 28

October 29, 2018 - November 4, 2018

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Monday, October 29

Tuesday, October 30

Wednesday, October 31

Thursday, November 1

Friday, November 2

■ 11:30am - 1:30pm (b)(6)

Saturday, November 3

Sunday, November 4

November 5, 2018 - November 11, 2018

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Monday, November 5

Tuesday, November 6

- ☐ 9:00am - 9:45am Check-in (AMB's Office) - Schmalz, Jennifer (ACF)
- ☐ 2:30pm - 3:00pm PMAP Kate and AM (AM's office) - Bena, Anna Marie (HHS/OGC) (ACF)

Wednesday, November 7

- ☐ 10:30am - 11:00am Briefing Materials for Lynn (1-866-833-2080 Code: (b)(6)) - Martinez, Sofi (OS/ASPE)

Thursday, November 8

Friday, November 9

- ☐ DAY OFF

Saturday, November 10

Sunday, November 11

November 12, 2018 - November 18, 2018

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Monday, November 12

Tuesday, November 13

☐ DAY OFF

3:00pm - 4:00pm November PSA Monthly Call (Conference Call: 888-677-8391 PC: (b)(6)) - Schmalz, Jennifer (ACF)

Wednesday, November 14

Thursday, November 15

11:30am - 11:45am AMB/ Scott check in - Lloyd, Scott (ACF)

4:00pm - 4:30pm UAC Report Submission Coordination (Dial in: 866-780-1517/Passcode: (b)(6)) - Moughalian, Jen (HHS/ASFR)

Friday, November 16

11:00am - 12:00pm Cayuga Conference Call regarding Disability Rights of New York (DRNY) (Conference Call 202-774-2300 code: (b)(6)) - Viola, Sarah (ACF)

Saturday, November 17

Sunday, November 18

November 19, 2018 - November 25, 2018

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Monday, November 19

■ **12:30pm - 1:00pm ORR All Staff Meeting/ Call** (Switzer Room 4202/4125 or Call in 888-677-8391 Code: (b)(6)) - ORR Director (ACF)

Tuesday, November 20

Wednesday, November 21

■ **11:00am - 11:30am Policy Team meeting w/ JH** (Switzer 5225A or 2027742300 | (b)(6)) - Hayes, Jonathan (ACF)

Thursday, November 22

Friday, November 23

Saturday, November 24

Sunday, November 25

November 26, 2018 - December 2, 2018

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Monday, November 26

Tuesday, November 27

- 12:00pm - 1:30pm Lunch with John Blakeley
- 2:00pm - 2:30pm Touch base (AMB office) - Theiler, Patricia (ACF)
- 3:30pm - 4:30pm transition (AnnaMarie's office) - Moomaw, Sara (ACF)

Wednesday, November 28

Thursday, November 29

Friday, November 30

Saturday, December 1

Sunday, December 2

January 1, 2018 - January 7, 2018

January 2018							February 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28			

Monday, January 1

Tuesday, January 2

Wednesday, January 3

Thursday, January 4

Friday, January 5

Saturday, January 6

Sunday, January 7

January 8, 2018 - January 14, 2018

January 2018							February 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28			

Monday, January 8

Tuesday, January 9

Wednesday, January 10

Thursday, January 11

Friday, January 12

Saturday, January 13

Sunday, January 14

January 15, 2018 - January 21, 2018

January 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			


February 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

Monday, January 15

Tuesday, January 16

Wednesday, January 17

Thursday, January 18

3:00pm - 4:00pm PharmPAC Admin Section Prep Call (Conference call) - McLaughlin, Jane (HRSA) 

Friday, January 19

Saturday, January 20

Sunday, January 21

January 22, 2018 - January 28, 2018

January 2018							February 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28			

Monday, January 22

Tuesday, January 23

Wednesday, January 24

Thursday, January 25

Friday, January 26

Saturday, January 27

Sunday, January 28

January 29, 2018 - February 4, 2018

January 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

Monday, January 29

Tuesday, January 30

Wednesday, January 31

Thursday, February 1

Friday, February 2

☐ 3:00am Applegate (b)(6) Leave - Applegate, Allen (ACF) →

Saturday, February 3

☐ ← 3:00am Applegate (b)(6) Leave - Applegate, Allen (ACF)

Sunday, February 4

February 5, 2018 - February 11, 2018

February 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Monday, February 5

Tuesday, February 6

Wednesday, February 7

Thursday, February 8

Friday, February 9

■ 1:30pm - 2:00pm (b)(6)

■ 4:00pm - 4:30pm FW: CPO Meeting for CAPTAINS
(<https://choctawnation.webex.com/choctawnation>) - (b)(6)

Saturday, February 10

Sunday, February 11

February 12, 2018 - February 18, 2018

February 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			


March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Monday, February 12

Tuesday, February 13

Wednesday, February 14

Thursday, February 15

3:00pm - 4:00pm PharmPAC Admin Section Prep Call (Conference call) - McLaughlin, Jane (HRSA) 

Friday, February 16

Saturday, February 17

Sunday, February 18

February 19, 2018 - February 25, 2018

February 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Monday, February 19

Tuesday, February 20

Wednesday, February 21

Thursday, February 22

Friday, February 23

Saturday, February 24

Sunday, February 25

February 26, 2018 - March 4, 2018

February 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Monday, February 26

Tuesday, February 27

Wednesday, February 28

Thursday, March 1

Friday, March 2

■ 2:00pm - 2:30pm FOJC ORR Check-In (1-800-832-0736; (b)(6))
- (b)(6)

Saturday, March 3

Sunday, March 4

March 5, 2018 - March 11, 2018

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Monday, March 5

Tuesday, March 6

Wednesday, March 7

Thursday, March 8

Friday, March 9

■ 2:30pm - 3:00pm FW: Liaison call VADM Jerome Adams and
RADM Sylvia Trent-Adams (TCON: 1-877-416-0727 Part Code:
(b)(6) - Adams, Jerome (HHS/OASH)

Saturday, March 10

Sunday, March 11

March 12, 2018 - March 18, 2018

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31


April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Monday, March 12

Tuesday, March 13

Wednesday, March 14

Thursday, March 15

- **3:00pm - 4:00pm PharmPAC Admin Section Prep Call** (Conference call) - McLaughlin, Jane (HRSA) 
- **4:30pm - 5:00pm DPL Touch-Base** (ConCall: 866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Friday, March 16

- **9:30am - 10:30am Call with DASD Saleses** (Call-in 202-774-2300 | (b)(6)) - Lloyd, Scott (ACF)
- **11:30am - 12:30pm New Dial In Information** - Overstreet, Katelyn

Saturday, March 17

Sunday, March 18

March 19, 2018 - March 25, 2018

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Monday, March 19

Tuesday, March 20

Wednesday, March 21

Thursday, March 22

Friday, March 23

1:00pm - 1:30pm Call w/ DASD Saleses (Scott to call (b)(6))
- Lloyd, Scott (ACF)

Saturday, March 24

Sunday, March 25

March 26, 2018 - April 1, 2018

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Monday, March 26

Tuesday, March 27

Wednesday, March 28

Thursday, March 29

Friday, March 30

Saturday, March 31

Sunday, April 1

April 2, 2018 - April 8, 2018

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Monday, April 2

Tuesday, April 3

Wednesday, April 4

Thursday, April 5

Friday, April 6

Saturday, April 7

Sunday, April 8

April 9, 2018 - April 15, 2018

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Monday, April 9

Tuesday, April 10

Wednesday, April 11

Thursday, April 12

Friday, April 13

Saturday, April 14

Sunday, April 15

April 16, 2018 - April 22, 2018


April 2018							May 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7			1	2	3	4	5
8	9	10	11	12	13	14	6	7	8	9	10	11	12
15	16	17	18	19	20	21	13	14	15	16	17	18	19
22	23	24	25	26	27	28	20	21	22	23	24	25	26
29	30						27	28	29	30	31		

Monday, April 16

Tuesday, April 17

Wednesday, April 18

Thursday, April 19

3:00pm - 4:00pm PharmPAC Admin Section Prep Call (Conference call) - McLaughlin, Jane (HRSA) 

Friday, April 20

Saturday, April 21

Sunday, April 22

April 23, 2018 - April 29, 2018

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Monday, April 23

Tuesday, April 24

Wednesday, April 25

Thursday, April 26

Friday, April 27

Saturday, April 28

Sunday, April 29

April 30, 2018 - May 6, 2018

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Monday, April 30

Tuesday, May 1

Wednesday, May 2

Thursday, May 3

Friday, May 4

■ 3:00pm - 3:30pm RADM Linde retirement ceremony

Saturday, May 5

Sunday, May 6

May 7, 2018 - May 13, 2018

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 2018						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Monday, May 7

Tuesday, May 8

Wednesday, May 9

Thursday, May 10

Friday, May 11

Saturday, May 12

Sunday, May 13

May 14, 2018 - May 20, 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

Monday, May 14

Tuesday, May 15

Wednesday, May 16

Thursday, May 17

■ **3:00pm - 4:00pm PharmPAC Admin Section Prep Call** (Conference call) - McLaughlin, Jane (HRSA) 🌐

Friday, May 18

■ **9:30am - 10:30am Site visit** (off base facility 1001 - 40 acres) - PEREZ, MAGDALENA G GS-11 USAF AFGSC 7 CES/CEIAP

■ **12:00pm - 1:00pm DCCPR & HSPAC Applicant Q&A Webinar with Boarded Applicants** (Webinar) - Kelly, Kristin

Saturday, May 19

Sunday, May 20

May 21, 2018 - May 27, 2018

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 2018						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Monday, May 21

Tuesday, May 22

Wednesday, May 23

Thursday, May 24

Friday, May 25

Saturday, May 26

Sunday, May 27

May 28, 2018 - June 3, 2018

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 2018						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Monday, May 28

Tuesday, May 29

Wednesday, May 30

Thursday, May 31

Friday, June 1

Saturday, June 2

Sunday, June 3

June 4, 2018 - June 10, 2018

June 2018						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Monday, June 4

Tuesday, June 5

Wednesday, June 6

Thursday, June 7

Friday, June 8

Saturday, June 9

Sunday, June 10

June 11, 2018 - June 17, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 11

Tuesday, June 12

Wednesday, June 13

Thursday, June 14

Friday, June 15

Saturday, June 16

- 12:00pm - 12:45pm Call with BCFS and ACF (call in (b)(6)) - Sualog, Jallyn (ACF)
- 1:00pm - 1:30pm Preparations for Congressional visit, possible media and protest (call in 866-836-9516 passcode (b)(6)) - Sualog, Jallyn (ACF)

Sunday, June 17

June 18, 2018 - June 24, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1 2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 18

Tuesday, June 19

Wednesday, June 20

Thursday, June 21

- 3:00pm - 4:00pm PharmPAC Admin Section Prep Call (Conference call) - McLaughlin, Jane (HRSA)
- 3:00pm - 3:30pm FW: Call with ADM Brett P. Giroir, Assistant Secretary for Health (Dial-in: 202-774-2300 Access Code: (b)(6))
- Broido, Tara (HHS/OASH)

Friday, June 22

Saturday, June 23

- 8:00am - 9:00am EMG Shift Start CONCALL - 2018 Unaccompanied Children Reunification (SOC / WebEx) - OS Secretaries Operations Center

Sunday, June 24

- 10:00am - 10:45am Detained Parent-UAC Reunification Contingency Plan (Dial-in will follow) - White, Jonathan (ACF)

June 25, 2018 - July 1, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 25

■ **2:30pm - 3:00pm Housing Support Group - DoD Sync with HHS**
(Pentagon, Room 3D247) - Short, Kimberlee J (Kim) LTC USARMY OSD
OUSD POLICY (US)

Tuesday, June 26

Wednesday, June 27

Thursday, June 28

Friday, June 29

■ **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**
(SOC/WebEx) - OS Secretarys Operations Center

Saturday, June 30

■ **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification**
(SOC/WebEx) - OS Secretarys Operations Center
■ **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**
(SOC/WebEx) - OS Secretarys Operations Center

Sunday, July 1

■ **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification**
(SOC/WebEx) - OS Secretarys Operations Center
■ **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**
(SOC/WebEx) - OS Secretarys Operations Center

July 2, 2018 - July 8, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
8	9	10	11	12	13	14		5	6	7	8	9	10
15	16	17	18	19	20	21		12	13	14	15	16	17
22	23	24	25	26	27	28		19	20	21	22	23	24
29	30	31						26	27	28	29	30	31

Monday, July 2

Tuesday, July 3

Wednesday, July 4

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Thursday, July 5

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 10:00am - 11:15am FW: ORR Grantee call with HHS Secretary Azar (WebEx Online) - Cisco WebEx
- 5:00pm - 5:30pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Friday, July 6

- Brian on Leave (Cell: 480-710-5561) - Lloyd, Scott (ACF) ☎
- 10:30am - 11:00am Goodfellow Discussion (2027742300 pd (b)(6)) - Biswas, Toby R M (ACF)
- 2:00pm - 2:30pm IMT-ORR Call (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- 5:00pm - 5:30pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Saturday, July 7

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Sunday, July 8

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

July 9, 2018 - July 15, 2018

July 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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5	6	7	8	9	10	11
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19	20	21	22	23	24	25
26	27	28	29	30	31	

Monday, July 9

Tuesday, July 10

Wednesday, July 11

Thursday, July 12

Friday, July 13

Saturday, July 14

Sunday, July 15

July 16, 2018 - July 22, 2018

July 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Monday, July 16

Tuesday, July 17

Wednesday, July 18

Thursday, July 19

3:00pm - 4:00pm PharmPAC Admin Section Prep Call (Conference call) - McLaughlin, Jane (HRSA) 

Friday, July 20

Saturday, July 21

Sunday, July 22

July 23, 2018 - July 29, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30	31	

Monday, July 23

Tuesday, July 24

Wednesday, July 25

Thursday, July 26

Friday, July 27

Saturday, July 28

Sunday, July 29

July 30, 2018 - August 5, 2018

July 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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	7	8	9	10	11	12
	13	14	15	16	17	18
	19	20	21	22	23	24
	25	26	27	28	29	30
	31					

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Monday, July 30

Tuesday, July 31

Wednesday, August 1

Thursday, August 2

■ 1:00pm - 1:30pm Bolduc

Friday, August 3

Saturday, August 4

Sunday, August 5

August 6, 2018 - August 12, 2018

August 2018							September 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	4						1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

Monday, August 6

Tuesday, August 7

Wednesday, August 8

Thursday, August 9

Friday, August 10

Saturday, August 11

Sunday, August 12

August 13, 2018 - August 19, 2018

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	


September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
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Monday, August 13

Tuesday, August 14

Wednesday, August 15

Thursday, August 16

3:00pm - 4:00pm PharmPAC Admin Section Prep Call (Conference call) - McLaughlin, Jane (HRSA) 

Friday, August 17

Saturday, August 18

Sunday, August 19

August 20, 2018 - August 26, 2018

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
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Monday, August 20

Tuesday, August 21

Wednesday, August 22

Thursday, August 23

Friday, August 24

☐ 10:00am - 11:00am Canceled: Final Conference Call - Greg Davis
UAL (Skype Meeting) - Sirc, Charles E. (CDC/OPHSS/NCHS)

Saturday, August 25

Sunday, August 26

August 27, 2018 - September 2, 2018

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
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Monday, August 27

Tuesday, August 28

Wednesday, August 29

Thursday, August 30

Friday, August 31

Saturday, September 1

Sunday, September 2

September 3, 2018 - September 9, 2018

September 2018							October 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30													

Monday, September 3

Tuesday, September 4

Wednesday, September 5

Thursday, September 6

Friday, September 7

Saturday, September 8

Sunday, September 9

September 10, 2018 - September 16, 2018

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Monday, September 10

Tuesday, September 11

Wednesday, September 12

Thursday, September 13

Friday, September 14

Saturday, September 15

Sunday, September 16

September 17, 2018 - September 23, 2018

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
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October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Monday, September 17

Tuesday, September 18

Wednesday, September 19

Thursday, September 20

3:00pm - 4:00pm PharmPAC Admin Section Prep Call (Conference call) - McLaughlin, Jane (HRSA) 

Friday, September 21

Saturday, September 22

Sunday, September 23

September 24, 2018 - September 30, 2018

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
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October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Monday, September 24

Tuesday, September 25

Wednesday, September 26

Thursday, September 27

■ 3:00pm - 3:30pm Call re: Repatriation Billet (b)(6) - Meier, Carolyn (ACF)

Friday, September 28

Saturday, September 29

Sunday, September 30

October 1, 2018 - October 7, 2018

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Monday, October 1

Tuesday, October 2

Wednesday, October 3

Thursday, October 4

Friday, October 5

Saturday, October 6

Sunday, October 7

October 8, 2018 - October 14, 2018

October 2018							November 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	

Monday, October 8

Tuesday, October 9

Wednesday, October 10

Thursday, October 11

Friday, October 12

Saturday, October 13

Sunday, October 14

October 15, 2018 - October 21, 2018

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	


Monday, October 15

Tuesday, October 16

Wednesday, October 17

■ **10:00am - 12:00pm Oct 17, 2018 Combined Leadership Meeting**
(DCCPR Training Room B Telcon 1-866-642-7575; Participant Code:
[b)(6)] - Farrill, Tracy (HHS/OASH)

Thursday, October 18

■ **3:00pm - 4:00pm PharmPAC Admin Section Prep Call** (Conference
call) - McLaughlin, Jane (HRSA) 

Friday, October 19

Saturday, October 20

Sunday, October 21

October 22, 2018 - October 28, 2018

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Monday, October 22

Tuesday, October 23

Wednesday, October 24

Thursday, October 25

Friday, October 26

Saturday, October 27

Sunday, October 28

October 29, 2018 - November 4, 2018

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Monday, October 29

Tuesday, October 30

Wednesday, October 31

Thursday, November 1

Friday, November 2

- **11:30am - 12:00pm Meet with Scott re: DOD** (Call Greg if he is teleworking) - Lloyd, Scott (ACF)
- **1:00pm - 1:30pm Touch Base - EPP Process** (b)(6) - Mella, Emily (ACF)

Saturday, November 3

Sunday, November 4

November 5, 2018 - November 11, 2018

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Monday, November 5

Tuesday, November 6

Wednesday, November 7

Thursday, November 8

■ **1:00pm - 1:15pm PharmPAC Admin Alternates** (1-866-819-8572; password: (b)(6) - Davids, Kimberly (HRSA)

Friday, November 9

- **1:45pm - 2:15pm Meeting on ORR Facility** (HHH 610-F or 866-650-2591 | (b)(6) - Hayes, Jonathan (ACF)
- **2:30pm - 3:00pm DHS-Led Interagency Health Support Coordination Call for Migrant Caravan Preparedness and Response** (Conference Call- Dial 1-855-852-7677 access code (b)(6) - Young, Ralph (CTR)
- **3:00pm - 4:00pm ASTHO-hosted call with State Health Officials on Health Support Coordination for Migrant Caravan** (Teleconference: 866.740.1260 Code: (b)(6) - Chew, Heather N

Saturday, November 10

Sunday, November 11

November 12, 2018 - November 18, 2018

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Monday, November 12

Tuesday, November 13

Wednesday, November 14

- 1:00pm - 5:00pm OBC
- 1:00pm - 4:00pm November OBC - PH Brief (Bolger Center - Franklin Building, Room 4) - OS - PHSCOTA
- 1:00pm - 3:00pm Nov 14 Liaison Meeting with DCCPR (Tower Bldg, Room TBD (hoping the Plaza Level Training Room); or 1-877-267-1577 code (b)(6) - Wallace, Marjorie (SAMHSA/OMTO)

Thursday, November 15

Friday, November 16

- 1:00pm - 4:00pm (b)(6) retirement

Saturday, November 17

Sunday, November 18

November 19, 2018 - November 25, 2018

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Monday, November 19

Tuesday, November 20

Wednesday, November 21

Thursday, November 22

Friday, November 23

Saturday, November 24

Sunday, November 25

November 26, 2018 - December 2, 2018

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Monday, November 26

■ 11:30am - 12:30pm (b)(6)

Tuesday, November 27

Wednesday, November 28

Thursday, November 29

Friday, November 30

Saturday, December 1

Sunday, December 2

January 1, 2018 - January 7, 2018

January 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

Monday, January 1

Tuesday, January 2

Wednesday, January 3

■ **1:30pm - 2:00pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)

Thursday, January 4

■ **2:30pm - 3:00pm Answers for Maggie on Homestead** (202-774-2300 Access Code (b)(6)) - White, Jonathan (ACF)
 ■ **2:30pm - 3:00pm Invitation to WebEx meeting: Answers on Homestead for HHS Policy Team** (WebEx Online) - Jonathan White via Cisco WebEx

Friday, January 5

Saturday, January 6

Sunday, January 7

January 8, 2018 - January 14, 2018

January 2018							February 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28			

Monday, January 8

Tuesday, January 9

Wednesday, January 10

Thursday, January 11

Friday, January 12

Saturday, January 13

Sunday, January 14

January 15, 2018 - January 21, 2018

January 2018							February 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28			

Monday, January 15

Tuesday, January 16

Wednesday, January 17

Thursday, January 18

Friday, January 19

Saturday, January 20

Sunday, January 21

January 22, 2018 - January 28, 2018

January 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

Monday, January 22

Tuesday, January 23

Wednesday, January 24

Thursday, January 25

Friday, January 26

9:30am - 10:00am Homestead Solicitation Panel - Initial Discussion

Saturday, January 27

Sunday, January 28

January 29, 2018 - February 4, 2018

January 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

Monday, January 29

■ **9:30am - 9:45am Panel check-in** (866-703-8613, passcode: (b)(6))
- Hooban, Tala (ACF)

Tuesday, January 30

■ **9:30am - 9:45am Panel check-in** (866-703-8613, passcode: (b)(6))
- Hooban, Tala (ACF) ☉

Wednesday, January 31

■ **9:30am - 9:45am Panel check-in** (866-703-8613, passcode: (b)(6))
- Hooban, Tala (ACF) ☉

□ **12:00pm - 12:15pm Important - OS Quarterly Required Wireless Priority Service (WPS) Testing!** (Call *272 703 818 3924 (using your government cell phone)) - Gabriel, Edward (OS/ASPR/IO)

■ **2:00pm - 2:30pm Homestead Staffing Roster Plan** (WebEx - Details Below) - Applegate, Allen (ACF)

Thursday, February 1

■ **9:30am - 12:30pm HOLD: Consensus Meeting** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)

■ **3:30pm - 4:30pm CGS Meeting** (FDA White Oak Campus, Bldg 66, Room G256 (1-888-395-8023; Passcode: (b)(6))) - Wu, Samuel (OS/OASH)

■ **4:30pm - 6:30pm PHS-2 RDF General Session Meeting- February 1st 2018 @ 4:30pm - 6:30pm (EDT)** (FDA- 10903 New Hampshire Avenue, Silver Spring, MD) - Forde, Kent (HRSA)

Friday, February 2

Saturday, February 3

Sunday, February 4

February 5, 2018 - February 11, 2018

February 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Monday, February 5

Tuesday, February 6

■ 4:00pm - 4:30pm Planning for PIO Deployments for UAC Missions (Homestead/Camp Beds) (Call In: 202-774-2300 Meeting Number: (b)(6)) - White, Jonathan (ACF)

Wednesday, February 7

■ 4:30pm - 5:00pm DPL quick call (866-703-8613, passcode: (b)(6)) - Davis, Gregory (ACF)

Thursday, February 8

Friday, February 9

Saturday, February 10

Sunday, February 11

February 12, 2018 - February 18, 2018

February 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Monday, February 12

■ **10:00am - 10:30am Houston shelter leasing options** (Conference call) - Gnipp, Gregg (ACF)

Tuesday, February 13

■ **12:00pm - 1:00pm ACF PHS Workgroup** (Switzer 5202; 866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)

Wednesday, February 14

■ **2:00pm - 2:15pm TEP Huddle** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)

Thursday, February 15

■ **10:30am - 11:00am Houston property background doc** (phone call) - Gnipp, Gregg (ACF)
■ **12:00pm - 1:00pm COA Legislative Affairs Conference Call**

Friday, February 16

Saturday, February 17

Sunday, February 18

February 19, 2018 - February 25, 2018

February 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Monday, February 19

Tuesday, February 20

Wednesday, February 21

Thursday, February 22

Friday, February 23

Saturday, February 24

Sunday, February 25

February 26, 2018 - March 4, 2018

February 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Monday, February 26

- **9:30am - 10:00am Homestead Kickoff meeting.** (conference call) - Irizarry, Tania (ACF)
- **1:00pm - 2:00pm Initial IAP Planning Session** (WebEx (please join via WebEx to view IAP)) - Applegate, Allen (ACF)

Tuesday, February 27

Wednesday, February 28

Thursday, March 1

- **4:30pm - 6:30pm ON CALL MONTH- PHS-2 RDF General Session Meeting- March 1st 2018 @ 4:30pm - 6:30pm (EDT)- ON CALL MONTH** (FDA- 10903 New Hampshire Avenue, Silver Spring, MD) - Forde, Kent (HRSA)

Friday, March 2

Saturday, March 3

Sunday, March 4

March 5, 2018 - March 11, 2018

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Monday, March 5

Tuesday, March 6

Wednesday, March 7

Thursday, March 8

Friday, March 9

Saturday, March 10

Sunday, March 11

March 12, 2018 - March 18, 2018

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Monday, March 12

Tuesday, March 13

Wednesday, March 14

Thursday, March 15

- ☒ **12:00pm - 1:30pm SAVE** (b)(6) **potluck** - Hooban, Tala (ACF)
- ☐ **12:00pm - 12:30pm Canceled: Bi-Weekly Call on UAC Program** (Call In: 202-774-2300 Meeting Number: (b)(6) - Kurkijy, Brian (ACF) (CTR)

Friday, March 16

Saturday, March 17

Sunday, March 18

March 19, 2018 - March 25, 2018

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Monday, March 19

■ 9:00am - 9:30am Check readiness status in RedDog site

Tuesday, March 20

Wednesday, March 21

Thursday, March 22

■ 3:00pm - 4:00pm Discuss LNO Staffing Plan and Roles (WebEx Meeting (Details Enclosed)) - Applegate, Allen (ACF)

Friday, March 23

Saturday, March 24

Sunday, March 25

March 26, 2018 - April 1, 2018

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					


Monday, March 26

Tuesday, March 27

Wednesday, March 28

☒ **4:00pm - 4:30pm DPL Planning Call** ((866) 703-8613; (b)(6)) - Applegate, Allen (ACF)

Thursday, March 29

☐ **12:00pm - 12:30pm Canceled: Bi-Weekly Call on UAC Program** (Call In: 202-774-2300 Meeting Number: (b)(6)) - Kurkijy, Brian (ACF) (CTR) 

Friday, March 30

Saturday, March 31

Sunday, April 1

April 2, 2018 - April 8, 2018

April 2018							May 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
8	9	10	11	12	13	14		6	7	8	9	10	11
15	16	17	18	19	20	21		13	14	15	16	17	18
22	23	24	25	26	27	28		20	21	22	23	24	25
29	30							27	28	29	30	31	

Monday, April 2

- 12:00am Homestead LNO duty →
- 12:00pm - 2:50pm PIT-MIA (AA3329)

Tuesday, April 3

- ← Homestead LNO duty →
- 4:00pm - 5:00pm Invitation to WebEx meeting: Vigilant Guard update meeting (WebEx Online) - Robert Horsch via Cisco WebEx
- 4:00pm - 5:00pm Vigilant Guard planning (webex to follow once time is finalized.) - Horsch, Robert (OS/OASH)

Wednesday, April 4

- ← Homestead LNO duty →

Thursday, April 5

- ← Homestead LNO duty →
- 10:00am - 11:00am Update to WebEx meeting: Blanket Conference Approvals for April-September 2018 Room #5202 (WebEx Online) - Koula Papanicolas via Cisco WebEx
- 3:30pm - 4:30pm PHS-2 CGS Meeting (FDA WO Bldg 66, Room G256 [Call-in: 1-888-395-8023; passcode: (b)(6)] - Wu, Samuel (OS/OASH)
- 4:30pm - 6:30pm Updated Agenda: PHS-2 RDF General Session Meeting- April 5th 2018 @ 4:30pm - 6:30pm (EDT) (FDA- 10903 New Hampshire Avenue, Silver Spring, MD) - Forde, Kent (HRSA)

Friday, April 6

- ← Homestead LNO duty →

Saturday, April 7

- ← Homestead LNO duty →

Sunday, April 8

- ← Homestead LNO duty →

April 9, 2018 - April 15, 2018

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Monday, April 9

- ☐ ← Homestead LNO duty →
- ☒ 2:30pm - 3:30pm Invitation to WebEx meeting: PHS2 RDF CGS / MD NG Collaboration Meeting (WebEx Online) - Robert Horsch via Cisco WebEx
- ☒ 2:30pm - 3:30pm Vigilant Guard Q/A with Medical Operations Lead MD National Guard (Webex) - Horsch, Robert (OS/OASH)

Tuesday, April 10

- ☐ ← Homestead LNO duty →

Wednesday, April 11

- ☐ ← Homestead LNO duty →

Thursday, April 12

- ☐ ← Homestead LNO duty →
- ☐ 12:00pm - 12:30pm Canceled: Bi-Weekly Call on UAC Program (Call In: 202-774-2300 Meeting Number: (b)(6) - Kurkij, Brian (ACF) (CTR) ☎

Friday, April 13

- ☐ ← Homestead LNO duty →

Saturday, April 14

- ☐ ← Homestead LNO duty →

Sunday, April 15

- ☐ ← Homestead LNO duty →
- ☒ 3:50pm - 6:20pm MIA-PIT (AA4502)

April 16, 2018 - April 22, 2018

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Monday, April 16

← Homestead LNO duty →

2:00pm - 3:00pm Invitation to WebEx meeting: PHS2 RDF / MD
NG Vigilant Guard Planning Meeting (WebEx Online) - Robert Horsch
via Cisco WebEx

Tuesday, April 17

← 12:00am Homestead LNO duty

Wednesday, April 18

Thursday, April 19

12:00pm - 1:00pm COA Legislative Affairs Call

3:00pm - 4:00pm Commercial Property Influx Discussion (Switzer
5225A, 866-703-8613, passcode: (b)(6) - Hooban, Tala (ACF)

Friday, April 20

10:00am - 12:00pm Save the date: Final Vigilant Guard Medical
Planning Meeting (Camp Frettered Army Room 119 (preferred);
WebEx) - Horsch, Robert (OS/OASH)

Saturday, April 21

Sunday, April 22

April 23, 2018 - April 29, 2018

April 2018							May 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
8	9	10	11	12	13	14		6	7	8	9	10	11
15	16	17	18	19	20	21		13	14	15	16	17	18
22	23	24	25	26	27	28		20	21	22	23	24	25
29	30							27	28	29	30	31	

Monday, April 23

☒ **2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR)

Tuesday, April 24

Wednesday, April 25

Thursday, April 26

☐ **12:00pm - 12:30pm Canceled: Bi-Weekly Call on UAC Program** (Call In: 202-774-2300 Meeting Number: (b)(6)) - Kurkijy, Brian (ACF) (CTR)

Friday, April 27

Saturday, April 28

Sunday, April 29

April 30, 2018 - May 6, 2018

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Monday, April 30

■ 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) 🔒

Tuesday, May 1

■ 9:00am - 4:00pm HOLD: all day ORR training - Hooban, Tala (ACF)
 ■ 9:00am - 10:00am Team huddle (somewhere) - Hooban, Tala (ACF)

Wednesday, May 2

Thursday, May 3

Friday, May 4

Saturday, May 5

Sunday, May 6

May 7, 2018 - May 13, 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4	5					1	2
6	7	8	9	10	11	12		3	4	5	6	7	8
13	14	15	16	17	18	19		10	11	12	13	14	15
20	21	22	23	24	25	26		17	18	19	20	21	22
27	28	29	30	31				24	25	26	27	28	29

Monday, May 7

■ **2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) 🔊

Tuesday, May 8

Wednesday, May 9

Thursday, May 10

■ **10:25am - 10:55am DPL check-in** (866-703-8613, passcode: (b)(6))
☐ **12:00pm - 12:30pm Canceled: Bi-Weekly Call on UAC Program** (Call In: 202-774-2300 Meeting Number: (b)(6)) - Kurkij, Brian (ACF) (CTR) 🔊

Friday, May 11


Saturday, May 12

Sunday, May 13

May 14, 2018 - May 20, 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

Monday, May 14

- 10:00am - 12:00pm Visit Dept Treasury site
- 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) 

Tuesday, May 15

- 8:15am - 8:45am CBP Site visit (7979 S. International Blvd, Donna, TX 78537)
- 11:00am - 11:30am CBP Brownsville Site visit

Wednesday, May 16

Thursday, May 17

- 8:00am - 10:00am Meet at Davis' hotel (Hyatt El Paso airport)

Friday, May 18

- 8:30am - 9:00am Dyess AFB site visit (Dyess AFB)
- 9:30am - 10:30am Site visit (off base facility 1001 - 40 acres) - PEREZ, MAGDALENA G GS-11 USAF AFGSC 7 CES/CEIAP

Saturday, May 19

Sunday, May 20

May 21, 2018 - May 27, 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

Monday, May 21

■ 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6) - ORR - DPL (ACF/ORR) 🔒

Tuesday, May 22

Wednesday, May 23

Thursday, May 24

□ 12:00pm - 12:30pm Canceled: Bi-Weekly Call on UAC Program (Call In: 202-774-2300 Meeting Number: (b)(6) - Kurkijy, Brian (ACF) (CTR) 🔒

Friday, May 25

Saturday, May 26

Sunday, May 27

May 28, 2018 - June 3, 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

Monday, May 28

■ 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) 🔒

Tuesday, May 29

Wednesday, May 30

Thursday, May 31

□ 2:30pm - 3:30pm Canceled: Tiger Team Quarterly Collective (Spring) (Building 35A, Room 640 (First Floor)) - ECM

Friday, June 1

■ 1:00pm - 2:00pm DPL huddle - Hooban, Tala (ACF)

Saturday, June 2

Sunday, June 3

June 4, 2018 - June 10, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1 2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 4

■ **2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) 🔒

Tuesday, June 5

Wednesday, June 6

Thursday, June 7

□ **12:00pm - 12:30pm Canceled: Bi-Weekly Call on UAC Program** (Call In: 202-774-2300 Meeting Number: (b)(6)) - Kurkijy, Brian (ACF) (CTR) 🔒

Friday, June 8

Saturday, June 9

■ **3:00pm - 3:30pm FW: MCAT Coordination Call** (RRB MCAT Conference Room) - CBP-MCAT-TEAM

Sunday, June 10

June 11, 2018 - June 17, 2018

June 2018						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Monday, June 11

■ **2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ☎

Tuesday, June 12

Wednesday, June 13

■ **3:30pm - 4:30pm FW: Invitation: Fire Protection and Life Safety UAC Tornillo @ Wed Jun 13, 2018 2:30pm - 3:30pm (CDT)**
(gregory.davis@acf.hhs.gov) (866.919.9004; (b)(6)) 11A02 Fort Worth) - james.ferracci@gsa.gov

■ **4:00pm - 4:30pm Coordination call - HHS temporary facilities**
((888) 273-3658 / (b)(6)) - DE ARMAS, VICENTE

Thursday, June 14

Friday, June 15

■ **12:00pm - 12:30pm FW: Update to WebEx meeting: SitRep Development** (WebEx Online) - Applegate, Allen (ACF)

■ **1:30pm - 2:00pm UPDATED TIME: Tornillo Status Call**
(866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Saturday, June 16

Sunday, June 17

June 18, 2018 - June 24, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1 2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 18

- **12:00pm - 1:00pm FW: FPS Physical Security Meeting** (Tornillo POE) - GOMEZ, CESAR D
- **2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ↻

Tuesday, June 19

- **4:30pm - 5:30pm DPL Huddle** (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Wednesday, June 20

Thursday, June 21

- **12:00pm - 12:30pm Canceled: Bi-Weekly Call on UAC Program** (Call In: 202-774-2300 Meeting Number: (b)(6)) - Kurkijy, Brian (ACF) (CTR) ↻

Friday, June 22

- **11:00am - 2:00pm HSPAC All Hands Meeting (June)** (O'Neill House Office Building, 200 C St SW, Washington, DC 20515, Conference Room: Redwood (Basement Floor) & Webinar) - Maruna, Thomas
- **11:00am - 2:00pm Invitation: HSPAC All-Hands Meeting @ Fri Jun 22, 2018 11am - 2pm (EDT)** (hs-l@list.nih.gov) (5600 Fishers Lane Conference Room 8SWH01 & Webinar) - calendar.hspac@gmail.com
- **3:00pm - 4:00pm DPL Team Check-In** (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Saturday, June 23

Sunday, June 24

June 25, 2018 - July 1, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1 2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 25

- **8:00am - 8:30am Start of Shift CONCALL - 2018 UAC Reunification**
- **2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ☎
- **2:30pm - 3:00pm Housing Support Group - DoD Sync with HHS** (Pentagon, Room 3D247) - Short, Kimberlee J (Kim) LTC USARMY OSD OUSD POLICY (US)
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC /WebEx) - OS Secretarys Operations Center

Tuesday, June 26

- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (DRAFT)** (SOC /WebEx) - OS Secretarys Operations Center
- **2:00pm - 3:00pm UAC Program All Staff/Grantee Call** (888-677-8391; (b)(6)) Room 4125/4202) - Herboldsheimer, Shannon (ACF)
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC /WebEx) - OS Secretarys Operations Center

Wednesday, June 27

- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC /WebEx) - OS Secretarys Operations Center

Thursday, June 28

- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (Draft)** (SOC/WebEx) - OS Secretarys Operations Center
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Friday, June 29

- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **10:30am - 2:30pm Site Survey (UNCLASSIFIED)** (room 2027, bldg 11685 (1 AD HQs) (search Costello Hall in google map)) - Washington, Derrick C CIV USARMY ID-READINESS (US)
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Saturday, June 30

- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Sunday, July 1

- **8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- **10:00am - 10:30am Do SitRep**
- **5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

July 2, 2018 - July 8, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
8	9	10	11	12	13	14		5	6	7	8	9	10
15	16	17	18	19	20	21		12	13	14	15	16	17
22	23	24	25	26	27	28		19	20	21	22	23	24
29	30	31						26	27	28	29	30	31

Monday, July 2

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ☎
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Tuesday, July 3

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 3:00pm - 4:00pm Canceled: Homestead Evacuation: Initial Planning Meeting (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC - Dial In (877) 700-1237/Passcode (b)(6)) - OS Secretarys Operations Center

Wednesday, July 4

Thursday, July 5

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 11:30am - 12:00pm USAF/ACF conference call
- 12:00pm - 6:30pm Goodfellow EA - On Board Review (Telecom: COMM: 301-909-7353/DSN: 324-578-1234 CODE: (b)(6)) - FISCHER, RAQUEL R GS-14 USAF AFMC AFCEC/CZN
- 12:00pm - 12:30pm Canceled: Bi-Weekly Call on UAC Program (Call In: 202-774-2300 Meeting Number: (b)(6)) - Kurkky, Brian (ACF) (CTR) ☎
- 5:00pm - 5:30pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Friday, July 6

- 10:30am - 11:00am Goodfellow Discussion (2027742300 po (b)(6)) 698) - Biswas, Toby R M (ACF)

Saturday, July 7

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Sunday, July 8

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

July 9, 2018 - July 15, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
8	9	10	11	12	13	14		5	6	7	8	9	10
15	16	17	18	19	20	21		12	13	14	15	16	17
22	23	24	25	26	27	28		19	20	21	22	23	24
29	30	31						26	27	28	29	30	31

Monday, July 9

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Tuesday, July 10

- 8:15am - 9:15am Start of Shift Briefing - 2018 UAC Reunification @ 0815 for 10Jul18 Only (SOC/WebEx) - OS Secretarys Operations Center

Wednesday, July 11

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 2:30pm - 3:00pm Evacuation Plan Discussion (202-774-2300; (b)(6)) - Applegate, Allen (ACF)
- 5:00pm - 6:00pm End Of Shift Briefing 2018 UAC Reunification (SOC/WEBEX) - OS Secretarys Operations Center

Thursday, July 12

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Friday, July 13

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (Draft) (SOC/WebEx) - OS Secretarys Operations Center
- 3:00pm - Canceled: Financial Discussion ISO Temporary Housing Support to DHS/HHS (Room 3C749 (Pentagon)/1-888-464-9640 Participant Passcode: (b)(6)) - Constable, Thomas A SES OSD OUSD C (US)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Saturday, July 14

Sunday, July 15

July 16, 2018 - July 22, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
8	9	10	11	12	13	14		5	6	7	8	9	10
15	16	17	18	19	20	21		12	13	14	15	16	17
22	23	24	25	26	27	28		19	20	21	22	23	24
29	30	31						26	27	28	29	30	31

Monday, July 16

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Tuesday, July 17

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 1:30pm - 3:00pm FOUO: Goodfellow EA - On Board Review; 17 JUL 18 (CR 203 / COMM: 301-909-7353 / DSN: 324-578-1234 / Access Code: (b)(6)) - ACKERMAN, MICHAEL D CIV USAF AFMC AFCEC/CZN
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Wednesday, July 18

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Thursday, July 19

- Annual Leave
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (Draft) (SOC/WebEx) - OS Secretarys Operations Center
- 12:00pm - 12:30pm Canceled: Bi-Weekly Call on UAC Program (Call In: 202-774-2300 Meeting Number: (b)(6)) - Kurkky, Brian (ACF) (CTR)
- 5:00pm - 6:00pm All Grantee Call: UAC Transfers (Call In: 877-462-5602 PC: (b)(6)) - UAC Program (ACF/OA)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Friday, July 20

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 5:00pm - 5:30pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Saturday, July 21

Sunday, July 22

- 12:00am Hampton Inn Res# 91708440 (Hamptone Inn - Homestead FL)
- 10:08am - 11:25am PIT-PHL (AA Flight 1948) (Pittsburgh International Airport)
- 2:15pm - 5:14pm PHL-MIA (AA Flight 1114) (Philadelphia)
- 5:30pm - 6:00pm Enterprise Rental Car

July 23, 2018 - July 29, 2018

July 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Monday, July 23

- ← 12:00am Hampton Inn Res# 91708440 (Hamptone Inn - Homestead FL)
- 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ↻
- 3:30pm - 4:30pm Goodfellow EA - On Board Review; 23 JUL 18 (CR 103 / COMM: 301-909-7353 / DSN: 324-578-1234 / Access Code: (b)(6)) - ACKERMAN, MICHAEL D CIV USAF AFMC AFCEC/CZN
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Tuesday, July 24

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Wednesday, July 25

- 12:00am Annual Leave →
- 9:00am Annual Leave →
- 8:00am - 8:30am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 1:00pm - 2:00pm Invitation to WebEx meeting: Homestead Evacuation Planning (WebEx Online) - Allen Applegate via Cisco WebEx

Thursday, July 26

- Annual Leave →
- Annual Leave →

Friday, July 27

- 12:00am Annual Leave
- Annual Leave →

Saturday, July 28

- Annual Leave →

Sunday, July 29

- 7:00am Annual Leave

July 30, 2018 - August 5, 2018

July 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	8	9	10	11	12	13
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Monday, July 30

2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ☎

Tuesday, July 31

12:00am Annual Leave →

Wednesday, August 1

Annual Leave →

Thursday, August 2

Annual Leave →

12:00pm - 12:30pm Canceled: Bi-Weekly Call on UAC Program (Call In: 202-774-2300 Meeting Number: (b)(6)) - Kurkij, Brian (ACF) (CTR) ☎

2:00pm - 4:00pm DoD Requirements Discussion (5202 or Webex) - Kurkij, Brian (ACF) (CTR)

Friday, August 3

Annual Leave →

Saturday, August 4

Annual Leave →

Sunday, August 5

Annual Leave →


August 6, 2018 - August 12, 2018

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
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Monday, August 6

Annual Leave

2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6) - ORR - DPL (ACF/ORR) 

Tuesday, August 7

Annual Leave

Wednesday, August 8

Annual Leave

Thursday, August 9

Annual Leave

Friday, August 10

Annual Leave

Saturday, August 11

Annual Leave

Sunday, August 12

Annual Leave

August 13, 2018 - August 19, 2018

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Monday, August 13

■ Annual Leave

■ 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode:

(b)(6) - ORR - DPL (ACF/ORR) ☎

Tuesday, August 14

■ 12:00am Annual Leave

Wednesday, August 15

Thursday, August 16

☐ 12:00pm - 12:30pm Canceled: Bi-Weekly Call on UAC Program (Call In: 202-774-2300 Meeting Number: (b)(6) - Kurkijy, Brian (ACF) (CTR) ☎

Friday, August 17

■ 1:30pm - 2:00pm Regional Discussion on UAC Facility (866-703-8613, passcode: (b)(6) - Applegate, Allen (ACF)

■ 3:30pm - 4:00pm Catch up (866-703-8613, passcode: (b)(6) - Hooban, Tala (ACF)

Saturday, August 18

Sunday, August 19

August 20, 2018 - August 26, 2018

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Monday, August 20

- **WPS Testing** (Phone call) - Cooksey, Ricky (OS/ASPR/COOP)
- **2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ☎

Tuesday, August 21

- **12:00pm - 12:45pm Homestead Air Evacuation Technical Call b/t DoD, HHS and Contractors** (ConCall: 866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Wednesday, August 22

Thursday, August 23

Friday, August 24

Saturday, August 25

Sunday, August 26

August 27, 2018 - September 2, 2018

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Monday, August 27

■ **2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ☎

Tuesday, August 28

■ **11:30am - 12:00pm Goodfellow MOA discussion** (866-703-8613, passcode: (b)(6)) - Gnipp, Gregg (ACF)

Wednesday, August 29

Thursday, August 30

□ **12:00pm - 12:30pm Canceled: Bi-Weekly Call on UAC Program** (Call In: 202-774-2300 Meeting Number: (b)(6)) - Kurkijy, Brian (ACF) (CTR) ☎

Friday, August 31

Saturday, September 1

Sunday, September 2

September 3, 2018 - September 9, 2018

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Monday, September 3

Tuesday, September 4

■ **3:30pm - 4:30pm DPL Check-In** (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Wednesday, September 5

- **12:00pm - 1:00pm Invitation: GSA Visit - 2323 Big Town Blvd Mesquite TX 75149 @ Wed Sep 5, 2018 11am - 12pm (CDT)** (gregg.gnipp@acf.hhs.gov) (2323 Big Town Blvd Mesquite TX 75149) - moses.akongnui@gsa.gov
- **2:30pm - 3:00pm Invitation: GSA tour @ Wed Sep 5, 2018 1:30pm - 2pm (CDT) (null)** (465 Independence) - Jeremy Duggins
- **3:30pm - 4:20pm FW: Updated invitation with note: Review HHS Occupancy Agreement for Tornillo @ Wed 2018-09-05 2:30pm - 3:20pm (CDT)** (gregory.davis@acf.hhs.gov) ((888) 394-3915, passcode (b)(6)) Room 11A02 in Ft Worth) - charlie.hart@gsa.gov
- **4:00pm - 5:00pm Invitation: GSA Visit - 15720 Hillcrest Rd Dallas TX 75248 @ Wed Sep 5, 2018 3pm - 4pm (CDT)** (gregg.gnipp@acf.hhs.gov) (15720 Hillcrest Rd Dallas TX 75248) - moses.akongnui@gsa.gov
- **5:15pm - 5:30pm Check-In Call** (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Thursday, September 6

- **4:45pm - 5:15pm Updated invitation: GSA Visit @ Thu Sep 6, 2018 3:45pm - 4:15pm (CDT)** (gregg.gnipp@acf.hhs.gov) (7909 Camp Bowie W Blvd, Fort Worth, TX 76116, USA) - moses.akongnui@gsa.gov
- **5:00pm - 5:30pm Hurricane Evacuation Planning Call with SWK** (ConCall: (202) 774-2300; Passcode (b)(6)) - Applegate, Allen (ACF)

Friday, September 7

- **1:00pm - 1:30pm Cancelled: Discuss MOA Status** (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Saturday, September 8

Sunday, September 9

September 10, 2018 - September 16, 2018

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Monday, September 10

■ 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) 🔒

Tuesday, September 11

Wednesday, September 12

Thursday, September 13

□ 12:00pm - 12:30pm Canceled: Bi-Weekly Call on UAC Program (Call In: 202-774-2300 Meeting Number: (b)(6)) - Kurkijy, Brian (ACF) (CTR) 🔒

Friday, September 14

Saturday, September 15


Sunday, September 16

September 17, 2018 - September 23, 2018

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Monday, September 17

■ **2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) 

Tuesday, September 18

Wednesday, September 19

■ **1:00pm - 1:30pm UAC Program Updates from ORR Director** (Room 5202; 888-677-8391; (b)(6)) - UAC Program (ACF/OA)

Thursday, September 20

■ **11:00am - 12:00pm Fixed Facilities to Support UAC Mission** (Humphrey Building - Conference Room 347F.27 or Dial-In: 1-866-719-6565, Passcode: (b)(6)) - Saunders, Michael (PSC/RLO/OD)

■ **12:00pm - 1:00pm Gnipp-White Executive Leadership Summit and** (b)(6) (Meet outside Switzer bldg front entrance) - White, Jonathan (OS/ASPR/SPPR)

Friday, September 21

Saturday, September 22

Sunday, September 23

September 24, 2018 - September 30, 2018

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Monday, September 24

■ 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) 🔊

Tuesday, September 25

Wednesday, September 26

Thursday, September 27

□ 12:00pm - 12:30pm Canceled: Bi-Weekly Call on UAC Program (Call In: 202-774-2300 Meeting Number: (b)(6)) - Kurkijy, Brian (ACF) (CTR) 🔊

Friday, September 28

Saturday, September 29

Sunday, September 30

October 1, 2018 - October 7, 2018

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Monday, October 1

- ☒ **2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR)
- ☐ **2:00pm - 3:00pm Canceled: Air Technical Call Between Apollo Jets and Homestead Air Reserve Base** (ConCall: (202) 774-2300; Access Code: (b)(6)) - Applegate, Allen (ACF)

Tuesday, October 2

Wednesday, October 3

Thursday, October 4

Friday, October 5

Saturday, October 6

Sunday, October 7

October 8, 2018 - October 14, 2018

October 2018						
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November 2018						
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Monday, October 8

Tuesday, October 9

Wednesday, October 10

■ **2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) 

Thursday, October 11

Friday, October 12

■ **11:00am - 2:00pm HSPAC All Hands Meeting (October)** (FDA Headquarters Campus: 10903 New Hampshire Ave., Silver Spring, MD 20903 (Bldg 71/Rm 2244) & Webinar) - Maruna, Thomas

■ **12:00pm - 3:00pm UAC Planning Offsite** (Humphrey -ROOM 305A - In Person Preferred (Dial in - 866 620 6232 x (b)(6)) - Cullinan, Kristin (PSC/OD)

Saturday, October 13


Sunday, October 14

October 15, 2018 - October 21, 2018

October 2018						
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Monday, October 15

■ 3:00pm - 3:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) 

Tuesday, October 16

■ 12:00pm - 1:00pm FW: Invitation: HHS - Fairview Developmental Center (Costa Mesa, Ca) @ Tue Oct 16, 2018 9am - 10am (PDT) (alfred.cypress@psc.hhs.gov) (Conference Call) - leslie.jackson@gsa.gov

Wednesday, October 17

Thursday, October 18

Friday, October 19

Saturday, October 20


Sunday, October 21

October 22, 2018 - October 28, 2018

October 2018						
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November 2018						
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Monday, October 22

2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) 

Tuesday, October 23

11:30am - 3:30pm PIT-DFW (AA Flt 2541; Res# ERFXDF)
3:30pm - 4:00pm Pick up rental car - Budget Res# 45603676US6
5:00pm - 5:30pm Radisson - Addison, TX (4960 Arapaho Rd Addison, TX)

Wednesday, October 24

10:00am - 11:00am Tour 5401 N Beach Rd Ft Worth Property w Alfred Cypress (5401 N Beach Rd Ft Worth TX)
6:20pm - 7:50pm DFE-MFE (AA FLT 5938; RES# ERFXDF)

Thursday, October 25

10:00am - 11:30am Tour Casa Padre Shelter (7480 Padre Island Hwy, Brownsville, TX 78521) - Gnipp, Gregg (ACF)
2:00pm - 3:30pm Tour BCFS-Harlingen (3700 E. Harrison Ste. 200 Harlingen, Texas 78550) - Gnipp, Gregg (ACF)
5:00pm - 5:30pm DoubleTree McAllen (1800 S 2nd Street, McAllen, Texas, 78503)

Friday, October 26

12:00pm - 1:45pm MFE-DFW (AA FLT 5882; RES# ERFXDF)
2:40pm - 5:00pm DFW-ORD (UA FLT 1191; RES# NHEVW4)

Saturday, October 27

Sunday, October 28

October 29, 2018 - November 4, 2018

October 2018						
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November 2018						
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Monday, October 29

■ 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ☎

Tuesday, October 30

Wednesday, October 31

□ WPS Test - Cooksey, Ricky (OS/ASPR/COOP)

■ 2:00pm - 3:00pm DPL Mid-Week Check In (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Thursday, November 1

■ 2:00pm - 3:00pm DHS Call for Honduran Migrant Caravan Preparedness and Response (1-855-852-7677 passcode: (b)(6)) - Hooban, Tala (ACF)

Friday, November 2

Saturday, November 3

Sunday, November 4

November 5, 2018 - November 11, 2018

November 2018						
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December 2018						
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Monday, November 5

Tuesday, November 6

Wednesday, November 7

- 9:30am - 10:00am Camp Beds (5225B/WebEx) - Moomaw, Sara (ACF)
- 3:00pm - 4:00pm FW: Weekly UAC Program Budget & Capacity Meeting (Switzer 5202 or Webex) - Kurkky, Brian (ACF) (CTR)

Thursday, November 8

Friday, November 9

Saturday, November 10

Sunday, November 11

November 12, 2018 - November 18, 2018

November 2018						
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December 2018						
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Monday, November 12

Tuesday, November 13

Wednesday, November 14

Thursday, November 15

Friday, November 16

Saturday, November 17

Sunday, November 18

November 19, 2018 - November 25, 2018

November 2018						
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December 2018						
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Monday, November 19

■ 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) 🔒

Tuesday, November 20

Wednesday, November 21

Thursday, November 22

□ 12:00pm - 12:30pm Canceled: Bi-Weekly Call on UAC Program (Call In: 202-774-2300 Meeting Number: (b)(6)) - Kurkijy, Brian (ACF) (CTR) 🔒

Friday, November 23

Saturday, November 24

Sunday, November 25

November 26, 2018 - December 2, 2018

November 2018						
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December 2018						
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Monday, November 26

■ 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6) - ORR - DPL (ACF/ORR) 🔒

Tuesday, November 27

Wednesday, November 28

Thursday, November 29

Friday, November 30

Saturday, December 1

Sunday, December 2

January 1, 2018 - January 7, 2018

January 2018						
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February 2018						
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Monday, January 1

Tuesday, January 2

Wednesday, January 3

1:30pm - 2:00pm DPL Team Meeting (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)

Thursday, January 4

☐ **1:30pm - 2:30pm Cancelled: DPL Check-in** (ConCall: (202) 774-2300, Participant Code: (b)(6)) Host Code: (b)(6)) - Applegate, Allen (ACF)

Friday, January 5

Saturday, January 6

Sunday, January 7

January 8, 2018 - January 14, 2018

January 2018						
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February 2018						
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Monday, January 8

☐ **1:00pm - 1:30pm Cancelled: Discuss DESI Revisions** (ConCall: (202) 774-2300, Participant Code: (b)(6) Host Code: (b)(6) - Applegate, Allen (ACF)

Tuesday, January 9

Wednesday, January 10

☐ **2:00pm - 2:30pm Canceled: invoices** - Irizarry, Tania (ACF)

Thursday, January 11

Friday, January 12

☐ **12:30pm - 1:30pm World Health Organization Executive Board Meeting Discussion** (Mary Switzer Building, 330 C Street SW, Rm 2322, Washington DC 20201; Conference Call: 1-866-622-9805/International Number: 1-210-280-2356, Passcode: (b)(6) - Stewart, Jessica L. (HHS/OS/OGA)

Saturday, January 13

Sunday, January 14

January 15, 2018 - January 21, 2018

January 2018						
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February 2018						
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Monday, January 15

Tuesday, January 16

■ 1:00pm - 2:00pm Note: January 16, 2018 CDC Public Health Grand Rounds topic change to: "Public Health Response to Severe Influenza."

Wednesday, January 17

■ 12:30pm - 2:00pm FW: Invitation to WebEx meeting: Discuss DPL Strategic Plan (WebEx Online) - Applegate, Allen (ACF)

Thursday, January 18

Friday, January 19

■ 3:00pm - 4:00pm aya class

Saturday, January 20

Sunday, January 21

January 22, 2018 - January 28, 2018

January 2018						
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February 2018						
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Monday, January 22

- 11:30am - 11:45am **CONFIRMED: All Staff Call** (5202/ 877-462-5602 / (b)(6)) - ORR Director (ACF)
- 12:30pm - 1:45pm **Cancelled: Continue Discuss of SPL Strategic Plan** - Applegate, Allen (ACF)

Tuesday, January 23

- 2:45pm - call (b)(6) (b)(6) - Hooban, Tala (ACF)

Wednesday, January 24

- 11:30am - 12:00pm **FW: After Action Review - Interview for 2017 Disaster Events** (TBD/WebEx) - Hooban, Christopher (ACF)
- 2:30pm - 3:00pm **Strategic Planning** (WebEx (details below)) - Applegate, Allen (ACF)
- 3:00pm - 4:00pm **FW: Weekly UAC Program Budget & Capacity Meeting** (Switzer 5202 or via WebEx) - White, Jonathan (ACF)

Thursday, January 25

- 9:30am - 10:00am **Weekly Briefing to ORR Director on bed expansion planning** (Scott's office) - White, Jonathan (ACF)
- 12:00pm - 2:00pm **DPL Planning Session** (WebEx) - Applegate, Allen (ACF)
- 1:00pm - 4:30pm **Breastfeeding Promotion Consortium** (<https://fnsusda.webex.com/fnsusda>) - Bartholomew, Anne - FNS

Friday, January 26

- 9:30am - 10:00am **Homestead Solicitation Panel - Initial Discussion**
- 12:00pm - 3:00pm **Hooban - out**

Saturday, January 27

Sunday, January 28

January 29, 2018 - February 4, 2018

January 2018						
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February 2018						
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Monday, January 29

- ☐ 12:00am Chris - out of town
- 8:00am - 8:30am Panel Review Begins
- 9:00am - 9:30am Proposals Received - verify that all info received
- 9:30am - 9:45am Panel check-in (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)

Tuesday, January 30

- ☐ Chris - out of town
- 9:30am - 9:45am Panel check-in (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- 10:30am - 11:15am Coffee (Starbucks) - Hooban, Tala (ACF)

Wednesday, January 31

- ☐ Chris - out of town
- 9:30am - 9:45am Panel check-in (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- 12:00pm - 12:15pm Important - OS Quarterly Required Wireless Priority Service (WPS) Testing! (Call *272 703 818 3924 (using your government cell phone)) - Gabriel, Edward (OS/ASPR/IO)
- 2:00pm - 2:30pm Homestead Staffing Roster Plan (WebEx - Details Below) - Applegate, Allen (ACF)
- 2:00pm - LEAVE

Thursday, February 1

- ☐ Chris - out of town
- 9:30am - 12:30pm HOLD: Consensus Meeting (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- 2:00pm - 3:00pm Notice of Placement in a Restrictive Setting (Call in: 888-324-3909 ;Pass Code: (b)(6)) - Hooban, Tala (ACF)

Friday, February 2

- ☐ 12:00am Chris - out of town
- 8:00am - 2:30pm Write Report

Saturday, February 3

Sunday, February 4

February 5, 2018 - February 11, 2018

February 2018						
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March 2018						
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Monday, February 5

- ☐ 12:00am Chris - out of town
- ☒ 2:00pm - 3:00pm Repatriation and strategic meeting (877-972-6045)
Participant: (b)(6) - Nahlah Melaih

Tuesday, February 6

- ☐ Chris - out of town
- ☒ 4:00pm - 4:30pm Planning for PIO Deployments for UAC Missions (Homestead/Camp Beds) (Call In: 202-774-2300 Meeting Number: (b)(6))
(b)(6) - White, Jonathan (ACF)

Wednesday, February 7

- ☐ Chris - out of town
- ☒ 4:30pm - 5:00pm DPL quick call (866-703-8613, passcode: (b)(6)) -
Davis, Gregory (ACF)

Thursday, February 8

- ☐ Chris - out of town
- ☒ 1:00pm - 2:00pm World Health Organization Executive Board Meeting Readout (Mary Switzer Building, 330 C Street SW, Rm 2322, Washington DC 20201; Conference Call: 1-866-622-9805/International Number: 1-210-280-2356, Passcode: (b)(6)) - Stewart, Jessica L. (HHS/OS/OGA)

Friday, February 9

- ☐ 12:00am Chris - out of town

Saturday, February 10

Sunday, February 11

February 12, 2018 - February 18, 2018

February 2018						
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March 2018						
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Monday, February 12

■ **10:00am - 10:30am Houston shelter leasing options** (866-703-8613, passcode: (b)(6))

Tuesday, February 13

■ **9:00am - print proposal**
 ■ **12:00pm - 1:00pm ACF PHS Workgroup** (Switzer 5202; 866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)

Wednesday, February 14

■ **11:37am - 12:37pm Join WebEx meeting in progress: Business Proposal Technical Review** (WebEx Online) - Cisco WebEx
 ■ **2:00pm - 2:15pm TEP Huddle** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)

Thursday, February 15

■ **2:30pm - 3:30pm FW: All Staff Meeting** (Switzer 5324 | 888-677-8391 (b)(6)) - ORR Director (ACF)

Friday, February 16

Saturday, February 17

Sunday, February 18

□ **12:00am Deployment to USVI** (USVI) - Hooban, Christopher (ACF) →

February 19, 2018 - February 25, 2018

February 2018						
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March 2018						
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Monday, February 19

☐ ← Deployment to USVI (USVI) - Hooban, Christopher (ACF) →

Tuesday, February 20

☐ ← Deployment to USVI (USVI) - Hooban, Christopher (ACF) →

■ 1:00pm - 2:00pm Updated invitation: Choctaw IEG Monthly Call @ Monthly from 12pm to 1pm on the third Tuesday from Tue Feb 21, 2017 to Tue May 15 (CST) (tala.hooban@acf.hhs.gov) (1-866-810-1831; (b)(6)) - Sarah Rowland

■ 3:00pm - 6:00pm WINDOWS 10 MIGRATION- FEB 20TH (MIGRATION ROOM 1081) - ITIO_Windows10_Team

Wednesday, February 21

☐ ← Deployment to USVI (USVI) - Hooban, Christopher (ACF) →

■ 11:00am - 12:00pm coffee with stephanie

■ 12:00pm - 12:45pm 2018 Readiness Newsletter Team Kickoff Meeting! (TCON) - Erb-Alvarez, Julie (NIH/NHLBI) [E]

■ 1:00pm - 2:00pm Commissioned Corps All Hands Meeting (1-888-989-9719 x WEBCAST) - Garza, Roberto (ACF)

Thursday, February 22

☐ ← Deployment to USVI (USVI) - Hooban, Christopher (ACF) →

Friday, February 23

☐ ← Deployment to USVI (USVI) - Hooban, Christopher (ACF) →

Saturday, February 24

☐ ← Deployment to USVI (USVI) - Hooban, Christopher (ACF) →

Sunday, February 25

☐ ← Deployment to USVI (USVI) - Hooban, Christopher (ACF) →

February 26, 2018 - March 4, 2018

February 2018						
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March 2018						
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Monday, February 26

- ☐ 12:00am Deployment to USVI (USVI) - Hooban, Christopher (ACF)
- ☒ 9:30am - 10:00am Homestead Kickoff meeting. (conference call) - Irizarry, Tania (ACF)
- ☒ 1:00pm - 2:00pm Initial IAP Planning Session (WebEx (please join via WebEx to view IAP)) - Applegate, Allen (ACF)

Tuesday, February 27

- ☐ 10:00am - Parking Pass
- ☒ 12:00pm - 1:00pm All Staff Learning Agenda Brownbag (3603/3524 | Dial in: 202-774-2300 | PC: (b)(6) - Tota, Kenneth (ACF)
- ☒ 1:00pm - 2:30pm You're Invited to an Information Session on the Hatch Act and Political Activity
- ☒ 2:00pm - 3:00pm FW: WLSG Regional Lead Monthly Meeting (T-con) - Choe, Lena

Wednesday, February 28

- ☐ 10:00am - 11:30am HOLD
- ☒ 1:00pm - 2:00pm SSC Meeting - Equinox Event (Switzer 4401) - Borda Rivera, Elizabeth (ACF)

Thursday, March 1

- ☒ 9:30am - 10:30am DPL Party (Huddle room & 866-703-8613, passcode: (b)(6) - Tala.Hooban@acf.hhs.gov

Friday, March 2

Saturday, March 3

Sunday, March 4

March 5, 2018 - March 11, 2018

March 2018							April 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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4	5	6	7	8	9	10	8	9	10	11	12	13	14
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18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					

Monday, March 5

Tuesday, March 6

Wednesday, March 7

- ☐ Tala Telework (202-868-9426)
- ☒ 7:30am - 8:30am Leena - doc
- ☒ 12:00pm - 12:30pm WLSG chat (Let me know what number to call!) - Hooban, Tala (ACF)
- ☒ 3:00pm - 3:30pm WLSG Region 3 Pod Lead Meeting (WO22 Rm 3302 or WebEx) - Camilli, Sara

Thursday, March 8

- ☐ Tala Telework (202-868-9426)
- ☒ 10:30am - 11:30am CAC Renewal
- ☒ 12:00pm - 1:00pm ACF Commissioned Corps Awards Board Meeting (5424B; Call-in info: 2027742300 Access Code: (b)(6) - Bolduc, William (ACF)
- ☒ 1:30pm - 2:00pm Data discussion re: SitReps (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)

Friday, March 9

- ☒ 10:00am - 11:00am Tax appointment - Hooban, Tala (ACF)

Saturday, March 10

- ☐ 8:00am - 1:00pm Tala - volunteering (Reston, VA) - Hooban, Tala (ACF)

Sunday, March 11

March 12, 2018 - March 18, 2018

March 2018							April 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					

Monday, March 12

Tuesday, March 13

- **12:00pm - 1:30pm SAVE THE DATE: ACF PHS Workgroup** (Switzer 5202; WebEx information to come) - Hooban, Tala (ACF)
- **1:30pm - 2:00pm Discuss SitRep** (Allen Calls Tala) - Applegate, Allen (ACF)
- **3:00pm - 4:00pm Supporting Children's Early Brain Development - Register Online Now!**

Wednesday, March 14

- **10:00am - 10:30am deployment roles readiness gazette topic**
- **1:00pm - 2:00pm FW: ANNUAL ACQUISITION PLANNING MEETING** - ORR (Conference Room 3126 or Conference Line 888-925-8057 passcode (b)(6)) - Wilkerson, Darnese (ACF)

Thursday, March 15

- **10:00am - 11:00am** - Hooban, Christopher (ACF)
- **12:00pm - 1:30pm** (b)(6) **for Jonathan White** (5122/5202) - Smith, Danna (ACF) (CTR)
- **12:00pm - 1:30pm SAVE** (b)(6) **potluck** - Hooban, Tala (ACF) 📍
- **1:00pm - 2:00pm National Strategy Affirmers Quarterly Webinar** (Webinar) - Riviezzo, Todd (CTR)
- **4:30pm - 5:00pm DPL Touch-Base** (ConCall: 866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Friday, March 16

Saturday, March 17

Sunday, March 18

March 19, 2018 - March 25, 2018

March 2018							April 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					

Monday, March 19

Tuesday, March 20

■ **1:00pm - 2:00pm Updated invitation: Choctaw IEG Monthly Call @ Monthly from 12pm to 1pm on the third Tuesday from Tue Feb 21, 2017 to Tue May 15 (CST) (tala.hooban@acf.hhs.gov)**
(1-866-810-1831; (b)(6)) - Sarah Rowland ☎

■ **1:30pm - 2:00pm RE: Vernal Equinox - the SOCIAL COMMITTEE NEEDS YOU!!!!**

■ **2:00pm - 3:30pm Ice Cream Social** (4th floor hallway)

■ **3:00pm - Work on LNO Scheduling** (WebEx) - Applegate, Allen (ACF)

Wednesday, March 21

■ **1:30pm - 2:00pm LNO Schedule Planning** (WebEx) - Applegate, Allen (ACF)

Thursday, March 22

■ **11:00am - 12:00pm ORR/OA Weekly Meeting** (5202 or Webex (open for link)) - Kurkijy, Brian (ACF) (CTR) ☎

■ **3:00pm - 4:00pm Discuss LNO Staffing Plan and Roles** (WebEx Meeting (Details Enclosed)) - Applegate, Allen (ACF)

■ **3:00pm - 4:00pm Update to WebEx meeting: Discuss LNO Plan** (WebEx Online) - Allen Applegate via Cisco WebEx

Friday, March 23

■ **11:00am - 2:00pm HSPAC All Hands Meeting (March)** (5600 Fishers Lane Conference Room 8SWH01 & Webinar) - Maruna, Thomas

■ **11:00am - 2:00pm Invitation: Health Services Category All-Hands Meeting (March) @ Fri Mar 23, 2018 11am - 2pm (EDT)**
(hs-l@list.nih.gov) (Webinar) - hspac.usphs@gmail.com

Saturday, March 24

Sunday, March 25

March 26, 2018 - April 1, 2018

March 2018							April 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					

Monday, March 26

12:00am Out of the Office - Hooban, Tala (ACF) →

Tuesday, March 27

← Out of the Office - Hooban, Tala (ACF) →

1:00pm - 3:30pm Gang Awareness Training (HHH Small Auditorium) - Kurkijy, Brian (ACF) (CTR)

2:00pm - 2:50pm WLSG Regional and Group Leader Quarterly Meeting - New (T-con) - Choe, Lena ☉

2:30pm - 3:30pm Interagency Seminar: WHO Pandemic Influenza Preparedness Framework (PIP-FW) (Mary Switzer Building, 330 C Street SW, Rm 2322, Washington DC 20201 or Conference Line: 1-866-622-9805/International Number: 1-210-280-2356 Passcode (b)(6)) - Stewart, Jessica L. (HHS/OS/OGA)

Wednesday, March 28

← Out of the Office - Hooban, Tala (ACF) →

Thursday, March 29

← Out of the Office - Hooban, Tala (ACF) →

11:00am - 12:00pm ORR/OA Weekly Meeting (5202 or Webex (open for link)) - Kurkijy, Brian (ACF) (CTR) ☉

Friday, March 30

← 12:00am Out of the Office - Hooban, Tala (ACF)

Saturday, March 31

Sunday, April 1

April 2, 2018 - April 8, 2018

April 2018							May 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
8	9	10	11	12	13	14		6	7	8	9	10	11
15	16	17	18	19	20	21		13	14	15	16	17	18
22	23	24	25	26	27	28		20	21	22	23	24	25
29	30							27	28	29	30	31	

Monday, April 2

Tuesday, April 3

■ **9:00am - 9:15am Body composition screening** (FedStrive Health Unit / Humphrey G-215) - Lindsay, Adair (PSC/FOH/WHPS) (CTR) 🔒

Wednesday, April 4

■ **9:00am - 10:00am** (b)(6)

■ **10:00am - 11:00am Emergency Repatriation and Award** (Call-in Number: 877-972-6045 participant: (b)(6) - Melaih, Nahlah (ACF) (CTR)

■ **11:30am - 12:00pm Emergency Repatriation Team training (ERT)** (202-774-2300, (b)(6))

■ **1:00pm - 1:30pm IAP** ○

Thursday, April 5

■ **11:00am - 12:00pm ORR/OA Weekly Meeting** (5202 or Webex (open for link)) - Kurkijy, Brian (ACF) (CTR) ○

Friday, April 6

Saturday, April 7

Sunday, April 8

April 9, 2018 - April 15, 2018

April 2018							May 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
	8	9	10	11	12	13	14	6	7	8	9	10	11
15	16	17	18	19	20	21		13	14	15	16	17	18
22	23	24	25	26	27	28		20	21	22	23	24	25
29	30							27	28	29	30	31	

Monday, April 9

Tuesday, April 10

12:30pm - 1:15pm ORR LNO Deployment (Call Tala # 202-401-3441)
- Hooban, Tala (ACF)

Wednesday, April 11

10:30am - 11:00am AAR Interview (Call In (202-260-6711)) - Foretia, Jeanne (ACF) (CTR)

1:00pm - 1:30pm IAP

Thursday, April 12

11:00am - 12:00pm ORR/OA Weekly Meeting (5202 or Webex (open for link)) - Kurkij, Brian (ACF) (CTR)

2:00pm - 2:30pm LNO Planning (ConCall: (202) 774-2300, PC: (b)(6)) - Applegate, Allen (ACF)

2:30pm - 3:00pm Homestead LNO Staffing Plan (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Friday, April 13

11:00am - 12:00pm Interagency Discussion: World Health Assembly (Mary Switzer Building, 330 C Street SW, Rm 2322, Washington DC 20201 or Conference Line: 1-866-622-9805/International Number: 1-210-280-2356 Passcode (b)(6)) - Stewart, Jessica L. (HHS/OS/OGA)

Saturday, April 14

Sunday, April 15

April 16, 2018 - April 22, 2018

April 2018							May 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
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15	16	17	18	19	20	21		13	14	15	16	17	18
22	23	24	25	26	27	28		20	21	22	23	24	25
29	30							27	28	29	30	31	

Monday, April 16

☐ 8:00am Chris Deployment (USVI) - Hooban, Christopher (ACF)

Tuesday, April 17

☐ Chris Deployment (USVI) - Hooban, Christopher (ACF)

☒ 12:00pm - 1:00pm Tala-Jonathan lunch - White, Jonathan (OS/ASPR/OPP)

☒ 1:00pm - 2:00pm Updated invitation: Choctaw IEG Monthly Call @ Monthly from 12pm to 1pm on the third Tuesday from Tue Feb 21, 2017 to Tue May 15 (CST) (tala.hooban@acf.hhs.gov) (1-866-810-1831; (b)(6)) - Sarah Rowland

Wednesday, April 18

☐ Chris Deployment (USVI) - Hooban, Christopher (ACF)

☐ Tala Telework

☐ 1:00pm - 1:30pm IAP

Thursday, April 19

☐ Chris Deployment (USVI) - Hooban, Christopher (ACF)

☒ 11:00am - 12:00pm ORR/OA Weekly Meeting (5202 or Webex (open for link)) - Kurkij, Brian (ACF) (CTR)

☒ 2:30pm - 3:00pm Homestead Check-In (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)

☒ 3:00pm - 4:00pm Commercial Property Influx Discussion (Switzer 5225A, 866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)

Friday, April 20

☐ Chris Deployment (USVI) - Hooban, Christopher (ACF)

☒ 11:00am - 11:30am UAC Census Discussion (WebEx - information below) - Hooban, Tala (ACF)

☒ 11:00am - 11:30am WebEx meeting confirmation: UAC Census Discussion (WebEx Online) - Cisco WebEx

☒ 1:30pm - 2:15pm DPL Huddle (866-703-8613, (b)(6)) - Tala.Hooban@acf.hhs.gov

Saturday, April 21

☐ Chris Deployment (USVI) - Hooban, Christopher (ACF)

Sunday, April 22

☐ Chris Deployment (USVI) - Hooban, Christopher (ACF)

April 23, 2018 - April 29, 2018

April 2018						
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May 2018						
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	22	23	24	25	26	27
	28	29	30	31		

Monday, April 23

- ☐ Chris Deployment (USVI) - Hooban, Christopher (ACF)
- ☒ 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ☰

Tuesday, April 24

- ☐ Chris Deployment (USVI) - Hooban, Christopher (ACF)
- ☒ 1:45pm - 2:45pm ORR Coffee Break to celebrate Joann Simmons (5200 Kitchen) - Sualog, Jallyn (ACF)
- ☒ 2:00pm - 2:50pm WLSG Regional Lead Monthly Meeting (T-con) - Choe, Lena ☰

Wednesday, April 25

- ☐ Chris Deployment (USVI) - Hooban, Christopher (ACF)
- ☒ 8:30am - 9:00am QUIZ due today
- ☒ 10:30am - 11:30am Homestead Training / Intro Briefing (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- ☒ 11:00am - 12:00pm Administrative Professionals Day (5th floor breakroom (2nd corridor)) - Tota, Kenneth (ACF)
- ☐ 1:00pm - 1:30pm IAP ☰
- ☒ 2:00pm - 3:00pm You are registered for the training session: Executive Leadership - Kathryn Freeland

Thursday, April 26

- ☐ Chris Deployment (USVI) - Hooban, Christopher (ACF)
- ☐ 8:00am - 12:30pm Registration Confirmation - NCDMPH & CSTS Crisis Leadership: Promoting Emotional and Mental Well-Being Symposium
- ☒ 9:00am - 10:00am Meeting with CHSI, CO, & CORs team (conference call) - Irizarry, Tania (ACF)
- ☒ 10:00am - 11:00am Homestead Check-in (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- ☒ 11:00am - 12:00pm Nutrition 101 (Switzer 5122 or Webex) - ORR Director (ACF)
- ☐ 2:00pm - 2:30pm do state tax (+2)
- ☒ 2:30pm - 4:30pm Joann's Retirement Reception (5122) - Papanicolas, Koula (ACF) (CTR)

Friday, April 27

- ☐ Chris Deployment (USVI) - Hooban, Christopher (ACF)
- ☒ 9:30am - 10:30am ORR/OA Weekly Meeting (5202 or Webex (open for link)) - Kurkij, Brian (ACF) (CTR) ☰

Saturday, April 28

- ☐ Chris Deployment (USVI) - Hooban, Christopher (ACF)

Sunday, April 29

- ☐ Chris Deployment (USVI) - Hooban, Christopher (ACF)

April 30, 2018 - May 6, 2018

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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	19	20	21	22	23	24
	25	26	27	28	29	30

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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	10	11	12	13	14	15
	16	17	18	19	20	21
	22	23	24	25	26	27
	28	29	30	31		

Monday, April 30

- ☐ Chris Deployment (USVI) - Hooban, Christopher (ACF) →
- 12:00pm - 2:00pm (b)(6)
- 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ↻

Tuesday, May 1

- ☐ Chris Deployment (USVI) - Hooban, Christopher (ACF) →
- 9:00am - 4:00pm HOLD: all day ORR training - Hooban, Tala (ACF)
- 9:00am - 10:00am Team huddle (somewhere) - Tala.Hooban@acf.hhs.gov
- 12:00pm - 1:00pm Scientist Professional Advisory Committee - Monthly General Meeting (1-866-782-0573 pass code: (b)(6)) - Rodgers, Loren E. (CDC/OID/NCIRD)
- 2:00pm - 3:00pm Cinco de Mayo Celebration (4323 / 4401)

Wednesday, May 2

- ☐ Chris Deployment (USVI) - Hooban, Christopher (ACF) →
- 3:00pm - 3:30pm IAP ↻

Thursday, May 3

- ☐ Chris Deployment (USVI) - Hooban, Christopher (ACF) →
- 9:15am - 10:00am Memo discussion (Your office?) - Hooban, Tala (ACF)
- 11:00am - 12:00pm ORR/OA Weekly Meeting (5202 or Webex (open for link)) - Kurkijy, Brian (ACF) (CTR) ↻
- 12:00pm - 1:00pm Save the Date: ORR Baby Shower Potluck

Friday, May 4

- ☐ Chris Deployment (USVI) - Hooban, Christopher (ACF) →

Saturday, May 5

- ☐ Chris Deployment (USVI) - Hooban, Christopher (ACF) →

Sunday, May 6

- ☐ Chris Deployment (USVI) - Hooban, Christopher (ACF) →

May 7, 2018 - May 13, 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4	5					1	2
6	7	8	9	10	11	12		3	4	5	6	7	8
13	14	15	16	17	18	19		10	11	12	13	14	15
20	21	22	23	24	25	26		17	18	19	20	21	22
27	28	29	30	31				24	25	26	27	28	29

Monday, May 7

- ☐ Chris Deployment (USVI) - Hooban, Christopher (ACF) →
- ☐ 12:00am Chris - out of town (Aberdeen Proving Grounds) →
- 1:30pm - 2:00pm LNO to Homestead Discussion (Call) - Hooban, Tala (ACF)
- 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ↻
- 2:30pm - 3:00pm Draft deployment activation emails

Tuesday, May 8

- ☐ Chris Deployment (USVI) - Hooban, Christopher (ACF) →
- ☐ Chris - out of town (Aberdeen Proving Grounds) →

Wednesday, May 9

- ☐ Chris Deployment (USVI) - Hooban, Christopher (ACF) →
- ☐ Chris - out of town (Aberdeen Proving Grounds) →
- 1:00pm - 1:30pm IAP ↻
- 5:00pm - 7:00pm WLSC Kodi/Carrie POD - happy hour 5-7 & trivia starting at 7 (The Urban Winery - Silver Spring) - Ceresa, Carrie M

Thursday, May 10

- ☐ Chris Deployment (USVI) - Hooban, Christopher (ACF) →
- ☐ Chris - out of town (Aberdeen Proving Grounds) →
- 10:25am - 10:55am DPL check-in (866-703-8613, passcode: (b)(6))
- 11:00am - 12:00pm ORR/OA Weekly Meeting (5202 or Webex (open for link)) - Kurkij, Brian (ACF) (CTR) ↻
- 2:30pm - 3:30pm ORR Staff meeting (Switzer Room 5324 / 888-677-8391 PC: (b)(6)) - Lloyd, Scott (ACF)

Friday, May 11

- ☐ 8:30am Chris Deployment (USVI) - Hooban, Christopher (ACF)
- ☐ 12:00am Chris - out of town (Aberdeen Proving Grounds)
- 3:00pm - 4:00pm FW: Community Based Training for Opioid Overdose (webex 1-877-465-7975 meeting ID (b)(6)) - White, Cynthia (FDA/ORR)
- 3:00pm - 4:30pm [USG ONLY] WHA Listening Session (Call in information provided below) - Eckles, Jacob (OS/OGA)

Saturday, May 12

Sunday, May 13

May 14, 2018 - May 20, 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

Monday, May 14

- 11:00am - 12:00pm Interagency Discussion: World Health Assembly (Mary Switzer Building, 330 C Street SW, Rm 2322, Washington DC 20201 or Conference Line: 1-866-622-9805/International Number: 1-210-280-2356 Passcode (b)(6) - Stewart, Jessica L. (HHS/OS/OGA)
- 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6) - ORR - DPL (ACF/ORR) ☎

Tuesday, May 15

- 1:00pm - 2:00pm Updated invitation: Choctaw IEG Monthly Call @ Monthly from 12pm to 1pm on the third Tuesday from Tue Feb 21, 2017 to Tue May 15 (CST) (tala.hooban@acf.hhs.gov) (1-866-810-1831; (b)(6) - Sarah Rowland ☎

Wednesday, May 16

- 1:00pm - 1:30pm IAP ☎

Thursday, May 17

- 11:00am - 12:00pm ORR/OA Weekly Meeting (5202 or Webex (open for link)) - Kurkij, Brian (ACF) (CTR) ☎

Friday, May 18

Saturday, May 19

Sunday, May 20

May 21, 2018 - May 27, 2018

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Monday, May 21

■ **2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ☉

Tuesday, May 22

Wednesday, May 23

■ (b)(6)

■ **7:30am - 8:20am FW: At Risk Populations** (Bolger) - OS - PHSCOTA

■ **8:30am - 10:20am FW: Myers Brigg** (Bolger Center) - OS - PHSCOTA

■ **1:00pm - 1:30pm IAP** ☉

Thursday, May 24

■ **11:00am - 12:00pm ORR/OA Weekly Meeting** (5202 or Webex (open for link)) - Kurkij, Brian (ACF) (CTR) ☉

■ **2:00pm - 3:00pm Tender Age Planning** (5225A) - Belay, Olympia (ACF) (CTR)

■ **5:00pm - 7:00pm OBC 103 Celebration with OBC 103 Instructors at Pony Express/Bolger Center** (Pony Express Bar and Grill at Bolger Center: 2nd Floor) - Weinburke, Matthew (OS/OASH)

Friday, May 25

Saturday, May 26

Sunday, May 27

May 28, 2018 - June 3, 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4	5					1	2
6	7	8	9	10	11	12		3	4	5	6	7	8
13	14	15	16	17	18	19		10	11	12	13	14	15
20	21	22	23	24	25	26		17	18	19	20	21	22
27	28	29	30	31				24	25	26	27	28	29
								30					

Monday, May 28

■ 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ☎

Tuesday, May 29

■ 2:00pm - 2:50pm WLSG Regional Lead Monthly Meeting (T-con) - Choe, Lena ☎

Wednesday, May 30

■ (b)(6)'s Birthday

■ 1:00pm - 1:30pm IAP ☎

Thursday, May 31

■ 11:00am - 12:00pm ORR/OA Weekly Meeting (5202 or Webex (open for link)) - Kurkij, Brian (ACF) (CTR) ☎

Friday, June 1

■ 1:00pm - 2:00pm DPL huddle - Tala.Hooban@acf.hhs.gov

Saturday, June 2

Sunday, June 3

■ (b)(6)'s Birthday

June 4, 2018 - June 10, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1 2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 4

- ☐ 12:00am 2018 USPHS Symposium (HOLD - Approved by GARZA) (Dallas TX) - Hooban, Christopher (ACF) →
- ☐ 10:30am - 11:00am Talk with Danny- GSA
- ☐ 1:00pm - 2:00pm HHS-CBP-GSA alignment for Tornillo (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- ☐ 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ↻

Tuesday, June 5

- ☐ ← 2018 USPHS Symposium (HOLD - Approved by GARZA) (Dallas TX) - Hooban, Christopher (ACF) →
- ☐ (b)(6)

Wednesday, June 6

- ☐ ← 2018 USPHS Symposium (HOLD - Approved by GARZA) (Dallas TX) - Hooban, Christopher (ACF) →
- ☐ 1:00pm - 1:30pm IAP ↻

Thursday, June 7

- ☐ ← 12:00am 2018 USPHS Symposium (HOLD - Approved by GARZA) (Dallas TX) - Hooban, Christopher (ACF) →
- ☐ 10:00am - 10:30am Ops/Tactics follow-up meeting (Room TBD, WebEx below) - ORR - DPL (ACF/ORR) ↻
- ☐ 10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up (WebEx Online) - Cisco WebEx ↻
- ☐ 11:00am - 12:00pm ORR/OA Weekly Meeting (5202 or Webex (open for link)) - Kurkij, Brian (ACF) (CTR) ↻
- ☐ 1:30pm - 2:00pm Fwd: HHS @ Tornillo (telecon 1-866-873-5157) - GILCHRIST, CHAD L
- ☐ 3:00pm - 4:00pm FW: ORR POLICY BRIEFING: New Background Check Policies/SIR reporting (5202, callin: 888-456-0278 pc: (b)(6)) - UCPolicy (ACF)

Friday, June 8

Saturday, June 9

Sunday, June 10

June 11, 2018 - June 17, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1 2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 11

- 11:15am - 11:45am Tornillo Status Call (866-703-8613, passcode: (b)(6) - Hooban, Tala (ACF) ☎
- 12:00pm - 2:00pm End of Year Party
- 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6) - ORR - DPL (ACF/ORR) ☎

Tuesday, June 12

- 11:00am - 11:30am UAC Finger Printing (Peter's Office) - Walters, Michele (ACF)

Wednesday, June 13

- 11:15am - 11:45am Tornillo Status Call (866-703-8613, passcode: (b)(6) - Hooban, Tala (ACF) ☎
- 1:00pm - 1:30pm IAP ☎

Thursday, June 14

- 10:00am - 10:30am Ops/Tactics follow-up meeting (Room TBD, WebEx below) - ORR - DPL (ACF/ORR) ☎
- 10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up (WebEx Online) - Cisco WebEx ☎
- 11:00am - 12:00pm ORR/OA Weekly Meeting (5202 or Webex (open for link)) - Kurkly, Brian (ACF) (CTR) ☎
- 12:00pm - 1:00pm Invitation to WebEx meeting: ACF Awards Board Quarterly Meeting (WebEx Online) - Michael Bartholomew via Cisco WebEx

Friday, June 15

- Tala - out of office
- 1:30pm - 2:00pm UPDATED TIME: Tornillo Status Call (866-703-8613, passcode: (b)(6) - Applegate, Allen (ACF)

Saturday, June 16

Sunday, June 17

June 18, 2018 - June 24, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1 2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 18

- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ☎
- 2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ☎

Tuesday, June 19

- 4:30pm - 5:30pm DPL Huddle** (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Wednesday, June 20

- 12:00am Tala** (Arkansas) - Hooban, Tala (ACF) →
- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ☎
- 11:48am - 6:45pm Flight# AA1212 from IAD -> DFW** (3 hours and 7 mins.) Layover of 2 hours and 35 mins. Flight# 3458 from DFW -> LIT (1 hour and 15 mins.)
- 1:00pm - 2:00pm USPHS WLSG Executive Leadership Webinar June 20th**
- 1:00pm - 1:30pm IAP** ☎

Thursday, June 21

- 12:00am Tala** (Arkansas) - Hooban, Tala (ACF)
- 10:00am - 10:30am Ops/Tactics follow-up meeting** (Switzer 5225a, WebEx below) - ORR - DPL (ACF/ORR) ☎
- 10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up** (WebEx Online) - Cisco WebEx ☎
- 11:00am - 12:00pm ORR/OA Weekly Meeting** (4225a or Webex (open for link)) - Kurkijy, Brian (ACF) (CTR) ☎

Friday, June 22

- Brian-Telework** (Cell: (b)(6)) - Kurkijy, Brian (ACF) (CTR)
- 11:00am - 2:00pm HSPAC All Hands Meeting (June)** (O'Neill House Office Building, 200 C St SW, Washington, DC 20515, Conference Room: Redwood (Basement Floor) & Webinar) - Maruna, Thomas
- 11:00am - 2:00pm Invitation: Health Services Category All-Hands Meeting (June) @ Fri Jun 22, 2018 11am - 2pm (EDT)** (hs-l@list.nih.gov) (Webinar) - hspac.usphs@gmail.com
- 11:00am - 2:00pm Invitation: HSPAC All-Hands Meeting @ Fri Jun 22, 2018 11am - 2pm (EDT)** (hs-l@list.nih.gov) (5600 Fishers Lane Conference Room 8SWH01 & Webinar) - calendar.hspac@gmail.com
- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ☎
- 3:00pm - 4:00pm DPL Team Check-In** (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Saturday, June 23

- 8:00am - 9:00am EMG Shift Start CONCALL - 2018 Unaccompanied Children Reunification** (SOC / WebEx) - OS Secretarys Operations Center
- 5:00pm - 6:00pm EMG Shift End CONCALL - 2018 UAC Reunification** (SOC / WebEx) - OS Secretarys Operations Center

Sunday, June 24

- 8:00am - 9:00am EMG Shift Start CONCALL - 2018 UAC Reunification** (WebEx Online) - OS Secretarys Operations Center
- 10:00am - 10:45am Detained Parent-UAC Reunification Contingency Plan** (Dial-in will follow) - White, Jonathan (ACF)
- 4:00pm - 4:30pm Port Isabel Deployment** (866-703-8613, passcode: (b)(6))
- 5:00pm - 5:30pm EMG Shift End CONCALL - 2018 UAC**

June 25, 2018 - July 1, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1 2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 25

- ☐ **Brian Out of the Office** (Cell: 480-710-5561) - Kurkijy, Brian (ACF) (CTR)
- 8:00am - 8:30am Start of Shift CONCALL - 2018 UAC Reunification**
- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- 1:00pm - 2:00pm Hurricane Preparedness Presentation** (Adobe Connect)
- 1:00pm - 2:00pm Hurricane Preparedness Presentation** (Virtual (Adobe Connect)) - Hooban, Christopher (ACF)
- 2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC /WebEx) - OS Secretarys Operations Center

Tuesday, June 26

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (DRAFT)** (SOC /WebEx) - OS Secretarys Operations Center
- 9:00am - 9:30am Call jeff**
- 10:00am - 10:30am UCR mission deployed resources security discussion** (HHH rm 405 (adjacent to 425A)) - Smart, John
- 11:30am - 12:00pm WebEx meeting confirmation: ICE, CBP, HHS Coordination** (WebEx Online) - Cisco WebEx
- 12:30pm - 1:00pm ORR ONLY: Reunification Mission Discussion** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- 1:30pm - 2:00pm Check in Call** (Allen calls Tala) - Applegate, Allen
- 2:00pm - 4:00pm REMINDER & HAPPENING NOW: Retirement**
- 2:00pm - 3:00pm UAC Program All Staff/Grantee Call**
- 2:00pm - 2:50pm WLSG Regional and Group Leader Quarterly**
- 2:30pm - 3:00pm Connecting Groups 1 & 2** (Humphrey 425A) -
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**

Wednesday, June 27

- 9:30am - 10:00am TOUCH-BASE** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- 10:00am - 11:00am UAC Reunification Contact Tracking System Solution Discussion** (405A/WebEx) - Imbriale, Samuel (OS/ASPR/OEM)
- 10:30am - 11:30am TIME CHANGE - ICE Operations Meeting** (Small Conference Room - 514 - Teleconference Line: 1-866-709-3155, (b)(6)) - Smith, Lana N
- 2:00pm - 2:45pm Brief-Out to Allen** - Applegate, Allen (ACF)
- 4:00pm - 5:00pm Sharepoint site** (Humphrey 733D) - Lawrence, Theresa (OS/ASPR/OPP)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC /WebEx) - OS Secretarys Operations Center

Thursday, June 28

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (Draft)** (SOC/WebEx) - OS Secretarys Operations Center
- 10:00am - 10:30am Ops/Tactics follow-up meeting** (Room TBD, WebEx below) - ORR - DPL (ACF/ORR)
- 10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up** (WebEx Online) - Cisco WebEx
- 12:00pm - 1:00pm ORR Lunchtime Wellness Series: Meditation as a Universal Spiritual Practice** (5122) - Kim, Curi (ACF)
- 1:00pm - 2:00pm Invitation: Conference Call @ Thu Jun 28, 2018**
- 1pm - 2pm (EDT)** (tala.hooban@acf.hhs.gov) -
- 2:00pm - 3:00pm Hand-Off Planning** - Applegate, Allen (ACF)
- 4:00pm - 5:00pm WebEx meeting confirmation: ICE, CBP, HHS** (WebEx Online) - Cisco WebEx
- 4:00pm - 4:45pm Follow-Up ICE, CBP, HHS Coordination Call**
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**

Friday, June 29

- Tala - out of office**
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager (OS/ASPR/OEM)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Saturday, June 30

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager (OS/ASPR/OEM)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Sunday, July 1

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager
- 2:30pm - 3:00pm DNA Group Coordination Call** (202-774-2300; (b)(6))
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**

July 2, 2018 - July 8, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14		5	6	7	8	9	10
15	16	17	18	19	20	21		12	13	14	15	16	17
22	23	24	25	26	27	28		19	20	21	22	23	24
29	30	31						26	27	28	29	30	31

Monday, July 2

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ☎
- 2:00pm - 3:00pm DNA Collection Training Call** (2027742300, (b)(6)) - Applegate, Allen (ACF)
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager (OS/ASPR/OEM) ☎
- 2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ☎
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Tuesday, July 3

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 1:30pm - 2:00pm Discussion on authorization** (2027742300, passcode: (b)(6)) - Hooban, Tala (ACF)
- 1:30pm - 2:00pm WebEx meeting confirmation: Discussion** (WebEx Online) - Cisco WebEx
- 2:00pm - 3:00pm DNA Training Call** (#202-774-2300, passcode: (b)(6)) -
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager
- 2:00pm - 3:00pm WebEx meeting confirmation: DNA Training Call with BCFS** (WebEx Online) - Cisco WebEx
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC - Dial In (877) 700-1237/Passcode (b)(6)) - OS Secretarys
- 5:00pm - 6:00pm WebEx meeting confirmation: DNA** (WebEx)

Wednesday, July 4

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 9:30am - 10:00am IMT alignment discussion** (Rm 634F (off the F corridor)) - Smart, John (OS/ASPR/OEM)
- 1:00pm - 1:30pm IAP** ☎
- 1:30pm - 2:00pm DNA and Background Check sync-up call with ICE & HHS** (WebEx Online) - White, Jonathan (ACF)
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager (OS/ASPR/OEM) ☎
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Thursday, July 5

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 8:00am - 8:30am DNA samples due** -
- 10:00am - 10:30am Ops/Tactics follow-up meeting** (Room TBD, WebEx below) - ORR - DPL (ACF/ORR) ☎
- 10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up** (WebEx Online) - Cisco WebEx ☎
- 10:30am - 11:00am Tala & Allen calls Shauna** (513-881-4028) - Hooban, Tala (ACF)
- 11:00am - 11:30am Copy: Interview Checklist Coordination Call** (8668196610, (b)(6)) - Baldini, Christopher (OS/ASPR/OEM)
- 12:00pm - 1:00pm ORR Work at Adult Detention Centers to**
- 1:00pm - 2:00pm Update to WebEx meeting: DNA ICE Training**
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager
- 5:00pm - 5:30pm End of Shift Briefing - 2018 UAC Reunification**

Friday, July 6

- Brian on Leave** (Cell: (b)(6)) - Lloyd, Scott (ACF) ☎
- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: 5874089) - Hooban, Tala (ACF) ☎
- 12:15pm - 12:45pm FW: ASPR/ACF - Conference Call on Data/Ops** (Dial-in below or Switzer 51) - Hayes, Jonathan (ACF)
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager (OS/ASPR/OEM) ☎
- 2:00pm - 2:30pm IMT-ORR Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- 4:00pm - 5:00pm Invitation to WebEx meeting: DDC Portal Training** (WebEx Online) - Allen Applegate via Cisco WebEx
- 5:00pm - 5:30pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Saturday, July 7

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager
- 4:30pm - 5:00pm IMT-ORR Sync Call** (Via call--see below) - White,
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**

Sunday, July 8

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 9:00am - 9:30am Meet with Marshall**
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**
- 5:15pm - 6:15pm URGENT ORR-IMT Tuesday List Finalization**

July 9, 2018 - July 15, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
8	9	10	11	12	13	14		5	6	7	8	9	10
15	16	17	18	19	20	21		12	13	14	15	16	17
22	23	24	25	26	27	28		19	20	21	22	23	24
29	30	31						26	27	28	29	30	31

Monday, July 9

- ☐ **Brian on Leave** (Cell: (b)(6)) - Lloyd, Scott (ACF) ☎
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ☎
- 12:00pm - 1:00pm IMT-ORR Sync meeting** (Switzer or HHH—TBD) - White, Jonathan (OS/ASPR/OPP)
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager
- 2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ☎
- 3:27pm - 4:27pm Join WebEx meeting in progress: Tala Hooban's meeting** (WebEx Online) - Cisco WebEx
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Tuesday, July 10

- 8:15am - 9:15am Start of Shift Briefing - 2018 UAC Reunification @ 0815 for 10Jul18 Only** (SOC/WebEx) - OS Secretarys Operations Center
- 9:00am - 9:05am Send Tala and Tricia list of no go** - Hooban, Tala (ACF)
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager (OS/ASPR/OEM) ☎
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Wednesday, July 11

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ☎
- 1:00pm - 1:30pm IAP** ☎
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager (OS/ASPR/OEM) ☎
- 2:30pm - 3:30pm FW: HOLD Connect OPS with HHS for Phase 2** (Conference Line: 866.917.0796 (b)(6)) - Trickler-McNulty, Claire
- 5:00pm - 6:00pm End Of Shift Briefing 2018 UAC Reunification** (SOC/WEBEX) - OS Secretarys Operations Center

Thursday, July 12

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up** (WebEx Online) - Cisco WebEx ☎
- 12:00pm - 2:00pm Mini-Mental Health First Aid Training** (5122) - Kim, Curi (ACF)
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager (OS/ASPR/OEM) ☎
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Friday, July 13

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (Draft)** (SOC/WebEx) - OS Secretarys Operations Center
- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ☎
- 11:30am - 12:00pm Canceled: Daily Check In** (conference room) - Belay, Olympia (ACF) (CTR) ☎
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager
- 2:00pm - 3:00pm Update to WebEx meeting: Weekly Homestead Evacuation Planning Meeting** (WebEx Online) - Allen Applegate via
- 2:30pm - 3:30pm Update to WebEx meeting: Transfer Tracking** (WebEx Online) - Cisco WebEx
- 2:30pm - 3:00pm Transfers and Movements** (WebEx & Switzer 5202)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Saturday, July 14

- 11:30am - 12:00pm Canceled: Daily Check In** (conference room) - Belay, Olympia (ACF) (CTR) ☎
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager (OS/ASPR/OEM) ☎
- 3:00pm - 4:00pm New Developments Separations** (Call in) - Sualog, Jallyn (ACF)

Sunday, July 15

- 11:30am - 12:00pm Canceled: Daily Check In** (conference room) - Belay, Olympia (ACF) (CTR) ☎
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager (OS/ASPR/OEM) ☎

July 16, 2018 - July 22, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	1						
	8	9	10	11	12	13	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30	31	

Monday, July 16

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 11:00am - 12:00pm OGA Seminar: Collaborations with China** (Switzer Building, 330 C Street SW, room 2322, Washington DC 20201 or Conference line: 1-866-622-9805 passcode: (b)(6) - Stewart,
- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6) - Hooban, Tala (ACF) ☺
- 12:00pm - 12:30pm Canceled: Daily Check In** (conference room) - Belay, Olympia (ACF) (CTR) ☺
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager (OS/ASPR/OEM) ☺
- 2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6) - ORR - DPL (ACF/ORR) ☺
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Wednesday, July 18

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 9:00am - 11:50am At Risk Populations/Myers Brigg** (Bolger Center) - OS - PHSCOTA
- 11:00am - 12:00pm OGA Seminar Series: Antibiotic Resistance: Public Health Foundation's Antibiotic Stewardship Programs**
- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6) - Hooban, Tala (ACF) ☺
- 11:30am - 12:00pm Canceled: Daily Check In** (conference room) - Belay, Olympia (ACF) (CTR) ☺
- 1:00pm - 1:30pm IAP** ☺
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Friday, July 20

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6) - Hooban, Tala (ACF) ☺
- 11:30am - 12:00pm Canceled: Daily Check In** (conference room) - Belay, Olympia (ACF) (CTR) ☺
- 12:00pm - 1:00pm Newsletter Team of the HSPAC Readiness Subcommittee** (Webex) - Erb-Alvarez, Julie (NIH/NHLBI) [E]
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager (OS/ASPR/OEM) ☺
- 5:00pm - 5:30pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Tuesday, July 17

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 11:30am - 12:00pm Canceled: Daily Check In** (conference room) - Belay, Olympia (ACF) (CTR) ☺
- 2:00pm - 4:00pm Operational Management Meeting** (Humphrey Building (200 Independence Ave SW)---ASPR Conference Room 638G) - White, Jonathan (OS/ASPR/OPP)
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager (OS/ASPR/OEM) ☺
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Thursday, July 19

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (Draft)** (SOC/WebEx) - OS Secretarys Operations Center
- 10:00am - 10:30am Ops/Tactics follow-up meeting** (Room TBD, WebEx below) - ORR - DPL (ACF/ORR) ☺
- 10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up** (WebEx Online) - Cisco WebEx ☺
- 11:00am - 12:00pm ORR/OA Weekly Meeting** (5202 or Webex (open for link)) - Kurkij, Brian (ACF) (CTR) ☺
- 11:30am - 12:00pm Canceled: Daily Check In** (conference room) - Belay, Olympia (ACF) (CTR) ☺
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager (OS/ASPR/OEM) ☺
- 5:00pm - 6:00pm All Grantee Call: UAC Transfers** (Call In: 877-462-5602 PC: (b)(6)) - UAC Program (ACF/OA)

Saturday, July 21

- 11:30am - 12:00pm Canceled: Daily Check In** (conference room) - Belay, Olympia (ACF) (CTR) ☺
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager (OS/ASPR/OEM) ☺

Sunday, July 22

- 11:30am - 12:00pm Canceled: Daily Check In** (conference room) - Belay, Olympia (ACF) (CTR) ☺
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager (OS/ASPR/OEM) ☺

July 23, 2018 - July 29, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30	31	

Monday, July 23

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ☺
- 11:30am - 12:00pm Canceled: Daily Check In** (conference room) - Belay, Olympia (ACF) (CTR) ☺
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager (OS/ASPR/OEM) ☺
- 2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ☺
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Tuesday, July 24

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 11:30am - 12:00pm Canceled: Daily Check In** (conference room) - Belay, Olympia (ACF) (CTR) ☺
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager (OS/ASPR/OEM) ☺
- 5:30pm - 6:30pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Wednesday, July 25

- 8:00am - 8:30am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 10:00am - 11:00am OGA Seminar: E-cigarettes** (Switzer Building, 330 C Street SW, room 2322, Washington DC 20201 or Conference line: (h)(6)) - Hooban, Tala (ACF) ☺
- 11:30am - 12:00pm Canceled: Daily Check In** (conference room) - Belay, Olympia (ACF) (CTR) ☺
- 1:00pm - 2:00pm Invitation to WebEx meeting: Homestead Evacuation Planning** (WebEx Online) - Allen Applegate via Cisco
- 1:00pm - 1:30pm IAP** ☺
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager
- 2:00pm - 3:00pm WebEx meeting confirmation: ACF/ORR/UAC**
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**

Thursday, July 26

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up** (WebEx Online) - Cisco WebEx ☺
- 11:00am - 12:00pm ORR/OA Weekly Meeting** (5202 or Webex (open for link)) - Kurkijy, Brian (ACF) (CTR) ☺
- 11:30am - 12:00pm Canceled: Daily Check In** (conference room) - Belay, Olympia (ACF) (CTR) ☺
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager (OS/ASPR/OEM) ☺
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Friday, July 27

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ☺
- 11:30am - 12:00pm Canceled: Daily Check In** (conference room) - Belay, Olympia (ACF) (CTR) ☺
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager (OS/ASPR/OEM) ☺

Saturday, July 28

- 11:30am - 12:00pm Canceled: Daily Check In** (conference room) - Belay, Olympia (ACF) (CTR) ☺
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager (OS/ASPR/OEM) ☺

Sunday, July 29

- 11:30am - 12:00pm Canceled: Daily Check In** (conference room) - Belay, Olympia (ACF) (CTR) ☺
- 2:00pm - 3:00pm Info Mgmt Quad Charts Due @ 1500** (CONTACT: IRCT2.INFO@HHS.GOV or (202) 619-7877) - IRCT2 Info Manager (OS/ASPR/OEM) ☺

July 30, 2018 - August 5, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
8	9	10	11	12	13	14		5	6	7	8	9	10
15	16	17	18	19	20	21		12	13	14	15	16	17
22	23	24	25	26	27	28		19	20	21	22	23	24
29	30	31						26	27	28	29	30	31

Monday, July 30

- 11:00am - 12:00pm OGA Seminar Series: Global Mental Health Lessons** (Switzer Building, 330 C Street SW, room 2322, Washington DC 20201 or Conference line: 1-866-622-9805 passcode: (b)(6) - Stewart, Jessica L. (HHS/OS/OGA)
- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6) - Hooban, Tala (ACF) ☺
- 11:30am - 12:00pm Canceled: Daily Check In** (conference room) - Belay, Olympia (ACF) (CTR) ☺
- 2:00pm - 3:00pm HHS Introduction to City or Orlando and Orange County Emergency Management** (888-670-3525, (b)(6) - Logan, Ryan
- 2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6) - ORR - DPL (ACF/ORR) ☺
- 4:00pm - 5:00pm ASPR-ORR Transition Planning Meeting** (Hubert Humphrey Building -- Main ASPR Conference Room -- **Room Change**) - Murugen, Jerusha (OS/ASPR/OPP)

Wednesday, August 1

- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6) - Hooban, Tala (ACF) ☺
- 11:30am - 12:00pm Canceled: Daily Check In** (conference room) - Belay, Olympia (ACF) (CTR) ☺
- 12:00pm - 12:30pm The State Emergency Repatriation Plan (SERP) Training Webinar** (Virtual)
- 1:00pm - 1:30pm IAP** ☺

Friday, August 3

- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6) - Hooban, Tala (ACF) ☺
- 11:30am - 12:00pm Canceled: Daily Check In** (conference room) - Belay, Olympia (ACF) (CTR) ☺

Tuesday, July 31

- 11:30am - 12:00pm Canceled: Daily Check In** (conference room) - Belay, Olympia (ACF) (CTR) ☺
- 2:00pm - 2:50pm WLSG Regional Lead Monthly Meeting** (T-con) - Choe, Lena ☺
- 3:15pm - 4:00pm Homestead Evac Planning Call** (ConCall: (202) 774-2300; Access Code: (b)(6) - Applegate, Allen (ACF)

Thursday, August 2

- 10:00am - 10:30am Ops/Tactics follow-up meeting** (Room TBD, WebEx below) - ORR - DPL (ACF/ORR) ☺
- 10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up** (WebEx Online) - Cisco WebEx ☺
- 11:30am - 12:00pm Canceled: Daily Check In** (conference room) - Belay, Olympia (ACF) (CTR) ☺
- 2:00pm - 4:00pm DoD Requirements Discussion** (5202 or Webex) - Kurkky, Brian (ACF) (CTR)
- 2:00pm - 4:00pm WebEx meeting confirmation: DoD meeting** (WebEx Online) - Cisco WebEx

Saturday, August 4

Sunday, August 5

August 6, 2018 - August 12, 2018

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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12	13	14	15	16	17	18
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26	27	28	29	30	31	

September 2018						
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Monday, August 6

- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ☎
- 12:00pm - 12:30pm ORR All Staff Call/ Call in Number: 888-677-8391 / Participant passcode: (b)(6)** (Call) - ORR Director (ACF)
- 2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ☎

Tuesday, August 7

Wednesday, August 8

- 8:30am - 8:45am Body composition screening** (FedStrive Health Unit / Humphrey G-215) - Lindsay, Adair (PSC/FOH/WHPS) (CTR) 🔒
- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ☎
- 1:00pm - 1:30pm IAP** ☎
- 2:00pm - 3:00pm OGA Seminar Series: NIH's Strategic Plan to Advance Research on the Health and Well-being of Sexual and Gender Minorities** (Switzer Building, 330 C Street SW, room 2322, Washington DC 20201 or Conference line: 1-866-622-9805 passcode: (b)(6)) - Stewart, Jessica L. (HHS/OS/OGA)

Thursday, August 9

- 10:00am - 10:30am Ops/Tactics follow-up meeting** (Room TBD, WebEx below) - ORR - DPL (ACF/ORR) ☎
- 10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up** (WebEx Online) - Cisco WebEx ☎
- 2:00pm - 3:00pm FW: PACE Bimonthly Agenda** (Webex) - Leshin, Jonathan (FDA/CVM)
- 3:30pm - 4:15pm Invitation to WebEx meeting: Review Evac Plan Revisions** (WebEx Online) - Allen Applegate via Cisco WebEx

Friday, August 10

- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ☎
- 1:30pm - 2:30pm WebEx meeting confirmation: Weekly Homestead Evacuation Planning Meeting** (WebEx Online) - Allen Applegate via Cisco WebEx ☎
- 2:30pm - 3:00pm Homestead Air Evacuation Pre-Meeting with CHSI** (ConCall: (202) 774-2300; (b)(6)) - Applegate, Allen (ACF)

Saturday, August 11

Sunday, August 12

August 13, 2018 - August 19, 2018

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
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Monday, August 13

- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ☉
- 2:00pm - 2:30pm DPL check in** (Scott's office/ Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6)) - Lloyd, Scott (ACF)
- 2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ☉
- 2:30pm - 3:00pm** (b)(6)
- 2:30pm - 3:30pm Homestead Air Evacuation Planning** (ConCall: (202) 774 2300; (b)(6)) - Applegate, Allen (ACF)
- 3:30pm - 4:30pm Rescheduled DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Tuesday, August 14

Wednesday, August 15

- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ☉
- 1:15pm - 2:15pm Weekly UAC Program Budget & Capacity Meeting** (Switzer 5202 or Webex) - Kurkky, Brian (ACF) (CTR)
- 2:30pm - 3:00pm help us please** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- 3:00pm - 3:30pm Homestead Evac Planning** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)

Thursday, August 16

- 10:00am - 10:30am Ops/Tactics follow-up meeting** (Room TBD, WebEx below) - ORR - DPL (ACF/ORR) ☉
- 10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up** (WebEx Online) - Cisco WebEx ☉
- 12:00pm - 1:00pm HOLD**
- 1:00pm - 1:30pm Homestead Hurricane Evacuation Discussion** (ConCall: 202-774-2300; (b)(6)) - Applegate, Allen (ACF)
- 2:30pm - 3:00pm Discussion regarding MOA with DoD for Homestead Evacuation** (202-774-2300; (b)(6)) - Applegate, Allen (ACF)
- 3:30pm - 4:00pm Homestead Evac Discussion** (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Friday, August 17

- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ☉
- 12:00pm - 1:00pm HOLD**
- 1:30pm - 2:00pm Regional Discussion on UAC Facility** (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)
- 3:30pm - 4:00pm Catch up** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)

Saturday, August 18

- 11:00am SitRep Coverage** - Applegate, Allen (ACF) →
- 11:00am - 11:15am Homestead & Tornillo SitRep** ☉

Sunday, August 19

- ← SitRep Coverage** - Applegate, Allen (ACF) →
- 11:00am - 11:15am Homestead & Tornillo SitRep** ☉

August 20, 2018 - August 26, 2018

August 2018							September 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	4						1
5	6	7	8	9	10	11		2	3	4	5	6	7
12	13	14	15	16	17	18		9	10	11	12	13	14
19	20	21	22	23	24	25		16	17	18	19	20	21
26	27	28	29	30	31			23	24	25	26	27	28
								30					

Monday, August 20

- ← SitRep Coverage - Applegate, Allen (ACF) →
- 11:00am - 11:15am Homestead & Tornillo SitRep
- 11:15am - 11:45am Tornillo Status Call (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR)

Tuesday, August 21

- ← SitRep Coverage - Applegate, Allen (ACF) →
- 11:00am - 11:15am Homestead & Tornillo SitRep
- 12:00pm - 12:45pm Homestead Air Evacuation Technical Call b/t DoD, HHS and Contractors (ConCall: 866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Wednesday, August 22

- ← SitRep Coverage - Applegate, Allen (ACF) →
- 9:00am - 11:50am FW: OBC At Risk Populations and Myers Brigg presentation (Bolger Center - Franklin Bldg., Room 4) - OS - PHSCOTA
- 10:30am - 10:45am Homestead & Tornillo SitRep
- 11:00am - 12:00pm IAP - Applegate, Allen (ACF)
- 11:15am - 11:45am Tornillo Status Call (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- 1:00pm - 1:30pm IAP
- 2:00pm - 2:30pm Tornillo next steps (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)

Thursday, August 23

- ← SitRep Coverage - Applegate, Allen (ACF) →
- (b)(6) - Hooban, Tala (ACF)
- 9:30am - 10:00am Allergy - 4th floor America
- 10:00am - 10:30am Ops/Tactics follow-up meeting (Room TBD, WebEx below) - ORR - DPL (ACF/ORR)
- 10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up (WebEx Online) - Cisco WebEx
- 11:00am - 12:00pm ORR/OA Weekly Meeting (5202 or Webex (open for link)) - Kurkij, Brian (ACF) (CTR)
- 11:00am - 11:15am Homestead & Tornillo SitRep
- 2:30pm - 3:30pm OGA Seminar Series: Alzheimer's (Switzer Building, 330 C Street SW, room 2322, Washington DC 20201 or Conference line: 1-866-622-9805 passcode: (b)(6)) - Taylor, Meghan (OS/OGA)

Friday, August 24

- ← SitRep Coverage - Applegate, Allen (ACF) →
- 11:00am - 11:15am Homestead & Tornillo SitRep
- 11:15am - 11:45am Tornillo Status Call (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- 12:30pm - 2:30pm Marivic's Promotion Ceremony (Humphrey) - Hooban, Tala (ACF)

Saturday, August 25

- ← SitRep Coverage - Applegate, Allen (ACF) →
- 11:00am - 11:15am Homestead & Tornillo SitRep

Sunday, August 26

- ← SitRep Coverage - Applegate, Allen (ACF) →
- 11:00am - 11:15am Homestead & Tornillo SitRep

August 27, 2018 - September 2, 2018

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
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Monday, August 27

- ☒ ← **SitRep Coverage** - Applegate, Allen (ACF) →
- ☒ **11:00am - 12:00pm OGA Seminar Series: FDA's Blood Supply Simulation Model** (Switzer Building, 330 C Street SW, room 2322, Washington DC 20201 or Conference line: 1-866-622-9805 passcode: (b)(6)) - Stewart, Jessica L. (HHS/OS/OGA)
- ☒ **11:00am - 11:15am Homestead & Tornillo SitRep** ○
- ☒ **11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ○
- ☒ **2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ○

Tuesday, August 28

- ☒ ← **12:00am SitRep Coverage** - Applegate, Allen (ACF)
- ☒ **11:00am - 11:15am Homestead & Tornillo SitRep** ○
- ☒ **11:30am - 12:00pm Goodfellow MOA discussion** (866-703-8613, passcode: (b)(6)) - Gnipp, Gregg (ACF)

Wednesday, August 29

- ☐ **12:00am Brian on Leave** - Kurkijy, Brian (ACF) (CTR) →
- ☒ **12:00am** →
- ☒ **11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ○

Thursday, August 30

- ☐ ← **Brian on Leave** - Kurkijy, Brian (ACF) (CTR) →
- ☒ ← **12:00am**
- ☒ **10:00am - 10:30am Ops/Tactics follow-up meeting** (Room TBD, WebEx below) - ORR - DPL (ACF/ORR) ○
- ☒ **10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up** (WebEx Online) - Cisco WebEx ○
- ☒ **11:00am - 12:00pm ORR/OA Weekly Meeting** (5202 or Webex (open for link)) - Kurkijy, Brian (ACF) (CTR) ○

Friday, August 31

- ☐ ← **Brian on Leave** - Kurkijy, Brian (ACF) (CTR) →
- ☒ **11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ○

Saturday, September 1

- ☐ ← **Brian on Leave** - Kurkijy, Brian (ACF) (CTR) →

Sunday, September 2

- ☐ ← **Brian on Leave** - Kurkijy, Brian (ACF) (CTR) →

September 3, 2018 - September 9, 2018

September 2018							October 2018						
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Monday, September 3

☐ ← **Brian on Leave** - Kurkijy, Brian (ACF) (CTR) →
☐ (b)(6) - Hooban, Tala (ACF)

Tuesday, September 4

☐ ← **Brian on Leave** - Kurkijy, Brian (ACF) (CTR) →
☐ (b)(6)'s birthday - Hooban, Tala (ACF)
☐ **11:30am - 12:00pm JOAG: Community Service and National Prevention Strategy Subcommittee Monthly Meeting** (CALL IN NUMBER: 605-468-8002#; PASSCODE: (b)(6)) - Sagoo, Sharonjit

Wednesday, September 5

☐ ← **Brian on Leave** - Kurkijy, Brian (ACF) (CTR) →
☐ **11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
☐ **12:00pm - 1:00pm ACF PHS Awards Board Meeting** (Conference line: 1-866-817-6358; Participant Code: (b)(6)) - Bolduc, William (ACF)
☐ **12:00pm - 1:00pm JOAG Public Health and Community Service Committee: 2018 OY Meetings (with agenda)** ((641) 715- 0700; passcode (b)(6)) - Lloyd, Christine E. (ATSDR/DCHI/EB)
☐ **1:00pm - 1:30pm IAP**
☐ **3:30pm - 4:20pm FW: Updated invitation with note: Review HHS Occupancy Agreement for Tornillo @ Wed 2018-09-05 2:30pm - 3:20pm (CDT) (gregory.davis@acf.hhs.gov)** ((888) 394-3915, passcode (b)(6)) Room 11A02 in Ft Worth) - charlie.hart@gsa.gov

Thursday, September 6

☐ ← **Brian on Leave** - Kurkijy, Brian (ACF) (CTR) →
☐ **10:00am - 10:30am Ops/Tactics follow-up meeting** (Room TBD, WebEx below) - ORR - DPL (ACF/ORR)
☐ **10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up** (WebEx Online) - Cisco WebEx
☐ **11:00am - 12:00pm ORR/OA Weekly Meeting** (5202 or Webex (open for link)) - Kurkijy, Brian (ACF) (CTR)
☐ **12:00pm - 1:00pm ACF Social Committee Brown Bags - Monthly Meetings** (SWITZER 4401 (Conference Call)) - Borda Rivera, Elizabeth
☐ **1:30pm - 2:30pm OGA Seminar Series: Combatting Human Trafficking** (Switzer Building, 330 C Street SW, room 2322, Washington
☐ **3:00pm - 3:30pm UAC Grantee Call with ORR Director** (Room 4202; 888-677-8391; participant (b)(6)) leader 59800) - UAC Program
☐ **3:30pm - 4:20pm Updated invitation with note: Continuation of HHS Tornillo OA Discussion @ Thu 2018-09-06 2:30pm - 3:20pm**

Friday, September 7

☐ ← **12:00am Brian on Leave** - Kurkijy, Brian (ACF) (CTR)
☐ **11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)

Saturday, September 8

Sunday, September 9

September 10, 2018 - September 16, 2018

September 2018						
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October 2018						
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Monday, September 10

- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ☎
- 1:00pm - 2:00pm Confirmed: Homestead Evacuation Planning Call** (ConCall: (202) 774-2300, Passcode: (b)(6)) - Applegate, Allen (ACF)
- 2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ☎
- 3:00pm - 4:00pm HHS-DoD Homestead Evacuation Planning Call** (ConCall: (202) 774-2300, Passcode: (b)(6)) - Applegate, Allen (ACF)

Tuesday, September 11

Wednesday, September 12

- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: 5874089) - Hooban, Tala (ACF) ☎
- 1:00pm - 1:30pm IAP** ☎

Thursday, September 13

- 10:00am - 10:30am Ops/Tactics follow-up meeting** (Room TBD, WebEx below) - ORR - DPL (ACF/ORR) ☎
- 10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up** (WebEx Online) - Cisco WebEx ☎
- 11:00am - 12:00pm ORR/OA Weekly Meeting** (5202 or Webex (open for link)) - Kurkijy, Brian (ACF) (CTR) ☎

Friday, September 14

- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ☎

Saturday, September 15

Sunday, September 16

September 17, 2018 - September 23, 2018

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October 2018						
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Monday, September 17

- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- 2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR)

Tuesday, September 18

- 3:30pm - 4:00pm ORR/OA Meeting** (5202 or Webex) - Kurkij, Brian (ACF) (CTR)

Wednesday, September 19

- 11:00am - 11:30am Cover SitReps** - Applegate, Allen (ACF)
- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- 12:30pm - 1:00pm IAP**
- 1:00pm - 1:30pm UAC Program Updates from ORR Director** (Room 5202; 888-677-8391; (b)(6)) - UAC Program (ACF/OA)
- 1:00pm - 2:00pm OGA Seminar Series: FDA PEPFAR approval process for antiretroviral drugs** (Switzer Building, 330 C Street SW, room 2322, Washington DC 20201 or Conference line: 1-866-622-9805 passcode: (b)(6)) - Taylor, Meghan (OS/OGA)

Thursday, September 20

- 10:00am - 10:30am Ops/Tactics follow-up meeting** (Room TBD, WebEx below) - ORR - DPL (ACF/ORR)
- 10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up** (WebEx Online) - Cisco WebEx
- 11:00am - 12:00pm ORR/OA Weekly Meeting** (5202 or Webex (open for link)) - Kurkij, Brian (ACF) (CTR)
- 11:00am - 11:30am Cover SitReps** - Applegate, Allen (ACF)
- 1:00pm - 2:00pm FW: UAC Portal 2.0 Planning Session** (Switzer 5424C & Webex) - Burns, Matthew (ACF) (CTR)

Friday, September 21

- 9:35am - 10:00am HHS Transports of Minors to Home Country** (WebEx Online) - White, Jonathan (OS/ASPR/SPPR)
- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- 2:00pm - 3:00pm DPL Check-In and Tornillo Visit/Homestead Evacuation De-Brief** (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Saturday, September 22

Sunday, September 23

September 24, 2018 - September 30, 2018

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October 2018						
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Monday, September 24

- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ☎
- 2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ☎

Tuesday, September 25

- 1:00pm - 2:00pm Writing Impact Statements Webinar Today from 1-2 PM EST!**
- 3:00pm - 3:45pm Transportation Contract Funding Discussion** (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Wednesday, September 26

- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ☎
- 12:00pm - 12:30pm ACF Awards Board** (Conference: 1-866-817-6358; Participant Code: (b)(6)) - Bolduc, William (ACF)
- 1:00pm - 1:30pm IAP** ☎

Thursday, September 27

- 10:00am - 10:30am Ops/Tactics follow-up meeting** (Room TBD, WebEx below) - ORR - DPL (ACF/ORR) ☎
- 10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up** (WebEx Online) - Cisco WebEx ☎
- 11:00am - 12:00pm ORR/OA Weekly Meeting** (5202 or Webex (open for link)) - Kurkijy, Brian (ACF) (CTR) ☎
- 11:00am - 12:00pm SitReps** - Applegate, Allen (ACF)
- 3:00pm - 3:30pm Tornillo Background Checks** (Conference Call) - Viola, Sarah (ACF)

Friday, September 28

- ☐ **11:00am - 2:00pm Canceled event: HSPAC All-Hands Meeting @ Fri Sep 28, 2018 11am - 2pm (EDT) (hs-l@list.nih.gov)** (5600 Fishers Lane Conference Room 8SWH01 & Webinar) - calendar.hspac@gmail.com
- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ☎
- 2:00pm - 2:50pm WLSG Regional and Group Leader Quarterly Meeting - New** (T-con) - Choe, Lena ☎

Saturday, September 29

Sunday, September 30

October 1, 2018 - October 7, 2018

October 2018						
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November 2018						
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Monday, October 1

- ☐ **12:00am PMP Exam Prep Course** (1900 North Fort Myer Drive, Arlington, VA 22209) - Hooban, Christopher (ACF) →
- ☒ **2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR) ↻

Tuesday, October 2

- ☐ **← PMP Exam Prep Course** (1900 North Fort Myer Drive, Arlington, VA 22209) - Hooban, Christopher (ACF)
- ☒ **11:30am - 12:00pm JOAG: Community Service and National Prevention Strategy Subcommittee Monthly Meeting** (CALL IN NUMBER: 605-468-8002#; PASSCODE: (b)(6)) - Muoio, Brendan ↻
- ☒ **3:00pm - 3:30pm Discuss MOA** (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Wednesday, October 3

- ☐ **← PMP Exam Prep Course** (1900 North Fort Myer Drive, Arlington, VA 22209) - Hooban, Christopher (ACF)
- ☒ **11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ↻
- ☒ **1:00pm - 1:30pm DPL Check-In** (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)
- ☐ **1:00pm - 1:30pm IAP** ↻
- ☒ **4:00pm - 6:00pm ORR Employee Appreciation Celebration** (5th Floor Switzer - 5324) - Hayes, Jonathan (ACF)

Thursday, October 4

- ☐ **← PMP Exam Prep Course** (1900 North Fort Myer Drive, Arlington, VA 22209) - Hooban, Christopher (ACF)
- ☒ **10:00am - 10:30am Ops/Tactics follow-up meeting** (Room TBD, WebEx below) - ORR - DPL (ACF/ORR) ↻
- ☒ **10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up** (WebEx Online) - Cisco WebEx ↻
- ☒ **11:00am - 12:00pm ORR/OA Weekly Meeting** (5202 or Webex (open for link)) - Kurkijy, Brian (ACF) (CTR) ↻
- ☒ **1:00pm - 2:00pm OGA Seminar on Accountable Care Organizations**

Friday, October 5

- ☐ **← 12:00am PMP Exam Prep Course** (1900 North Fort Myer Drive, Arlington, VA 22209) - Hooban, Christopher (ACF)
- ☒ **11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ↻

Saturday, October 6

Sunday, October 7

October 8, 2018 - October 14, 2018

October 2018						
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November 2018						
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Monday, October 8

(b)(6) - Hooban, Tala (ACF)

Tuesday, October 9

Wednesday, October 10

1:00pm - 1:30pm IAP

2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode:

(b)(6) - ORR - DPL (ACF/ORR)

Thursday, October 11

10:00am - 10:30am Ops/Tactics follow-up meeting (Room TBD, WebEx below) - ORR - DPL (ACF/ORR)

10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up (WebEx Online) - Cisco WebEx

11:00am - 12:00pm ORR/OA Weekly Meeting (5202 or Webex (open for link)) - Kurkijy, Brian (ACF) (CTR)

11:30am - 12:30pm FW: CP2G toolkit training session for Coaching on Demand/CV Review coaches/mentors (webex) - Beer, Catherine M (FDA/ORR)

12:00pm - 1:00pm Canceled: EMMO Monthly Operational Training Meeting (Walnut or Con call # 877-357-5009 Participant code

(b)(6) - Degilio, Louis (OS/ASPR/EMMO)

Friday, October 12

11:15am - 11:45am Tornillo Status Call (866-703-8613, passcode:

(b)(6) - Hooban, Tala (ACF)

Saturday, October 13

Sunday, October 14

October 15, 2018 - October 21, 2018

October 2018						
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November 2018						
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Monday, October 15

11:15am - 11:45am Tornillo Status Call (866-703-8613, passcode:

(b)(6) - Hooban, Tala (ACF)

3:00pm - 3:30pm DPL Team Meeting (866-703-8613, passcode:

(b)(6) - ORR - DPL (ACF/ORR)

Tuesday, October 16

Wednesday, October 17

11:15am - 11:45am Tornillo Status Call (866-703-8613, passcode:

(b)(6) - Hooban, Tala (ACF)

1:00pm - 1:30pm IAP

3:00pm - 3:00pm Invitation: 17 OCT 2018 Executive Leadership Webinar featuring Chief Operating Officer of the American Pharmacist Association, Elizabeth Keyes

Thursday, October 18

10:00am - 10:30am Ops/Tactics follow-up meeting (WebEx below) - ORR - DPL (ACF/ORR)

10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up (WebEx Online) - Cisco WebEx

11:00am - 12:00pm ORR/OA Weekly Meeting (5202 or Webex (open for link)) - Kurkijy, Brian (ACF) (CTR)

Friday, October 19

11:15am - 11:45am Tornillo Status Call (866-703-8613, passcode:

(b)(6) - Hooban, Tala (ACF)

1:00pm - 2:00pm UN High Level Meeting Readout (U.S. Department of Health and Human Services, Switzer Building, 330 C Street SW, room 2322, Washington DC 20201) - Taylor, Meghan (OS/OGA)

Saturday, October 20

Sunday, October 21

October 22, 2018 - October 28, 2018

October 2018						
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November 2018						
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Monday, October 22

- Leena - no school (county-wide staff development) - Hooban, Tala (ACF)
- 11:15am - 11:45am Tornillo Status Call (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR)

Tuesday, October 23

- 10:00am - 12:00pm Invitation to WebEx meeting: ORR Operations and Facilities Work Group (WebEx Online) - Reid Gannon via Cisco WebEx
- 10:00am - 12:00pm ORR Operations and Facilities Work Group (5225A) - Gannon, Reid (ACF)

Wednesday, October 24

- 8:15am - 9:00am CV Discussion (Call Tala 703-282-9384) - Hooban, Tala (ACF)
- 11:15am - 11:45am Tornillo Status Call (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- 1:00pm - 1:30pm IAP
- 1:30pm - 2:00pm DPL Check-In (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Thursday, October 25

- 10:00am - 3:00pm ACF Travel Training Presentation (4603/4523 in Switzer Building and WebEx) - Robinson, Sophia (ACF)
- 10:00am - 10:30am Ops/Tactics follow-up meeting (Room TBD, WebEx below) - ORR - DPL (ACF/ORR)
- 10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up (WebEx Online) - Cisco WebEx
- 11:00am - 12:00pm ORR/OA Weekly Meeting (5202 or Webex (open for link)) - Kurkij, Brian (ACF) (CTR)

Friday, October 26

- 11:15am - 11:45am Tornillo Status Call (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)

Saturday, October 27

Sunday, October 28

October 29, 2018 - November 4, 2018

October 2018						
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November 2018						
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Monday, October 29

- 10:00am - 10:30am SitRep Coverage - Applegate, Allen (ACF)
- 11:15am - 11:45am Tornillo Status Call (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- 2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode: (b)(6)) - ORR - DPL (ACF/ORR)

Tuesday, October 30

- 8:30am - 12:00pm SWK Memo & BCFS memo
- 2:00pm - 2:50pm WLSG Regional Lead Monthly Meeting (T-con) - Choe, Lena

Wednesday, October 31

- WPS Test - Cooksey, Ricky (OS/ASPR/COOP)
- 11:15am - 11:45am Tornillo Status Call (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- 1:00pm - 1:30pm IAP
- 2:00pm - 3:00pm DPL Mid-Week Check In (866-703-8613, passcode: (b)(6)) - Applegate, Allen (ACF)

Thursday, November 1

- 10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up (WebEx Online) - Cisco WebEx
- 11:00am - 12:00pm ORR/OA Weekly Meeting (5202 or Webex (open for link)) - Kurkij, Brian (ACF) (CTR)
- 12:00pm - 1:00pm ACF Social Committee Meeting - Chili Cook-off - REMINDER (SWITZER 4401 (Conference Call-in # provided)) - Borda Rivera, Elizabeth (ACF)
- 2:00pm - 3:00pm DHS Call for Honduran Migrant Caravan Preparedness and Response (1-855-852-7677 passcode: (b)(6)) - Hooban, Tala (ACF)

Friday, November 2

- 10:00am SitRep Coverage - Applegate, Allen (ACF)
- 11:15am - 11:45am Tornillo Status Call (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)

Saturday, November 3

- ← SitRep Coverage - Applegate, Allen (ACF)

Sunday, November 4

- ← 10:30am SitRep Coverage - Applegate, Allen (ACF)

November 5, 2018 - November 11, 2018

November 2018						
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Monday, November 5

- ☐ 12:00am (b)(6) - Hooban, Tala (ACF) →
- ☐ 11:15am - 11:45am Tornillo Status Call (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ↻

Tuesday, November 6

- ☐ 12:00am (b)(6) - Hooban, Tala (ACF) ↻
- ☐ 11:30am - 12:00pm JOAG: Community Service and National Prevention Strategy Subcommittee Monthly Meeting (CALL IN NUMBER: 605-468-8002#; PASSCODE: (b)(6)) - Muoio, Brendan ↻

Wednesday, November 7

- ☐ 10:00am SitRep Coverage - Applegate, Allen (ACF) →
- ☐ 9:30am - 10:00am Camp Beds (5225B/WebEx) - Moomaw, Sara (ACF)
- ☐ 11:15am - 11:45am Tornillo Status Call (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF) ↻
- ☐ 1:00pm - 1:30pm IAP ↻
- ☐ 2:00pm - 4:00pm After Action Review Meeting for 2017 Disaster Events (WebEx Online and Room 4125/4202) - Hooban, Christopher (ACF)

Thursday, November 8

- ☐ SitRep Coverage - Applegate, Allen (ACF) →
- ☐ 10:00am - 10:30am Ops/Tactics follow-up meeting (Room TBD, WebEx below) - ORR - DPL (ACF/ORR) ↻
- ☐ 10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up (WebEx Online) - Cisco WebEx ↻
- ☐ 11:00am - 12:00pm ORR/OA Weekly Meeting (5202 or Webex (open for link)) - Kurkijy, Brian (ACF) (CTR) ↻

Friday, November 9

- ☐ SitRep Coverage - Applegate, Allen (ACF) →

Saturday, November 10

- ☐ SitRep Coverage - Applegate, Allen (ACF) →

Sunday, November 11

- ☐ SitRep Coverage - Applegate, Allen (ACF) →

November 12, 2018 - November 18, 2018

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Monday, November 12

☐ ← 10:30am SitRep Coverage - Applegate, Allen (ACF)



Tuesday, November 13

☐ 12:00am Chris - out of town (Dallas, TX) →

☐ 12:00pm - 1:00pm FW: Social Media Webinar - Nov 13 at Noon

Wednesday, November 14

☐ ← Chris - out of town (Dallas, TX) →

11:15am - 11:45am Tornillo Status Call (866-703-8613, passcode:

(b)(6) - Hooban, Tala (ACF) ☎

☐ 1:00pm - 1:30pm IAP ☎

2:00pm - 3:00pm Joint Services Award Ceremony Volunteer

Training (WebEx and T-con information included in the body of this invite) (b)(6)

Thursday, November 15

☐ ← 12:00am Chris - out of town (Dallas, TX)

☐ 10:00am - 10:30am Ops/Tactics follow-up meeting (Room TBD, WebEx below) - ORR - DPL (ACF/ORR) ☎

☐ 10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up (WebEx Online) - Cisco WebEx ☎

☐ 11:00am - 12:00pm ORR/OA Weekly Meeting (5202 or Webex (open for link)) - Kurkijy, Brian (ACF) (CTR) ☎

☐ 12:00pm - 1:00pm Fix - RedDog, upload CV, COER, OS, ROS, BLS, APFT

Friday, November 16

11:15am - 11:45am Tornillo Status Call (866-703-8613, passcode:

(b)(6) - Hooban, Tala (ACF) ☎

☐ 11:30am - 1:00pm SAVE THE DATE: Promotion Webinar - Nov. 16th [HSPAC Analytics & Career Development Subcommittees]

Saturday, November 17

Sunday, November 18

November 19, 2018 - November 25, 2018

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Monday, November 19

11:15am - 11:45am Tornillo Status Call (866-703-8613, passcode:

(b)(6) - Hooban, Tala (ACF)

2:00pm - 2:30pm DPL Team Meeting (866-703-8613, passcode:

(b)(6) - ORR - DPL (ACF/ORR)

Tuesday, November 20

Wednesday, November 21

(b)(6) Hooban, Tala (ACF)

11:15am - 11:45am Tornillo Status Call (866-703-8613, passcode:

(b)(6) - Hooban, Tala (ACF)

1:00pm - 1:30pm IAP

Thursday, November 22

(b)(6) - Hooban, Tala (ACF)

10:00am - 10:30am Ops/Tactics follow-up meeting (Room TBD, WebEx below) - ORR - DPL (ACF/ORR)

10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up (WebEx Online) - Cisco WebEx

11:00am - 12:00pm ORR/OA Weekly Meeting (5202 or Webex (open for link)) - Kurkijy, Brian (ACF) (CTR)

Friday, November 23

12:00am (b)(6) - Hooban, Tala (ACF)

11:15am - 11:45am Tornillo Status Call (866-703-8613, passcode:

(b)(6) - Hooban, Tala (ACF)

Saturday, November 24

Sunday, November 25

November 26, 2018 - December 2, 2018

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Monday, November 26

- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: 5874089) - Hooban, Tala (ACF)
- 2:00pm - 2:30pm DPL Team Meeting** (866-703-8613, passcode: 5874089) - ORR - DPL (ACF/ORR)

Tuesday, November 27

- 2:00pm - 2:50pm WLSG Regional Lead Monthly Meeting** (T-con) - Choe, Lena

Wednesday, November 28

- ☐ **9:00am - 3:00pm Canceled: Tentative: DPL In Person Team Meeting** (Switzer) - Applegate, Allen (ACF)
- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)
- ☐ **1:00pm - 1:30pm IAP**

Thursday, November 29

- ☐ **9:00am - 1:00pm Canceled: Tentative: DPL In-Person Team Meeting** (Switzer) - Applegate, Allen (ACF)
- 10:00am - 10:30am Ops/Tactics follow-up meeting** (Room TBD, WebEx below) - ORR - DPL (ACF/ORR)
- 10:00am - 10:30am WebEx meeting confirmation: Ops/Tactics Follow-Up** (WebEx Online) - Cisco WebEx
- 11:00am - 12:00pm ORR/OA Weekly Meeting** (5202 or Webex (open for link)) - Kurkijy, Brian (ACF) (CTR)
- 1:30pm - 2:30pm OGA Seminar on International Reagent Resource** (U.S. Department of Health and Human Services, Switzer Building, 330 C Street SW, room 2322, Washington DC 20201) - Taylor, Meghan (OS/OGA)

Friday, November 30

- 11:15am - 11:45am Tornillo Status Call** (866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)

Saturday, December 1

Sunday, December 2

January 1, 2018 - January 7, 2018

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Monday, January 1

☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉

Tuesday, January 2

☒ **1:00pm - 1:30pm Clearance Items** (Scott's Office) - Lloyd, Scott (ACF)

Wednesday, January 3

☐ **12:00am Kim Off** - Womack, Kimberley (ACF) →

☒ **11:30am - 12:00pm Meet with Steve** (Steve's office) - Lloyd, Scott (ACF)

☒ **12:15pm - 1:00pm Transportation** (b)(6) contact # (b)(6) or (b)(6)

☒ **1:00pm - 2:00pm UAC sub-PCC** (EEOB 350)

☒ **2:00pm - 2:30pm Transportation** (b)(6) contact # (b)(6) or (b)(6)

☒ **4:30pm - 5:00pm Meeting with Maggie** (Maggie's office) - Lloyd, Scott (ACF)

Thursday, January 4

☐ ← **12:00am Kim Off** - Womack, Kimberley (ACF)

☒ **12:15pm - 12:45pm Call w/ David Wetmore** (Scott will Call David at (b)(6)) - Lloyd, Scott (ACF)

Friday, January 5

☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉

☒ **2:30pm - 3:30pm Check-in w/ Anna** (Call-in 202-774-2300 | PC: (b)(6)) - Lloyd, Scott (ACF)

☒ **3:30pm - 4:00pm 30 min w/ Elizabeth Russell and Chhiv** (Scott's Office - Scott will call (b)(6)) - Lloyd, Scott (ACF)

☒ **4:30pm - 5:00pm Call re: Repatriation Centers and ORR's UAC Program** (Call in Number: 2027742300/ Participant Access Code: (b)(6)) - Lloyd, Scott (ACF)

☒ **5:00pm - 5:30pm Update on minor seeking TOP in Crittenton shelter** (Dial In: 1-888-329-7107, passcode (b)(6)) - Stimson, Brian (HHS/OGC)

Saturday, January 6

☒ **12:00pm - 1:00pm HHS Call with DPC** (Call in Number: 2027742300/ Participant Access Code: (b)(6)) - Lloyd, Scott (ACF)

Sunday, January 7

January 8, 2018 - January 14, 2018

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Monday, January 8

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☺
- 12:00pm - 1:00pm NPRM Review**
- 1:00pm - 1:30pm Scott to Stop By** (AAS Steve Wagner's Office) - Lloyd, Scott (ACF)
- 2:00pm - 3:00pm Review Deposition**
- 3:00pm - 4:00pm Complete Supplemental Search**
- 4:00pm - 5:00pm EOIR & HHS Call re: UAC Docket** (Call in Number: 2027742300/ Participant Access Code: (b)(6)) - Lloyd, Scott (ACF)
- 4:45pm - 5:15pm Homestead Rollout Call** (1-877-929-7854; (b)(6)) - Smith, Andrew (HHS/IOS)

Tuesday, January 9

Wednesday, January 10

- 9:30am - 10:00am Urgent Homestead briefing for Scott** (Scott's office and via phone (dial in to follow): 202-774-2300 Access Code (b)(6)) - White, Jonathan (ACF)
- 11:00am - 11:30am Call with Gov. Abbott's Office Re: Unaccompanied Children** (Conference Call: 1-877-820-7831 | Participant Passcode: (b)(6)) - Wagner, Steven (ACF)
- 1:00pm - 1:30pm Lahasky/Llyod Call re: Homestead** (Call-in 202-774-2300 | PC: (b)(6)) - Lloyd, Scott (ACF)
- 1:30pm - 2:00pm ORR Discussion with AAS Steve Wagner** (IOAS Conference Room (4026A)) - Wagner, Steven (ACF)
- 2:30pm - 3:00pm MOA Guidance** (Call-in 202-7742300 | PC: (b)(6)) - Lloyd, Scott (ACF)
- 4:15pm - 4:45pm Meet and Greet w/ ORR and OHSEPR** (Director Lloyd's Office | Mary E. Switzer Bldg. | Room 5101) - Lloyd, Scott (ACF)

Thursday, January 11

- 9:30am - 10:00am Call with OGC** (Call in Number: 2027742300/ Participant Access Code: (b)(6)) - Lloyd, Scott (ACF)
- 11:00am - 12:00pm ORR/ACYF/OTIP Function Transfer** (3424) - Wells, Janea (ACF)
- 5:30pm - 6:00pm Call w/Steve Miller** (Conf Rm 611E) - Wynne, Maggie (HHS/IOS)

Friday, January 12

- ☐ **Lauren AWS** - Edwards, Lauren (ACF) ☺
- 10:30am - 11:00am Meeting w/ ORR and Matthew Bowman** (Director Lloyd's Office) - Lloyd, Scott (ACF)
- 11:45am - 12:30pm Time Sensitive Property Issue** (IOAS Conference Room 4026A, Conference line 877-479-4215, Leader: (b)(6)) Participant: (b)(6) - Goldhaber, Ben (ACF)
- 1:30pm - 2:30pm FW: DRA Convening - Prep meeting for outreach and engagement session** (1-866-453-7645; passcode: (b)(6)) - Daniels Scriven, Dee (ACF)
- 4:30pm - 5:00pm Call w/ Steven Miller** (Call in Number: 2027742300/ Participant Access Code: (b)(6)) - Lloyd, Scott (ACF)

Saturday, January 13

Sunday, January 14

January 15, 2018 - January 21, 2018

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Monday, January 15

☐ Lauren Telework - Edwards, Lauren (ACF) ☉

Tuesday, January 16

- **1:00pm - 1:30pm Call with Governor Scott's Office [Re: Homestead]** (Conference Call: 866-687-9176 | Passcode: (b)(6)) - Wagner, Steven (ACF)
- **2:00pm - 2:30pm Deposition Review** (Scott will Call Judy 202-690-7225) - Lloyd, Scott (ACF)

Wednesday, January 17

- **1:30pm - 2:00pm Travel** (b)(6) (b)(6) (b)(6) or (b)(6)
- **2:00pm - 3:00pm FW: Brief HSGAC** (Senate Russell 199) - Hayes, Sean (HHS/ASL)
- **3:00pm - 3:30pm Travel**
- **4:00pm - 4:30pm Taryn/ Scott call**

Thursday, January 18

- **10:30am - 11:00am Secretary Hargan** (Great Hall Humphrey Building, First Floor)
- **11:30am - 12:00pm Meet w/ Chhiv re: Repatriation and Personnel** (Scott's Office) - Lloyd, Scott (ACF)
- **1:00pm - 3:00pm FW: Emergency Repatriation Surge Plan Development Core Planning Team Meeting** (ASPR; O'Neill Bldg; 5th Floor; Pine Room/Webinar) - Fontenot, Rebecca (OS/ASPR/OEM) ☉
- **2:00pm - 3:00pm ORR Quarterly Submission Panel Review** (3322 | WebEx has been added to invite) - Lloyd, Scott (ACF)
- **4:00pm - 4:30pm Discussion on Next Steps** (IOAS Conference Room (4026A)) - Wagner, Steven (ACF)
- **4:30pm - 5:00pm Meet and Greet w/ our candidate for** (b)(6) (b)(6) (Director Lloyd's office) - Lloyd, Scott (ACF)

Friday, January 19

- ☐ Lauren Telework - Edwards, Lauren (ACF) ☉
- **9:00am - 10:00am ACF Leadership Call: Contingency Plans for a Lapse in Appropriations** (Call: (202)774-2300 // Access Code:)
- **11:00am - 11:30am ORR-6 Discussion** (Scott's Office) - Lloyd, Scott (ACF)
- **12:30pm - 1:00pm EDH to Speak with OSSI** (Call) - Secretary Scheduler (OS/IOS)
- **1:30pm - 2:00pm Scheduling Check-in** (Scott's Office) - Lloyd, Scott (ACF)
- **2:30pm - 3:00pm Efforts & Plans for Influx Capacity After First 500 @ Homestead** (Via WebEx--number to follow) - White, Jonathan (ACF)
- **2:30pm - 3:00pm Invitation to WebEx meeting: Influx Capacity Expansion briefing for Scott** (WebEx Online) - Jonathan White via
- **3:00pm - 3:30pm HOLD - Update on Lapse in Appropriations**
- **4:00pm - 4:30pm Update on Lapse in Appropriations Planning**

Saturday, January 20

- **9:30am - 10:00am Invitation to WebEx meeting: ORR Shutdown Next Steps Planning** (WebEx Online) - Jonathan White via Cisco WebEx

Sunday, January 21

January 22, 2018 - January 28, 2018

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February 2018						
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Monday, January 22

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☺
- **8:30am - 9:00am Orderly Shutdown Instructions** (4523/4603) - Goldhaber, Ben (ACF)
- **9:15am - 9:45am OD Meeting \ Dial in :202-774-2300** | (b)(6) (Scott's Office) - Lloyd, Scott (ACF)
- **11:15am - 11:30am Meet w/ Steve** (Steve's Office) - Lloyd, Scott (ACF)
- **11:30am - 11:45am CONFIRMED: All Staff Call** (5202/ 877-462-5602 / (b)(6)) - ORR Director (ACF)
- **4:30pm - 5:00pm CONFIRMED - Shut Down Call** (CALL IN ONLY: 8774794215 (b)(6)) - Goldhaber, Ben (ACF)
- **5:00pm - 5:30pm 15 Meeting Regarding PMAP** (Scott's Office) - Lloyd, Scott (ACF)

Tuesday, January 23

- **12:00pm - 12:30pm Community Safety Comms Document** (IOAS Conference Room 4026A) - Lloyd, Scott (ACF)
- **2:30pm - 3:00pm Weekly check-in w/ Kim** (Scott's Office) - Lloyd, Scott (ACF)

Wednesday, January 24

- **9:30am - 10:00am IVLP Meet and Greet** (Mary E. Switzer Building: Room 5122/5202) - Tota, Kenneth (ACF)
- **2:30pm - 3:00pm Meeting regarding Texas Repatriation Reimbursement** (Scott's Office) - Lloyd, Scott (ACF)
- **3:15pm - 3:30pm Flores bond hearing case** (Scott's Office) - Lloyd, Scott (ACF)
- **4:15pm - 4:45pm Call re: Vice News Tonight and Director Lloyd** (Call in: 202-774-2300 | PC (b)(6)) - Lloyd, Scott (ACF)

Thursday, January 25

- **10:45am - 11:00am Judy call Scott re: depo** - Lloyd, Scott (ACF)
- **12:00pm - 12:30pm Break/Lunch**
- **12:30pm - 1:00pm Bond Hearing Call** (Call in Number: 2027742300/ Participant Access Code: (b)(6)) - Lloyd, Scott (ACF)
- **1:00pm - 3:00pm FW: Emergency Repatriation Surge Plan Development Core Planning Team Meeting** (ASPR; O'Neill Bldg; 5th Floor; Pine Room/Webinar) - Fontenot, Rebecca (OS/ASPR/OEM) ☺
- **1:30pm - 2:15pm Transitional Planning RE: Transfer of Repatriation Program** (Anna's Office OR Conference Number: 866-646-7489 -- Participant: (b)(6)) - Pilato, Anna (ACF)
- **3:00pm - 4:00pm All Hands HHS Presidential Personnel** (Humphrey Building, room 800) - Lloyd, Scott (ACF)
- **4:00pm - 4:30pm Meet w/ Kim re: Budget** (Scott's Office) - Lloyd, Scott (ACF)

Friday, January 26

- ☐ **Lauren AWS** - Edwards, Lauren (ACF) ☺

Saturday, January 27

Sunday, January 28

January 29, 2018 - February 4, 2018

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February 2018						
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Monday, January 29

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- **9:15am - 9:45am Call w/ James McHenry re: ORR VD List** (Call) - Lloyd, Scott (ACF)
- **10:30am - 11:00am Call w/ GDIT's Kevin Bearden** (Dial in: 202-774-2300 | (b)(6)) - Lloyd, Scott (ACF)
- **12:30pm - 1:00pm PMAP - Laura** (Scott's office) - Tota, Kenneth (ACF)
- **2:40pm - 3:00pm PMAPs w/ Jonathan** (Scott's office) - Lloyd, Scott (ACF)
- **3:00pm - 4:00pm Mandatory Predidential Personnel Meeting**
- **3:00pm - 3:30pm UAC Portal Down** (Scott's Office | Switzer 5101) - White, Jonathan (ACF)
- **4:15pm - 4:45pm UAC Grantee Review** (5122/ Call in Number: 2027742300/ Participant Access Code: (b)(6)) - Lloyd, Scott (ACF)
- **5:00pm - 5:30pm 20min w/ Elizabeth** (Re: DHS and Planning Doc.) - Lloyd, Scott (ACF)

Tuesday, January 30

- **3:00pm - 4:45pm DRA Convening: Session 4 Optimizing Outreach & Engagement: A Conversation with OD** (5122) - Lloyd, Scott (ACF)
- **4:45pm - 5:15pm call** ((202) 868-9192) - Goldhaber, Ben (ACF)
- **5:15pm - 7:00pm Save the Date: DRA Convening Happy Hour** (*REMINDER: City Tap House | 901 9th St. NW Washington DC) - Mitchell, Genna (ACF) (CTR)

Wednesday, January 31

- **9:45am - 10:15am IT Budget Review with ORR dial-in** **202-774-2300 Access:** (b)(6) (Mr. Lloyd's Office 5101) - Blake, Sebrina (ACF)
- **10:30am - 11:00am UAC regulations** (Conference Room 713F or dial in 1-888-329-7107, passcode (b)(6)) - Stimson, Brian (HHS/OGC)
- **1:15pm - 1:30pm Call re ASPR/ACF MOU on Repatriation** (Maggie will call Scott) - Wynne, Maggie (HHS/IOS)
- **2:30pm - 3:00pm DPP call w/ Scott** (202-774-2300 | (b)(6)) - Lloyd, Scott (ACF)

Thursday, February 1

- **9:30am - 10:00am Greg/ Scott Check in** (Scott's office) - Lloyd, Scott (ACF)
- **10:00am - 10:45am MOU Development Discussion** (Conference Number: 866-646-7489 -- Participant: (b)(6)) - Pilato, Anna (ACF)
- **11:30am - 12:00pm Personnel Meeting/ Call in Number: 2027742300/ Participant Access Code:** (b)(6) (Scott's office) -
- **12:15pm - 12:30pm Repatriation Discussion** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- **12:45pm - 1:15pm RCA/TANF Study** (Scott's Office) - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm PMAP w/ Anna Marie** (Scott's Office) - Lloyd, Scott (ACF)
- **2:30pm - 3:00pm PMAP w/ Joann** (Scott's Office) - Lloyd, Scott (ACF)
- **4:00pm - 4:30pm Trina/ Scott** (Scott's office) - Lloyd, Scott (ACF)
- **4:30pm - 5:00pm Meet w/ Tricia** (Scott's Office) - Lloyd, Scott (ACF)

Friday, February 2

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- **9:00am - 9:45am Restricted PCC follow-up on MOA (PHONE CALL)** (Call in information: 202-395-6392 code (b)(6)) - Bristow, Justin A.
- **10:15am - 10:45am Ben and Scott Discussion** (Scott's Office | 5101) - Lloyd, Scott (ACF)
- **11:00am - 11:30am Status Update - ASPR/ACF Repatriation Program MOU** (HHH Bldg, Deputy Secretary Conference Room, 607-G)
- **12:00pm - 1:00pm SW Keys** (Switzer 5th Floor Room 5424C Conference Call: 1-877-353-3082/(b)(6)) - Turner, Benita (ACF) (CTR)
- **1:00pm - 1:10pm PMAP w/ Ken** (Scott's Office)
- **1:15pm - 2:00pm Review Monitoring Reports** (Desk Time)
- **2:00pm - 2:45pm UC/IES Way Forward** (Switzer conference room 4523, or via conference line: 877-479-4215, Leader: (b)(6))
- **3:30pm - 4:00pm PMAP w/ Trina** (Scott's Office) - Lloyd, Scott (ACF)
- **5:00pm - 5:30pm Call w/ Steve** (Steve to call Scott) - Lloyd, Scott

Saturday, February 3

Sunday, February 4

February 5, 2018 - February 11, 2018

February 2018						
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Monday, February 5

- ☐ **12:00am Pedro - Leave** - Moreno, Mr. Pedro (ACF) →
- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- ☒ **9:30am - 10:00am Background Checks** (Scott's Office) - Lloyd, Scott (ACF)
- ☒ **11:30am - 12:15pm Meeting w/ GDIT re: Updates** (Mary E. Switzer Building | Room 5225B) - Lloyd, Scott (ACF)
- ☒ **3:00pm - 4:00pm ACYF/ORR/OTIP function realignment** (3225A) - Wells, Janea (ACF)
- ☒ **4:30pm - 5:00pm PMAP Signatures** (Scott's office) - Lloyd, Scott (ACF) ☉

Tuesday, February 6

- ☐ **Pedro - Leave** - Moreno, Mr. Pedro (ACF) →
- ☒ **10:15am - 11:00am GDIT/ORR/OTIP New PM Meet and Greet** (Mary E. Switzer Building | Room 5225B) - Lloyd, Scott (ACF)
- ☒ **11:00am - 1:00pm Reminder: Harassment Training for Supervisors and Managers** (Switzer Conference Room or Remote Attendance (see info below)) - Irizarry, Laura (ACF)
- ☒ **4:30pm - 5:00pm PMAP Signatures** (Scott's office) - Lloyd, Scott (ACF) ☉
- ☒ **5:15pm - 5:45pm ORR/DHS Discussion** (Call-in | 202-774-2300 | (b)(6)) - Lloyd, Scott (ACF)

Wednesday, February 7

- ☐ **Pedro - Leave** - Moreno, Mr. Pedro (ACF) →
- ☒ **10:00am - 10:30am Scott/ James check in** (Scott will call James at 703-605-1365) - Lloyd, Scott (ACF)
- ☒ **1:30pm - 2:00pm JW/ Scott check in** (Scott's office) - White, Laura (ACF)
- ☒ **3:30pm - 4:00pm Travel Plan** (Scott's Office) - Lloyd, Scott (ACF)
- ☒ **4:00pm - 4:30pm ORR check in call** (Call in number: 866-736-3991 / Code: (b)(6)) - Lloyd, Scott (ACF)

Thursday, February 8

- ☐ **Pedro - Leave** - Moreno, Mr. Pedro (ACF) →
- ☒ **10:00am - 12:30pm ACF/ASPR MOU Discussions** (O'Neill Magnolia L1E11 (OS/ASPR/COO)) - Vineyard, Michael (OS/ASPR/OEM)
- ☒ **12:30pm - 1:00pm UAC Discussion with Scott Lloyd** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- ☐ **1:00pm - 3:00pm Canceled: Emergency Repatriation Surge Plan Development Core Planning Team Meeting** (ASPR; O'Neill Bldg; 5th)
- ☒ **1:30pm - 2:00pm Call w/ Matt, Jonathan, Teresa** (Call-in: 202-774-2300 | PC: (b)(6)) - Lloyd, Scott (ACF)
- ☒ **2:00pm - 2:30pm Travel to EEOB** (Driver: (b)(6) (b)(6) or (b)(6)) - Adair, Geraldine (OS/IOS)
- ☒ **2:30pm - 4:00pm PCC- Border Security & Immigration** (EEOB 350) -
- ☒ **4:00pm - 4:30pm Confirmed: Lapse in Appropriations Contingency**
- ☒ **4:00pm - 4:30pm ORR Refugee Briefing w/ OLAB** (5122 | Dial-in:
- ☒ **4:00pm - 4:30pm Travel - return to HHS** (Driver: (b)(6))

Friday, February 9

- ☐ **Pedro - Leave** - Moreno, Mr. Pedro (ACF) →
- ☐ **Lauren AWS** - Edwards, Lauren (ACF) ☉
- ☒ **8:30am - 9:00am Lapse in Appropriations Updates** (Call: (877)479-4215 // Access Code: (b)(6)) - Goldhaber, Ben (ACF)
- ☒ **9:15am - 9:45am Executive Order 13815** (Scott's Office | Dial-in 202-774-2300 | PC: (b)(6)) - Tota, Kenneth (ACF)
- ☒ **10:00am - 10:30am 30 min w/ Jallyn** (Scott's Office) - Lloyd, Scott (ACF)
- ☒ **10:45am - 11:45am ACLU v. Price, Deposition Prep** (Switzer Building,
- ☒ **12:00pm - 12:30pm Prep for Meeting w/ Katherine**
- ☒ **12:30pm - 1:00pm Katherine/ Scott check in** (5101/ Scott's office) -
- ☒ **1:10pm - 1:40pm Meeting re: UAC** (Scott's Office | Dial-in
- ☒ **2:00pm - 2:30pm Jerry/ Scott check in** (Jerry's Office: Switzer 3046) -
- ☒ **2:30pm - 3:15pm ORR/USCCB Discussion on LTFC placement in**
- ☒ **3:30pm - 4:30pm Pre-Brief for OTIP Meeting** (IOAS Conference

Saturday, February 10

- ☐ **Pedro - Leave** - Moreno, Mr. Pedro (ACF) →

Sunday, February 11

- ☐ **Pedro - Leave** - Moreno, Mr. Pedro (ACF) →

February 12, 2018 - February 18, 2018

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Monday, February 12

- ☐ ← **Pedro - Leave** - Moreno, Mr. Pedro (ACF) →
- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- **11:00am - 11:30am Kim to Brief Scott re: OIG Briefing** (Scott's Office) - Lloyd, Scott (ACF)
- **11:30am - 12:00pm Updates w/ ORR** (Ben Goldhaber's Office) - Lloyd, Scott (ACF)
- **12:30pm - 1:00pm Prep for ASPR Meeting** (Anna's Office or 866-646-7489 -- Participant Code: (b)(6)) - Pilato, Anna (ACF)
- **2:00pm - 4:00pm ACF/ASPR MOU Discussions** (O'Neil Aspen Conference Room - Concourse Level) - Hamel, Joseph (OS/ASPR/IO) (CTR)
- **4:00pm - 4:30pm Meeting with Scott** (Steve's Office) - Lloyd, Scott (ACF)

Tuesday, February 13

- ☐ ← **Pedro - Leave** - Moreno, Mr. Pedro (ACF) →
- **9:15am - 9:45am Travel to DOJ**
- **10:15am - 12:45pm Deposition in ACLU v. Hargan, Case No. 3:16-cv-3539 (N.D. Cal.)** (20 Massachusetts Ave. NW, Room 6050) - Woolford, Llewellyn (HHS/OGC)
- **12:45pm - 1:15pm Travel** (b)(6) (b)(6) contact (b)(6) or (b)(6)
- **2:00pm - 3:00pm ASPR/ACF MOU Discussion** (O'Neil - Oak Conference Room, 5th Floor) - Hamel, Joseph (OS/ASPR/IO) (CTR)

Wednesday, February 14

- ☐ ← **Pedro - Leave** - Moreno, Mr. Pedro (ACF) →
- **10:30am - 11:00am All Staff Meeting Prep** (Scott's Office) - Lloyd, Scott (ACF)
- **3:00pm - 3:30pm Kim Update** (Steve's Office) - Lloyd, Scott (ACF)

Thursday, February 15

- ☐ ← **Pedro - Leave** - Moreno, Mr. Pedro (ACF) →
- ☐ **Jonathan on leave 15&16 Feb** - White, Jonathan (ACF)
- **9:30am - 10:00am 15 min w/ Joann** (Scott's Office) - Lloyd, Scott (ACF)
- **11:30am - 12:00pm Meet-and-greet w/ Melissa Harvey** (Scott's Office | Switzer 5101) - Lloyd, Scott (ACF)
- **12:30pm - 1:30pm UAC Lit Review** (Humphrey 422F or Call In: 1-866-711-0784, (b)(6)) - Destro, Brenda (HHS/ASPE)
- **1:00pm - 2:00pm FW: Briefing of ACF principals** (ASPR CAA - O'Neill Bldg, Sub-Basement, Suite L1C24) - Todd, Kevin (OS/ASPR/COO)
- **1:00pm - 3:00pm FW: Emergency Repatriation Surge Plan Development Core Planning Team Meeting** (ASPR; O'Neill Bldg; 5th
- **1:30pm - 2:00pm URM Reclassification Discussion** (Scott's Office) - Lloyd, Scott (ACF)
- **2:30pm - 3:30pm All Staff Meeting** (Switzer 5324 | 888-677-8391 |

Friday, February 16

- ☐ ← **12:00am Pedro - Leave** - Moreno, Mr. Pedro (ACF)
- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- **11:00am - 11:30am Check-in w/ Joann** (Scott's Office) - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm Call w/ DHS and ORR** (202-868-9192) - Lloyd, Scott (ACF)
- **2:00pm - 3:00pm ACF Internal discussion and repatriation MOU with ASPR** (Scott's office) - Russell, Elizabeth (ACF)

Saturday, February 17

Sunday, February 18

February 19, 2018 - February 25, 2018

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Monday, February 19

☐ **Lauren Telework** - Edwards, Lauren (ACF) ☺

Tuesday, February 20

- **9:30am - 10:00am OSSI Security Briefing for STEVEN WAGNER** (HHH - Suite 510B) - Wagner, Steven (ACF)
- **10:00am - 10:30am Hawaii USARPAC led Briefing** (HHH/SCIF/Room 523B) - Wagner, Steven (ACF)
- **12:00pm - 12:45pm OTIP Discussion** (IOAS Conference Room (4026A) OR Call in: 866-811-8376 | Passcode: (b)(6)) - Wagner, Steven (ACF)
- **3:30pm - 3:45pm GDIT** (Scott's Office) - Lloyd, Scott (ACF)

Wednesday, February 21

- **8:30am - 9:30am ACF/ASPR Repatriation** (TBD/Call In: 866-860-5726 Participant Code: (b)(6)) - Stannard, Paula (HHS/IOS)
- **9:30am - 10:00am SIV Case** (Scott's Office | 202-774-2300 \ (b)(6)) - Lloyd, Scott (ACF)
- **12:00pm - 12:30pm Cancelled: IES Pre-meet** (TBD) - Goldhaber, Ben (ACF)
- **1:00pm - 1:30pm IES Pre-Meet** (5225A) - Goldhaber, Ben (ACF)
- **1:30pm - 2:00pm Meeting w/ Brenda** (Call-in 202-774-2300 | (b)(6)) - Lloyd, Scott (ACF)
- **2:00pm - 3:00pm FY18 External Learning and Development Program Pre-Meeting for Supervisors and Managers** (Conference Room 3126) - Cannaday, James (ACF)
- **3:00pm - 4:00pm Meeting with IES** (5202) - Sualog, Jallyn (ACF)

Thursday, February 22

- **9:30am - 10:00am Meeting w/ Jerry Milner re: Child Welfare Standards** (Director Lloyd's Office | Switzer 5101) - Lloyd, Scott (ACF)
- **3:30pm - 4:00pm Presidential Staff Reception for Kris Skyrzcki and Charmaine Yoest** (Humphrey Building 6th floor cafeteria)

Friday, February 23

☐ **Lauren AWS** - Edwards, Lauren (ACF) ☺

Saturday, February 24

Sunday, February 25

February 26, 2018 - March 4, 2018

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Monday, February 26

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- ☐ **Sarah L.** - (b)(6) - Lucas, Sarah (ACF) (CTR)
- ☐ **10:00am - 11:00am Invitation to WebEx meeting: UAC Program FOA Discussion** (WebEx Online) - Jonathan White via Cisco WebEx
- ☐ **10:30am - 11:00am Pre-brief for NSC Principals meeting at WH** (Deputy Secretary's Conference Room, 614-G) - DeputySecretary (OS/IOS)
- ☐ **11:30am - 12:15pm [Reschedule Needed] TB Discussion** (Scott's Office) - Lloyd, Scott (ACF)

Tuesday, February 27

- ☐ **1:00pm - 2:00pm Invitation to WebEx meeting: UAC Program FOA Discussion** (WebEx Online) - Jonathan White via Cisco WebEx
- ☐ **1:00pm - 2:00pm UAC FOAs Discussion** (Switzer 5225A or 202-774-2300 Access Code (b)(6)) - White, Jonathan (ACF)
- ☐ **4:00pm - 4:30pm March 8th SoT Grantee Meeting Prep** (5202) - Lloyd, Scott (ACF)

Wednesday, February 28

- ☐ **10:00am - 10:30am Brief PSI** (Russell 199) - Hayes, Sean (HHS/ASL)
- ☐ **4:30pm - 5:00pm ACF Politicals Meeting** (4th Floor | Conference Room 4026A) - Wagner, Steven (ACF)

Thursday, March 1

- ☐ **9:00am - 9:30am Staff Workload Tracker Due COB TODAY** (Send Completed Tracker to Sarah) - Lucas, Sarah (ACF) (CTR)
- ☐ **10:00am - 11:00am Background on ORR Litigations** (5603 or Webex) - Kurkijy, Brian (ACF) (CTR)
- ☐ **1:00pm - 2:30pm Reminder: Employee and Labor Relations Meet and Greet** (Conference Room 4603) - Fleming, Mr. Al (ACF)

Friday, March 2

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- ☐ **3:00pm - 4:00pm Canceled: ACF NPRM (Follow-up from discussion w/ Dep Sec)** (Executive Secretary Conference Room (HHS); 614H; Call-in #: 1-877-934-9715 Passcode: (b)(6)) - Office of the Executive Secretary Master Calendar (HHS/OS)

Saturday, March 3

Sunday, March 4

March 5, 2018 - March 11, 2018

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Monday, March 5

☐ **Lauren Telework** - Edwards, Lauren (ACF) ☎

☒ **2:00pm - 2:30pm Doe v. ORR - Case No. 1:18-cv-26 - SD Texas**
(Dial-in: 866-842-0799 | PC: - Lloyd, Scott (ACF))

Tuesday, March 6

Wednesday, March 7

Thursday, March 8

☒ **9:00am - 12:00pm SoT Grantee Meeting** (GW University) - Lloyd, Scott (ACF)

☒ **9:30am - 11:30am ASPE National Poverty Center Pop Up Panel | Using Theory to Inform Youth Interventions** (The Hubert H. Humphrey Building, 200 Independence Ave SW, Room 505A) - Oberlander, Sarah (HHS/ASPE)

Friday, March 9

☐ **Ken- Telework** - Tota, Kenneth (ACF) ☎

☐ **Lauren AWS** - Edwards, Lauren (ACF) ☎

Saturday, March 10

Sunday, March 11

March 12, 2018 - March 18, 2018

March 2018							April 2018						
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Monday, March 12

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- 11:30am - 12:30pm CONFIRMED: Classified Briefing for ACF Principals** (O'Neil House Office Bldg [200 C Street, SW], ASPR CAA - Sycamore CR (O'Neil Sub-basement, Suite L1C24)) - Wagner, Steven (ACF)
- 3:00pm - 3:30pm EOIR** (Scott's Office) - Lloyd, Scott (ACF)
- 4:45pm - 5:00pm ASPR/ACF Repatriation Meeting Prep** (Scott's Office) - Lloyd, Scott (ACF)
- 5:00pm - 5:30pm ASPR/ACF Repatriation** (Deputy Secretary's Conference Room, 607-G) - Moreno, Rafael (OS/ASA/IOS)

Tuesday, March 13

- 9:00am - 10:30am ACF Senior Review Board (SRB)** (Conf Rm 5324) - Blake, Sebrina (ACF)
- 1:00pm - 1:30pm RMA Update** (Scott's Office) - Tota, Kenneth (ACF)
- 3:00pm - 4:00pm Meeting w/ OGC re: (b)(5)** (Switzer 4125 | Dial in: 202-774-2300 | PC: (b)(6)) - Lloyd, Scott (ACF)

Wednesday, March 14

- 9:00am - 9:30am 9:15 UAC Check-in** (Dial-in: 202-774-2300 | PC: (b)(6)) - Lloyd, Scott (ACF)
- 1:30pm - 2:00pm TB Expertise Staffing Requirements** (Scott's office, if possible) - White, Jonathan (ACF)
- 3:00pm - 3:30pm Meet w/ Amanda** (Scott's Office) - Lloyd, Scott (ACF)
- 3:30pm - 4:00pm Meet w/ Brian and Lauren re: Philadelphia Trip** (Scott's Office) - Lloyd, Scott (ACF)
- 4:00pm - 4:30pm Bond Hearing Appeal Discussion** (Scott's Office) - Lloyd, Scott (ACF)

Thursday, March 15

- 11:00am - 12:00pm FOIA 101 for ORR** (SWITZER Room 5524) - Bena, Anna Marie (HHS/OGC) (ACF)
- 12:00pm - 1:30pm Jonathan's Farewell** (5122/5202) - Lloyd, Scott (ACF)
- 12:00pm - 1:30pm Farewell Celebration for Jonathan White** (5122/5202) - Smith, Danna (ACF) (CTR)
- 1:30pm - 2:00pm 15 minutes w/ Greg Davis** (Scott's Office) - Lloyd, Scott (ACF)
- 3:00pm - 4:00pm IRADs Meeting** (5122) - Tota, Kenneth (ACF)

Friday, March 16

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- ☐ **Pedro- Leave, (b)(6)** - Moreno, Mr. Pedro (ACF)
- 9:30am - 10:30am Call with DASD Salesses** (Call-in 202-774-2300 | (b)(6)) - Lloyd, Scott (ACF)
- 10:45am - 11:15am Meeting with Scott Lloyd** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 11:30am - 12:30pm FW: Meeting with HHS, DOS, and FEMA to Discuss Repatriation** (U.S. Department of Health and Human Services | 200 C Street SW, Washington, DC 20024 | Dial-in: 1-866-815-4566; PIN: (b)(6)) - FEMA-NST
- 1:00pm - 2:00pm ACF NPRM (Follow-up from discussion w/ Dep Sec)** (Executive Secretary Conference Room (HHS)) - Office of the Executive Secretary Master Calendar (HHS/OS)
- 2:30pm - 3:00pm Meet w/ Sarah** - Lloyd, Scott (ACF)

Saturday, March 17

Sunday, March 18

March 19, 2018 - March 25, 2018

March 2018							April 2018						
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Monday, March 19

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- ☒ **11:30am - 12:30pm Meeting w/ Jallyn** (Scott's Office or Dial-in (866-836-9516, passcode: (b)(6))) - Lloyd, Scott (ACF)
- ☒ **1:44pm - 2:44pm WebEx Personal Conference confirmation: Edward Lloyd's Personal Conference** (WebEx Online) - Cisco WebEx
- ☒ **2:00pm - 2:30pm UAC Coordination** (Conference call (202-774-2300 Participant: (b)(6))) - Lloyd, Scott (ACF)
- ☒ **3:15pm - 3:30pm Meet w/ Trina re: TS brief at HR (*TIME CHANGE*)** (OSSSI (5th floor | Rm: 510B)) - Lloyd, Scott (ACF)
- ☒ **3:45pm - 4:00pm Meet and Greet with the Repatriation Team** (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)
- ☒ **4:30pm - 5:30pm Repatriation Pre-Decisional Draft** (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)

Tuesday, March 20

- ☒ **10:45am - 11:00am Gulf Coast TA (quick chat)** (Steve's Office) - Lloyd, Scott (ACF)
- ☒ **3:00pm - 3:30pm ASPR** (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)
- ☒ **3:30pm - 4:30pm Repatriation and follow-up meeting** (Anna's Office) - Melaih, Nahlah (ACF) (CTR)

Wednesday, March 21

- ☐ **Kim Womack (Out of Office 9am-11am)**
- ☒ **2:02pm - 3:02pm WebEx Personal Conference confirmation: Edward Lloyd's Personal Conference** (WebEx Online) - Cisco WebEx
- ☒ **3:00pm - 3:30pm Meeting w/ Burmese American Community Institute** (5225B| 202-774-2300 | (b)(6)) - Tota, Kenneth (ACF)
- ☒ **4:15pm - 4:45pm ACF Repatriation Program meeting** (Conference call (202-774-2300 Participant: (b)(6))) - Lloyd, Scott (ACF)
- ☒ **4:17pm - 5:17pm WebEx Personal Conference confirmation: Edward Lloyd's Personal Conference** (WebEx Online) - Cisco WebEx
- ☒ **5:00pm - 6:00pm Discussion re: Sponsors** (Conf Call #: 877-795-5149; Participant Code: (b)(6)) - ERO Scheduler

Thursday, March 22

- ☐ **Amanda OOO PM**
- ☒ **11:00am - 11:15am Surge Plan Concerns** (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)
- ☒ **11:30am - Staff Small Group w/ Belay** (Scott's Office) - Lloyd, Scott (ACF)
- ☒ **12:15pm - 12:45pm Coffee w/ Elvis & Scott** (Starbucks, 550 C St SW #100, Washington, DC 20024) - Lloyd, Scott (ACF)
- ☒ **1:00pm - 1:30pm Emergency Repatriation Surge Plan Development Core Planning Team Meeting** (Conference Call only 2027742300 Pin (b)(6)) - Fontenot, Rebecca (OS/ASPR/OEM) ☉
- ☒ **3:00pm - 3:30pm Update on Lapse in Appropriations Planning** - Goldhaber, Ben (ACF)
- ☒ **4:00pm - 5:00pm Internal ORR Repatriation Meeting** (Room 5603 Call-in: 202-774-2300 Participants: (b)(6)) - Melaih, Nahlah (ACF) (CTR)

Friday, March 23

- ☐ **Ken- Telework** - Tota, Kenneth (ACF) ☉
- ☐ **Lauren AWS** - Edwards, Lauren (ACF) ☉
- ☒ **9:00am - 11:30am OOO** (b)(6)
- ☒ **1:00pm - 1:30pm Call w/ DASD Saleses** (Scott to call 703-697-5774) - Lloyd, Scott (ACF)
- ☒ **1:30pm - 2:00pm Call on HJOA** (866-736-3991 PC: (b)(6)) - Kurkijy, Brian (ACF) (CTR)
- ☒ **2:00pm - 2:30pm Roles and Responsibilities** (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)
- ☒ **3:00pm - 4:00pm HHS Quarterly Senior Leaders Intelligence Brief** (HHS SCIF (523B) Large Conference Room) - Schmoyer, Michael (OS/OSSI)

Saturday, March 24

Sunday, March 25

March 26, 2018 - April 1, 2018

March 2018							April 2018						
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Monday, March 26

- ☐ 12:00am Sarah - Leave/ad-hoc Telework - Lucas, Sarah (ACF) (CTR) →
- ☐ Lauren Telework - Edwards, Lauren (ACF) ↻
- 12:00pm - 12:30pm Personnel Follow-Up (Scott's Office (5103) | Conference call (202-774-2300 Participant: (b)(6)) - Lloyd, Scott (ACF)
- 12:01pm - 1:01pm WebEx Personal Conference confirmation: Edward Lloyd's Personal Conference (WebEx Online) - Cisco WebEx
- 2:00pm - 2:45pm ACYF/OTIP/ORR Follow-up Discussion (4th Floor | IOAS Conference Room | 4026A OR 866-687-9176/Passcode: (b)(6)) - Wagner, Steven (ACF)
- 5:00pm - 5:30pm Follow-up Call: HHS/ACF/ORR and Texas OAG (Call In: 866-736-3991 PC: (b)(6)) - Kurkijy, Brian (ACF) (CTR)

Tuesday, March 27

- ☐ ← Sarah - Leave/ad-hoc Telework - Lucas, Sarah (ACF) (CTR) →
- 12:00am Work Travel →
- 9:00am - 9:30am
- 12:00pm - 2:30pm Emergency Repatriation Communications Working Group (Web) - Radebach, Mary (OS/ASPR/COO)
- 1:00pm - 3:30pm Gang Awareness Training (HHH Small Auditorium) - Kurkijy, Brian (ACF) (CTR)
- 1:00pm - 2:30pm REMINDER - ACF Ethics Info Session: Impartiality While Performing Official Duties (Switzer Building--Room 3126 and Adobe Connect) - Holmes, Risha (ACF)
- 1:00pm - 2:00pm RCUSA Meeting (Mary E. Switzer 330 C. St. SW DC 20201 | Conference Room 5122/5202 | Dial-in Below) - Tota, Kenneth (ACF)

Wednesday, March 28

- ☐ ← Sarah - Leave/ad-hoc Telework - Lucas, Sarah (ACF) (CTR) →
- ← 12:00am Work Travel
- 1:00pm - 2:00pm HHS staff meet and greet (Hallford's Restaurant & Bar) - Russell, Elizabeth (ACF)
- 1:30pm - 5:30pm 1:30pm-5:24pm (DFW) to DCA | AA #936 | Confirmation# QEHL (SEAT: 19E)
- 3:15pm - 3:45pm Meet-and-Greet w/ BCS President and Director of Gov't Affairs (Mary E. Switzer 330 C. St. SW DC 20201 | Conference Room 4125) - Tota, Kenneth (ACF)

Thursday, March 29

- ☐ ← Sarah - Leave/ad-hoc Telework - Lucas, Sarah (ACF) (CTR) →
- 9:30am - 10:00am Personnel Weekly (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)
- 12:30pm - 1:00pm Meeting re: URM case referrals w/ Interim Assistance (Scott's Office) - Tota, Kenneth (ACF)

Friday, March 30

- ☐ ← 12:00am Sarah - Leave/ad-hoc Telework - Lucas, Sarah (ACF) (CTR)
- ☐ Lauren Telework - Edwards, Lauren (ACF) ↻
- ☐ Pedro- Leave (Follow Up (b)(6)) - Moreno, Mr. Pedro (ACF)
- 10:00am - 10:30am Travel Questions (NY/Philly) (Conference Call | 202-774-2300| PC: (b)(6)) - Lloyd, Scott (ACF)

Saturday, March 31

Sunday, April 1

April 2, 2018 - April 8, 2018

April 2018							May 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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8	9	10	11	12	13	14	6	7	8	9	10	11	12
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22	23	24	25	26	27	28	20	21	22	23	24	25	26
29	30						27	28	29	30	31		

Monday, April 2

- ☐ 12:00am Ken - Leave - Tota, Kenneth (ACF) →
- ☐ Lauren Telework - Edwards, Lauren (ACF) ☉
- 11:30am - 11:45am Repatriation Update (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)
- 2:00pm - 2:30pm Call w/ James and Scott (James to Scott) - Lloyd, Scott (ACF)
- 2:30pm - 3:00pm Monitoring Reports (REVIEW) (Sharepoint)
- 3:00pm - 3:30pm Prep meeting w/ Maggie (Maggie's office)
- 3:30pm - 4:00pm Garza Litigation Call (Conference Room 716A or Conference number: 1-877-799-3580 passcode (b)(6)) - Charrow, Robert (HHS/OGC)
- 4:00pm - 4:30pm Budget Data Analysis Team & COR Responsibilities (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)

Tuesday, April 3

- ☐ ← Ken - Leave - Tota, Kenneth (ACF) →
- 9:30am - 10:00am Homestead Contract Discussion (Scott's Office or 866-736-3991 PC: (b)(6)) - Lloyd, Scott (ACF)
- 10:00am - 10:30am Transport to EEOB (Driver: (b)(6)) (b)(6) | Cell: (b)(6)
- 10:30am - 11:50am Refugee Resettlement PCC (EEOB 445) - Norris, Amy B. EOP/NSC
- 11:00am - 11:30am
- 11:30am - 12:00pm 11:50am Pick-up EEOB to Switzer (Driver: (b)(6)) (b)(6) | Cell: (b)(6)
- 2:00pm - 2:30pm Meet with Ben Goldhaber (Ben's Office) - Lloyd, Scott (ACF)
- 3:30pm - 4:00pm Meeting to Discuss Community Safety Initiative event in Texas (IOAS Conference Room | 4th Floor (4026A)) - Wagner,
- ☐ 5:00pm - 6:00pm Cancelled: HOLD for ASPR ACF discussion

Wednesday, April 4

- ☐ ← Ken - Leave - Tota, Kenneth (ACF) →
- ☐ 12:00am Pedro - Offsite, Available by phone - Moreno, Mr. Pedro (ACF)
- ☐ Amanda -TELEWORK
- 9:00am - 10:00am Audit of the State of Florida's Refugee Cash and Medical Assistance Programs Entrance Conference (Conference Call 1-877-353-3082/(b)(6)) - Turner, Benita (ACF) (CTR)
- 11:00am - 12:00pm FY 2020 Budget Proposal Review (Scott's Office / 2027742300/ Participant Access Code: (b)(6)) - Lloyd, Scott (ACF)
- 1:30pm - 1:45pm Repatriation move to OHSEPR (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)
- 3:00pm - 3:30pm Release S/SS Placement - WJDR 2365 (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)
- 5:00pm - 7:00pm HARD STOP

Thursday, April 5

- ☐ ← Ken - Leave - Tota, Kenneth (ACF) →
- ☐ ← Pedro - Offsite, Available by phone - Moreno, Mr. Pedro (ACF) →
- 9:00am - 10:00am Meeting with the Successful Survivors Foundation (ACF | Mary E. Switzer Building | 330 C Street, SW | 4th Floor | IOAS Conference Room (4026A)) - Wagner, Steven (ACF)
- 11:00am - 12:00pm Meeting with Scott Lloyd to discuss Production Requests 2 and 4 and interview with LVM (Switzer Room 3322 1-866-632-8460 passcode (b)(6)) - Fuma, Julia (HHS/OGC)
- 12:00pm - 1:00pm Passport Photos (2) (FedEx)
- 5:00pm - 7:00pm HARD STOP

Friday, April 6

- ☐ ← 12:00am Ken - Leave - Tota, Kenneth (ACF)
- ☐ ← Pedro - Offsite, Available by phone - Moreno, Mr. Pedro (ACF) →
- ☐ Ken- Telework - Tota, Kenneth (ACF) ☉
- ☐ Lauren AWS - Edwards, Lauren (ACF) ☉
- 9:30am - 10:00am Morning Meeting w/ Trina (Scott's Office) - Lloyd, Scott (ACF) ☉
- 10:00am - 10:30am TRAVEL: Int'l Travel Briefing Slide Deck for Immediate Review and Acknowledgement (Tokyo, Japan) (Mandatory) (Link Inside)
- 2:30pm - 2:45pm Today and quick meeting (Call-in Number: 877-972-6045 participant: (b)(6)) - Melaih, Nahlah (ACF) (CTR)
- 3:00pm - 4:00pm Policy question / suggestion (Conference call (202-774-2300 Participant: (b)(6))) - Lloyd, Scott (ACF)
- 3:11pm - 4:11pm WebEx Personal Conference confirmation: Edward Lloyd's Personal Conference (WebEx Online) - Cisco WebEx

Saturday, April 7

- ☐ ← Pedro - Offsite, Available by phone - Moreno, Mr. Pedro (ACF) →

Sunday, April 8

- ☐ ← Pedro - Offsite, Available by phone - Moreno, Mr. Pedro (ACF) →

April 9, 2018 - April 15, 2018

April 2018							May 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
8	9	10	11	12	13	14		6	7	8	9	10	11
15	16	17	18	19	20	21		13	14	15	16	17	18
22	23	24	25	26	27	28		20	21	22	23	24	25
29	30							27	28	29	30	31	

Monday, April 9

- ☐ ← 12:00am Pedro - Offsite, Available by phone - Moreno, Mr. Pedro (ACF)
- ☐ Lauren Telework - Edwards, Lauren (ACF) ☉
- 9:30am - 10:00am Cardiac Patient (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)
- 10:30am - 11:00am 10:30am Transport to EEOB (Driver: (b)(6) | Cell: (b)(6))
- 11:00am - 12:00pm Border Resource (National Guard/End Catch & Release) PCC (EEOB 428) - Bristow, Justin A. EOP/NSC
- 12:00pm - 12:30pm 12:00pm Pick-up EEOB to Switzer (Driver: (b)(6) | Cell: (b)(6))
- 12:30pm - 1:00pm LUNCH
- 1:00pm - 4:00pm Scott Dep Prep (Switzer Room 3202) - Fuma, Julia (HHS/OGC)
- 4:30pm - 5:00pm Check-in w/ Amanda Dukes

Tuesday, April 10

- HOLD- New York Speaking Engagement
- 1:30pm - 3:30pm FY2020 Legislative Proposals - Next Steps (IOAS Conference Room (4026A) AND 866-687-9176 | Passcode: (b)(6) - Wagner, Steven (ACF)
- 1:30pm - 3:00pm HQ Meeting (5524) - Mitchell, Genna (ACF) (CTR)
- 2:00pm - 2:20pm budget review with IOAS (IOAS Conference Room (4026A) AND 866-687-9176 | Passcode: (b)(6) - Edwards, Lauren (ACF)
- 3:00pm - 3:30pm EDH Brief on MOU w/DHS (Deputy Secretary's Conference Room, 614-G; Conference Call: #866-873-9344, Participant (b)(6) - DeputySecretary (OS/IOS)

Wednesday, April 11

- 12:00am HOLD - Site Visit Philadelphia - Lloyd, Scott (ACF) →

Thursday, April 12

- ← HOLD - Site Visit Philadelphia - Lloyd, Scott (ACF) →
- Amanda Telework
- 3:30pm - 4:30pm ASPR/ACF Meeting (Sub Basement Oneill House Building) - Stephan, Briana (OS/ASPR/IO)

Friday, April 13

- ← 12:00am HOLD - Site Visit Philadelphia - Lloyd, Scott (ACF)
- Lauren Telework - Edwards, Lauren (ACF) ☉
- 8:00am - 8:30am EDH Brief on MOU w/DHS (Follow Up) (614-G) - DeputySecretary (OS/IOS)
- 8:30am - 9:00am *Transportation Requested* | Depart 8:30am (DOJ)
- 9:00am - 4:30pm Deposition (DOJ requesting a full day block) (DOJ)
- 4:30pm - 5:00pm Pick-up: 4:30pm | *Transportation* (b)(6) | (b)(6) contact # is (b)(6) or (b)(6)

Saturday, April 14

Sunday, April 15

April 16, 2018 - April 22, 2018

April 2018							May 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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15	16	17	18	19	20	21		13	14	15	16	17	18
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29	30							27	28	29	30	31	

Monday, April 16

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- 10:00am - 10:30am 10:00am Depart from HHH** (Driver: (b)(6))
- 10:30am - 11:30am End Catch and Release/ NG resources to the border** (EEOB 476) - Bristow, Justin A. EOP/NSC
- 11:30am - 12:00pm 11:45am Pick-up** (Driver: (b)(6))
- 12:00pm - 1:00pm LUNCH /Office Time**
- 2:30pm - 3:00pm EXERCISE EXERCISE EXERCISE Repatriation No Notice CONCALL Information EXERCISE EXERCISE EXERCISE** (Dial In: 866-819-6610 Passcode: (b)(6)) - OS Secretarys Operations Center

Tuesday, April 17

- 10:00am - 11:00am EXERCISE EXERCISE EXERCISE Notice of Activation - Texas EXERCISE EXERCISE EXERCISE** (Dial In: 866-819-6610 Passcode: (b)(6)) - OS Secretarys Operations Center
- 3:00pm - 4:00pm Transition Planning** (Scott Office) - Tota, Kenneth (ACF)

Wednesday, April 18

- 10:00am - 11:00am Meeting with Andrew Veprek**
- 12:00pm - 1:00pm LUNCH**
- 2:30pm - 3:00pm Community Safety Initiative** (Anna's Office OR Conference Number: 866-646-7489 - Participant Code: (b)(6)) - Pilato, Anna (ACF)
- 3:30pm - 4:30pm FW: Japan Trip Brief** (HHH 523B, OSSI #2) - OS OSSI #2
- 5:00pm - 5:30pm Meet w/ Bob Charrow**

Thursday, April 19

- 8:30am - 9:45am ECDC Conference** (Holiday Inn Hotel and Suites, Alexandria-Old Town) - Lloyd, Scott (ACF)
- 10:00am - 10:30am Travel time**
- 11:30am - 12:30pm Lunch | Office Time**
- 12:30pm - 1:00pm ORR 1 Discussion** (Scotts Office or Call In (see invite)) - Lloyd, Scott (ACF)
- 1:30pm - 3:00pm PSI Hearing Prep** (Switzer 4026A) - Logan, Scott (ACF)
- 4:00pm - 4:30pm Bond Hearing Case Discussion** (Scott's Office) - Lloyd, Scott (ACF)
- 4:30pm - 5:00pm ASL meeting with ACF re: repatriation** (ASL Conference Room 416G) - McGuffee, Tyler Ann (HHS/ASL)

Friday, April 20

- ☐ **Ken- Telework** - Tota, Kenneth (ACF) ☉
- ☐ **Lauren AWS** - Edwards, Lauren (ACF) ☉
- ☐ **(b)(6)'s B-Day** ☉
- 9:27am - 10:27am WebEx Personal Conference confirmation: Edward Lloyd's Personal Conference** (WebEx Online) - Cisco WebEx
- 9:30am - 10:00am MOA implementation call (OMB/NSC/DPC)** (EEOB 419) - Bristow, Justin A. EOP/NSC
- 1:00pm - 3:00pm FW: Repatriation & Evacuation discussion** (1.800.320.4330 passcode: (b)(6)) - Djoukeng, Ronnie
- 3:45pm - 6:00pm HARD STOP - DO NOT SCHEDULE** ☉
- 4:00pm - 5:00pm UAC Authorities** (614-G) - DeputySecretary (OS/IOS)

Saturday, April 21

Sunday, April 22

April 23, 2018 - April 29, 2018

April 2018						
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May 2018						
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27	28	29	30	31		

Monday, April 23

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- 10:00am - 10:30am 10:05am Departure to GDIT** (Driver: (b)(6) contact # (b)(6)) - Lloyd, Scott (ACF)
- 10:30am - 1:30pm Counter MS-13 Recruitment** (GDIT, 2600 Tower Oaks Blvd., Suite: 600, Rockville, MD 20852) - Lloyd, Scott (ACF)
- 12:00pm - 1:00pm FW: California TTX Budget** (Joann's Office) - Melaih, Nahlah (ACF) (CTR)
- 1:30pm - 2:00pm 1:00pm Pick-up** (Driver: (b)(6) (b)(6) contact # (b)(6)) - Lloyd, Scott (ACF)
- 3:00pm - 4:00pm Repatriation finance and activities for this FY2018** (Scott's Office) - Melaih, Nahlah (ACF) (CTR)

Tuesday, April 24

- ☐ **Administrative Day !**
- 1:00pm - 2:00pm Deregulation** (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)
- 1:45pm - 2:45pm ORR Coffee Break to celebrate Joann Simmons** (5200 Kitchen) - Sualog, Jallyn (ACF)
- 2:30pm - 3:00pm 2:30pm Departure Switzer to EEOB** (Driver: (b)(6) contact # (b)(6)) - Lloyd, Scott (ACF)
- 3:00pm - 4:00pm PCC - End catch and Release/NG resources to the border** (EEOB 430) - Bristow, Justin A. EOP/NSC
- 4:00pm - 4:30pm 4:00pm Pick-up** (Driver: (b)(6) (b)(6) contact # (b)(6)) - Lloyd, Scott (ACF)

Wednesday, April 25

- ☒ **12:00am Work Travel- Japan** →
- ☐ **ADMIN DAY!**
- 11:00am - 12:00pm Administrative Professionals Day** (5th floor breakroom (2nd corridor)) - Tota, Kenneth (ACF)
- 1:00pm - 1:30pm Senior Staff Special Event** (4523) - Goldhaber, Ben (ACF)
- 5:00pm - 5:30pm ACF Politicals Check in Meeting** (IOAS Conference Room--4026A) - Powers, Mary (ACF)

Thursday, April 26

- ☒ **← Work Travel- Japan** →
- 11:00am - 12:00pm Nutrition 101** (Switzer 5122 or Webex) - ORR Director (ACF)
- 2:30pm - 4:30pm Joann's Retirement Reception** (5122) - Papanicolas, Koula (ACF) (CTR)

Friday, April 27

- ☒ **← Work Travel- Japan** →
- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉

Saturday, April 28

- ☒ **← Work Travel- Japan** →

Sunday, April 29

- ☒ **← 12:00am Work Travel- Japan**

April 30, 2018 - May 6, 2018

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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	16	17	18	19	20	21
	22	23	24	25	26	27
	28	29	30	31		

Monday, April 30

- ☐ Chantal 1st Day (New EA)
- ☐ Lauren on Leave - Edwards, Lauren (ACF)
- ☐ Lauren Telework - Edwards, Lauren (ACF) ☞
- 11:30am - 12:00pm FY2020 Budget Proposals Discussion with ORR (IOAS Conference Room (4026A) OR 866-687-9176 | Passcode: (b)(6) - Wagner, Steven (ACF)
- 12:00pm - 1:00pm LUNCH
- 2:00pm - 3:00pm ORR Quarterly Panel Review Presentation (Rm: 5122 | 2027742300/ Participant Access Code: (b)(6) - Lloyd, Scott (ACF)
- 3:00pm - 4:00pm Fw: FOIA training (730B (Humphrey)) - Ashendorf, Jacob (HHS/IOS)
- 3:00pm - 4:00pm Mandatory FOIA Training (Cannot Reschedule) (730B (Humphrey building))

Tuesday, May 1

- ☐ Amanda Dukes | Out of the Office
- 3:30pm - 3:45pm OD review of UC who prevailed at bond hearings (Scott Office) - Lloyd, Scott (ACF)
- 4:30pm - 7:30pm Invitation for Joann's dinner (The Hamilton, 600 14th Street, NW Washington DC 20005 (Near Metro Center)) - Lloyd, Scott (ACF)

Wednesday, May 2

- 10:00am - 11:00am Citi Inclusive Finance Meeting with ORR (Mary Switzer, 330 C Street SW, Washington, DC 20024 | 4th floor | Room: 4603) - Lloyd, Scott (ACF)
- 12:00pm - 1:00pm Fw: Hatch Act training (730B (Humphrey)) -- Call in 866-875-7491 passcode (b)(6) - Ashendorf, Jacob (HHS/IOS)
- 12:00pm - 1:00pm Mandatory Hatch Act Training (Cannot Cancel) (730B (Humphrey building) \ 866-875-7491 passcode (b)(6))
- 1:00pm - 2:00pm INITIAL SERP WORKGROUP DISCUSSION (WebEx Online) - McMillan II., Mr. Benjamin (ACF) (CTR)
- 1:30pm - 2:00pm Meeting with Scott Lloyd (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 4:00pm - 4:30pm Psychotropic Medications Discussion (Scott's Office) - Lloyd, Scott (ACF)

Thursday, May 3

- ☐ Amanda Dukes | Out AM
- 10:00am - 10:20am Meeting with Scott Lloyd (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 12:00pm - 12:30pm 12:00pm Departure to EEOB (b)(6) (b)(6) contact # is (b)(6) or (b)(6)
- 12:30pm - 1:30pm AMA at White House Meeting on Immigration (Roosevelt Room) - Secretary Scheduler (OS/IOS)
- 12:30pm - 1:30pm Emergency Repatriation and Adaptive Planning Disaster Leadership Group (DLG) ****Agenda Attached**** (HHH,
- 2:00pm - 3:00pm Sub-PCC UAC (EEOB 476) - Bristow, Justin A. EOP/NSC
- 3:00pm - 3:30pm 3:00pm Pick-up (b)(6) (b)(6) contact # is (b)(6) or (b)(6)
- 4:00pm - 5:00pm Healing Hearts Data Presentation (Conference room 5202) - Lloyd, Scott (ACF)

Friday, May 4

- ☐ Ken- Telework - Tota, Kenneth (ACF) ☞
- ☐ Lauren AWS - Edwards, Lauren (ACF) ☞
- 10:30am - 11:00am GDIT Enhanced Monitoring and TA Contract - Next Option Period (Scott Office (Call In Info Below)) - Lloyd, Scott (ACF)
- 11:30am - 12:30pm Canceled: UAC Capacity (ASA Conference Room - 309F) - ASA (OS/OGC)
- 12:00pm - 1:00pm LUNCH
- 2:00pm - 3:00pm Financial Monitoring (Scott's Office) - Lloyd, Scott (ACF)
- 3:00pm - 3:15pm Document Signature's w/ Trina (Scott's Office) - Lloyd, Scott (ACF)

Saturday, May 5

Sunday, May 6

May 7, 2018 - May 13, 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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6	7	8	9	10	11	12		3	4	5	6	7	8
13	14	15	16	17	18	19		10	11	12	13	14	15
20	21	22	23	24	25	26		17	18	19	20	21	22
27	28	29	30	31				24	25	26	27	28	29

Monday, May 7

- ☐ Lauren - (b)(6) leave in the PM - Edwards, Lauren (ACF)
- ☐ Lauren Telework - Edwards, Lauren (ACF) ☉
- 11:30am - 11:45am Briefing: Scott Lloyd (625D) - Clark, Timothy (HHS/IOS)
- 11:30am - 12:00pm Meeting with Tim Clark
- 12:00pm - 1:00pm LUNCH
- ☐ 1:00pm - 2:00pm Canceled: Please Respond - Repatriation/Adaptive Planning Team Support Introductions (TBD)
- 2:00pm - 3:00pm HOLD - Urgent 2 - Repatriation Program and Meeting
- 2:30pm - 3:00pm RE: Repatriation/Adaptive Planning Team Support Introductions (4424A) - Melaih, Nahlah (ACF) (CTR)
- 3:00pm - 4:00pm S/SS Release Request RAAL (Open for Dial In) (5122) - Lloyd, Scott (ACF)
- 4:30pm - 5:30pm Repatriation Program Meeting (Anna's Office --

Wednesday, May 9

- 9:30am - 10:00am employee recognition - Lloyd, Scott (ACF)
- 11:00am - 12:00pm Meeting with Mayor of Herriman City Utah (Mary Switzer, 330 C Street SW, Washington, DC 20024 | 5th floor | Room: 5202) - Lloyd, Scott (ACF)
- 12:30pm - 1:00pm dereg prep
- 1:00pm - 2:00pm Regulatory Reform Task Force- Services and Other Working Group (Executive Secretary Conference Room (HHS)) - Office of the Executive Secretary Master Calendar (HHS/OS)
- 1:30pm - 2:00pm LUNCH

Friday, May 11

- ☐ Lauren Telework - Edwards, Lauren (ACF) ☉
- 9:30am - 10:00am Meet with Tim Clark
- 10:30am - 11:30am Meeting with Major General Roger Noble (200 Independence Ave., SW Washington DC | Hubert Humphrey Building; SCIF Suite (b)(6) Clearance required), 5th Floor) - Wagner, Steven (ACF)
- 1:00pm - 2:00pm FW: 100% Policy Prosecution (Mock Call) (Dial in: 855-852-7677 Access code: (b)(6) - OLA.scheduler
- 1:30pm - 2:00pm UAC Assumptions (4026 or Call) - Barlow, Amanda (ACF)
- 2:30pm - 6:00pm HARD STOP

Tuesday, May 8

- 11:00am - 11:30am GDIT Enhanced Monitoring and TA Contract - Next Option Period (Scott Office) - Lloyd, Scott (ACF)
- 11:30am - 12:00pm Habeas Petition Brief (Scott's Office) - Lloyd, Scott (ACF)
- 12:00pm - 12:30pm POTUS Memorandum Coordination Meeting between DHS and HHS (855-852-7677 PIN #: (b)(6)) - Abbott, Christian
- 1:00pm - 2:00pm LUNCH
- 4:00pm - 5:00pm border security PCC (EEOB 350) - Bristow, Justin A. EOP/NSC
- 5:30pm - 6:30pm Mtg with Peter Urbanowitz

Thursday, May 10

- 9:00am - 10:00am FY18 MG Updates (Scott's Office) - Lloyd, Scott (ACF)
- 12:00pm - 1:00pm LUNCH
- 12:00pm - 12:30pm Meeting with Steve
- 1:00pm - 2:20pm Agenda for May 10 U.S. Refugee Assistance Program (USRAP) PCC (WHSR EXEC) - Norris, Amy B. EOP/NSC
- 2:30pm - 3:30pm ORR Staff meeting (Switzer Room 5324 / 888-677-8391 PC: (b)(6) - Lloyd, Scott (ACF)
- 3:30pm - 4:30pm (b)(6) (SECRET LEVEL) (Dept of Health and Human Services (DHHS) 200 Independence Ave, SW; Washington DC 20201 - Suite 523B (Corner of Independence Ave and 3rd SW)) - Kadlec, Robert (OS/ASPR/IO)
- 4:30pm - 5:00pm Meeting (OCR (Humphrey 515F)) - Noronha, Maya (HHS/OCR)

Saturday, May 12

Sunday, May 13

- ☐ MOTHER'S DAY!

May 14, 2018 - May 20, 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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6	7	8	9	10	11	12		3	4	5	6	7	8
13	14	15	16	17	18	19		10	11	12	13	14	15
20	21	22	23	24	25	26		17	18	19	20	21	22
27	28	29	30	31				24	25	26	27	28	29

Monday, May 14

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- 9:00am - 10:00am ACF's Meeting with DHS** (CBP HQ | 1300 Penn. Ave NW, WDC| Suite 4.4A) - Wagner, Steven (ACF)
- 10:30am - 11:30am Senate Judiciary UAC Hearing Prep** (4026A or dial-in 888-764-8919 passcode (b)(6)) - Logan, Scott (ACF)
- 11:30am - 12:00pm LUNCH**
- 12:00pm - 1:00pm Appropriators UAC Policy Briefing** (5524 SWITZER) - Logan, Scott (ACF)
- 12:00pm - 12:30pm FW: ACF/ORR/UAC briefing** (877-920-8975; Passcode: 7655879 (Leader: (h)(6))) - Townsend, Sarita (HHS/ASFR)
- 1:00pm - 2:00pm Ending Catch and Release Report teleconference** (855-852-7677, (b)(6)) - Rohr, Karl
- 1:00pm - 2:00pm FW: Hill Briefing - 100% Prosecutions/Zero**
- 3:00pm - 3:30pm TX licensure exemption** (Scott's Office) - Lloyd, Scott (ACF)
- 4:00pm - 5:00pm Updates to Community Safety** (Scott's Office)

Tuesday, May 15

- 8:00am - 8:30am Flores Rule Developments** (Conference Room 713F)
- 12:00pm - 12:30pm DRA staffing update** (Scott's office) - Lloyd, Scott (ACF)
- 12:30pm - 1:00pm LUNCH**

Wednesday, May 16

- 10:00am - 11:00am UAC Reporting** (5202) - Lloyd, Scott (ACF)
- 1:00pm - 1:15pm Prebrief for House Majority UAC call** (514G or call 202-868-9507) - Moughalian, Jen (HHS/ASFR)
- 1:15pm - 1:45pm House Majority LHHS Approps Call on UAC** (514G) - Moughalian, Jen (HHS/ASFR)
- 2:30pm - 3:00pm LUNCH**
- 3:00pm - 4:00pm ORR/OGC Flores Meeting** (Conference Room: 5122) - Lloyd, Scott (ACF)
- 3:30pm - 4:30pm Coordination meeting and Emergency Repatriation (topic - Regions, SERPs, & Exercise)** (Room 4523/4603, Mary Switzer Building) - Russell, Elizabeth (ACF)
- 4:30pm - 5:00pm UAC call with Team Abbott** (Dial in number below)

Thursday, May 17

- ☐
- 9:30am - 10:00am Follow-up to Catch and Release POTUS Report #2** (855-852-7677, (b)(6)) - Rohr, Karl
- 12:00pm - 1:00pm LUNCH**
- 2:00pm - 3:00pm Interagency Briefing With Apropos on UAC** (1-866-711-9052; (h)(6)) - Hayes, Sean (HHS/ASL)
- 2:00pm - 3:00pm Gathering spot for ACF for UAC Call with Appropriators** (4026) - Barlow, Amanda (ACF)
- 4:00pm - 5:00pm Differences with Steven Fondriest** (Mary Switzer, 330 C Street SW, Washington, DC 20024 | 5th floor | Room: 5102 (OPEN FOR DIAL IN)) - Lloyd, Scott (ACF)

Friday, May 18

- ☐ **Ken- Telework** - Tota, Kenneth (ACF) ☉
- ☐ **Lauren AWS** - Edwards, Lauren (ACF) ☉
- 9:30am - 10:00am Removable Aliens & additional resources or authorities for C&R** (855-852-7677, (b)(6)) - Rohr, Karl
- 11:00am - 12:00pm Post-Release Sexual Abuse Incident** (5122 (Dial In below if needed)) - Lloyd, Scott (ACF)
- 12:30pm - 1:30pm FW: Pre-Brief for HAC Southwest Border** (866-760-7370; (h)(6)) - Hayes, Sean (HHS/ASL)
- 1:30pm - 2:00pm AAS Steve Wagner's call with DUS James McCament** (Conference Call Number: 1-855-852-7677 | Passcode:)
- 3:00pm - 3:30pm Call on UAC with Gov. Rauner's Team** (by Conf Call) - Johnston, Darcie (HHS/IEA)
- 3:30pm - 4:00pm IEA/ORR Briefing w/NGA** (Conf Call 866-721-1442; passcode (h)(6)) - Stevens, Lee (OS/IEA)
- 5:00pm - 5:30pm UAC Population Reduction Memo** (614-G)

Saturday, May 19

Sunday, May 20

May 21, 2018 - May 27, 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19		10	11	12	13	14	15
20	21	22	23	24	25	26		17	18	19	20	21	22
27	28	29	30	31				24	25	26	27	28	29

Monday, May 21

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- 10:00am - 11:00am HOLD: MANDATORY TRAVEL TRAINING for Political Personnel** (HHH Auditorium) - Lloyd, Scott (ACF)
- 10:00am - 11:00am Mandatory Travel Training** (Humphrey Building, First Floor Auditorium) - Bird, Catherine (OS/OGC)
- 10:30am - 11:00am Pick-Up to Hill - Driver for this request will be** (b)(6) (b)(6) contact # (b)(6) or (b)(6)
- 11:00am - 12:00pm Hill Briefing Re UAC** (H140) - Hayes, Sean (HHS/ASL)
- 12:05pm - 12:30pm Pick-Up to Switzer - Driver for this request will**
- 12:30pm - 1:00pm LUNCH**
- 1:00pm - 2:00pm Senate Judiciary UAC Hearing ASL Prep** (416G) -
- 2:00pm - 2:30pm Southwest Border Capacity Issues** (Telecon:)
- 2:30pm - 4:00pm ACF Senior Leadership Briefing and Emergency**
- 4:30pm - 5:00pm Discussion with ORR | 9th Circuit Decision on**

Wednesday, May 23

- ☐ **Francesca's B-Day** ☉
- 8:30am - 8:45am ACF/ORR - ASPR sync on UAC UCG Deputies meeting** (Via webex dial-in — 202-774-2300 Access Code (b)(6) - White, Jonathan (OS/ASPR/OPP)
- 9:15am - 9:30am Travel**
- 9:30am - 11:00am UCG Deputies Meeting** (FEMA HQ, 500 C Street SW, Washington, DC 20472 // Mezzanine Conference Room // Conference Bridge 800-320-4330 PIN (b)(6) - Koren, Elizabeth
- 11:15am - 12:00pm Talking Points for Philadelphia w/ Lauren** (Scott to call Ken's Office (202) 401-4858) - Lloyd, Scott (ACF)
- 12:00pm - 12:30pm Integrity Help w/ Jason** (Scott's Office - 5th Fl. 5101) - Lloyd, Scott (ACF)
- 1:00pm - 5:00pm HARD STOP/Do Not Schedule**
- 2:45pm - 6:00pm HARD STOP - DO NOT SCHEDULE** ☉

Friday, May 25

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- 9:30am - 10:00am TRAVEL**
- 10:00am - 10:30am Update on UAC Outreach with Governors and Next Steps** (IEA Conf Room) - Kalavritinos, Jack (OS/IEA)
- 10:30am - 11:00am TRAVEL**
- 12:00pm - 1:00pm LUNCH**
- 2:30pm - 3:30pm BCFS Discussion w/ Kim Womack** (Scott's Office) - Lloyd, Scott (ACF)
- 3:00pm - 4:00pm CONFIRMED: Zero Tolerance/Resource Working Group** (202-395-6392, (b)(6) (or NEOB 10209 for EOP participants))

Tuesday, May 22

- 8:00am - 9:00am Depart Switzer for EEOB - Van Reserved - Driver:** (b)(6) (b)(6) contact # is (b)(6) or (b)(6) (Open for details)
- 9:00am - 4:00pm HOLD: WH/OPM Appointees Conference** (EEOB)
- 12:00pm - 1:00pm LUNCH**
- 1:00pm - 1:30pm Discussion w/ Elizabeth Russell** (Scott's Office) - Lloyd, Scott (ACF)
- 1:00pm - 3:00pm Mandatory EEO Training for Supervisors and Managers** (Switzer Room 5324 or See below for ADOBE Connect/Audio Conference) - ACF Diversity Management
- 2:00pm - 2:30pm Personnel Meeting w/ Trina** (Scott's Office) - Lloyd, Scott (ACF)
- 3:00pm - 3:30pm Daniel Maloney - transfer over workflows to Pedro for approval** (Scott's Office) - Lloyd, Scott (ACF)

Thursday, May 24

- 9:30am - 10:00am UAC Briefing** (614-G) - Deputy Secretary (OS/IOS)
- 10:30am - 11:00am Case Review** (Scott's office to call Marivic 202-617-0801) - Lloyd, Scott (ACF)
- 11:00am - 11:30am MOA Policy Discussion** (Scott's Office) - Lloyd, Scott (ACF)
- 11:30am - 12:30pm LUNCH**
- 1:30pm - 2:00pm Call w/ Matthew Bowman** (Scott to call Matthew @ 202-868-9791) - Lloyd, Scott (ACF)
- 2:00pm - 2:30pm Call Regarding Border Facility Capacity** (877-336-1839 pin: (b)(6) - VITIELLO, RONALD D (USBP)
- 2:30pm - 3:00pm Meeting w/ Ximena** (Scott's office) - Lloyd, Scott (ACF)

Saturday, May 26

Sunday, May 27

- 1:00pm - 1:15pm AMA Conference call with Staff, RE: Prep for Miller call** (866-873 9344 pw (b)(6) - Secretary Scheduler (OS/IOS)

May 28, 2018 - June 3, 2018

May 2018							June 2018						
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27	28	29	30	31			24	25	26	27	28	29	30

Monday, May 28

- ☐ **Memorial Day!**
- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☺

Tuesday, May 29

- ☐ **12:00am Pedro - Leave** (b)(6) (b)(6) - Moreno, Mr. Pedro (ACF) →
- ☐ **Chanel - Out of Office**
- ☒ **8:00am - 8:30am Pre-Brief for Hugh Hewitt Interview** (614-G) - DeputySecretary (OS/IOS)
- ☒ **8:30am - 9:00am LIVE Radio Interview w/ Hugh Hewitt Show** (614-G; Call from a Landline 949-857-0362) - DeputySecretary (OS/IOS)
- ☒ **11:30am - 12:00pm LUNCH**
- ☒ **1:30pm - 2:00pm ACF Bi-Weekly Meeting with the Deputy Secretary** (614-G) - DeputySecretary (OS/IOS)
- ☒ **3:00pm - 4:00pm HOLD**
- ☒ **4:30pm - 5:00pm Support for EDH**

Wednesday, May 30

- ☐ ← **Pedro - Leave** (b)(6) (b)(6) - Moreno, Mr. Pedro (ACF) →
- ☐ **Amanda Dukes "Out of the Office"**
- ☐ **Cert - Budget Officer GS560-15** (OPM) - Robinson, Trina (ACF)
- ☒ **9:15am - 9:30am Garza Implementation Issue** (Counselors Conference Room (HHS) 611E) - Stannard, Paula (HHS/IOS)
- ☒ **9:30am - 10:00am fingerprint issues** (Call - In) - Lloyd, Scott (ACF)
- ☒ **9:40am - 10:10am Fingerprints Software Issue**
- ☒ **11:00am - 12:00pm UAC** (Scott's office and web ex) - Lloyd, Scott (ACF)
- ☒ **12:30pm - 2:30pm WH with Dep Sec**
- ☒ **1:00pm - 1:30pm LUNCH**
- ☒ **1:45pm - 2:15pm FW: HHS-DHS MOA Call** ((855) 852-7677, (b)(6)) - Klingler, McLaurine
- ☒ **2:00pm - 3:00pm Gang Training with Agent Vega** (Conference)
- ☒ **3:00pm - 3:30pm Call with James McHenry** (Scott to call James) -

Thursday, May 31

- ☐ ← **Pedro - Leave** (b)(6) (b)(6) - Moreno, Mr. Pedro (ACF) →
- ☒ **8:30am - 9:00am Meet with Scott** (Judy Office) - Stecker, Judy (OS/ASPA)
- ☒ **9:30am - 10:00am Travel to Humphrey's**
- ☒ **10:00am - 10:30am Meet with Brian to discuss ORR Site Visit** (610-F) - Tignor, Beth (HHS/IOS)
- ☒ **10:30am - 11:00am EDH Pre-Brief for UAC Call** (Deputy Secretary's Conference Room, 614-G; Conference Call #: 866-873-9344, Participant)
- ☒ **10:30am - 11:00am Transport to WH**
- ☒ **12:30pm - 1:00pm DO NOT SCHEDULE**
- ☒ **1:00pm - 2:00pm Immigration meeting** (DAG's Conference Room,
- ☒ **2:00pm - 2:30pm Transport from DOJ. Driver:** (b)(6) (b)(6)
- ☒ **3:00pm - 4:00pm FW: UAC/OMB Summit** (EEOB 246/Phone Call) -
- ☒ **4:15pm - 4:30pm Signatures w/ Trina** (Scott's Office) - Lloyd, Scott
- ☒ **5:30pm - 6:00pm Background Check MOA Implementation Quick**

Friday, June 1

- ☐ ← **Pedro - Leave** (b)(6) (b)(6) - Moreno, Mr. Pedro (ACF) →
- ☐ **Ken- Telework** - Tota, Kenneth (ACF) ☺
- ☐ **Lauren AWS** - Edwards, Lauren (ACF) ☺
- ☒ **9:00am - 9:30am UAC - Arkansas** (IEA Conf Room 620 E (Conf line: 1-877-512-3483 password: (b)(6)) - Kalavritinos, Jack (OS/IEA)
- ☒ **10:00am - 11:30am ORR Background Check MOA Implementation** (Conf Rm 3322) - Blake, Sebrina (ACF)
- ☒ **12:00pm - 1:00pm LUNCH**
- ☒ **12:30pm - 1:00pm Follow Up Meeting on UAC Court Order** (514G) - Moughalian, Jen (HHS/ASFR)
- ☒ **1:00pm - 2:00pm Long Term Communications Strategy for UAC Program** (5202 and call-in) - Lloyd, Scott (ACF)
- ☒ **2:00pm - 2:30pm Duties Discussion** (Scott's Office) - Lloyd, Scott
- ☒ **3:00pm - 4:00pm Zero tolerance resource check-in**
- ☒ **4:30pm - 5:00pm Update: ORR Background Check MOA**

Saturday, June 2

- ☐ ← **Pedro - Leave** (b)(6) (b)(6) - Moreno, Mr. Pedro (ACF) →
- ☒ **10:30am - 11:00am Call on beds** (Conference) - Lloyd, Scott (ACF)
- ☒ **10:30am - 11:30am WebEx Personal Conference confirmation:**
- ☒ **1:59pm - 2:59pm WebEx Personal Conference confirmation:**
- ☒ **2:00pm - 2:45pm Call regarding capacity** - Lloyd, Scott (ACF)
- ☒ **3:00pm - 3:30pm Commissioner Coordination Call** (Telecon:

Sunday, June 3

- ☐ ← **Pedro - Leave** (b)(6) (b)(6) - Moreno, Mr. Pedro (ACF) →
- ☒ **2:00pm - 3:00pm Conference Call - Site Visit** (Call-In: 1-866-632-8577 Passcode: (b)(6)) - Stecker, Judy (OS/ASPA)
- ☒ **2:30pm - 3:00pm Migration Update/Coordination Call** (Telecon: 888-330-1716 / Pin: (b)(6)) - CBP COMMISSIONER SCHEDULER

June 4, 2018 - June 10, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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3	4	5	6	7	8	9	8	9	10	11	12	13	14
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17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 4

- ☐ ← **Pedro - Leave** (b)(6) (b)(6) - Moreno, Mr. Pedro (ACF) →
- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- 10:00am - 11:00am AMA site visit in Virginia** (TBD) - Secretary Scheduler (OS/IOS)
- 11:00am - 12:00pm LUNCH**
- 12:00pm - 1:00pm Emergency Repatriation and Adaptive Planning Disaster Leadership Group (DLG): Second Meeting ***Agenda**
- 12:30pm - 1:00pm UAC NPRM Update** (Conf Rm. 713F/Call number 888-329-7107 passcode (b)(6)) - White, Caroline (HHS/OGC)
- 2:00pm - 2:30pm UAC catch-up** (Scott's Office) - Lloyd, Scott (ACF)
- 2:30pm - 3:00pm Sponsor Forms** (Scott's Office) - Lloyd, Scott (ACF)
- 3:15pm - 3:30pm Travel**
- 3:30pm - 4:30pm** (b)(6) (Dept of Health and
- 4:40pm - 5:00pm Meeting with Scott Lloyd** (Steve Wagner's Office)
- 6:30pm - 7:30pm Call with BB**

Wednesday, June 6

- ☐ **Amanda Dukes | Out at 3:30pm**
- 11:00am - 11:30am Travel Discussion and Plans w/ Chanel** - Lloyd, Scott (ACF)
- 12:00pm - 12:30pm Reprogramming Update** (Scott's Office) - Lloyd, Scott (ACF)
- 12:30pm - 1:30pm LUNCH**
- 1:30pm - 2:30pm Zero Tolerance policy - resources group** (202-395-6392, (b)(6) or (b)(6)) - Holm, Jim S. EOP/OMB
- 3:00pm - 3:30pm Economy Act Discussion** (Scott's Office - 5101 Switzer Bldg.) - Lloyd, Scott (ACF)
- 3:30pm - 4:00pm EDH Pre-Brief for MOA Principals Meeting on 6/7** (Deputy Secretary's Conference Room, 614-G) - Deputy Secretary (OS/IOS)
- 4:30pm - 5:00pm ORR-6 Changes** (Scott's Office) - Lloyd, Scott (ACF)

Friday, June 8

- ☐ **12:00am Lauren on Leave** - Edwards, Lauren (ACF) →
 - ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
 - 8:30am - 9:00am Meeting on CODEL to ORR facility** (610F) -
 - 9:15am - 10:15am UAC Briefing for Rep. Burgess/Energy and**
 - 10:15am - 11:00am DO NOT SCHEDULE**
 - 11:00am - 12:00pm Coffee w theo**
 - 11:00am - 11:30am HHS and DHS UAC MOA Implementation Day**
 - 12:00pm - 1:00pm Lunch**
 - 1:00pm - 2:00pm UCG Deputies Update (teleconference only)**
 - 2:30pm - 3:00pm UAC Weekly Check-in** (877-920-8975; Passcode:
 - 3:00pm - 3:30pm UAC Follow-up** (Steve's Office - Open for Dial In) -
 - 3:30pm - 4:00pm call with Governor Hutchinson's staff re: site for**
 - 4:00pm - 4:30pm quick chat with ACF** (866-703-8613, passcode:
- More Items...

Tuesday, June 5

- ☐ ← **12:00am Pedro - Leave** (b)(6) (b)(6) - Moreno, Mr. Pedro
- 8:30am - 9:00am 8:30am Departure to DOJ** (Driver:)
- 9:00am - 10:00am Meeting re: UAC Policies** (Main Justice Building,
- 9:30am - 10:00am Fwd: OMB UAC Questions** (Phone: 866-754-4170
- 10:00am - 10:15am 10:00am Pick-up** (Driver:)
- 11:45am - 12:05pm FW: Immigration Calls Pre-Brief** (614-G) -
- 12:00pm - 12:30pm LUNCH**
- 12:00pm - 1:00pm FW: Working Lunch re ORR** (Conf. Rm. 713F/716A
- 12:45pm - 1:00pm TRAVEL: Driver -** (b)(6) (b)(6) **contact #**
- 1:00pm - 2:00pm FW: PSI Briefing - Joint Concept of Operations**
- 2:10pm - 2:30pm TRAVEL: Driver -** (b)(6) (b)(6) **contact #**
- 4:00pm - 4:30pm Migration Update/Coordination Call** (Telecon:
- 4:30pm - 5:00pm Weekly Principals Immigration Call**
- 6:00pm - 6:15pm Holding Facility Capacity** (Phone: 888-330-1716 /

Thursday, June 7

- ☐ **Amanda Dukes | Out of the Office**
- ☐ **Chanel - Telework** (b)(6)
- 9:15am - 9:30am TRAVEL -** (b)(6) (b)(6) **contact # is** (b)(6) or (b)(6)
- 9:30am - 11:30am HOLD: WH Meeting re: fingerprinting - 10**
- 10:00am - 10:30am Planning Call CODEL to UAC shelter in Brownsville and San Diego (June 18th)** (888-764-8919 passcode
- 12:40pm - 1:00pm TRAVEL -** (b)(6) (b)(6) **contact # is** (b)(6) or (b)(6)
- 1:30pm - 2:00pm LUNCH**
- 2:30pm - 2:45pm AMB Proposal** (Scott's Office 5101) - Lloyd, Scott (ACF)
- 4:00pm - 4:30pm HR items with Trina** (Scott's office) - Lloyd, Scott
- 4:30pm - 4:45pm UC Grantee, Southwest Key** (Scott's Office - Open
- 5:30pm - 5:45pm Garza Implementation Issue** (Dial In:

Saturday, June 9

- ☐ ← **Lauren on Leave** - Edwards, Lauren (ACF) →

Sunday, June 10

- ☐ ← **Lauren on Leave** - Edwards, Lauren (ACF) →

June 11, 2018 - June 17, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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3	4	5	6	7	8	9	8	9	10	11	12	13	14
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17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 11

- ☐ ← **Lauren on Leave** - Edwards, Lauren (ACF) →
- ☐ **Amanda | Out of the Office**
- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- **10:00am - 10:30am ORR OGC meeting** (Switzer 5202 OR call in: 1-866-632-8460; Passcode: (b)(6)) - Haron, Judith (HHS/OGC)
- **12:00pm - 1:00pm LUNCH**
- **1:30pm - 2:15pm Discussion w/ Heart to Heart CEO Jim Mitchum** (WebEx Online: Dial: 2027742300 ; PIN: (b)(6)) - Clasen, Nickolas (HHS/IEA)
- **3:15pm - 3:30pm Travel**
- **3:30pm - 5:00pm FY20 ACF Legislative Team Meeting #2: Hard-to-Serve Populations (FYSB, OCSE, ORR, OTIP)** (Humphrey 305A) - Benton, Amanda (OS/ASPE)
- **5:00pm - 5:10pm UAC Red Bed Daily Huddle** (Deputy Secretary's office 614G) - Urbanowicz, Peter (HHS/IOS) ☉

Wednesday, June 13

- ☐ ← **Lauren on Leave** - Edwards, Lauren (ACF) →
- ☐ **Amanda "On Leave"**
- **9:00am - 10:00am Meeting w/ IRAQI CHRISTIANS ADVOCACY AND EMPOWERMENT INSTITUTE (ICAE)** (330 C Street, SW,
- **10:00am - 11:00am ASL meeting with ACF re: repatriation** (OS ASL Conference Room 416 G) - Bassett, Matthew (HHS/ASL)
- **10:00am - 10:15am Call** - Hamilton, Gene (OAG)
- **10:30am - 11:00am Travel - Driver: (b)(6) | (b)(6) contact # (b)(6) or (b)(6)** - Lloyd, Scott (ACF)
- **11:00am - 12:00pm Embassy Meeting w/ Madam Ambassador of the Republic of El Salvador, Claudia Canjura (UAC)** (Embassy of El
- **12:00pm - 1:00pm LUNCH**
- **12:10pm - 12:30pm Travel - Driver: (b)(6) | (b)(6) contact #**
- **1:30pm - 3:00pm Refugee Team Meeting** (5524 / Dial in:
- **5:00pm - 5:10pm UAC Red Bed Daily Huddle** (Deputy Secretary's

Friday, June 15

- ☐ ← **Lauren on Leave** - Edwards, Lauren (ACF) →
- ☐ **Ken- Telework** - Tota, Kenneth (ACF) ☉
- ☐ **Lauren AWS** - Edwards, Lauren (ACF) ☉
- **8:30am - 9:00am Call** ((202) 456-4677) - Zadrozny, John A. EOP/WHO
- **9:00am - 9:30am CODEL touch base** (Dial-In #: 866-864-3231
- **9:30am - 10:30am Meeting MOU and clarification** (Anna's Office) -
- **10:30am - 11:00am Travel Discussion** (Scott's Office - Open for Dial
- **11:30am - 12:00pm CODELs** (Brian's Office) - Lloyd, Scott (ACF)
- **12:00pm - 1:00pm LUNCH**
- **1:00pm - 1:30pm Travel - Walk**
- **1:30pm - 2:30pm FW: HAC/SAC Briefing - Family**
- **2:00pm - 2:30pm ACF's Check-in with David Hansell (NYC ACS**
- **2:30pm - 2:45pm Travel - Walk**

More Items...

Tuesday, June 12

- ☐ ← **Lauren on Leave** - Edwards, Lauren (ACF) →
- **10:00am - 12:00pm ASPE-IRP Learning Exchange: Administrative Burden and Red Tape** (Hubert H. Humphrey Building, Room 425A) -
- **11:45am - 12:00pm UAC touchpoint;** (Dep Sec internal Conference Room, 866-732-0191; (b)(6)) - Brady, Will (HHS/IOS)
- **12:00pm - 1:00pm LUNCH**
- **2:30pm - 3:00pm Priority Meeting w/ Elizabeth - Agenda Attached** (Scot to call Elizabeth at (b)(6)) - Lloyd, Scott (ACF)
- **3:30pm - 4:00pm Clearance** (Scott's Office) - Lloyd, Scott (ACF)
- **4:00pm - 5:00pm UAC Discussion** (620E.4 (IEA conference room); 877 429 7305; (b)(6)) - Hayes, Sean (HHS/ASL)
- **4:30pm - 5:00pm FW: Weekly Immigration Update Call** (Dial in: (202) 395-6392 Code: (b)(6)) - Policy Coordinator
- **5:00pm - 5:10pm UAC Red Bed Daily Huddle** (Deputy Secretary's
- **6:30pm - 7:00pm UAC CODEL Meeting** (Brian's Office) - Harrison,

Thursday, June 14

- ☐ ← **Lauren on Leave** - Edwards, Lauren (ACF) →
- **9:30am - 10:00am Travel - Driver: (b)(6) contact # (b)(6) or (b)(6)**
- **10:00am - 11:20am U.S. Refugee Admissions Program PCC--WAVES link** (EEOB 445) - Norris, Amy B. EOP/NSC
- **12:35pm - 1:00pm Travel - Driver: (b)(6) | (b)(6) contact # is (b)(6) or (b)(6)**
- **1:00pm - 2:00pm LUNCH**
- **1:00pm - 1:30pm Travel Details w/ Chanel**
- **2:00pm - 3:00pm FW: Pre-Brief - House/Senate Briefings - Border/UACs/Family Separations/Reunification** (Conference Line:
- **3:00pm - 4:00pm Meeting with (b)(6) of Urban Strategies| Discussion Re: UAC Beds** (ACF | Mary E. Switzer Building | 330 C Street,
- **4:30pm - 5:00pm Scott & Ken Check-In** (Scott's Office) - Lloyd, Scott
- **5:00pm - 5:10pm UAC Red Bed Daily Huddle** (Deputy Secretary's

Saturday, June 16

- ☐ ← **Lauren on Leave** - Edwards, Lauren (ACF) →
- **10:00am - 10:30am Tornillo Call** (Dial-in provided) - Urbanowicz, Peter (HHS/IOS)
- **3:55pm - 4:25pm UAC Budget Call** (Dial-in provided) - Harrison, Brian (HHS/IOS)

Sunday, June 17

- ☐ ← **Lauren on Leave** - Edwards, Lauren (ACF) →

June 18, 2018 - June 24, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1 2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 18

- ☐ ← 12:00am Lauren on Leave - Edwards, Lauren (ACF)
- Scott on Travel**
- ☐ Lauren Telework - Edwards, Lauren (ACF) ☉
- 10:00am - 10:30am REMINDER: Scheduled Fire Drill** - Lloyd, Scott (ACF)
- 1:30pm - 2:30pm HOLD: Zero Tolerance resources working group** (202-395-6392, (b)(6) or (b)(6) - Holm, Jim S. EOP/OMB
- ☐ 2:00pm - 2:45pm Canceled: Meeting with Pat Nichols, Kay Beller, Scott Lloyd and Ken Tota (ORR - 330 C Street, SW, Suite 5101 ,
- 3:00pm - 3:30pm Clearance Items w/ Pedro** (Pedro's Office) - Lloyd, Scott (ACF)
- 3:00pm - 3:30pm Briefing and Demo of UAC Intake and Bed management software / tracking** (Peter's Office 615F.3) - Urbanowicz,
- 4:15pm - 5:00pm UAC Huddle Prep - Do Not Move or Reschedule**
- 5:00pm - 5:10pm UAC Red Bed Daily Huddle** (Deputy Secretary's

Wednesday, June 20

- 10:15am - 10:45am Travel to Pentagon** (b)(6) (b)(6) contact # (b)(6) or (b)(6)
- 11:00am - 1:30pm World Refugee Day Commemoration** (Room
- 11:00am - 11:30am UAC (HHS Support)** (3D247) - Saleses, Robert G
- 11:30am - 12:00pm Call: S1's Brownsville & San Antonio Trip**
- 11:40am - 12:10pm Travel to Switzer** (b)(6) (b)(6) contact #
- 12:30pm - 1:00pm CBP/ICE/ACF Conference Call** (Phone:
- 1:00pm - 1:30pm ACF's call with DHS/FEMA** (Conference Call:
- 1:30pm - 2:30pm AMA media prep** (6110-F) - Secretary Scheduler
- 2:30pm - 3:00pm TX State Licensing** (Scott's Office) - Lloyd, Scott
- 3:00pm - 3:30pm DO NOT SCHEDULE**
- 4:15pm - 5:00pm UAC Huddle Prep - Do Not Move or Reschedule**
- 5:00pm - 5:10pm UAC Red Bed Daily Huddle** (Deputy Secretary's
- 6:30pm - 7:00pm Call with ORR director**

Friday, June 22

- ☐ 12:00am Ken Tota | Out of the Office →
- TRAVEL**
- ☐ Brian-Telework (Cell: (b)(6)) - Kurkky, Brian (ACF) (CTR)
- ☐ Lauren Telework - Edwards, Lauren (ACF) ☉
- 8:30am - 9:00am AMA WH Prep** (615-F) - Secretary Scheduler
- 12:00pm - 12:30pm Status Update** (Deputy Secretary's Conference
- 1:30pm - 2:30pm FW: UCG Deputies Meeting: UAC Reunification**
- 1:30pm - 2:30pm UAC Outreach for Governors** (614-G) -
- 1:45pm - 2:00pm Call w/Governor Cuomo** (DepSec Conference
- 2:30pm - 3:00pm FW: Call with Deputy Sec. and Governor Abbott**
- 3:15pm - 3:45pm ****MANDATORY****Meeting with Brian H.** (Dep
- 4:00pm - 5:00pm MCAT Visit** (Room 4.2A (CBP) - Ronald Reagan
- 5:00pm - 6:00pm Call w/ EEOB & Faith Leaders** (Conf. Call: 202)
- 6:59pm - 7:59pm WebEx Personal Conference confirmation:**

Tuesday, June 19

- ☐ Brian on Leave - Lloyd, Scott (ACF)
- 12:15pm - 1:00pm LUNCH**
- 1:00pm - 1:30pm TRAVEL** (b)(6) contact # is (b)(6)
- 1:30pm - 2:30pm Border Security Messaging Meeting** (WHSR JFK) - Georges, Liza B. EOP/WHO
- 2:45pm - 3:00pm TRAVEL** (b)(6) (b)(6) contact # is (b)(6) or (b)(6)
- 3:30pm - 4:30pm UAC Huddle Prep - Do Not Move or Reschedule** ☉
- 4:30pm - 5:00pm Weekly Immigration Update Call** (Dial in: (202) 395-6392 Code: (b)(6) - Policy Coordinator
- 5:00pm - 5:10pm UAC Red Bed Daily Huddle** (Deputy Secretary's office 614G) - Urbanowicz, Peter (HHS/IOS) ☉

Thursday, June 21

- 8:00am - 8:30am Congressman Wasserman-Schultz will call Deputy Secretary Hargan** (614-G) - DeputySecretary (OS/IOS)
- 10:30am - 11:00am TRAVEL** (b)(6) (b)(6) contact # is (b)(6) or (b)(6)
- 12:00pm - 12:30pm URGENT: Call re DDC Case** - Percival, James (OASG)
- 12:40pm - 1:00pm TRAVEL** (b)(6) (b)(6) contact # is (b)(6) or (b)(6)
- 1:30pm - 1:45pm Meet Sara Morse on 1B for Transportation**
- 1:45pm - 2:45pm Briefing for Senators Udall and Heinrich** (Capitol, ST-56) - Morse, Sara (HHS/ASL)
- 2:45pm - 3:30pm TRAVEL**
- 3:30pm - 4:00pm Briefing w/ Kimberley Womack** (Scott's Office) -
- 4:15pm - 5:00pm UAC Huddle Prep - Do Not Move or Reschedule**
- 5:00pm - 5:10pm UAC Red Bed Daily Huddle** (Deputy Secretary's

Saturday, June 23

- ☐ ← Ken Tota | Out of the Office →
- 8:00am - 9:00am EMG Shift Start CONCALL - 2018 Unaccompanied Children Reunification** (SOC / WebEx) - OS Secretarys Operations
- 12:00pm - 1:00pm SOC Activation 06-2018** (607G - Tele Conf 877
- 4:15pm - 5:00pm UAC Huddle Prep - Do Not Move or Reschedule**
- 5:00pm - 6:00pm EMG Shift End CONCALL - 2018 UAC**

Sunday, June 24

- ☐ ← Ken Tota | Out of the Office →
- 8:00am - 9:00am EMG Shift Start CONCALL - 2018 UAC**
- 11:15am - 11:45am Conf Call** (SW / SL / JH) - Hayes, Jonathan (ACF)
- 12:00pm - 1:00pm SOC Activation 06-2018 Meeting/Call # 2**
- 3:00pm - 3:30pm UAC issues** (Dr. Kadlec's Office - Humphrey 638G -
- 5:00pm - 5:30pm EMG Shift End CONCALL - 2018 UAC**

June 25, 2018 - July 1, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1 2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 25

- ☐ ← Ken Tota | Out of the Office →
- ☐ Brian Out of the Office (Cell: (b)(6)) - Kurkijy, Brian (ACF) (CTR)
- ☐ Lauren Telework - Edwards, Lauren (ACF) ☺
- 8:00am - 8:30am Start of Shift CONCALL - 2018 UAC Reunification
- 8:45am - 9:00am Deputy Secretary call with Governor Hogan (MD)
- 9:00am - 9:30am FW: Call in to WH Meeting (Brian's Office) -
- 10:00am - 11:00am AMA Prep for Wh (610-F) - Secretary Scheduler
- 11:00am - 11:15am Call with ACF & Randy Spickard of APTIM
- 11:00am - 12:00pm (b)(6) (DHHS 200)
- 11:45am - 12:15pm Deputy Secretary call with Gov. Snyder (by conf)
- 12:00pm - 12:30pm SOC Activation 06-2018 Meeting - UAC 2018
- 12:30pm - 1:00pm LUNCH
- 1:00pm - 1:30pm Contractor Options (phone: 877.479.4215)

More Items...

Tuesday, June 26

- ☐ ← Ken Tota | Out of the Office →
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification
- 8:30am - 9:00am Meet on DOD requests (Scott Lloyd's office) -
- 9:30am - 10:00am HOLD (Leaving from Switzer)
- 10:00am - 11:00am FW: Brief E&C (Rayburn 2125) - Hayes, Sean
- 11:00am - 11:30am 11:00am Pick-up | Riding w/ Steve Wagner
- 11:00am - 11:30am 11:15am National Conference call with faith
- 12:00pm - 12:30pm ASPR Senior Leadership - UAC 2018 Daily
- 12:30pm - 1:00pm LUNCH
- 1:30pm - 2:00pm JIC + SMEs Mtg (ASPA Conf Room - 647D) -
- 2:00pm - 3:00pm UAC Program All Staff/Grantee Call
- 2:45pm - 3:45pm Immigration Principals Meeting (WHSR JFK) -
- 3:00pm - 3:30pm On The Record UAC Logisitcs & Operations

More Items...

Wednesday, June 27

- ☐ ← Ken Tota | Out of the Office →
- ☐ 12:00am ****REMINDER NOTICE**** Your Annual Public Financial Disclosure (OGE 278e) is due JUNE 29, 2018***** >>>
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification
- 11:00am - 11:15am Call w/ Gov. McMaster (Conf call)
- 11:20am - 11:35am HHS Call w/ Gov. Northam (1-877-512-3483)
- 12:00pm - 12:30pm SOC Activation 06-2018 Meeting/Call UAC
- 1:00pm - 2:00pm Brief Senate HELP (877-429-7305; (b)(6)) -
- 1:30pm - 2:00pm LUNCH
- 4:30pm - 5:00pm TRAVEL
- 5:00pm - 6:30pm FW: Flores Joint DHS/DOJ/HHS Rulemaking
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification
- 5:30pm - 6:00pm AMA UAC Brief (610-F) - Secretary Scheduler
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)

Thursday, June 28

- ☐ ← Ken Tota | Out of the Office →
- ☐ ****REMINDER NOTICE**** Your Annual Public Financial
- 8:00am - 9:00am Mandatory Meeting on UACs (Call in Number:)
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification
- 8:30am - 9:00am AMA daily ASPR Update (615-f) - Secretary
- 9:00am - 10:00am TRAVEL
- 12:00pm - 12:30pm SOC Activation 06-2018 Meeting/Call UAC
- 12:00pm - 12:30pm TRAVEL
- 2:00pm - 2:30pm TRAVEL
- 2:30pm - 3:30pm DO NOT SCHEDULE
- 3:30pm - 4:00pm Meeting with Fay/ Scott Lloyd-ORR (5th floor, Rm
- 3:45pm - 4:15pm UAC Meeting (Brian's office or dial-in) - Harrison,
- 4:30pm - 5:00pm TRAVEL

More Items...

Friday, June 29

- ☐ ← Ken Tota | Out of the Office →
- ☐ 12:00am ****REMINDER NOTICE**** Your Annual Public
- Chanel | Out on Leave
- Ken- Telework - Tota, Kenneth (ACF) ☺
- Lauren AWS - Edwards, Lauren (ACF) ☺
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification
- 9:00am - 9:30am TRAVEL FROM EEOB
- 10:00am - 11:00am White House and Department of Health and
- 10:15am - 11:15am Brief Senate Republican Staff (MEET B1 ASL
- 11:00am - 12:00pm Litigation Briefing on Separated Children in
- 12:00pm - 12:30pm SOC Activation 06-2018 Meeting/Call UAC
- 12:30pm - 1:00pm LUNCH
- 12:30pm - 1:00pm Discussion of Tours and how to consolidate and

More Items...

Saturday, June 30

- ☐ ← Ken Tota | Out of the Office →
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 3:00pm - 3:30pm TODAY's Reunification Coordination Call 3pm -
- 4:00pm - 4:30pm UAC Reunification (Conf. Dial-In: 1-888-329-7107;
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification

Sunday, July 1

- ☐ ← Ken Tota | Out of the Office →
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 4:00pm - 4:30pm UAC Reunification Call (Dial-in provided) - Harrison, Brian (HHS/IOS)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification

July 2, 2018 - July 8, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30	31	

Monday, July 2

☐ ← Ken Tota | Out of the Office →

☐ Lauren Telework - Edwards, Lauren (ACF) ☉

8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

9:45am - 10:30am Data Review (Scotts Office) - Lloyd, Scott (ACF)

12:00pm - 12:30pm LUNCH

2:30pm - 3:30pm AMA daily UAC Update (610 F) - Secretary

4:00pm - 5:00pm Separation Cases (888-677-8391; (b)(6) Room

4:30pm - 5:00pm Meeting (638G) - Bowman, Matthew (HHS/OGC)

4:30pm - 5:00pm UAC Meeting (Brian's office) - Harrison, Brian

5:00pm - 5:10pm Quick Meeting: UAC (Dr. Kadlec's Office Humphrey

5:15pm - 5:45pm UAC Discussion Re: Beds (Deputy Secretary's

6:00pm - 6:30pm Conference Call CBP/HHS (Phone: 888-330-1716 /

6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)

Wednesday, July 4

☐ ← Ken Tota | Out of the Office →

☐ ← Lauren on Leave - Edwards, Lauren (ACF) →

Independence Day!

8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

10:30am - 11:00am UAC Messaging call (Dial-in provided) - Harrison, Brian (HHS/IOS)

12:00pm - 12:30pm ACF/ASPR Conf Call (dial-in below:) - Hayes, Jonathan (ACF)

5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)
(<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Friday, July 6

☐ ← 12:00am Ken Tota | Out of the Office

☐ ← 12:00am Lauren on Leave - Edwards, Lauren (ACF)

☐ Brian on Leave (Cell: (b)(6)) - Lloyd, Scott (ACF) ☉

☐ Lauren Telework - Edwards, Lauren (ACF) ☉

10:00am - 10:30am AMA daily UAC Update (610-F) - Secretary Scheduler (OS/IOS)

11:00am - 12:00pm LUNCH

12:15pm - 12:45pm ASPR/ACF - Conference Call on Data/Ops

1:00pm - 1:30pm [Executive Branch Only] Southwest Border Issues

1:30pm - 2:00pm AMA prep for Hill Calls (610-F) - Secretary

3:00pm - 4:00pm FW: External Coordination Call (Call In

5:00pm - 5:30pm End of Shift Briefing - 2018 UAC Reunification

6:45pm - 7:15pm Ms. L Next Steps (Conf. Dial-In: 1-888-329-7107;

6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)

Tuesday, July 3

☐ ← Ken Tota | Out of the Office →

☐ 12:00am Lauren on Leave - Edwards, Lauren (ACF) →

8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

8:00am - 8:45am Meet w/ Dr. Kadlec (ASPR) (Humphrey # 638-G) - Hayes, Jonathan (ACF)

9:00am - 9:30am Call with Faith Leaders (Dial-In: (202) 395-6392 | Code: (b)(6)) - Lloyd, Scott (ACF)

9:00am - 9:30am UAC Prep (610-F) - Secretary Scheduler (OS/IOS)

9:30am - 10:30am AMA PC Prep (610-F) - Secretary Scheduler (OS/IOS)

4:00pm - 4:30pm Bed Cascades (Scott's Office) - Lloyd, Scott (ACF)

5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC - Dial In (877) 700-1237/Passcode (b)(6)) - OS Secretarys

6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (5:58pm)

Thursday, July 5

☐ ← Ken Tota | Out of the Office →

☐ ← Lauren on Leave - Edwards, Lauren (ACF) →

Amanda on Leave

Chanel - TW'ing until 1pm.

7:30am - 8:00am UAC Prep (610-F) - Secretary Scheduler (OS/IOS)

8:00am - 9:00am AMA UAC Update (610-F) - Secretary Scheduler

8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification

10:00am - 11:15am WebEx meeting confirmation: ORR Grantee

10:00am - 10:30am AMA to make call to ORR Team (SOC) -

11:30am - 12:30pm AMA Media Conference Call (615-F) - Secretary

1:30pm - 2:30pm Meet re: Updating Talking Points (Brian's office) -

2:30pm - 3:00pm Discuss HHS RFA Requirements (Scott to call Jerry

4:00pm - 4:30pm Post-Unification Services Call with

More Items...

Saturday, July 7

8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

9:00am - 9:30am UAC Check-In (Dial-In) - Stimson, Brian (HHS/OGC)

5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Sunday, July 8

8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification

2:00pm - 2:30pm Follow-up call w/ Brian Stimson & ICE (dial-in

3:30pm - 4:00pm Pre-Brief Secretary Call

4:00pm - 4:30pm AMA UAC Update (Conference Call) - Secretary

4:30pm - 5:00pm HHS-ICE Pre-discussion for NGO engagement

More Items...

July 9, 2018 - July 15, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30	31	

Monday, July 9

- ☐ 12:00am Amanda "On Leave" →
- ☐ Brian on Leave (Cell: (b)(6)) - Lloyd, Scott (ACF) ☉
- ☐ Lauren Telework - Edwards, Lauren (ACF) ☉
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 9:10am - 9:30am ORR conf call (dial-in below:) - Hayes, Jonathan (ACF)
- 10:00am - 10:30am AMA daily UAC Update (610-F) - Secretary Scheduler (OS/IOS)
- 10:00am - 11:30am ACF All Hands Meeting -Relmagine HHS Aim for Independence Initiative Town Hall (Humphrey Building - Great
- 10:30am - 11:30am Meeting with HHS/ORR Director Scott Lloyd
- 3:00pm - 3:30pm PC Briefing (610-F) - Harrison, Brian (HHS/IOS)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) 6:58pm)

Wednesday, July 11

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 12:00pm - 12:30pm Reunification Path Forward (638G ASPR Conference Room) - Kadlec, Robert (OS/ASPR/IO)
- 1:00pm - 1:30pm AMA UAC Update (610-F) - Secretary Scheduler (OS/IOS)
- 1:30pm - 3:00pm Refugee Team Meeting (room 5122; 202-774-2300, (b)(6) - Kim, Curi (ACF)
- 2:00pm - 2:30pm FW: TELECON: DHS & HHS (Dial In: 1-855-852-7677 | Pin: (b)(6) - McCament, James
- 3:00pm - 4:00pm DO NOT SCHEDULE
- 5:00pm - 5:30pm Time Sensitive Topics w/ Ken (Scott's Office) -
- 5:00pm - 6:00pm End Of Shift Briefing 2018 UAC Reunification
- 5:30pm - 6:00pm Clearance Items (Scott's Office) - Lloyd, Scott (ACF)
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) 6:58pm)

Friday, July 13

- ☐ Ken- Telework - Tota, Kenneth (ACF) ☉
- ☐ Lauren AWS - Edwards, Lauren (ACF) ☉
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (Draft) (SOC/WebEx) - OS Secretarys Operations Center
- 9:00am - 9:30am AMA UAC Update (614-G // Conference Line: 1-877-928-9808 PC: (b)(6) Leader: (b)(6) - Secretary Scheduler
- 10:35am - 11:00am Travel (b)(6) (b)(6) contact # is (b)(6) or (b)(6)
- 12:05pm - 12:30pm Travel (b)(6) (b)(6) contact # is (b)(6)
- 12:30pm - 1:30pm LUNCH
- 2:00pm - 2:30pm Call on UAC with Dep Sec (IEA Conference room) -
- 2:50pm - 3:15pm S & J (Ben 3103) - Goldhaber, Ben (ACF)
- 4:00pm - 4:30pm Conf Call on Embassy and ORR Visits (Scott's
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) 6:58pm)

Tuesday, July 10

- ☐ ← 12:00am Amanda "On Leave"
- 8:15am - 9:15am Start of Shift Briefing - 2018 UAC Reunification @ 0815 for 10Jul18 Only (SOC/WebEx) - OS Secretarys Operations
- 8:30am - 8:45am UAC Data Check-In and Court Filing (Dial-In) -
- 9:30am - 11:00am ACF Senior Review Board (SRB) (Conf Rm 5324) -
- 10:00am - 10:30am USRAP conference call - Norris, Amy B. EOP/NSC
- 11:30am - 12:00pm Conf Call on UAC Releases (dial-in below:) -
- 12:30pm - 1:00pm ACF Migrant Children Information Systems
- 3:30pm - 4:00pm Pre AMA UAC Media Prep (Dep Sec's Conference
- 4:00pm - 4:30pm AMA UAC media prep (610-F) - Secretary
- 4:30pm - 5:00pm CONF CALL - Flores interviews/supplies at SWK
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification
- 5:30pm - 6:00pm AMA UAC Update (610-F) - Secretary Scheduler
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) 6:58pm)

Thursday, July 12

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 10:00am - 10:30am HHS Press Conf (info below:) - Hayes, Jonathan (ACF)
- 11:00am - 11:30am AMA UAC Update (610-F// Conference Line: 1-877-928-9808 PC: (b)(6) Leader: (b)(6) - Secretary Scheduler
- 12:00pm - 12:30pm LUNCH
- 12:30pm - 1:00pm TRAVEL - Meet Steve in his office (Driver will be (b)(6) (b)(6) contact # is (b)(6) or (b)(6)
- 1:00pm - 2:00pm FW: NT Conference Follow Up Dialogue (3801 Nebraska Ave NW, Washington DC 20016, Bldg 17, Room 126) -
- 2:00pm - 3:00pm TRAVEL (Driver will be (b)(6) (b)(6) contact # is (b)(6) or (b)(6)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) 6:58pm)

Saturday, July 14

Sunday, July 15

- 1:00pm - 1:30pm Conf Call w/ Steve & Scott (dial-in below:) - Hayes, Jonathan (ACF)
- 2:00pm - 2:30pm Canceled: AMA UAC Update (Call in 877-928-9808 PC: (b)(6) - Secretary Scheduler (OS/IOS)

July 16, 2018 - July 22, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30	31	

Monday, July 16

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 10:00am - 11:00am AMA UAC Update** (610-F) - Secretary Scheduler (OS/IOS) ☉
- 12:00pm - 1:00pm LUNCH**
- 2:00pm - 2:30pm Meet w/ Laura White** (Scotts Office) - Lloyd, Scott (ACF)
- 2:30pm - 3:00pm R&P / URM Michigan / MG** (Scott's Office - Call Lauren at (b)(6)) - Lloyd, Scott (ACF)
- 3:30pm - 4:00pm Mid-Year Review - Jallyn Sualog** (Scott's Office) - Lloyd, Scott (ACF)
- 4:30pm - 5:00pm Call with Senate Finance** (Dial-In #: 866-864-3231)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**

Wednesday, July 18

- 7:30am - 9:30am WHL Meet & Greet** (Hubert H. Humphrey, 625D) - Morse, Trent (HHS/IOS)
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 1:00pm - 1:30pm LUNCH**
- 2:00pm - 2:30pm Mid-Year Review - Sara Moomaw** (Scott's Office) - Lloyd, Scott (ACF)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**
(<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Friday, July 20

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- 7:00am - 9:00am Windows 10 and Office 2016 migration July 20th** (Cohen Depot location located on the 1st floor room 1037) -
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 10:00am - 10:30am AMA UAC Update** (607-G) - Secretary Scheduler (OS/IOS) ☉
- 10:30am - 10:45am Meet with Scott and Steve** (Peter's Office) - Urbanowicz, Peter (HHS/IOS)
- 12:00pm - 1:00pm LUNCH**
- 1:00pm - 1:30pm Mid-Year Review - Jonathan Hayes** (Scott's Office)
- 1:30pm - 2:00pm Conf Call w/ Scott & Jonathan** (dial-in below:) -
- 2:30pm - 3:30pm (b)(6)** PHHS 200 Independence Ave, SW,
- 5:00pm - 5:30pm End of Shift Briefing - 2018 UAC Reunification**
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**

Tuesday, July 17

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 10:00am - 10:30am AMA UAC Update** (610-F) - Secretary Scheduler (OS/IOS) ☉
- 10:00am - 11:00am REMINDER: IOAS Exec Sec Deep Dive: Secretary's Tribal Advisory Committee Preparation** [Guest]
- 12:00pm - 12:30pm 44**
- ☐ **1:00pm - 2:30pm SAVE THE DATE! ACF All Hands Meeting**
- 2:30pm - 3:30pm Political Personnel Meeting** (Hubert H. Humphrey)
- 3:30pm - 4:00pm Call w/ Jennifer Donlin** (Scott to call Jennifer @)
- 3:45pm - 4:15pm Mid-Year Review - Anna Marie Bena** (Scott's)
- 4:30pm - 5:00pm Travel to Main State**
- 5:00pm - 5:30pm Meeting w/ Andrew Veprek** (2201 C. Street NW-)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**

Thursday, July 19

- ☐ **Marc's B-Day** - Lloyd, Scott (ACF) ☉
- 7:30am - 8:00am ACF/ORR Meeting with EDH** (614-G) - DeputySecretary (OS/IOS)
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (Draft)** (SOC/WebEx) - OS Secretarys Operations Center
- 9:00am - 10:00am Meeting w/ Madame Ambassador Claudia Canjura** - Embassy of El Salvador (Room 5122 - 330 C Street SW,
- 10:30am - 11:00am EOIR Pilot Update for Director** (5424B) - Lloyd, Scott (ACF)
- 11:15am - 11:30am Phone call with Director Scott Lloyd & Sen.**
- 11:30am - 12:00pm AMA UAC Update** (610-F) - Secretary Scheduler
- 12:00pm - 1:00pm ORR and DOD Planning Discussion** (Switzer)
- 2:45pm - 6:00pm HARD STOP - DO NOT SCHEDULE** ☉
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**

Saturday, July 21

Sunday, July 22

- 1:30pm - 1:45pm Quick check-in call** (dial-in below:) - Hayes, Jonathan (ACF)
- 2:00pm - 2:30pm UAC Update** (Call 877-928-9808 pd (b)(6)) leader (b)(6) - Secretary Scheduler (OS/IOS)

July 23, 2018 - July 29, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30	31	

Monday, July 23

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 10:00am - 10:30am AMA UAC Update** (610-F) - Secretary Scheduler (OS/IOS) ☉
- 12:00pm - 1:00pm LUNCH**
- 12:00pm - 12:15pm Scott/ Jeremiah call re: HHS bed-spaces @ Tornillo** (Scott will call Jeremiah at (b)(6)) - Lloyd, Scott (ACF)
- 2:00pm - 2:30pm Mid-Year Review - Amanda Dukes** (Scott's Office) - Lloyd, Scott (ACF)
- 2:30pm - 3:00pm Briefing on Southwest Key - UC Grants** (IOAS Conference Room (4th Floor/4026A)) - Wagner, Steven (ACF)
- 3:00pm - 3:30pm Mid-Year Review - Pedro Moreno** (Scott's Office) -
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**

Wednesday, July 25

- 8:00am - 8:30am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 10:00am - 10:30am AMA UAC Update** (610-F) - Secretary Scheduler (OS/IOS) ☉
- ☐ **11:45am - 12:00pm Canceled: BBQ! - Farmer's Market** - Hayes, Jonathan (ACF)
- 1:30pm - 2:00pm LUNCH**
- 2:00pm - 2:30pm Personnel Meeting** (Scott's office) - Lloyd, Scott (ACF)
- ☐ **4:30pm - 5:00pm Canceled: Meeting with the Office on Trafficking in Persons (OTIP) [This meeting is postponed until further notice]**
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)** (<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Friday, July 27

- ☐ **12:00am Canceled: Lauren out (b)(6)** - Edwards, Lauren (ACF)
- ☐ **Ken- Telework** - Tota, Kenneth (ACF) ☉
- ☐ **Lauren AWS** - Edwards, Lauren (ACF) ☉
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification**
- 9:00am - 9:30am AMA UAC Update** (610-F) - Secretary Scheduler
- 10:00am - 11:00am Meeting w/ James McHenry** (Scott's Office - 330)
- 10:00am - 11:00am FW: Border Security Support Update** (Telecon)
- 11:15am - 11:45am ORR/ ICE Call** (Call in number: 2027742300/ Code)
- 12:00pm - 1:00pm LUNCH**
- 1:00pm - 1:30pm Trina/ Scott PMAP** (Scott's office) - Lloyd, Scott
- 2:00pm - 3:00pm FW: Border Security Support Update** (Telecon)
- 4:00pm - 4:30pm Mid-Year Review - Kim Womack** (Scott's Office) -
- 5:00pm - 5:30pm Conf Call on ORR Vera Contract** (dial-in below) -
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**

Tuesday, July 24

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 9:00am - 9:45am ACF's Meeting w/Guatemalan Ambassador Manuel Espina** (ACF | Mary E. Switzer Building | 330 C Street, SW | 4th)
- 10:00am - 10:30am AMA UAC Update** (610-F) - Secretary Scheduler (OS/IOS) ☉
- 12:00pm - 1:00pm LUNCH**
- 2:30pm - 3:00pm Weekly Immigration Call Pre-Brief** (614-G) - DeputySecretary (OS/IOS)
- 3:15pm - 3:45pm Mid-Year Review - Trina Robinson** (Scott's Office)
- 4:00pm - 5:00pm U.S. Repatriation Program and meeting between**
- 4:30pm - 5:00pm White House Immigration Weekly Call** (614-G) -
- 5:00pm - 5:05pm Weekly Deputies Immigration Call** (Dial in to be
- 5:30pm - 6:30pm End of Shift Briefing - 2018 UAC Reunification**
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**

Thursday, July 26

- ☐ **12:00am Canceled: Lauren out (b)(6)** - Edwards, Lauren (ACF) →
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 9:00am - 11:00am FW: 2018 Reunification Planning Meeting** (Redwood Conference Room, Concourse Level, O'Neill Building 200 C St)
- 9:30am - 10:00am AMA UAC Update** (610-F) - Secretary Scheduler (OS/IOS) ☉
- 10:15am - 11:00am EOIR Pilot Check in** (4523/ Call in below) - Lloyd,
- 12:00pm - 1:00pm LUNCH**
- 12:30pm - 1:00pm Steve Wagner meeting** (Scott's Office) - Lloyd,
- 1:15pm - 1:45pm Kim/ Pedro/ Scott check in** (Scott's office/ Call in
- 3:00pm - 2018 Reunification Planning** (HHH 638G or 8887653416
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification**
- 5:15pm - 5:45pm Mid-Year Review - Ken Tota** (Scott's Office) -
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**

Saturday, July 28

- 11:30am - 12:00pm Ms. L. Data Production** (Conf. Dial-In: 1-888-329-7107; Conf. Passcode: (b)(6)) - Stimson, Brian (HHS/OGC)
- 1:00pm - 3:00pm First Lady of Guatemala Tour of Casa Padre** (7480 Padre Island Hwy, Brownsville, TX 78521) - Hayes, Jonathan (ACF)

Sunday, July 29

July 30, 2018 - August 5, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
8	9	10	11	12	13	14		5	6	7	8	9	10
15	16	17	18	19	20	21		12	13	14	15	16	17
22	23	24	25	26	27	28		19	20	21	22	23	24
29	30	31						26	27	28	29	30	31

Monday, July 30

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- ☐ **10:00am - 11:30am Judiciary Hearing Prep** (Dep Sec Conference Room) - Morse, Sara (HHS/ASL)
- ☐ **11:00am - 1:00pm Meet w/ Kevin Dinnin** (Tornillo: 18051 Island Guadalupe Road, Fabens, TX) - Lloyd, Scott (ACF)
- ☐ **12:30pm - 1:30pm Border Security Weekly Call** (EEOB 176) - Bristow, Justin A. EOP/NSC ☉
- ☐ **2:00pm - 3:30pm Scott Lunch w/ FFS Michelle Fuentes-Kerr & Sam Pedregon** (Los Bandidos De Carlos: 18051 Island Guadalupe Road,
- ☐ **3:00pm - 4:00pm HHS-DOD Meeting** (Switzer 4125 Call-in: 202-774-2300/pc (b)(6)) - Biswas, Toby R M (ACF)
- ☐ **4:00pm - 4:30pm FW: DHS call w/ HHS** (Dial In: 1-855-852-7677 | Pin: (b)(6)) - McCament, James
- ☐ **4:30pm - 5:00pm DHS/DOS/DOJ/HHS lawyers call and discussion**
- ☐ **6:21pm SL - Travel to D.C.\Dulles** (AA # 2743/1291 | →

Tuesday, July 31

- ☐ **9:00am - 9:25am ORR and Ben check in** (Ben's office) - Lloyd, Scott (ACF)
- ☐ **10:00am - 12:00pm Senate Judiciary Oversight Hearing on Reunification** (216 Hart) - Morse, Sara (HHS/ASL)
- ☐ **1:00pm - 1:45pm Discussion re: order** (Scott's office) - Lloyd, Scott (ACF)
- ☐ **2:00pm - 2:30pm UAC Daily Meeting** (607-G) - DeputySecretary (OS/IOS)
- ☐ **3:00pm - 3:30pm Trent Morse and Scott Lloyd** (HHH 625D) - Morse, Trent (HHS/IOS)
- ☐ **4:00pm - 4:30pm Weekly Immigration Call Pre-Brief** (614-G (will call
- ☐ **4:30pm - 5:00pm Weekly Deputies Immigration Call** (Phone Call) -
- ☐ **5:00pm - 5:30pm UAC Call with Gov. Abbott's office** (Dial-in
- ☐ **5:30pm - 6:15pm UAC Accusations Comms Plan** (610-F or dial-in) -
- ☐ **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**

Wednesday, August 1

- ☐ **10:00am - 10:30am Internal HHS Reunification Pre-Meeting** (O'Neill Building, Cypress Room) - Stimson, Brian (HHS/OGC)
- ☐ **10:30am - 11:15am Reunification Pre-Meeting** (O'Neill Building, Chestnut Room) - Stimson, Brian (HHS/OGC)
- ☐ **11:15am - 12:15pm Reunification Meeting** (O'Neill Building Cedar Room) - Swartz, Tricia (ACF)
- ☐ **11:30am - 12:30pm Prep Call for Possible Thursday JCO Briefing for HSGAC/PSI Staff ***PLEASE PASS INVITE TO YOUR BRIEFERS*****
- ☐ **1:30pm - 2:00pm PREA Check in** (Scott's office) - Lloyd, Scott (ACF)
- ☐ **3:45pm - 4:00pm RSS \$ with Ken** (Scott's office) - Lloyd, Scott (ACF)
- ☐ **5:30pm - 6:00pm Judge Gee Ruling Discussion** (614-G) - DeputySecretary (OS/IOS)
- ☐ **6:30pm - 7:00pm FW: Flores inter-agency call** (202-395-6392, (b)(6)) - Tatham, Steph J. EOP/OMB
- ☐ **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**

Thursday, August 2

- ☐ **10:00am - 11:00am FW: Flores inter-agency call** (202-395-6392, (b)(6)) - Tatham, Steph J. EOP/OMB
- ☐ **10:00am - 11:00am Travel to EEOB** (Driver will be (b)(6) (b)(6) contact # is (b)(6) or (b)(6))
- ☐ **11:00am - 12:30pm Canceled: Border Security PCC** (EEOB 476) - Bristow, Justin A. EOP/NSC ☉
- ☐ **12:30pm - 1:00pm Travel to Russell** (Driver will be (b)(6) (b)(6) contact # is (b)(6) or (b)(6))
- ☐ **1:00pm - 2:00pm DHS-HHS JCO Briefing for HSGAC/PSI Staff (Majority and Minority)** (Russell Senate Office Building (Room 199) ***The invite does not include travel time to and from the Hill***) -
- ☐ **4:45pm - 5:30pm Discuss Re-compete for Enhanced Monitoring and Technical Assistance Contract** (5122 (Open for Dial In)) - Lloyd, Scott (ACF)
- ☐ **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)** (<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Friday, August 3

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- ☐ **10:00am - 11:00am Meeting w/ Tim Goeglein - Focus on the Family Organization** (Conf Rm 5122 - 330 C Street, SW, Washington DC 20201) - Lloyd, Scott (ACF)
- ☐ **11:30am - 12:00pm ORR Conf Call on Shiloh/Visit** (Scott's office or dial-in below:) - Hayes, Jonathan (ACF)
- ☐ **1:00pm - 2:00pm ORR Legal Services** (5202 | Call in Number: 202-774-2300 / Participant Access Code: (b)(6)) - Lloyd, Scott (ACF)
- ☐ **3:30pm - 4:00pm Meet w/ Kim & Jonathan** (5101) - Lloyd, Scott (ACF)

Saturday, August 4

Sunday, August 5

August 6, 2018 - August 12, 2018

August 2018							September 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	4						1
5	6	7	8	9	10	11		2	3	4	5	6	7
12	13	14	15	16	17	18		9	10	11	12	13	14
19	20	21	22	23	24	25		16	17	18	19	20	21
26	27	28	29	30	31			23	24	25	26	27	28
								30					

Monday, August 6

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- 12:00pm - 12:30pm ORR All Staff Call/ Call in Number: 888-677-8391 / Participant passcode: (b)(6)** (Call) - ORR Director (ACF)
- 12:30pm - 1:00pm Discuss Washington Post Editorial - Shenandoah** (Call in - 866-757-3154 Code: (b)(6)) - Stauffer, Evelyn
- 12:30pm - 1:30pm Border Security Weekly Call** (EEOB 176) - Bristow, Justin A. EOP/NSC ☉
- 2:15pm - 3:00pm Transportation** - Lloyd, Scott (ACF)
- 3:00pm - 4:00pm **CONFIRMED** Migration Next Steps Discussion** (Ronald Reagan Building, Commissioner's Large Conference)
- 3:30pm - 4:00pm FW: E.O. 12866 Meeting on Apprehension, Processing, Care and Custody of Alien Minors and Unaccompanied**
- 4:30pm - 5:00pm Meeting w/Thomas Barker RE: Repatriation** (Mary E. Switzer Building - 330 C Street, SW - Room 4024D) - Pilato, Anna

Tuesday, August 7

- 9:15am - 9:45am FY20 refugee budget review** (Scott's office) - Lloyd, Scott (ACF)
- 1:30pm - 2:00pm Meeting with Scott Lloyd** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 2:30pm - 3:30pm Discussion of Consular Notification and Access Policy and Procedures for Detained Minors** (600 19th St. NW, 12.04 (12th floor conference room)) - Lang, Karin M
- 3:30pm - 4:00pm Immigration Weekly Call Pre-Briefs** (614-G (866) 873-9344 pw: (b)(6)) - DeputySecretary (OS/IOS)
- 4:30pm - 5:00pm Weekly Deputies Immigration Call** (202-395-6392; (b)(6)) - Policy Coordinator
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**
(<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Wednesday, August 8

- 11:00am - 12:00pm Clearance items** - Lloyd, Scott (ACF)
- 1:00pm - 1:30pm Legal Services Check in** (5202) - Lloyd, Scott (ACF)
- 1:30pm - 2:00pm AMA pre- brief for Reunification call** (615-F) - Secretary Scheduler (OS/IOS)
- 2:30pm - 3:30pm FW: Flores NPRM discussion of Passback 2** (202-395-6392, (b)(6)) - Tatham, Steph J. EOP/OMB
- 4:00pm - 4:30pm Meeting with the Office on Trafficking in Persons (OTIP)** (IOAS Conference Room | 4th Floor (4026A)) - Wagner, Steven (ACF)
- 4:00pm - 5:00pm Interagency Operators' Call--UAC Reunification with Parents Outside the US** (WebEx Online) - White, Jonathan
- 5:00pm - 5:30pm Call to discuss P&A Report and Upcoming Visit to ORR Facility** (WebEx Online) - Theiler, Patricia (ACF)
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**
(<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Thursday, August 9

- 10:00am - 10:30am Pre Call for Embassy Conference Call** (Call in number: 2027742300/ Participant Access Code: (b)(6)) - Lloyd, Scott (ACF)
- 10:30am - 11:00am Depart at 10:15/10:20 to EEOB** (Dominc.Hardy@psc.gov ; contact # is 202-701-6836.)
- 11:00am - 12:30pm Canceled: Border Security PCC** (EEOB 476) - Bristow, Justin A. EOP/NSC ☉
- 12:30pm - Return to Switzer** (Driver will be (b)(6) (b)(6) contact # is (b)(6) or (b)(6))
- 1:30pm - 2:30pm Reunification Conference Call with Embassies** (866-736-3991 (b)(6)) - Swartz, Tricia (ACF)
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**
(<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Friday, August 10

- ☐ **Ken- Telework** - Tota, Kenneth (ACF) ☉
- ☐ **Lauren AWS** - Edwards, Lauren (ACF) ☉
- 3:00pm - 4:00pm Feedback and Comments on First Financial Monitoring Site Visit Report** (Scott's Office - Call in: 866-736-3991 PC: (b)(6)) - Moreno, Mr. Pedro (ACF)
- 6:58pm - 8:09pm Last VRE L'Enfant to Broad Run (6:58pm)**
(<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Saturday, August 11

Sunday, August 12

August 13, 2018 - August 19, 2018

August 2018							September 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

Monday, August 13

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- **9:45am - 10:00am Call on Atty Garza/TOUR** (dial-in below:) - Hayes, Jonathan (ACF)
- **10:00am - 10:45am Call on Vera Contract/Legal Services** (Scott's office or dial-in below:) - Lloyd, Scott (ACF)
- **12:30pm - 1:30pm Border Security Weekly Call** (EEOB 176) - Bristow, Justin A. EOP/NSC ☉
- **12:30pm - 1:30pm Flores Check-in** (202-395-6392,,, (b)(6)) - Joyce, Shannon M. EOP/OMB
- **2:00pm - 2:30pm DPL check in** (Scott's office/ Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6)) - Lloyd, Scott (ACF)

Tuesday, August 14

- **8:15am - 8:45am UAC Check In** (Scott's office or dial in/ Call in: 605-475-3220/ Pin: (b)(6)) - Lloyd, Scott (ACF)
- **2:00pm - 3:00pm *Documents Added* Family Reunification Next Steps Discussion** (Dial In: 1-855-852-7677 | (b)(6)) - McCament, James
- **4:00pm - 4:30pm Meeting with Scott Lloyd** (Room 416G) - Bassett, Matthew (HHS/ASL)
- **4:30pm - 5:00pm Weekly Immigration Deputies Call** (202-395-6392; (b)(6)) - DeputySecretary (OS/IOS)
- **4:30pm - 5:00pm Weekly Immigration Deputies Call** (202-395-6392; (b)(6)) - Policy Coordinator

Wednesday, August 15

- **8:15am - 8:45am UAC Check in** (Call in: 605-475-3220/ Pin: (b)(6)) - White, Laura (ACF)
- **10:00am - 11:00am Join Now: 2017 Annual Survey of Refugees Briefing** (Switzer Room 3202 / WebEx) - Tota, Kenneth (ACF)
- **11:00am - 12:00pm It's the Jonathan White Murder Board!** (Dep Sec Conf Room Dial in: 877-429-7305; (b)(6) (b)(6)) - Hayes, Sean (HHS/ASL)
- **12:30pm - 1:00pm ORR/ IOAS check in** (Steve's office) - Lloyd, Scott (ACF)

Thursday, August 16

- **8:15am - 8:45am UAC Daily Call** (Call in: 605-475-3220/ Pin: (b)(6))
- **10:00am - 10:30am Driver-** (b)(6) **contact #** (b)(6)
- **11:00am - 12:30pm Canceled: Border Security PCC** (EEOB 476) - Bristow, Justin A. EOP/NSC ☉
- **12:30pm - 1:00pm Driver-** (b)(6) **contact #** (b)(6)
- **3:15pm - 3:45pm Rezene/ Scott check in** (Scott's office) - Lloyd, Scott (ACF)
- **4:00pm - 5:00pm Shenandoah Letter** (Elizabeth's office - 710E.1) - Talastas, Corazon (HHS/OGC)
- **6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **6:58pm)** (<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Friday, August 17

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- **2:00pm - 3:00pm ESF8 #10 Repatriation and Adaptive planning** (DHHS 200 Independence Ave, SW, Washington DC Suite 523B - (Corner of Independence Ave and 3rd SW) -) - Kadlec, Robert (OS/ASPR/IO)

Saturday, August 18

Sunday, August 19

August 20, 2018 - August 26, 2018

August 2018							September 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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26	27	28	29	30	31		23	24	25	26	27	28	29
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Monday, August 20

- ☐ 12:00am Scott on (b)(6) - Lloyd, Scott (ACF) →
- ☐ Lauren Telework - Edwards, Lauren (ACF) ☉
- 9:00am - 9:30am ORR Prep Call for UAC Department Mtg (Scotts office/ 605-475-3220 / (b)(6) - White, Laura (ACF)
- 11:30am - 12:30pm Legal Services pre meeting (5202 or Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6)
- 12:30pm - 1:30pm Border Security Weekly Call (EEOB 176) - Bristow, Justin A. EOP/NSC ☉
- 1:00pm - 2:00pm Follow-up meeting with OTIP and draft FRN for Reorg (4026A Conference Room) - Stirrup, Heidi (ACF)
- 3:00pm - 4:00pm USG Prep Teleconference for NT + MX Meeting on August 23 (Dial In: 1-855-852-7677 | (b)(6) - McCament,
- 4:30pm - 5:00pm Jallyn/ Scott check in (Scott's office) - Lloyd, Scott (ACF)
- 5:00pm - 5:30pm Ken/ Scott check in (Scott's office) - Lloyd, Scott

Wednesday, August 22

- ☐ ← Scott on vacation? - Lloyd, Scott (ACF) →
- 1:30pm - 2:00pm Scott/Pedro/Trina/Ken/JH - meeting (Scott's office) - Lloyd, Scott (ACF)
- 2:00pm - 3:00pm Call on Consular Notification and Access (888-330-1716/access code (b)(6) - Lang, Karin M
- 3:00pm - 3:30pm Sara/ Scott check in (Scott's office) - Lloyd, Scott (ACF)
- 4:00pm - 4:30pm ORR/ Steve check in (IOAS conference room) - Lloyd, Scott (ACF)
- 5:30pm - 6:00pm UAC Funding Projections (614-G (866) 873-9344 pw (b)(6) - DeputySecretary (OS/IOS)
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm) (<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Friday, August 24

- ☐ ← Scott on vacation? - Lloyd, Scott (ACF) →
- ☐ Ken- Telework - Tota, Kenneth (ACF) ☉
- ☐ Lauren AWS - Edwards, Lauren (ACF) ☉

Tuesday, August 21

- ☐ ← Scott on vacation? - Lloyd, Scott (ACF) →
- 8:15am - 8:45am ORR UAC check-in (dial-in below:) - Hayes, Jonathan (ACF)
- 12:15pm - 1:00pm Legal Services Briefing (IOAS Conference Room/ Meeting Server Main Number: 2027742300/ Participant Access Code:
- 1:00pm - 1:30pm Call Gary Jones
- 1:30pm - 2:00pm OTIP/ ORR Meeting (Scott's office 5101) - Lloyd, Scott (ACF)
- 2:15pm - 3:00pm ORR meeting with Sebrina (5202) - Lloyd, Scott (ACF)
- 3:00pm - 3:30pm HHS / SWKey - Conf Call (dial-in below:) - Hayes, Jonathan (ACF)
- 4:30pm - 5:00pm Weekly Immigration Deputies Call (202-395-6392;
- 5:15pm - 5:45pm Scott/ Ken/ Trina/ JH/ PM check in (Scott's office/
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)

Thursday, August 23

- ☐ ← Scott on vacation? - Lloyd, Scott (ACF) →
- 9:30am - 10:00am SOT and W-F awards (Scott's office) - Tota, Kenneth (ACF)
- 10:15am - 10:45am Driver (b)(6) contact # is (b)(6)
- 11:00am - 12:30pm Canceled: Border Security PCC (EEOB 476) - Bristow, Justin A. EOP/NSC ☉
- 12:30pm - 1:00pm Driver (b)(6) contact # is (b)(6)
- 1:00pm - 2:00pm Repat Meeting/ Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6) (4125) - Lloyd,
- 1:15pm - 1:45pm Driver Requested Charles Sansom; contact # is
- 2:00pm - 5:00pm DoS Meeting
- 5:00pm - 5:30pm Driver Requested/ (b)(6) contact # is
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)

Saturday, August 25

- ☐ ← Scott on vacation? - Lloyd, Scott (ACF) →

Sunday, August 26

- ☐ ← Scott on vacation? - Lloyd, Scott (ACF) →

August 27, 2018 - September 2, 2018

August 2018							September 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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5	6	7	8	9	10	11		2	3	4	5	6	7
12	13	14	15	16	17	18		9	10	11	12	13	14
19	20	21	22	23	24	25		16	17	18	19	20	21
26	27	28	29	30	31			23	24	25	26	27	28
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Monday, August 27

- ☐ ← Scott on (b)(6) - Lloyd, Scott (ACF) →
- ☐ 12:00am Laura- Training - White, Laura (ACF) →
- ☐ Lauren on Leave - Edwards, Lauren (ACF)
- ☐ Lauren Telework - Edwards, Lauren (ACF) ☉
- ☐ 12:30pm - 1:30pm Border Security Weekly Call (EOB 176) - Bristow, Justin A. EOP/NSC ☉
- ☐ 3:01pm - 4:01pm WebEx Personal Conference confirmation: Edward Lloyd's Personal Conference (WebEx Online) - Cisco WebEx
- ☐ 6:58pm - 8:09pm Last VRE L'Enfant t (b)(6) (6:58pm) (https://www.vre.org/service/schedule/#sched-mana-sb) ☉

Tuesday, August 28

- ☐ ← Scott on (b)(6) - Lloyd, Scott (ACF) →
- ☐ ← Laura- Training - White, Laura (ACF) →
- ☐ 12:00am Ken in PHX - Tota, Kenneth (ACF) →
- ☐ 4:30pm - 5:00pm Weekly Deputies Immigration Call (202-395-6392; (b)(6) - Policy Coordinator
- ☐ 6:58pm - 8:09pm Last VRE L'Enfant t (b)(6) (6:58pm) (https://www.vre.org/service/schedule/#sched-mana-sb) ☉

Wednesday, August 29

- ☐ ← Scott on (b)(6) - Lloyd, Scott (ACF) →
- ☐ ← Laura- Training - White, Laura (ACF) →
- ☐ ← Ken in PHX - Tota, Kenneth (ACF) →
- ☐ 12:00am Brian on Leave - Kurkij, Brian (ACF) (CTR) →
- ☐ 6:58pm - 8:09pm Last VRE L'Enfant t (b)(6) (6:58pm) (https://www.vre.org/service/schedule/#sched-mana-sb) ☉

Thursday, August 30

- ☐ ← Scott on (b)(6) - Lloyd, Scott (ACF) →
- ☐ ← Laura- Training - White, Laura (ACF) →
- ☐ ← 12:00am Ken in PHX - Tota, Kenneth (ACF)
- ☐ ← Brian on Leave - Kurkij, Brian (ACF) (CTR) →
- ☐ 11:00am - 12:30pm Canceled: Border Security PCC (EOB 476) - Bristow, Justin A. EOP/NSC ☉
- ☐ 6:58pm - 8:09pm Last VRE L'Enfant t (b)(6) (6:58pm) (https://www.vre.org/service/schedule/#sched-mana-sb) ☉

Friday, August 31

- ☐ ← 12:00am Scott on (b)(6) - Lloyd, Scott (ACF)
- ☐ ← 12:00am Laura- Training - White, Laura (ACF)
- ☐ ← Brian on Leave - Kurkij, Brian (ACF) (CTR) →
- ☐ Lauren Telework - Edwards, Lauren (ACF) ☉
- ☐ 6:58pm - 8:09pm Last VRE L'Enfant t (b)(6) (6:58pm) (https://www.vre.org/service/schedule/#sched-mana-sb) ☉

Saturday, September 1

- ☐ ← Brian on Leave - Kurkij, Brian (ACF) (CTR) →

Sunday, September 2

- ☐ ← Brian on Leave - Kurkij, Brian (ACF) (CTR) →

September 3, 2018 - September 9, 2018

September 2018							October 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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2	3	4	5	6	7	8	7	8	9	10	11	12	13
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16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
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Monday, September 3

- ☐ ← **Brian on Leave** - Kurkijy, Brian (ACF) (CTR) →
- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- ☐ **12:30pm - 1:30pm Border Security Weekly Call** (EEOB 176) - Bristow, Justin A. EOP/NSC ☉
- ☐ **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) 6:58pm**
(https://www.vre.org/service/schedule/#sched-mana-sb) ☉

Tuesday, September 4

- ☐ ← **Brian on Leave** - Kurkijy, Brian (ACF) (CTR) →
- ☐ **10:30am - 11:00am Pre meeting on bed capacity** (5202/ Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6))
- ☐ **12:00pm - 12:30pm Pre call for UAC Shelter meeting** (611E) - Lloyd, Scott (ACF)
- ☐ **12:30pm - 1:15pm UAC Shelter meeting (HHS/OMB/NSC)** (EEOB 476) - Bristow, Justin A. EOP/NSC
- ☐ **1:00pm - 1:15pm RCUSA Resettlement Committee** (4323/4401) - Edwards, Lauren (ACF)
- ☐ **3:00pm - 3:15pm SCORR meeting** (4523/4603) - Edwards, Lauren
- ☐ **3:30pm - 4:00pm DOJ/HHS Call re. Houston & SW Key**
- ☐ **4:00pm - 4:30pm Check in with Maggie** (Maggie's office) - Lloyd,
- ☐ **4:30pm - 5:00pm Weekly Immigration Deputies Call**
- ☐ **5:15pm - 5:45pm Budget brief- update on capacity** (Scott's office) -
- ☐ **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) 6:58pm**

Wednesday, September 5

- ☐ ← **Brian on Leave** - Kurkijy, Brian (ACF) (CTR) →
- ☐ **Ken on leave** - Tota, Kenneth (ACF)
- ☐ **10:00am - 10:30am Clearance items**
- ☐ **11:00am - 11:30am Capacity meeting** (Scott's office/ 2027742300/ Participant Access Code: (b)(6)) - Lloyd, Scott (ACF)
- ☐ **12:00pm - 1:00pm Lunch with Katy Talento (EOP)** (Humphrey Building (200 Independence SW) Room 628F) - Noronha, Maya
- ☐ **2:00pm - 3:00pm HHS Transportation Plan for Minors with MMM Approval for Voluntary Departure but no VD Order** (WebEx Online) -
- ☐ **2:15pm - 3:00pm Meeting with Scott Lloyd (ORR)** (Lynn Johnson's Office (4034B)) - Johnson, Lynn (ACF)
- ☐ **3:30pm - 4:20pm FW: Updated invitation with note: Review HHS**
- ☐ **4:00pm - 4:30pm Legal Services Check in / Meeting Server Main**
- ☐ **4:30pm - 5:00pm Meeting with Esperanza - Rev. Cortes, Peggy**
- ☐ **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) 6:58pm**

Thursday, September 6

- ☐ ← **Brian on Leave** - Kurkijy, Brian (ACF) (CTR) →
- ☐ **9:00am - 9:30am Call re: releases** (Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6)) - Lloyd, Scott (ACF)
- ☐ **10:15am - 10:45am Call with CBP Commissioner** (Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6)) -
- ☐ **11:00am - 12:30pm Canceled: Border Security PCC** (EEOB 476) - Bristow, Justin A. EOP/NSC ☉
- ☐ **11:45am - 12:00pm Pre-Brief for 12:00 UAC Call w/WH** (Deputy
- ☐ **12:00pm - 12:30pm Call re: UAC Numbers** (Participant Dial-In: (202)
- ☐ **1:00pm - 1:45pm FY 19 resettlement network planning** (4323) -
- ☐ **3:00pm - 3:30pm UAC Grantee Call with ORR Director** (Room 4202;
- ☐ **3:30pm - 4:20pm FW: Invitation: Continuation of HHS Tornillo OA**
- ☐ **4:15pm - 4:45pm Clearance items** - Lloyd, Scott (ACF)
- ☐ **5:30pm - 6:00pm For Review: PC on Border Security (Pre-Brief for**
- ☐ **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) 6:58pm**

Friday, September 7

- ☐ ← **12:00am Brian on Leave** - Kurkijy, Brian (ACF) (CTR)
- ☐ **Ken- Telework** - Tota, Kenneth (ACF) ☉
- ☐ **Lauren AWS** - Edwards, Lauren (ACF) ☉
- ☐ **8:50am - 9:00am DRIVER** (outside Switzer Bldg) - Lloyd, Scott (ACF)
- ☐ **10:00am - 11:30am Meeting w/Ambassador Ivette Canjura de Centen** (Embassy of El Salvador 1400 16th Street NW Suite 100, Washington DC 20036) - Biswas, Toby R M (ACF)
- ☐ **11:00am - 11:30am FW: Meeting with ASA** (610-F) - Urbanowicz, Peter (HHS/IOS)
- ☐ **1:00pm - 2:00pm Fingerprint Coordination Meeting** (309F, Conference Line: 877-985-5334; Passcode: (b)(6)) - Rowell, Scott
- ☐ **2:00pm - 2:30pm Call between HHS and ERO** (Teleconference: 1-866-731-7796; Passcode: (b)(6)) - ERO Scheduler
- ☐ **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) 6:58pm**
(https://www.vre.org/service/schedule/#sched-mana-sb) ☉

Saturday, September 8

- ☐ **12:30pm - 1:00pm Fingerprint processing** (1-888-390-7189; (b)(6)) - Bird, Catherine (OS/OGC)

Sunday, September 9

- ☐ **6:30pm - 7:15pm ASA/ACF - Conf Call on fingerprint processing** (202-774-2300 | (b)(6)) - Hayes, Jonathan (ACF)

September 10, 2018 - September 16, 2018

September 2018						
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October 2018						
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28	29	30	31			

Monday, September 10

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- 2:30pm - 3:30pm AMA pre- brief for PC Meeting re: immigration** (610-F) - Secretary Scheduler (OS/IOS)
- 6:00pm - 6:30pm FW: ATO** (1-888-390-7189; (b)(6)) - Bird, Catherine (OS/OGC)
- 6:58pm - 8:09pm Last VRE L'Enfant to** (b)(6) **(6:58pm)** (<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Tuesday, September 11

- 10:30am - 11:00am Mandatory pre- brief for PC Meeting re: immigration** (610-F) - Secretary Scheduler (OS/IOS)
- 11:00am - 11:45am AMA pre- brief for PC Meeting re: immigration**

Wednesday, September 12

- ☐ **Lauren in around 11** - Edwards, Lauren (ACF)
- 11:45am - 5:41pm SL - travel to El Paso** (AA # 1212 / 2743 | IAD-DFW-ELP) - Lloyd, Scott (ACF)
- 2:00pm - 2:45pm 2019 Grants Planning Consultation | Office of Refugee Resettlement [ORR]** (IOAS Conference Room (4026A) OR 866-687-9176 | Passcode: (b)(6)) - Wagner, Steven (ACF)
- 4:00pm - 4:30pm Courtroom Furnishing** (Conference Call) - OS OMHA OCJ (HHS/OMHA)
- 6:00pm - 6:30pm Call with James McHenry, EOIR** (Dial-in Provided) - Harrison, Brian (HHS/IOS)
- 6:15pm - 6:30pm Avis Rent-a-car** (ELP Airport)

Thursday, September 13

- 9:30am - 10:00am ASA/ORR call on Courtroom Furnishings** (2027742300 | Passcode - (b)(6)) - Hayes, Jonathan (ACF)
- 11:00am - 12:30pm Canceled: Border Security PCC** (EEOB 476) - Bristow, Justin A. EOP/NSC ☉
- 1:15pm - 1:30pm Call re: VTC/IT Requirements** (Dial-in Provided) - Harrison, Brian (HHS/IOS)
- 3:30pm - 4:00pm Follow up Call; Ed Simcox | Scott Lloyd** (Call Scott on his cell at (b)(6)) - Simcox, Edwin (OS/IOS)
- 4:00pm - 4:30pm HHS/CBP Meeting RE: Fingerprints** (****UPDATED NUMBER**** Dial-In: 888-546-3727 Pin: (b)(6)) - SANDERS, JOHN P
- 5:30pm - 6:00pm HHS / EOIR Call** (Dial-in provided) - Harrison, Brian (HHS/IOS)

Friday, September 14

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- 1:00pm - 1:45pm DHS / ORR UAC adjudications check in** (Call in number: 2027742300/ Participant Access Code: (b)(6)) - Lloyd, Scott (ACF)
- 1:45pm - 2:15pm Touchbase on FBI Support to HHS ORR** (Call in 304-625-3400, Code (b)(6)) (AD Conference Room @ CJIS)) - Lindquist, Douglas E. (CK) (FBI)
- 5:30pm - 6:00pm HHS-EOIR Call** (Dial-in provided) - Harrison, Brian (HHS/IOS) ☉

Saturday, September 15

- 5:00pm - 5:30pm HHS / EOIR Call** (Dial-in provided) - Harrison, Brian (HHS/IOS)

Sunday, September 16

September 17, 2018 - September 23, 2018

September 2018						
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October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
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Monday, September 17

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- ☒ **12:30pm - 1:00pm FY19 USRAP report release -- conference call at 12:30 today** (dial in: 877-336-1839; access code: (b)(6)) - Veprek,
- ☒ **1:20pm - 1:50pm Sen Lankford UAC Call** (Dial-In #: 866-864-3231 Participant: (b)(6)) - Morse, Sara (HHS/ASL)
- ☒ **2:15pm - 2:45pm Check in re: case management** (Scott's office/ Meeting Server Main Number: 2027742300/ Participant Access Code:
- ☒ **3:45pm - 4:15pm Check in re: court hearings** (Scott's office/ Meeting Server Main Number: 2027742300/ Participant Access Code:
- ☒ **4:30pm - 5:00pm HHS/CBP OIT Meeting- Long Term Plans** (dial-in 888.336.1829,, (b)(6)) - LANDFRIED, PHIL A
- ☒ **5:30pm - 6:00pm HHS-EOIR Call** (Dial-in provided) - Harrison, Brian (HHS/IOS) ☉
- ☒ **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**
(https://www.vre.org/service/schedule/#sched-mana-sb) ☉

Wednesday, September 19

- ☐ **12:00am Lauren on leave** - Edwards, Lauren (ACF) →
- ☒ **9:30am - 10:00am OD Check-in** (Scott's office) - Lloyd, Scott (ACF)
- ☒ **11:00am - 11:30am ORR to call OGC** - Lloyd, Scott (ACF)
- ☒ **12:30pm - 1:00pm Court Hearing Check in** (Scott's office) - Lloyd, Scott (ACF)
- ☒ **1:00pm - 1:30pm UAC Program Updates from ORR Director** (Room 5202; 888-677-8391; (b)(6)) - UAC Program (ACF/OA)
- ☒ **2:00pm - 2:30pm DHS-ICE / HHS-ORR / DOJ-EOIR - conf call** (2027742300 | (b)(6)) - Lloyd, Scott (ACF)
- ☒ **2:30pm - 3:15pm UC/Refugee Coordination** (IOAS Conference Room (4026A) OR 866-687-9176 | Passcode: (b)(6)) - Wagner, Steven (ACF)
- ☒ **5:30pm - 6:00pm HHS-EOIR Call** (Dial-in provided) - Harrison, Brian (HHS/IOS) ☉
- ☒ **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**
(https://www.vre.org/service/schedule/#sched-mana-sb) ☉

Friday, September 21

- ☐ ← **Lauren on leave** - Edwards, Lauren (ACF) →
- ☐ **Ken on leave** - Tota, Kenneth (ACF)
- ☐ **Ken- Telework** - Tota, Kenneth (ACF) ☉
- ☐ **Lauren AWS** - Edwards, Lauren (ACF) ☉
- ☒ **9:30am - 10:00am Call on Intakes procedures** (2027742300 | (b)(6)) - Hayes, Jonathan (ACF)
- ☒ **12:45pm - 1:15pm ASAP Discussion w Brian** (Brian's Office or Call in 1-866-853-2381, Participant: (b)(6)) - Harrison, Brian (HHS/IOS)
- ☒ **1:15pm - 1:45pm VTC hearings check in** (202-774-2300 participant code: (b)(6)) - Vanderhoof, Brittany (ACF)
- ☒ **1:30pm - 2:30pm Appointee Speaker Series- Featuring Secretary Ben Carson** (HHS Auditorium) - Morse, Trent (HHS/IOS)
- ☒ **4:00pm - 4:45pm Invitation to WebEx meeting: VERA CALL** (WebEx)
- ☒ **5:30pm - 6:00pm HHS-EOIR Call** (Dial-in provided) - Harrison, Brian
- ☒ **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**

Tuesday, September 18

- ☒ **9:00am - 10:00am UAC Portal Briefing** (HHH: Room 309-F/ Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6)) - White, Laura (ACF)
- ☒ **3:00pm - 3:45pm Invitation to WebEx meeting: Vera call** (WebEx Online) - Katherine Sinkins via Cisco WebEx
- ☒ **4:30pm - 5:00pm Weekly Deputies Immigration Call** (Dial in: 202-395-6392 Code: (b)(6)) - Policy Coordinator
- ☒ **5:30pm - 6:00pm HHS-EOIR Call** (Dial-in provided) - Harrison, Brian (HHS/IOS) ☉

Thursday, September 20

- ☐ ← **Lauren on leave** - Edwards, Lauren (ACF) →
- ☒ **9:30am - 10:00am Travel to the hill** (Scott & Ken T) - Lloyd, Scott (ACF)
- ☒ **10:00am - 11:00am Senate/House Judiciary Comm. Staff level**
- ☒ **11:00am - 11:30am Travel back to Switzer** (Scott & Ken T) - Lloyd,
- ☒ **11:00am - 12:30pm Canceled: Border Security PCC** (EEOB 476) -
- ☒ **11:30am - 12:00pm ORR & SWK - conf call** (2027742300 |
- ☐ **12:00pm - 12:30pm Canceled: ORR Check-In** (Lynn Johnson's Office
- ☒ **1:00pm - 1:30pm Refugee Strategy Session** (4323/ Call in:
- ☒ **2:00pm - 2:30pm UAC FOA Check in** (5202) - Lloyd, Scott (ACF)
- ☒ **3:30pm - 4:00pm meet w/ Sara Frattone**
- ☒ **4:30pm - 5:00pm Check-in with ORR** (Lynn Johnson's Office (4034B))
- ☒ **5:30pm - 6:00pm HHS-EOIR Call** (Dial-in provided) - Harrison, Brian
- ☒ **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**

Saturday, September 22

- ☐ ← **Lauren on leave** - Edwards, Lauren (ACF) →
- ☒ **10:00am - 10:30am UAC Funding - Use of Secretarys Transfer** (1-877-920-8975 Passcode: (b)(6)) - Moughalian, Jen (HHS/ASFR)

Sunday, September 23

- ☐ ← **Lauren on leave** - Edwards, Lauren (ACF) →

September 24, 2018 - September 30, 2018

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October 2018						
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Monday, September 24

- ☐ ← **Lauren on leave** - Edwards, Lauren (ACF) →
- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- **10:00am - 10:30am FW: VTC Update and Pilot Review** (Conference Call: 1-877-930-8611, Passcode: (b)(6)) - Chambers, George (OS/ASA)
- **11:00am - 11:45am Invitation to WebEx meeting: VERA call** (WebEx Online) - Katherine Sinkins via Cisco WebEx
- **2:00pm - 2:30pm ORR/ EOIR Conf Call** (Scott's office or Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6))
- **2:30pm - 3:00pm UAC Spending Discussion** (IOAS Conference Room (4026A)) - Johnson, Lynn (ACF)
- ☐ **5:30pm - 6:00pm Canceled: HHS-EOIR Call** (Dial-in provided) - Harrison, Brian (HHS/IOS) ☉
- **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**
(<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Wednesday, September 26

- **11:00am - 11:30am Travel to Pentagon via car service** (depart from Switzer / (b)(6) contact # is (b)(6) or (b)(6)) - Lloyd, Scott (ACF)
- **12:00pm - 1:00pm REQUEST FOR DOD MEETING WITH HHS REGARDING POTENTIAL DOD HOUSING SUPPORT** (Pentagon 3D247) - Salesses, Robert G SES OSD OUSD POLICY (US)
- **1:00pm - 1:30pm Travel back to Switzer** (from Pentagon/ (b)(6) contact # is (b)(6) or (b)(6)) - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm Discussing a Collaborative Effort Regarding Assistance to ORR** (IOAS Conference Room (4026A)) - Johnson, Lynn (ACF)
- **5:30pm - 6:00pm HHS / EOIR Call** (Dial-in Provided) - Harrison, Brian (HHS/IOS)
- **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**
(<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Friday, September 28

- ☐ ← **5:00pm JH in Chicago** - Hayes, Jonathan (ACF) →
- ☐ **12:00am Scott- on leave** - Lloyd, Scott (ACF) →
- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- **10:00am - 11:00am HHS/CBP Conference Call** (Conference Call or Commissioner's Large Conference Room) - SANDERS, JOHN P
- **5:00pm - 5:30pm HHS/EOIR Call** (866-687-9176 | Passcode: (b)(6))
- **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**
(<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Tuesday, September 25

- ☐ ← **12:00am Lauren on leave** - Edwards, Lauren (ACF) →
- **9:30am - 11:00am Senior Review Board (SRB)** (Rm Conf 5324) - Blake, Sebrina (ACF)
- **12:00pm - 12:30pm Appeals Briefing for A/S Lynn Johnson** (Lynn Johnson's Office (4034B)) - Johnson, Lynn (ACF)
- **12:30pm - 1:00pm Garza v. Hargan Litigation Discussion with ORR/OGC** (Lynn Johnson's Office (4034B) OR 866-687-9176 | Passcode: (b)(6))
- **1:40pm - 2:40pm FW: Call with Mayor Turner** (By conf call 1-877-416-3980. (b)(6) password.) - Johnston, Darcie (HHS/IEA)
- ☐ **1:40pm - 2:10pm Canceled: Call with Houston Mayor Turner** (by
- **2:00pm - 2:30pm Fill out pentagon meeting info/ Sign FDMs**
- ☐ **2:30pm - 3:00pm Canceled: Refugee Consultation Briefing** (Steve
- **4:30pm - 5:00pm Weekly Immigration Deputies Call**
- **4:30pm - 5:00pm Weekly Immigration Deputies Call (EDH will not**
- **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**

Thursday, September 27

- ☐ **8:00am JH in Chicago** - Hayes, Jonathan (ACF) →
- **8:30am - 9:00am HOLD: Med Grantee Meeting** (5324) - Tota, Kenneth (ACF)
- **9:00am - 9:30am Coffee** (OGC) - Stimson, Brian (HHS/OGC)
- **10:30am - 10:45am Drive to EEOB (b)(6) contact # is (b)(6) or (b)(6)** - Lloyd, Scott (ACF)
- **11:00am - 12:30pm Canceled: Border Security PCC** (EEOB 476) - Bristow, Justin A. EOP/NSC ☉
- **12:30pm - 1:00pm Drive to EEOB (b)(6) contact # is (b)(6) or (b)(6)** - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm Meeting to discuss SWK next steps** (Scott's office / Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6))
- **5:00pm - 5:30pm HHS/EOIR Call** (866-687-9176 | Passcode: (b)(6))
- **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**
(<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Saturday, September 29

- ☐ ← **Scott- on leave** - Lloyd, Scott (ACF) →

Sunday, September 30

- ☐ ← **Scott- on leave** - Lloyd, Scott (ACF) →

October 1, 2018 - October 7, 2018

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November 2018						
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Monday, October 1

- ☐ ← 12:00am Scott- on leave - Lloyd, Scott (ACF)
- ☐ Lauren Telework - Edwards, Lauren (ACF) ☉

Tuesday, October 2

- 2:00pm - 2:45pm Scott unavailable
- 4:30pm - 5:00pm Weekly Immigration Deputies Call (Dial in: 202-395-6392 Code: (b)(6)) - Policy Coordinator
- 5:00pm - 5:30pm HHS / EOIR Call (866-687-9176 | Passcode: (b)(6)) - Johnson, Lynn (ACF)
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm) (<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Wednesday, October 3

- 10:30am - 11:00am Go get PIV card
- 1:00pm - 1:15pm Huddle w/ ORR Budget (Scott's office) - Lloyd, Scott (ACF)
- 1:30pm - 2:00pm Refugee Team Meeting (5202 & 5122) - Mitchell, Genna (ACF) (CTR)
- 2:15pm - 2:45pm SWK Check in (Scott's office) - Lloyd, Scott (ACF)
- 3:00pm - 3:15pm Tornillo MOC Visits Call (888-790-2079; (b)(6)) - Sexton, Taylor (HHS/ASL)
- 3:15pm - 3:45pm FY 2019 Estimates for the UAC Program (Lynn Johnson's Office (4034B)) - Johnson, Lynn (ACF)
- 4:00pm - 6:00pm ORR Employee Appreciation Celebration (5th Floor Switzer - 5324) - Hayes, Jonathan (ACF)
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm) (<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Thursday, October 4

- 9:45am - 10:45am ORR Tracker Discussion (ACF | Mary E. Switzer Building | 4th Floor | IOAS Conference Room (4026A)) - Johnson, Lynn
- 10:30am - 11:00am Driver will be (b)(6) contact # is (b)(6) or (b)(6)
- 11:00am - 12:00pm Canceled: Border Security PCC (EEOB 176) - Bristow, Justin A. EOP/NSC ☉
- 12:00pm - 12:30pm Driver will be Charles Sansom; contact # is (b)(6) or (b)(6)
- 1:00pm - 1:30pm Fingerprint Call check in (Scott's office/ Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6))
- 2:15pm - 2:45pm PREA Contract Check in (Scott's office) - Lloyd, Scott (ACF)
- 4:30pm - 4:45pm Canceled: Hurricane/Emergency Relief DCL (Scott's office) - Tota, Kenneth (ACF)
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)

Friday, October 5

- ☐ Ken- Telework - Tota, Kenneth (ACF) ☉
- ☐ Lauren AWS - Edwards, Lauren (ACF) ☉
- 1:30pm - 2:00pm POTUS Immigration Meeting Pre-Brief (614-G (866) 873-9344 pw: (b)(6)) - DeputySecretary (OS/IOS)
- 3:00pm - 3:30pm FY18 SES Performance Closeout | Scott Lloyd (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm) (<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Saturday, October 6

Sunday, October 7

October 8, 2018 - October 14, 2018

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Monday, October 8

☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉

Tuesday, October 9

- **12:30pm - 1:00pm ORR Litigation/EOIR Project** (Conference Room 713F or Dial In: 1-888-329-7107, passcode: (b)(6)) - Stimson, Brian (HHS/OGC)
- **2:15pm - 3:00pm Case Management Check in** (Scott's office) - Lloyd, Scott (ACF)
- **4:30pm - 5:00pm Weekly Immigration Deputies Call** (Dial in: 202-395-6392 Code: (b)(6)) - Policy Coordinator
- **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**
(<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Wednesday, October 10

- **9:30am - 11:00am Senior Review Board (SRB)** (Conf Rm 5324) - Blake, Sebrina (ACF)
- **1:00pm - 1:30pm Litigation check in** (Scott's office/ Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6)) - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm EOIR Project Check in** (Scott's office) - Lloyd, Scott (ACF)
- **3:00pm - 3:30pm MOA measurement** (Scott's office) - Lloyd, Scott (ACF)
- **3:30pm - 4:00pm FY19 Budget Scenarios (ORR)** (Lynn Johnson's Office (4034B)) - Johnson, Lynn (ACF)
- **5:30pm - 7:30pm Steve Wagner thank-you event** (Hamilton's Bar & Grill: 233 2nd St NW, Washington, DC 20001) - Hayes, Jonathan (ACF)

Thursday, October 11

- **10:30am - 11:00am Driver-** (b)(6) (b)(6) -contact # is (b)(6)
- **11:00am - 12:30pm Canceled: Border Security PCC** (EEOB 476) - Bristow, Justin A. EOP/NSC ☉
- **12:30pm - 1:00pm Driver-** (b)(6) contact # is (b)(6) or (b)(6)
- **1:00pm - 2:00pm Meeting to discuss ORR strategy with DOJ on LVM v. Lloyd case** (Switzer Room 3401 OR Call in: 1-866-632-8460; Passcode: (b)(6)) - Haron, Judith (HHS/OGC)
- **3:45pm - 4:30pm WebEx meeting confirmation: Phone call with Vera** (WebEx Online) - Katherine Sinkins via Cisco WebEx
- **5:00pm - 5:30pm Refugee PRM Proposal** (AS Johnson's office) - Lloyd, Scott (ACF)
- **5:30pm - 6:00pm HHS/EOIR Call** (866-687-9176 | Passcode: (b)(6))

Friday, October 12

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- **10:00am - 11:30am IT Presentation** (5202) - Lloyd, Scott (ACF)
- **1:30pm - 2:00pm PSC/ACF/ORR meeting on finger prints** (Switzer 5101 or 2027742300 | Passcode: (b)(6)) - Lloyd, Scott (ACF)
- **3:45pm - 4:15pm Scott/JH - meet w/ Kim** (Scott's office) - Lloyd, Scott (ACF)
- **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**
(<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Saturday, October 13

Sunday, October 14

October 15, 2018 - October 21, 2018

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Monday, October 15

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- ☒ **12:30pm - 1:00pm Check in re: data transition** (5202/ Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6)) - Lloyd, Scott (ACF)
- ☒ **1:00pm - 1:30pm Check in with Jim re: Bangladesh UAC/ Meeting** Server Main Number: 2027742300/ Participant Access Code: (b)(6) (Scott's office) - Lloyd, Scott (ACF)
- ☒ **2:00pm - 2:30pm Clearance items** (Scott's office) - Lloyd, Scott (ACF)
- ☒ **4:00pm - 4:45pm UAC Strategy Meeting** (IOAS Conference Room (4026A)) - Johnson, Lynn (ACF)
- ☒ **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)** (<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Tuesday, October 16

- ☒ **(b)(6)'s B-Day** ☉
- ☒ **12:00pm - 12:30pm Vera Rep conversation** (Scott's office) - Lloyd, Scott (ACF)
- ☒ **1:00pm - 4:00pm Scott out of office**
- ☒ **4:30pm - 5:00pm Weekly Immigration Deputies Call** (Dial in: 202-395-6392 Code: (b)(6)) - Policy Coordinator
- ☒ **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)** (<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Wednesday, October 17

- ☒ **6:00am - 11:34am SL - travel to McAllen, TX** (AA # 2210/5882 | DCA-DFW-MFE) - Lloyd, Scott (ACF)
- ☒ **12:15pm - 12:45pm Scott - meet up w/ group** (McAllen Station - Line Tour | 3700 West Ursula Avenue, McAllen, TX 78503) - Lloyd, Scott (ACF)

Thursday, October 18

Friday, October 19

- ☒ **(b)(6)**
- ☒ **Ken- Telework** - Tota, Kenneth (ACF) ☉
- ☒ **Lauren AWS** - Edwards, Lauren (ACF) ☉
- ☒ **3:10pm - 10:02pm SL - travel to D.C.** (AA # 3486/2633 | ELP-ORD-DCA) - Lloyd, Scott (ACF)

Saturday, October 20

Sunday, October 21

October 22, 2018 - October 28, 2018

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November 2018						
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Monday, October 22

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- **10:30am - 11:00am FW: UAC Steering Committee Meeting** (Peter's office 615F.3) - Urbanowicz, Peter (HHS/IOS)
- **1:00pm - 1:30pm Call w/ Heartland** (Switzer 5101 or 2027742300 | (b)(6)) - Lloyd, Scott (ACF)
- **2:30pm - 3:00pm FW: OGM UC Updates** (Mary C. Switzer Bldg Conference Room 4401) - Henderson-King, Mrs. Jovanna (ACF)
- **5:00pm - 5:30pm Scott/JH/JS - call Brian Stimson** - Lloyd, Scott (ACF)
- **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**
(<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Tuesday, October 23

- **12:00pm - 1:00pm Lunch with Pete Marocco (Deputy Assistant Secretary, Department of State)** (200 Independence Avenue, SW, 6th Floor) - Noronha, Maya (HHS/OCR)
- **2:00pm - 2:30pm Legal services check in** (Scott's office) - Lloyd, Scott (ACF)
- **3:00pm - 3:30pm Sen. Wyden UAC Commitments** (4034B) - Logan, Scott (ACF)
- **4:30pm - 5:00pm Weekly Immigration Deputies Call** (Dial in: 202-395-6392 Code: (b)(6)) - Policy Coordinator
- **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**
(<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Wednesday, October 24

- **9:15am - 9:30am Check in with Greg** (Scott's office-- SL with call Greg) - Lloyd, Scott (ACF)
- **9:45am - 10:15am Ms L data check in with Scott** (Scotts office) - White, Laura (ACF)
- **1:00pm - 3:00pm EOIR/ ICE Meeting** (Scott's office/ Call in number: 2027742300/ Code: (b)(6)) - Lloyd, Scott (ACF)
- **3:30pm - 4:00pm Briefing for A/S Lynn Johnson on ORR Regulations** (Lynn Johnson's Office (4034B)) - Johnson, Lynn (ACF)
- **5:30pm - 6:00pm Follow-Up Immigration Deputies Call** (Dial in: 202-395-6392 Code: (b)(6)) - Policy Coordinator
- **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**
(<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Thursday, October 25

- **9:00am - 9:30am Conf Call - ORR support (non DOD source)** (Scott's office/Call in number: 2027742300 / Code: (b)(6)) - Lloyd, Scott (ACF)
- **12:00pm - 12:30pm Follow up call** (Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6)) - Lloyd, Scott (ACF)
- **12:30pm - 2:30pm HHH**
- **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**
(<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Friday, October 26

- ☐ **Ken on leave** - Tota, Kenneth (ACF)
- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- **10:30am - 11:00am Driver requested- 1400 16th St NW, Washington, DC 20036**
- **11:00am - 12:00pm El Salvador embassy meeting** (1400 16th St NW, Washington, DC 20036) - Lloyd, Scott (ACF)
- **12:00pm - 12:30pm Driver Requested**
- **12:30pm - 1:00pm Conf Call on additional kids in class** (Scott's office or 2027742300 | (b)(6)) - Lloyd, Scott (ACF)
- **2:00pm - 2:30pm Budget check in** (Scott's office) - Lloyd, Scott (ACF)
- **4:00pm - 5:00pm FW: DHHS Teleconference** (Call In # 304-625-3400, code (b)(6)) - CK_CSG
- **4:45pm - 5:30pm OD/DUCO Conf Call** (Scott's office or 202-774-2300 | (b)(6)) - Lloyd, Scott (ACF)
- **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)**

Saturday, October 27

Sunday, October 28

- **6:00pm - 6:30pm Fwd: Weekend Immigration Deputies Call** (Dial in: 202-395-6392 Code: (b)(6)) - Policy Coordinator

October 29, 2018 - November 4, 2018

October 2018						
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November 2018						
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Monday, October 29

- ☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉
- ☐ **(b)(6)'s B-Day** ☉
- ☒ **10:30am - 11:00am Check in re. Ft bliss/ Tornillo** (Scott's office/ Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6)) - White, Laura (ACF)
- ☒ **2:45pm - 6:00pm HARD STOP - DO NOT SCHEDULE** ☉
- ☒ **3:30pm - 3:45pm Updated UAC Budget Projections** (Lynn Johnson's Office (4034B)) - Johnson, Lynn (ACF)
- ☒ **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)** (<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Tuesday, October 30

- ☒ **12:00pm - 12:30pm Call Mark H.**
- ☒ **1:15pm - 2:00pm Meeting to discuss Contract/Grants** (5202 or 2027742300 | (b)(6)) - Lloyd, Scott (ACF)
- ☒ **3:00pm - 3:30pm Meet with Scott Lloyd** (Lynn Johnson's Office (4034B)) - Johnson, Lynn (ACF)
- ☒ **3:30pm - 4:00pm OIG UAC Meeting Pre-brief** (4035) - Logan, Scott (ACF)
- ☒ **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)** (<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Wednesday, October 31

- ☒ **3:00pm - 4:00pm (b)(6) Repatriation and Adaptive Planning Meeting** - (b)(6) (DHHS 200 Independence Ave, SW, Washington DC Suite 523B - 20201 - (Corner of Independence Ave and 3rd SW)) - Kadlec, Robert (OS/ASPR/IO)

Thursday, November 1

- ☒ **2:00pm - 2:45pm Discussion on UACs with Faith Leaders** (ACF | Mary E. Switzer Building | 330 C Street, SW (Room 4026A)) - Johnson, Lynn (ACF)
- ☒ **3:15pm - 4:45pm ORR/ VERA Meeting** (ACF Room 5202 330 C Street SW Washington, DC/ Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6)) - Lloyd, Scott (ACF)
- ☒ **5:00pm - 5:30pm Weekly Immigration Deputies Call** (Dial in: 202-395-6392 Code: (b)(6)) - Policy Coordinator
- ☒ **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)** (<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Friday, November 2

- ☐ **Ken- Telework** - Tota, Kenneth (ACF) ☉
- ☐ **Lauren AWS** - Edwards, Lauren (ACF) ☉
- ☒ **11:30am - 12:00pm Meet with Scott re: DOD** (Call Greg if he is teleworking) - Lloyd, Scott (ACF)
- ☒ **12:00pm - 1:00pm Lunch with Justin Bristow (Director of Border Security, National Security Council)** (200 Independence Avenue, SW, 6th Floor) - Noronha, Maya (HHS/OCR)
- ☒ **6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)** (<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Saturday, November 3

Sunday, November 4

November 5, 2018 - November 11, 2018

November 2018						
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Monday, November 5

☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉

☒ **3:30pm - 4:00pm Scott - call Andrew Veprek** - Lloyd, Scott (ACF)

6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) **(6:58pm)**
(<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Tuesday, November 6

☒ **1:00pm - 1:30pm Scott/ Yvette check in**

☒ **3:00pm - 3:30pm HOLD: Call -- ORR & OGC** (Main Number: 2027742300 / Participant Access Code: (b)(6)) - Lloyd, Scott (ACF)

6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) **(6:58pm)**
(<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Wednesday, November 7

☒ **1:30pm - 3:00pm Refugee Team Meeting** (5122) - Kim, Curi (ACF)

☒ **4:00pm - 5:00pm ACF Politicals Meeting** (Conference Room 4523/4603) - Johnson, Lynn (ACF)

6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) **(6:58pm)**
(<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Thursday, November 8

☒ **8:00am Pedro - Annual Leave** - Moreno, Mr. Pedro (ACF) →

☒ **2:00pm - 2:15pm Scott/ Lynn check in** (Lynn's office) - Lloyd, Scott (ACF)

Friday, November 9

☒ **5:30pm Pedro - Annual Leave** - Moreno, Mr. Pedro (ACF)

☐ **Lauren Telework** - Edwards, Lauren (ACF) ☉

6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) **(6:58pm)**
(<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Saturday, November 10

Sunday, November 11

November 12, 2018 - November 18, 2018

November 2018						
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Monday, November 12

☐ **Lauren Telework** - Edwards, Lauren (ACF)

6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)
(<https://www.vre.org/service/schedule/#sched-mana-sb>)

Tuesday, November 13

☐ **12:00am Laura in Texas** - White, Laura (ACF)

3:30pm - 4:00pm MOA Check in (Scott's office/ Meeting Server Main Number: 2027742300/ Participant Access Code: (b)(6) - Lloyd, Scott (ACF)

6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)
(<https://www.vre.org/service/schedule/#sched-mana-sb>)

Wednesday, November 14

☐ **Laura in Texas** - White, Laura (ACF)

6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)
(<https://www.vre.org/service/schedule/#sched-mana-sb>)

Thursday, November 15

☐ **Laura in Texas** - White, Laura (ACF)

6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)
(<https://www.vre.org/service/schedule/#sched-mana-sb>)

Friday, November 16

☐ **12:00am Laura in Texas** - White, Laura (ACF)

☐ **Ken- Telework** - Tota, Kenneth (ACF)

☐ **Lauren AWS** - Edwards, Lauren (ACF)

6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)
(<https://www.vre.org/service/schedule/#sched-mana-sb>)

Saturday, November 17

Sunday, November 18

November 19, 2018 - November 25, 2018

November 2018						
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Monday, November 19

☐ **Lauren Telework** - Edwards, Lauren (ACF)

6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)
(<https://www.vre.org/service/schedule/#sched-mana-sb>)

Tuesday, November 20

6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)
(<https://www.vre.org/service/schedule/#sched-mana-sb>)

Wednesday, November 21

6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) (6:58pm)
(<https://www.vre.org/service/schedule/#sched-mana-sb>)

Thursday, November 22

☐ **11:00am - 12:30pm Canceled: Border Security PCC (EEOB 476) - Bristow, Justin A. EOP/NSC**

6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) 6:58pm
(<https://www.vre.org/service/schedule/#sched-mana-sb>)

Friday, November 23

☐ **Lauren Telework** - Edwards, Lauren (ACF)

6:58pm - 8:09pm Last VRE L'Enfant to (b)(6) 6:58pm
(<https://www.vre.org/service/schedule/#sched-mana-sb>)

Saturday, November 24

Sunday, November 25

November 26, 2018 - December 2, 2018

November 2018						
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December 2018						
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Monday, November 26

8:00am Pedro - (b)(6) Leave - Moreno, Mr. Pedro (ACF) →
 Lauren Telework - Edwards, Lauren (ACF) ☉
 6:58pm - 8:09pm Last VRE (b)(6) to Broad Run (6:58pm)
 (<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Tuesday, November 27

← Pedro - (b)(6) Leave - Moreno, Mr. Pedro (ACF) →
 6:58pm - 8:09pm Last VRE L'Enfant t (b)(6) 6:58pm
 (<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Wednesday, November 28

← Pedro - (b)(6) Leave - Moreno, Mr. Pedro (ACF) →
 6:58pm - 8:09pm Last VRE L'Enfant t (b)(6) 6:58pm
 (<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Thursday, November 29

← Pedro - (b)(6) Leave - Moreno, Mr. Pedro (ACF) →
 11:00am - 12:30pm Canceled: Border Security PCC (EEOB 476) -
 Bristow, Justin A. EOP/NSC ☉
 6:58pm - 8:09pm Last VRE L'Enfant t (b)(6) 6:58pm
 (<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Friday, November 30

← Pedro - (b)(6) Leave - Moreno, Mr. Pedro (ACF) →
 Ken- Telework - Tota, Kenneth (ACF) ☉
 Lauren AWS - Edwards, Lauren (ACF) ☉
 6:58pm - 8:09pm Last VRE L'Enfant t (b)(6) 6:58pm
 (<https://www.vre.org/service/schedule/#sched-mana-sb>) ☉

Saturday, December 1

← Pedro - (b)(6) Leave - Moreno, Mr. Pedro (ACF) →

Sunday, December 2

← Pedro - (b)(6) Leave - Moreno, Mr. Pedro (ACF) →

January 1, 2018 - January 7, 2018

January 2018						
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February 2018						
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Monday, January 1

Tuesday, January 2

Wednesday, January 3

■ **2:00pm - 2:30pm Vera Region D** (Jallyn's office) - Sualog, Jallyn (ACF)

Thursday, January 4

■ **9:00am - 9:30am Call re minor requesting TOP at Crittenton** (Via webex: 202-774-2300 Access Code (b)(6)) - White, Jonathan (ACF)

■ **1:00pm - 2:00pm Bi-Weekly PO Meeting** (Switzer Rm 4202) - Viola, Sarah (ACF) ☺

■ **2:30pm - 3:00pm Answers for Maggie on Homestead** (202-774-2300 Access Code (b)(6)) - White, Jonathan (ACF)

■ **2:30pm - 3:00pm Invitation to WebEx meeting: Answers on Homestead for HHS Policy Team** (WebEx Online) - Jonathan White via Cisco WebEx

Friday, January 5

Saturday, January 6

Sunday, January 7

January 8, 2018 - January 14, 2018

January 2018						
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February 2018						
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Monday, January 8

Tuesday, January 9

- 11:00am - 12:00pm Mtg (Huddle room) - Sualog, Jallyn (ACF)
- 3:00pm - 3:30pm FBI DHS Agreement for Fingerprints RAP Sheets (AM's Office) - Bena, Anna Marie (HHS/OGC) (ACF)

Wednesday, January 10

Thursday, January 11

Friday, January 12

- 1:30pm - 2:30pm Meeting w/ Youth for Tomorrow (call in 866-836-9516, passcode (b)(6)) - Sualog, Jallyn (ACF)

Saturday, January 13

Sunday, January 14

January 15, 2018 - January 21, 2018

January 2018						
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February 2018						
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Monday, January 15

Tuesday, January 16

■ **1:00pm - 2:00pm UAC Best Practice Discussion** (5225A) - Fields, Marivic (Maria) (ACF)

Wednesday, January 17

■ **10:00am - 11:00am HSGAC Budget Info** (Joann's Office) - Simmons, Joann (ACF)

■ **2:00pm - 2:30pm Stakeholder Prep** (5225A or WebEx) - Kurkky, Brian (ACF) (CTR)

Thursday, January 18

■ **1:00pm - 2:00pm Bi-Weekly PO Meeting** (Switzer Rm 4202) - Viola, Sarah (ACF) ☺

■ **2:00pm - 3:00pm Acquisition Point of Contact (APOC) call** (Conference Line: 1-877-692-1947; Participant Code: (b)(6)) - Grant, Darryl (PSC/FMP/AMS)

■ **2:00pm - 3:00pm ORR Stakeholders** (5324 or 202-774-2300 (b)(6)) - Kurkky, Brian (ACF) (CTR)

■ **4:00pm - 5:00pm call with BCFS**

Friday, January 19

■ **4:00pm - 4:30pm Update on Lapse in Appropriations Planning** (Dial-in 202-774-2300 | (b)(6)) - Tota, Kenneth (ACF)

Saturday, January 20

Sunday, January 21

January 22, 2018 - January 28, 2018

January 2018						
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February 2018						
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Monday, January 22

- **11:30am - 11:45am CONFIRMED: All Staff Call** (5202/ 877-462-5602 / (b)(6)) - ORR Director (ACF)
- **1:05pm - 2:05pm Join WebEx meeting in progress: Legal Services** (WebEx Online) - Jonathan White via Cisco WebEx

Tuesday, January 23

Wednesday, January 24

- **11:00am - 12:00pm Mtg Marivic and Jallyn** (Jallyn's office) - Sualog, Jallyn (ACF)

Thursday, January 25

- **2:00pm - 2:30pm Brief Meeting to Discuss Enhanced Monitoring and Technical Assistance Contract (GDIT)** (Huddleroom DUCO Wing; Call-in Information: #(202)774-2300; Pin (b)(6)) - Blakney, Mindy (ACF)

Friday, January 26

Saturday, January 27

Sunday, January 28

January 29, 2018 - February 4, 2018

January 2018						
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February 2018						
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Monday, January 29

- **10:00am - 11:00am Invitation to WebEx meeting: IES Next Steps for UAC Grant** (WebEx Online) - Jonathan White via Cisco WebEx
- **10:00am - 11:00am Way Forward on UAC IES grantee** (202-774-2300 Access Code: (b)(6)) - White, Jonathan (ACF)
- **3:00pm - 3:30pm UAC Portal Down** (Scott's Office | Switzer 5101) - White, Jonathan (ACF)
- **4:15pm - 4:45pm UAC Grantee Review** (5122/ Call in Number: 2027742300/ Participant Access Code: (b)(6)) - Lloyd, Scott (ACF)

Tuesday, January 30

- **11:00am - 11:30am UAC Portal Meeting - Discuss Latency and Next Steps** - Gannon, Reid (ACF)
- **1:00pm - 2:00pm ORR UAC Discussion on Supplements** (4225A) - Walters, Michele (ACF)
- **5:15pm - 7:00pm Save the Date: DRA Convening Happy Hour** (*REMINDER: City Tap House | 901 9th St. NW Washington DC) - Mitchell, Genna (ACF) (CTR)

Wednesday, January 31

- **10:00am - 10:30am UAC** (Jallyn's Office) - Walters, Michele (ACF) 🔒
- **11:00am - 11:30am IES** (Jallyn's office/ call in 866-836-9516, passcode (b)(6)) - Sualog, Jallyn (ACF)
- **11:30am - 1:00pm DRA Convening Lunch** (5122 and 5202) - Mitchell, Genna (ACF) (CTR)
- **1:30pm - 2:00pm IES Bed Contingency Plan** (By phone) - White, Jonathan (ACF)
- **1:30pm - 2:00pm Invitation to WebEx meeting: IES Contingency Planning** (WebEx Online) - Jonathan White via Cisco WebEx
- **4:00pm - 4:30pm IES call - topic below** (call 8774794215 (b)(6)) - Goldhaber, Ben (ACF)

Thursday, February 1

- **1:00pm - 2:00pm Bi-Weekly PO Meeting** (Switzer Rm 4202) - Viola, Sarah (ACF) ☺
- **2:00pm - 3:00pm February 1st Training: Notice of Placement in a Restrictive Setting** (Switzer Room 4603; Call in: 888-324-3909 PC: (b)(6)) - Biswas, Toby R M (ACF)
- **3:00pm - 6:00pm WINDOWS 10 MIGRATION- FEB 1ST** (MIGRATION ROOM 1081) - ITIO_Windows10_Team

Friday, February 2

Saturday, February 3

Sunday, February 4

February 5, 2018 - February 11, 2018

February 2018						
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March 2018						
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Monday, February 5

■ **9:30am - 10:00am Background Checks** (Scott's Office) - Lloyd, Scott (ACF)

Tuesday, February 6

■ **11:00am - 1:00pm Reminder: Harassment Training for Supervisors and Managers** (Switzer Conference Room or Remote Attendance (see info below)) - Irizarry, Laura (ACF)

Wednesday, February 7

Thursday, February 8

■ **1:00pm - 1:45pm Next Steps on IES** (Switzer 5202 or Call in: 866-736-3991 PC: (b)(6)) - Kurkijy, Brian (ACF) (CTR)

■ **2:00pm - 3:00pm FW: TRAINING: Notification of Placement in a Restrictive Setting** (Switzer 5202; Call-in: 888-989-6497 PC: (b)(6)) - UCPolicy (ACF)

Friday, February 9

■ **10:00am - 10:30am 30 min w/ Jallyn** (Scott's Office) - Lloyd, Scott (ACF)

■ **1:10pm - 1:40pm Meeting re: UAC** (Scott's Office | Dial-in 202-774-2300 (b)(6)) - Lloyd, Scott (ACF)

■ **2:30pm - 3:15pm ORR/USCCB Discussion on LTFC placement in Virginia** (ORR Director's Office-Swtizer Building-330 C Street, SW or Call in: 866-736-3991 PC: (b)(6)) - Kurkijy, Brian (ACF) (CTR)

Saturday, February 10

Sunday, February 11

February 12, 2018 - February 18, 2018

February 2018						
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March 2018						
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Monday, February 12

Tuesday, February 13

- **9:00am - 9:30am IES follow up planning** (TBD) - Goldhaber, Ben (ACF)
- **1:30pm - 2:00pm IES transition** (Jallyn's office/Call in 866-836-9516, passcode (b)(6)) - Sualog, Jallyn (ACF)
- **3:30pm - 4:00pm conference call about Vera contract** (Ryan-we will call you at 3:30 pm) - Sinkins, Katherine (ACF)

Wednesday, February 14

- **9:00am - 10:00am UAC Program Management Transition Planning** (5225B and by WebEx) - White, Jonathan (ACF)
- **10:30am - 11:00am All Staff Meeting Prep** (Scott's Office) - Lloyd, Scott (ACF)
- **11:15am - 12:15pm CONFIRMED----Supervisory Grant Management Specialist Interview Panel** (5225C) - Henderson-King, Mrs. Jovanna (ACF)

Thursday, February 15

- ☐ **Jonathan on leave 15&16 Feb** - White, Jonathan (ACF)
- **9:00am - 10:00am CONFIRMED ----- Supervisory Grant Management Specialist Interview Panel** (4225A) - Henderson-King, Mrs. Jovanna (ACF)
- **1:00pm - 2:00pm Bi-Weekly PO Meeting** (Switzer Rm 4202) - Viola, Sarah (ACF) ☪
- **2:00pm - 3:00pm Acquisition Point of Contact (APOC) call** (Conference Line: 1-877-692-1947; Participant Code: (b)(6)) - Grant, Darryl (PSC/FMP/AMS)
- **2:30pm - 3:30pm All Staff Meeting** (Switzer 5324 | 888-677-8391 | (b)(6)) - ORR Director (ACF)

Friday, February 16

Saturday, February 17

Sunday, February 18

February 19, 2018 - February 25, 2018

February 2018						
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March 2018						
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Monday, February 19

Tuesday, February 20

- **9:00am - 10:00am CONFIRMED ----- Supervisory Grant Management Specialist Interview Panel (5424A)** - Henderson-King, Mrs. Jovanna (ACF)
- **11:00am - 12:00pm CONFIRMED ----- Supervisory Grant Management Specialist Interview Panel (5424A)** - Henderson-King, Mrs. Jovanna (ACF)
- **1:00pm - 2:00pm Discussion on suspected privacy incident involving UAC data print outs (3524; Conf Line)** - Reinis, Rachael (ACF) (CTR)
- **3:00pm - 4:00pm CONFIRMED ----- Supervisory Grant Management Specialist Interview Panel (Teleconference) (4424B)** - Henderson-King, Mrs. Jovanna (ACF)

Wednesday, February 21

- **11:00am - 12:00pm Legal Services (Jallyn's office)** - Sualog, Jallyn (ACF)
- **12:00pm - 12:30pm IES Pre-meet (TBD)** - Goldhaber, Ben (ACF)
- **1:00pm - 1:30pm IES Pre-Meet (5225A)** - Goldhaber, Ben (ACF)
- **1:30pm - 2:00pm Habeas (Jonathan's Office)** - Bena, Anna Marie (HHS/OGC) (ACF)
- **2:00pm - 3:00pm FY18 External Learning and Development Program Pre-Meeting for Supervisors and Managers (Conference Room 3126)** - Cannaday, James (ACF)
- **3:00pm - 4:00pm Meeting with IES (5202)** - Sualog, Jallyn (ACF)

Thursday, February 22

- **9:00am - 10:00am CONFIRMED ----- Supervisory Grant Management Specialist Interview Panel (3225B)** - Henderson-King, Mrs. Jovanna (ACF)
- **12:30pm - 1:00pm UAC Management Team Transition (Switzer 5202)** - White, Jonathan (ACF)

Friday, February 23

- **10:00am - 11:00am CONFIRMED-----Supervisory Grant Management Specialist Interview Panel (4225A---Teleconference)** - Henderson-King, Mrs. Jovanna (ACF)
- **11:30am - 12:30pm CONFIRMED ----- Supervisory Grant Management Specialist Interview Panel (4225A)** - Henderson-King, Mrs. Jovanna (ACF)
- **1:30pm - 2:30pm CONFIRMED ----- Supervisory Grant Management Specialist Interview Panel (4225A)** - Henderson-King, Mrs. Jovanna (ACF)

Saturday, February 24

Sunday, February 25

February 26, 2018 - March 4, 2018

February 2018						
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March 2018						
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Monday, February 26

- **9:30am - 10:00am Homestead Kickoff meeting.** (conference call) - Irizarry, Tania (ACF)
- **2:30pm - 3:30pm BCFS** (call in to jallyn's office, 2024014997) - Sualog, Jallyn (ACF)
- **4:00pm - 4:30pm Conference call regarding fingerprint processing and email request from (b)(6) at GDIT** (sent Tuesday, February 13, 2018 4:33 PM) {GS-00F-057CA/HHSP233201700338G}

Tuesday, February 27

- **11:00am - 12:00pm COR III** (Jallyn's office/Call in 866-836-9516, (b)(6) - Sualog, Jallyn (ACF)
- **12:00pm - 1:00pm All Staff Learning Agenda Brownbag** (3603/3524 | Dial in: 202-774-2300 | PC: (b)(6) - Tota, Kenneth (ACF)
- **1:00pm - 2:00pm Invitation to WebEx meeting: UAC Program FOA Discussion** (WebEx Online) - Jonathan White via Cisco WebEx
- **1:00pm - 2:00pm UAC FOAs Discussion** (Switzer 5225A or 202-774-2300 Access Code (b)(6) - White, Jonathan (ACF)
- **3:00pm - 4:00pm Jallyn-Jonathan-Michael transition meeting** (Jonathan's office) - White, Jonathan (ACF)
- **4:00pm - 4:30pm Roles and responsibilities at Homestead** (Jonathan's office) - White, Jonathan (ACF)

Wednesday, February 28

- **11:00am - 12:00pm Coordination with USCIS on SIJ cases** (Jallyn's office) - Mullooly, Anne (ACF)
- **1:00pm - 2:00pm Discussion on personnel issues** (Jallyn's office) - Sualog, Jallyn (ACF)
- **2:30pm - 3:00pm IES follow up** (5202) - White, Jonathan (ACF)
- **4:00pm - 4:30pm Call** (call in 866-836-9516, passcode (b)(6) - Sualog, Jallyn (ACF)

Thursday, March 1

- **9:00am - 9:30am SFOA language** (Peter's Office) - Walters, Michele (ACF)
- **10:00am - 11:00am Background on ORR Litigations** (5603 or Webex) - Kurkijy, Brian (ACF) (CTR)
- **1:00pm - 2:30pm Reminder: Employee and Labor Relations Meet and Greet** (Conference Room 4603) - Fleming, Mr. Al (ACF)
- **1:00pm - 2:00pm Bi-Weekly PO Meeting** (Switzer Rm 4202) - Viola, Sarah (ACF) ☺
- **2:30pm - 3:30pm OYAS Information Session** (Switzer 5202 // Call-in: 888-677-8391 | Code: (b)(6) - Suh, Victor (HHS/OGC) (ACF) (CTR)

Friday, March 2

Saturday, March 3

Sunday, March 4

March 5, 2018 - March 11, 2018

March 2018						
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April 2018						
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29	30					

Monday, March 5

Tuesday, March 6

■ **11:30am - 12:30pm Meeting with ORR to Discuss UAC Portal** (Conf Rm 3322) - Blake, Sebrina (ACF)

■ **1:30pm - 2:00pm FOAs** (call in 866-836-9516, passcode (b)(6)) - Sualog, Jallyn (ACF)

Wednesday, March 7

■ **11:00am - 12:00pm NY UAC Data** (Switzer 5122 and webex) - Sualog, Jallyn (ACF)

■ **11:00am - 12:00pm WebEx meeting confirmation: Data Discussion** (Switzer 5122 and WebEx Online) - Danna Smith via Cisco WebEx

■ **11:10am - 12:10pm Join WebEx meeting in progress: Jallyn Sualog's meeting** (WebEx Online) - Cisco WebEx

■ **1:00pm - 2:00pm RADS ACF Stage Gate Requirements** (5122) - Kramar, Iulia (ACF)

■ **2:00pm - 3:00pm Admin Mtg** (Jallyn's office) - Sualog, Jallyn (ACF)

Thursday, March 8

■ **9:00am - 10:00am ACF MOU & Contract Discussion** (Conference Call) - Joseph, Estelle (PSC/RLO/ISBS) (CTR)

Friday, March 9

■ **1:00pm - 2:00pm Invitation to WebEx meeting: Refusal of Care-Cardiac Case** (WebEx Online) - Michael Bartholomew via Cisco WebEx

Saturday, March 10

Sunday, March 11

March 12, 2018 - March 18, 2018

March 2018							April 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					

Monday, March 12

- **10:00am - 11:00am Meeting on SOO** (Jallyn's office) - Jallyn.Sualog@ACF.hhs.gov
- **3:00pm - 3:30pm EOIR** (Scott's Office) - Lloyd, Scott (ACF)

Tuesday, March 13

- **1:00pm - 2:00pm Background clearance for contractors** (Call in 866-836-9516, passcode (b)(6)) - Sualog, Jallyn (ACF)
- **3:00pm - 3:30pm Closing the gaps - Homestead** - Davis, Gregory (ACF)

Wednesday, March 14

- **10:00am - 10:30am Homestead/DPL** (Jallyn's office/ call in 866-836-9516, passcode (b)(6)) - Sualog, Jallyn (ACF)
- **11:00am - 12:00pm ACF COOP Meeting with ORR** (WebEx Online) - Wallace, Monte (ACF)
- **1:00pm - 2:00pm FW: ANNUAL ACQUISITION PLANNING MEETING - ORR** (Conference Room 3126 or Conference Line 888-925-8057 passcode (b)(6)) - Wilkerson, Darnese (ACF)
- **1:30pm - 2:00pm TB Expertise Staffing Requirements** (Scott's office, if possible) - White, Jonathan (ACF)
- **4:00pm - 4:30pm Bond Hearing Appeal Discussion** (Scott's Office) - Lloyd, Scott (ACF)

Thursday, March 15

- **9:00am - 10:00am Homestead Team Meeting** (5225B) - Sualog, Jallyn (ACF)
- **9:00am - 10:00am WebEx meeting confirmation: Homestead Team Meeting** (WebEx Online) - Danna Smith via Cisco WebEx
- **12:00pm - 1:30pm Farewell Celebration for Jonathan White** (5122/5202) - Smith, Danna (ACF) (CTR)
- **1:00pm - 2:00pm Bi-Weekly PO Meeting** (Switzer Rm 4202) - Viola, Sarah (ACF) ☺
- **3:00pm - 3:30pm Release Procedures for ORR Director Review** (2027742300 (Meeting Server Main Number); AC: (b)(6)) Room 5202) - Theiler, Patricia (ACF)

Friday, March 16

Saturday, March 17

Sunday, March 18

March 19, 2018 - March 25, 2018

March 2018							April 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					

Monday, March 19

- **9:30am - 10:30am LVM discovery requests** (conference call 1-866-632-8460 – Code: (b)(6) - Fuma, Julia (HHS/OGC)
- **11:30am - 12:30pm Meeting w/ Jallyn** (Scott's Office or Dial-in (866-836-9516, passcode: (b)(6)) - Lloyd, Scott (ACF)
- **2:00pm - 2:30pm LVM discovery data** (Jallyn's office) - Sualog, Jallyn (ACF)
- **3:00pm - 3:30pm FW: Yolo County Probation/ORR Conference Call** (Number: 1-877-937-8086 Access code: (b)(6) - Julie Burns

Tuesday, March 20

- **3:00pm - 4:00pm TX UAC undergoing** (b)(6) (Call in/Jallyn's office 866-836-9516, passcode: (b)(6) - Sualog, Jallyn (ACF)

Wednesday, March 21

- **2:00pm - 3:00pm Yolo Inpatient** (b)(6) **Transfer Needs** (Meeting Server Main Number: 2027742300 Access Code: (b)(6) - Dieujuste, Ellen (ACF)

Thursday, March 22

- **10:00am - 11:00am Canceled: Blanket Conference Approval for April- Sept 2018** (5202) - Simmons, Joann (ACF)
- **1:00pm - 2:00pm FY 2020 budget** (4323/ Call in: 2027742300/ Participant Access Code: (b)(6) - Lloyd, Scott (ACF)
- **4:00pm - 5:00pm Internal ORR Repatriation Meeting** (Room 5603 Call-in: 202-774-2300 Participants: (b)(6) - Melaih, Nahlah (ACF) (CTR)

Friday, March 23

- **1:30pm - 2:00pm Call on HJOA** (866-736-3991 PC: (b)(6) - Kurkky, Brian (ACF) (CTR)

Saturday, March 24

Sunday, March 25

March 26, 2018 - April 1, 2018

March 2018							April 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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4	5	6	7	8	9	10	8	9	10	11	12	13	14
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18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					

Monday, March 26

- 2:30pm - 3:00pm Follow up Acquisition Meeting regarding UAC Homestead task order contract No. HHSP23320170026I/HHSP23337002T ((866) 778-6198, participant passcode: (b)(6) AMS - Division of Negotiated Acquisitions Conference Bridge (PSC/PMP/AMS)) - Collins, Ryan (PSC/FMP/AMS)

Tuesday, March 27

- 1:00pm - 3:30pm Gang Awareness Training (HHH Small Auditorium) - Kurkky, Brian (ACF) (CTR)
- 1:00pm - 2:30pm REMINDER - ACF Ethics Info Session: Impartiality While Performing Official Duties (Switzer Building--Room 3126 and Adobe Connect) - Holmes, Risha (ACF)

Wednesday, March 28

- 10:30am - 11:30am LNO role responsibilities (call in: 866-836-9516, passcode: (b)(6) - Sualog, Jallyn (ACF)
- 1:30pm - 2:00pm AP/AS questions (Jallyn's office) - Sualog, Jallyn (ACF)

Thursday, March 29

- 9:30am - 10:00am Personnel Weekly (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)
- 1:00pm - 2:00pm Bi-Weekly PO Meeting (Switzer Rm 4202) - Viola, Sarah (ACF) ☺

Friday, March 30

- Pedro- Leave (Follow Up (b)(6) Appointment) - Moreno, Mr. Pedro (ACF)

Saturday, March 31

Sunday, April 1

April 2, 2018 - April 8, 2018

April 2018							May 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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	8	9	10	11	12	13	14	6	7	8	9	10	11
15	16	17	18	19	20	21		13	14	15	16	17	18
22	23	24	25	26	27	28		20	21	22	23	24	25
29	30							27	28	29	30	31	

Monday, April 2

Tuesday, April 3

- **9:30am - 10:00am Homestead Contract Discussion** (Scott's Office or 866-736-3991 PC: (b)(6)) - Lloyd, Scott (ACF)
- **12:30pm - 2:00pm Lunch w/ Sage**

Wednesday, April 4

- **12:00am Pedro - Offsite, Available by phone** - Moreno, Mr. Pedro (ACF) →
- **10:00am - 11:00am Working Session with ORR to Discuss UAC Portal Requirements** (Conf Rm 3322) - Blake, Sebrina (ACF)
- **11:00am - 12:00pm FY 2020 Budget Proposal Review** (Scott's Office / 2027742300/ Participant Access Code: (b)(6)) - Lloyd, Scott (ACF)

Thursday, April 5

- ← **Pedro - Offsite, Available by phone** - Moreno, Mr. Pedro (ACF) →
- **10:00am - 11:00am Update to WebEx meeting: Blanket Conference Approvals for April-September 2018 Room #5202** (WebEx Online) - Koula Papanicolas via Cisco WebEx
- **1:30pm - 2:00pm Case Management position discussion** (Jallyn's office) - West, Patrice (ACF)

Friday, April 6

- ← **Pedro - Offsite, Available by phone** - Moreno, Mr. Pedro (ACF) →
- **10:00am - 11:00am Marouf Case** (Mary E. Switzer Building, 330 C Street SW, Room 5202) - Woolford, Llewellyn (HHS/OGC)

Saturday, April 7

- ← **Pedro - Offsite, Available by phone** - Moreno, Mr. Pedro (ACF) →

Sunday, April 8

- ← **Pedro - Offsite, Available by phone** - Moreno, Mr. Pedro (ACF) →

April 9, 2018 - April 15, 2018

April 2018							May 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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15	16	17	18	19	20	21		13	14	15	16	17	18
22	23	24	25	26	27	28		20	21	22	23	24	25
29	30							27	28	29	30	31	

Monday, April 9

- ☐ ← 12:00am Pedro - Offsite, Available by phone - Moreno, Mr. Pedro (ACF)
- 9:30am - 10:00am Cardiac Patient (Scott's Office (Rm: 5101)) - Lloyd, Scott (ACF)
- 3:00pm - 3:30pm Somerville (call-in) - Bartholomew, Michael (ACF)

Tuesday, April 10

- 2:00pm - 2:20pm budget review with IOAS (IOAS Conference Room (4026A) AND 866-687-9176 | Passcode: (b)(6) - Edwards, Lauren (ACF)

Wednesday, April 11

- 10:00am - 11:00am UAC Portal - Discussion with AI (Jallyn's Office) - Mir Ali
- 1:00pm - 2:00pm fingerprints (120F)
- 1:00pm - 2:00pm J&A Revisions (3100 Huddle Room) - Wilkerson, Darnese (ACF)
- 2:00pm - 3:00pm Yolo Discussion (Conference Call) - Boss, Mark (ACF)

Thursday, April 12

- 10:00am - 11:00am FW: UAC Portal Security Checkpoint 1 (Conf Rm 3322) - Alford, Anita (ACF)
- 1:00pm - 2:00pm Bi-Weekly PO Meeting (Switzer Rm 4202) - Viola, Sarah (ACF) ☹
- 4:00pm - 4:30pm Check-in (call 202-401-4997) - Sualog, Jallyn (ACF)

Friday, April 13

Saturday, April 14

Sunday, April 15

April 16, 2018 - April 22, 2018

April 2018						
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May 2018						
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Monday, April 16

Tuesday, April 17

■ **3:00pm - 4:00pm Transition Planning** (Scott Office) - Tota, Kenneth (ACF)

Wednesday, April 18

■ **2:30pm - 3:00pm Community Safety Initiative** (Anna's Office OR Conference Number: 866-646-7489 - Participant Code: (b)(6)) - Pilato, Anna (ACF)

■ **3:00pm - 4:00pm TRAINING: Restrictive Placement Procedures** (Switzer 5603; Call-in: 800-475-0449 pc: (b)(6)) - Biswas, Toby R M (ACF)

■ **4:15pm - 4:30pm Reference** (Call)

Thursday, April 19

■ **9:30am - 10:30am ORR-ICE MOA Implementation** (somewhere) - Biswas, Toby R M (ACF)

■ **1:30pm - 3:00pm PSI Hearing Prep** (Switzer 4026A) - Logan, Scott (ACF)

■ **3:00pm - 4:00pm Commercial Property Influx Discussion** (Switzer 5225A, 866-703-8613, passcode: (b)(6)) - Hooban, Tala (ACF)

■ **4:00pm - 4:30pm Capacity options meeting** (Ben's office) - Sualog, Jallyn (ACF)

■ **4:00pm - 4:30pm Bond Hearing Case Discussion** (Scott's Office) - Lloyd, Scott (ACF)

■ **4:30pm - 5:00pm UAC Review** (Jallyn's Office) - Kurkky, Brian (ACF) (CTR)

Friday, April 20

■ **2:00pm - 2:30pm Yolo Program Update** (Jallyn's Office) - Viola, Sarah (ACF)

Saturday, April 21

Sunday, April 22

April 23, 2018 - April 29, 2018

April 2018							May 2018						
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29	30						27	28	29	30	31		

Monday, April 23

- **10:00am - 11:30am Budget Formulation** (TBD) - Tota, Kenneth (ACF)
- **10:30am - 1:30pm Counter MS-13 Recruitment** (GDIT, 2600 Tower Oaks Blvd., Suite: 600, Rockville, MD 20852) - Lloyd, Scott (ACF)
- **3:00pm - 4:00pm FW: Invitation to WebEx meeting: DHS and ORR Meeting** (WebEx Online or Mary Switzer Building 330 C Street SW, Room 5524.) - De LA Cruz, James (ACF)
- **3:00pm - 3:30pm Canceled: Placeholder for ICE-HHS ORR data sharing Discussion** (Details to Follow) - Brucklier, April (PSC/RLO/DCS)
- **4:00pm - 5:00pm Yolo Follow Up Meeting** (Conference Call) - Viola, Sarah (ACF)

Tuesday, April 24

- **12:30pm - 1:00pm Family Separation Data Discussion** (5225a) - Kurkcy, Brian (ACF) (CTR)
- **1:45pm - 2:45pm ORR Coffee Break to celebrate Joann Simmons** (5200 Kitchen) - Sualog, Jallyn (ACF)
- **2:00pm - 3:00pm PSI hearing Prep for Steve Wagner** (ASL conference room 416G) - Lawrence, Courtney (HHS/ASL)

Wednesday, April 25

- **9:00am - 9:30am pick up ID**
- **10:00am - 10:30am FW: Pre-Brief - HSGAC Phone Briefing - UAC/MOA** (Conference Line: 855-852-7677; PIN: (b)(6)) - Balunis, Timm
- **11:00am - 12:00pm Administrative Professionals Day** (5th floor breakroom (2nd corridor)) - Tota, Kenneth (ACF)
- **12:00pm - 1:30pm Morrison w/Mark**
- **1:30pm - 2:00pm PSI Hearing Prep** (IOAS Conference Room/4th Floor (4026A) OR 866-687-9176 | Passcode: (b)(6)) - Wagner, Steven
- **4:00pm - 4:30pm FW: CALL WITH HSGAC PSI STAFF** (877 429 7305; (b)(6)) - Hayes, Sean (HHS/ASL)
- **4:30pm - 5:00pm FW: Steve chat Committee staff** (877 429 7305; (b)(6)) - Hayes, Sean (HHS/ASL)
- **5:30pm - 6:00pm Call with DHS** (: 1-855-852-7677 | Pin: (b)(6)) - Hayes, Sean (HHS/ASL)

Thursday, April 26

- **11:00am - 12:00pm Nutrition 101** (Switzer 5122 or Webex) - ORR Director (ACF)
- **1:00pm - 2:00pm Bi-Weekly PO Meeting** (Switzer Rm 4202) - Viola, Sarah (ACF) ☺
- **1:00pm - 2:00pm MOA Implementation Meeting** (WebEx Online) - Biswas, Toby R M (ACF)
- **2:30pm - 4:30pm Joann's Retirement Reception** (5122) - Papanicolas, Koula (ACF) (CTR)

Friday, April 27

- **3:30pm - 4:00pm Follow-Up to HSGAC** (1-855-852-7677 | Passcode: (b)(6)) - Wagner, Steven (ACF)
- **4:00pm - 4:30pm FW: DHS-HHS Call (NEW CONFERENCE LINE)** (Conference Line: 855-852-7677; PIN: (b)(6)) - Balunis, Timm

Saturday, April 28

Sunday, April 29

April 30, 2018 - May 6, 2018

April 2018						
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May 2018						
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26	27	28	29	30	31	

Monday, April 30

- **10:00am - 10:30am Child Advocate Contract** - Sualog, Jallyn (ACF)
- **11:00am - 12:30pm UAC Business Continuity Plan Follow-Up Meeting** (Switzer 5202) - Applegate, Allen (ACF)
- **11:30am - 12:00pm FY2020 Budget Proposals Discussion with ORR** (IOAS Conference Room (4026A) OR 866-687-9176 | Passcode: (b)(6)) - Wagner, Steven (ACF)

Tuesday, May 1

- **2:00pm - 3:00pm ORR emergency grants (5424A)** - Sisson, Jennifer (ACF)
- **3:00pm - 3:30pm ICE-HHS ORR data sharing Meeting** (UPDATED: Number: 877-918-6718 Participant Code: (b)(6)) - Brucklier, April (PSC/RLO/DCS)
- **3:30pm - 3:45pm OD review of UC who prevailed at bond hearings** (Scott Office) - Lloyd, Scott (ACF)
- **4:00pm - 4:30pm DHUC** (Jallyn's office) - Sualog, Jallyn (ACF)
- **4:30pm - 7:30pm Invitation for Joann's dinner** (The Hamilton, 600 14th Street, NW Washington DC 20005 (Near Metro Center)) - Lloyd, Scott (ACF)

Wednesday, May 2

- **11:00am - 12:00pm Special Policy Briefing** (Switzer 5202, 888-603-8935 pc: (b)(6)) - Biswas, Toby R M (ACF)
- **1:00pm - 2:00pm ORR UAC MOU implementation discussion (877)** 710-7851; (b)(6)) - Jones, Robin (ACF)
- **4:00pm - 4:30pm Psychotropic Medications Discussion** (Scott's Office) - Lloyd, Scott (ACF)
- **4:30pm - 5:30pm CHINS Petition filed for BAC (NOVA)** (Call in: 866-632-8460 Passcode: (b)(6)) - Mestre, Lisette (HHS/OGC)
- **4:30pm - 5:00pm OGC Meeting** (Phone Conference) - Sualog, Jallyn (ACF)

Thursday, May 3

Friday, May 4

- **10:00am - 10:30am Tania's (b)(6) Leave coverage and other items** (Jallyn's office) - Viola, Sarah (ACF)
- **10:30am - 11:00am GDIT Enhanced Monitoring and TA Contract - Next Option Period** (Scott Office (Call In Info Below)) - Lloyd, Scott (ACF)
- **11:30am - 12:30pm Canceled: UAC Bed Capacity Discussion** (HHH 309F (ASA Conference Room) or 866-736-3991 PC: (b)(6)) - Lloyd, Scott (ACF)
- **1:00pm - 2:00pm Emergency ORR PRA Clearance FRP Docs** (WebEx Online) - Biswas, Toby R M (ACF)
- **2:00pm - 3:00pm AI**

Saturday, May 5

Sunday, May 6

May 7, 2018 - May 13, 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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6	7	8	9	10	11	12		3	4	5	6	7	8
13	14	15	16	17	18	19		10	11	12	13	14	15
20	21	22	23	24	25	26		17	18	19	20	21	22
27	28	29	30	31				24	25	26	27	28	29

Monday, May 7

- 2:00pm - 3:00pm Dr. (b)(6)
- 3:00pm - 4:00pm S/SS Release Request RAAL (Open for Dial In) (5122) - Lloyd, Scott (ACF)

Tuesday, May 8

- 11:00am - 11:30am GDIT Enhanced Monitoring and TA Contract - Next Option Period (Scott Office) - Lloyd, Scott (ACF)
- 11:30am - 12:00pm Habeas Petition Brief (Scott's Office) - Lloyd, Scott (ACF)
- 1:00pm - 2:00pm Discussion with OGC (5524) - Fields, Marivic (Maria) (ACF)
- 2:00pm - 2:30pm ORR PRA Follow Up (Call) - Bena, Anna Marie (HHS/OGC) (ACF)

Wednesday, May 9

Thursday, May 10

- 1:00pm - 2:00pm Bi-Weekly PO Meeting (Switzer Rm 4202) - Viola, Sarah (ACF) ☺
- 2:30pm - 3:30pm ORR Staff meeting (Switzer Room 5324 / 888-677-8391 PC: (b)(6)) - Lloyd, Scott (ACF)

Friday, May 11

- 11:00am - 12:00pm Call in to OMB
- 1:00pm - 2:00pm FW: 100% Policy Prosecution (Mock Call) (Dial in: 855-852-7677 Access code: (b)(6)) - OLA.scheduler
- 1:30pm - 2:00pm UAC Assumptions (4026 or Call) - Barlow, Amanda (ACF)

Saturday, May 12

Sunday, May 13

May 14, 2018 - May 20, 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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6	7	8	9	10	11	12		3	4	5	6	7	8
13	14	15	16	17	18	19		10	11	12	13	14	15
20	21	22	23	24	25	26		17	18	19	20	21	22
27	28	29	30	31				24	25	26	27	28	29

Monday, May 14

- **10:30am - 11:30am Senate Judiciary UAC Hearing Prep** (4026A or dial-in 888-764-8919 passcode (b)(6)) - Logan, Scott (ACF)
- **12:00pm - 1:00pm Appropriators UAC Policy Briefing** (5524 SWITZER) - Logan, Scott (ACF)
- **12:00pm - 12:30pm FW: ACF/ORR/UAC briefing** (877-920-8975; Passcode: (b)(6) Leader: (b)(6)) - Townsend, Sarita (HHS/ASFR)
- **1:00pm - 2:00pm FW: Hill Briefing - 100% Prosecutions/Zero Tolerance (W/CALL-IN INFO)** (Conference Number: 888-282-0373; Leader Code: (b)(6)) - Balunis, Timm
- **3:00pm - 3:30pm TX licensure exemption** (Scott's Office) - Lloyd, Scott (ACF)
- **4:00pm - 5:00pm Updates to Community Safety** (Scott's Office - Open for Dial-In) - Lloyd, Scott (ACF)
- **5:00pm - 6:00pm personnel** (Trina's office) - Sualog, Jallyn (ACF)

Tuesday, May 15

- **10:00am - 11:00am WebEx meeting confirmation: iProcurement DATA Act Training** (WebEx Online) - Customer Service, AS (PSC/FMP/AS)
- **12:00pm - 1:00pm FW: CJIS Call** (Telecon (877) 929-6434 Pass code (b)(6)) - Johnson, Tae D
- **3:00pm - 3:30pm meeting btwn Kate and Jallyn** (Jallyn's office) - Sualog, Jallyn (ACF)
- **3:30pm - 4:00pm marivic** (jallyn's office) - Sualog, Jallyn (ACF)

Wednesday, May 16

- **10:00am - 11:00am UAC Reporting** (5202) - Lloyd, Scott (ACF)
- **2:00pm - 3:00pm WebEx meeting confirmation: iProcurement DATA Act Training** (WebEx Online) - Customer Service, AS (PSC/FMP/AS)
- **4:00pm - 4:30pm Legal Services** (call Jallyn's office 2024014997) - Sualog, Jallyn (ACF)

Thursday, May 17

- **11:00am - 12:00pm WebEx meeting confirmation: iProcurement DATA Act Training** (WebEx Online) - Customer Service, AS
- **1:00pm - 2:00pm Border Security/Criminal Referral resources group - DOJ, DHS, HHS check-in** (202-395-6392, (b)(6) or (b)(6))
- **2:00pm - 3:00pm Interagency Briefing With Apropos on UAC** (1-866-711-9052 ; (b)(6)) - Hayes, Sean (HHS/ASL)
- **2:00pm - 3:00pm Acquisition Point of Contact (APOC) Call** (Conference Line: 1-877-692-1947; Participant Code: (b)(6)) See
- **2:00pm - 3:00pm Gathering spot for ACF for UAC Call with Appropriators** (4026) - Barlow, Amanda (ACF)
- **4:00pm - 5:00pm Emergency beds solicitation** (call in) - Sualog, Jallyn (ACF)
- **4:00pm - 5:00pm Differences with Steven Fondriest** (Mary Switzer, 330 C Street SW, Washington, DC 20024 | 5th floor | Room: 5102)
- **5:00pm - 6:00pm Hold for Jean Shaw**

Friday, May 18

- **11:00am - 12:00pm Post-Release Sexual Abuse Incident** (5122 (Dial In below if needed)) - Lloyd, Scott (ACF)
- **12:30pm - 1:30pm Pre-Brief for HAC Southwest Border** (866-760-7370; (b)(6)) - Hayes, Sean (HHS/ASL)
- **2:00pm - 3:00pm Cost estimate/TPT** (5225A) - Sualog, Jallyn (ACF)

Saturday, May 19

Sunday, May 20

May 21, 2018 - May 27, 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19		10	11	12	13	14	15
20	21	22	23	24	25	26		17	18	19	20	21	22
27	28	29	30	31				24	25	26	27	28	29

Monday, May 21

- 1:00pm - 2:00pm Senate Judiciary UAC Hearing ASL Prep (416G) - Logan, Scott (ACF)
- 4:30pm - 5:00pm Discussion with ORR | 9th Circuit Decision on Bond Hearings (IOAS Conference Room (4026A)) - Wagner, Steven (ACF)

Tuesday, May 22

- 1:00pm - 3:00pm Mandatory EEO Training for Supervisors and Managers (Switzer Room 5324 or See below for ADOBE Connect/Audio Conference) - ACF Diversity Management
- 2:00pm - 2:30pm Personnel Meeting w/ Trina (Scott's Office) - Lloyd, Scott (ACF)
- 2:30pm - 3:30pm FW: Border/zero tolerance resources working group (202-395-6392,,(b)(6) or NEOB 10209) - Holm, Jim S. EOP/OMB

Wednesday, May 23

- 9:30am - 11:00am FW: UCG Deputies Meeting (FEMA HQ, 500 C Street SW, Washington, DC 20472 // Mezzanine Conference Room) - Koren, Elizabeth
- 10:00am - 10:30am Acquisition Point of Contact (APOC) Call (Conference Line: 1-877-692-1947; Participant Code: (b)(6) See Presentation Slide below:) - Grant, Darryl (PSC/FMP/AMS)
- 4:00pm - 4:30pm Marivic and Jallyn (Jallyn's office) - Sualog, Jallyn (ACF)

Thursday, May 24

- 10:30am - 11:00am FW: Case Review (Scott's office to call Marivic 202-617-0801) - Lloyd, Scott (ACF)
- 1:00pm - 2:00pm Bi-Weekly PO Meeting (Switzer Rm 4202) - Viola, Sarah (ACF) ☺

Friday, May 25

- 11:00am - 12:00pm Interview - Moomaw (5122) - Jackson, Chanel (ACF) (CTR) 🔒
- 12:00pm - 1:00pm DO NOT SCHEDULE - Jackson, Chanel (ACF) (CTR)
- 1:00pm - 2:00pm Interview - Neville (5122) - Jackson, Chanel (ACF) (CTR) 🔒
- 2:00pm - 3:00pm Interview - Maynard (5122) - Jackson, Chanel (ACF) (CTR) 🔒
- 3:00pm - 4:00pm CONFIRMED: Zero Tolerance/Resource Working Group (202-395-6392,,(b)(6) (or NEOB 10209 for EOP participants))
- 3:30pm - 4:30pm Interview - Berlow (5122) - Jackson, Chanel (ACF) (CTR) 🔒
- 4:30pm - 5:30pm TPT (Jallyn's office) - Sualog, Jallyn (ACF)

Saturday, May 26

Sunday, May 27

May 28, 2018 - June 3, 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4	5					1	2
6	7	8	9	10	11	12		3	4	5	6	7	8
13	14	15	16	17	18	19		10	11	12	13	14	15
20	21	22	23	24	25	26		17	18	19	20	21	22
27	28	29	30	31				24	25	26	27	28	29

Monday, May 28

Tuesday, May 29

■ **2:30pm - 3:00pm Touch base on MOA implementation**
(202-395-6392, (b)(6)) - Joyce, Shannon M. EOP/OMB

Wednesday, May 30

- **Cert - Budget Officer GS560-15** (OPM) - Robinson, Trina (ACF)
- **9:00am - 10:00am Urgent/Emergency Grant Making Collaborative Draft** (3126, WebEx Online) - Bell, Sean (ACF)
- **4:00pm - 5:00pm Canceled: S/SS Release Request** (Scott's Office (Open for Dial In if needed)) - Lloyd, Scott (ACF)

Thursday, May 31

- **1:00pm - 1:30pm FOR REVIEW : ORR Emergency Influx Shelter Solicitation Packet** (1-866-679-2195 X (b)(6)) - Joy, Patrick (PSC/FMP/AMS)
- **2:00pm - 3:00pm OIG OAS Inquiry on A-06-17-07004 Review of the UAC Program at Southwest Key [Follow-up Questions 05-02-18]** (Conference Call 1-877-353-3082, (b)(6)) - Turner, Benita (ACF) (CTR)
- **4:30pm - 5:30pm Touch base on MOA implementation**
(202-395-6392, (b)(6)) - Joyce, Shannon M. EOP/OMB

Friday, June 1

- **11:30am - 12:15pm UAC BCFS sole source** (1-866-679-2195 X (b)(6)) - Joy, Patrick (PSC/FMP/AMS)
- **3:00pm - 4:00pm Zero tolerance resource check-in**
(202-395-6392, (b)(6)) or NEOB 10209) - Holm, Jim S. EOP/OMB

Saturday, June 2

- **10:30am - 11:00am Call on beds** (Conference) - Lloyd, Scott (ACF)
- **2:00pm - 2:45pm Call regarding capacity** - Lloyd, Scott (ACF)
- **3:00pm - 3:30pm Commissioner Coordination Call** (Telecon: 888-330-1716 / Pin: (b)(6)) - NUTZHORN, JOSHUA B

Sunday, June 3

- **2:30pm - 3:00pm Migration Update/Coordination Call** (Telecon: 888-330-1716 / Pin: (b)(6)) - CBP COMMISSIONER SCHEDULER

June 4, 2018 - June 10, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1 2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 4

■ **9:00am - 9:30am Phone Call - Acquisition Strategy** (Conference Line 888-925-8057 passcode (b)(6)) - Wilkerson, Darnese (ACF)

Tuesday, June 5

□ **Supervisory Program Specialist (Case Management)** (OPM) - Robinson, Trina (ACF)

■ **10:30am - 11:30am Meeting with ORR UAC Development Team - ORR-DHS Memorandum of Agreement** (Conf Rm 3225B) - Blake, Sebrina (ACF)

■ **12:00pm - 12:30pm call with Kevin Dinnin** (Jallyn's office) - Sualog, Jallyn (ACF)

■ **1:00pm - 2:00pm Catch up meeting** (Call in/Jallyn's office) - Sualog, Jallyn (ACF)

■ **3:00pm - 4:00pm MOA and Portal discussion** (5202) - Sualog, Jallyn (ACF)

■ **4:00pm - 4:30pm Migration Update/Coordination Call** (Telecon: 888-330-1716 / Pin: (b)(6)) - CBP COMMISSIONER SCHEDULER

□ **4:30pm - 5:00pm Cancelled: UAC - check in** (1-866-679-2195 X (b)(6)) - Joy, Patrick (PSC/FMP/AMS)

Wednesday, June 6

■ **1:30pm - 2:30pm Zero Tolerance policy - resources group** (202-395-6392, (b)(6)) or NEOB 10209) - Holm, Jim S. EOP/OMB

Thursday, June 7

■ **1:00pm - 2:00pm Bi-Weekly PO Meeting** (Switzer Rm 4202) - Viola, Sarah (ACF) ☺

■ **1:30pm - 2:30pm ORR/UAC Dashboard Data Variances** (HHS Switzer Building, 330 C Street SW, Room 5202) - Koren, Elizabeth

■ **3:00pm - 4:00pm FW: ORR POLICY BRIEFING: New Background Check Policies/SIR reporting** (5202, callin: 888-456-0278 pc: (b)(6)) - UCPolicy (ACF)

■ **3:00pm - 3:30pm Invitation to WebEx meeting: Soft Sided Sole Source** (WebEx Online) - Stacy Tyrell via Cisco WebEx

Friday, June 8

■ **11:00am - 11:30am HHS and DHS UAC MOA Implementation Day One Approach** (Conf Rm 3322) - Blake, Sebrina (ACF)

■ **12:00pm - 12:30pm Influenza Outbreak Close Out Call** (Conference call) - Rebecca Bridge

■ **1:00pm - 2:00pm FW: UCG Deputies Update (teleconference only)** (Conference Bridge: 800-320-4330 PIN: (b)(6)) - Koren, Elizabeth

■ **2:00pm - 3:00pm SWK Discussion with OIG OAS** (Onsite: Switzer 3225A or Dial In: 1-877-353-3082, (b)(6)) - Turner, Benita (ACF) (CTR)

■ **3:00pm - 3:30pm UAC Follow-up** (Steve's Office - Open for Dial In) - Lloyd, Scott (ACF)

Saturday, June 9

■ **11:00am - 11:30am FW: HHS-CBP Coordination call** ((888) 273-3658 / (b)(6)) - DE ARMAS, VICENTE

■ **3:00pm - 3:30pm FW: MCAT Coordination Call** (RRB MCAT Conference Room) - CBP-MCAT-TEAM

Sunday, June 10

June 11, 2018 - June 17, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 11

- 10:00am - 10:30am **ORR OGC meeting** (Switzer 5202 OR call in: 1-866-632-8460; Passcode: (b)(6)) - Haron, Judith (HHS/OGC)
- 1:00pm - 2:00pm **AZ testimony**
- 1:30pm - 2:15pm **Discussion w/ Heart to Heart CEO Jim Mitchum** (WebEx Online: Dial: 2027742300 ; PIN: (b)(6)) - Clasen, Nickolas (HHS/IEA)
- 2:30pm - 3:00pm **UAC Cost Discussion: Kim and Jallyn** (Jallyn's Office) - Kurkky, Brian (ACF) (CTR)
- 3:30pm - 5:00pm **FY20 ACF Legislative Team Meeting #2: Hard-to-Serve Populations (FYSB, OCSE, ORR, OTIP)** (Humphrey 305A) - Benton, Amanda (OS/ASPE)

Tuesday, June 12

- ☐ **Draft for Training Specialist GS-1712-13, JR#247893 (DRAFT JOA)** (OPM) - Robinson, Trina (ACF)
- 10:00am - 11:30am **ORR UAC Informational Meeting** (Cohen Buidling, Room G400) - Layton, Adam C (OIG/OI)
- 3:30pm - 4:00pm **Discuss EPA applicant** (I will call you at 202-401-4997) - Moss, Kenneth
- 3:30pm - 4:00pm **JC EPA REF** (call to desk)
- 4:00pm - 4:30pm **RFP for Solicitation 18-233-SOL-00470 Title: Emergency Influx Sheltering-Soft Sided Operations -Questions from APTIM** (1-866-679-2195 X 5025453) - Joy, Patrick (PSC/FMP/AMS)
- 4:30pm - 5:20pm **FW: Invitation: Background checks for workers at Tornillo @ Tue 2018-06-12 3:30pm - 4:20pm (CDT)** (gregory.davis@acf.hhs.gov) (888-394-3915, passcode: (b)(6)) - charlie.hart@gsa.gov

Wednesday, June 13

- 1:00pm - 2:00pm **Family Separations** (5225A) - Suh, Victor (HHS/OGC) (ACF) (CTR)
- 2:00pm - 2:45pm **UCP-Post Release Services Team Lead (Project Mgt Specialist)** (Jallyn's Office) - Sualog, Jallyn (ACF)
- 2:00pm - 2:30pm **Workgroup Check-In: Community Safety** (5202 or Call in: 866-736-3991 PC: (b)(6)) - Kurkky, Brian (ACF) (CTR)
- 3:30pm - 4:30pm **FW: Invitation: Fire Protection and Life Safety UAC Tornillo @ Wed Jun 13, 2018 2:30pm - 3:30pm (CDT)** (gregory.davis@acf.hhs.gov) (866.919.9004; (b)(6)) 11A02 Fort Worth) - james.ferracci@gsa.gov
- 4:00pm - 4:30pm **UAC** (Jallyn's Office) - Womack, Kimberley (OS/ASFR)

Thursday, June 14

- 9:00am - 10:00am **ICRC** (TBD) - Swartz, Tricia (ACF)
- 11:00am - 11:30am **Immigration Check Update** (Corridor 2 Huddle Room; 866-640-6246; (b)(6)) - Herboldsheimer, Shannon (ACF)
- 12:00pm - 2:00pm **Family Reunification Working Group** (Teleconference: 1-866-715-8175; Code: (b)(6)) - JFRMU
- 2:00pm - 3:00pm **FW: Pre-Brief - House/Senate Briefings - Border/UACs/Family Separations/Reunification** (Conference Line: 855-852-7677; Access Code: (b)(6)) - Balunis, Timm
- 4:30pm - 5:00pm **Invoices** (Jallyn's office) - Sualog, Jallyn (ACF)

Friday, June 15

- 9:00am - 10:00am **Interview CM Supervisory Position with Jessie Mansilla** (5225B) - Smith, Danna (ACF) (CTR)
- 11:00am - 12:00pm **Invitation to WebEx meeting: Interview w/Karla Mansilla** (WebEx Online) - Danna Smith via Cisco WebEx
- 12:00pm - 1:00pm **Update to WebEx meeting: Interview w/Elcy Valdez** (WebEx Online) - Danna Smith via Cisco WebEx
- 1:00pm - 3:00pm **FW: HAC/SAC Briefing - Family Separation/Reunification** (Capitol Hill (TBD)) - Balunis, Timm
- 2:00pm - 2:30pm **ACF's Check-in with David Hansell (NYC ACS Commissioner)** (Conference Call: 866-687-9176 | Passcode: (b)(6)) - Wagner, Steven (ACF)
- 4:00pm - 4:30pm **Tornillo contractor security and vetting** (conference call - 866-703-8613, passcode: (b)(6)) - Davis, Gregory (ACF)

Saturday, June 16

Sunday, June 17

June 18, 2018 - June 24, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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3	4	5	6	7	8	9	8	9	10	11	12	13	14
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17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 18

- 9:00am - 10:00am FW: Hill Briefing - DHS/DOJ/HHS - Border Enforcement/Asylum/Family Separation (W/CALL-IN INFO) (Conference Line: 855-852-7677; Access Code: (b)(6) - Balunis, Timm
- 12:00pm - 1:00pm Fwd: FPS Physical Security Meeting (Tornillo POE) - GOMEZ, CESAR D
- 1:30pm - 2:30pm HOLD: Zero Tolerance resources working group (202-395-6392, (b)(6) or NEOB 10209) - Holm, Jim S. EOP/OMB

Tuesday, June 19

- FW: Certificate for Supervisory Program Specialist (Case Management) GS-101-13, JR#267509 (OPM) - Robinson, Trina (ACF)
- Supervisory Case Manager Cert (USASTaffing) - ORRPerActions (ACF)

Wednesday, June 20

- 10:00am - 12:00pm (b)(6)
- 10:00am - 11:30am FW: Update OVS Annex Q Working Group Final Planning Conference Call (UNCLASSIFIED) (Teleconference 877-951-2074 PIN# (b)(6) or (b)(6) - Elkins, Rodney J CIV (US)
- 11:00am - 1:30pm World Refugee Day Commemoration (Room 5324 (Panel Discussion) and Room 5202 (Potluck) - Details for Field Staff in the Invite) - ORR Director (ACF)
- 11:30am - 12:00pm FW: Call: S1's Brownsville & San Antonio Trip Run-Through (855-852-7677; (b)(6) - Lim, Evelyn
- 12:00pm - 12:30pm Fw: Senior Leadership Meeting (Conference Room 4523/4603) - Goldhaber, Ben (ACF)

Thursday, June 21

- 10:00am - 10:30am Canceled: Meeting to Discuss MOA Process (Conf Rm 3524) - Blake, Sebrina (ACF)
- 1:00pm - 2:00pm Bi-Weekly PO Meeting (Switzer Rm 4202) - Viola, Sarah (ACF) ☺
- 2:00pm - 3:30pm Acquisition Point of Contact (APOC) call (Webex - URL to be provided following registration with GSA - You must register to attend this webex) - Grant, Darryl (PSC/FMP/AMS)
- 3:00pm - 4:00pm Brief E&C Staff (877-429-7305; (b)(6) - Hayes, Sean (HHS/ASL)

Friday, June 22

- 1:30pm - 2:30pm FW: UCG Deputies Meeting: UAC Reunification (800-320-4330 PIN: (b)(6) - Koren, Elizabeth

Saturday, June 23

- 8:00am - 9:00am EMG Shift Start CONCALL - 2018 Unaccompanied Children Reunification (SOC / WebEx) - OS Secretaries Operations Center

Sunday, June 24

June 25, 2018 - July 1, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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3	4	5	6	7	8	9	8	9	10	11	12	13	14
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17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 25

- 2:00pm - 3:00pm **iProcurement DATA Act Training** (WebEx Online) - Customer Service, AS (PSC/FMP/AS)
- 5:00pm - 6:00pm **End of Shift Briefing - 2018 UAC Reunification** (SOC /WebEx) - OS Secretarys Operations Center

Tuesday, June 26

- 8:00am - 9:00am **Start of Shift Briefing - 2018 UAC Reunification (DRAFT)** (SOC /WebEx) - OS Secretarys Operations Center
- 2:00pm - 4:00pm **REMINDER & HAPPENING NOW: Retirement Reception for (b)(6)** (East Wing, 1F, Humphrey Building, 200 Independence Ave. SW Washington, DC) - Tsai, Alice (HHS/OASH)

Wednesday, June 27

- 8:30am **FW: OVS Annex Q Working Group (UNCLASSIFIED)** → (1120 Vermont Ave, NW Washington, DC 4th Floor, Conference Room #3 (Countering Weapons of Mass Destruction)) - Curtain, Joseph W CIV USCG D7 (US)
- 8:00am - 9:00am **Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 5:00pm - 6:00pm **End of Shift Briefing - 2018 UAC Reunification** (SOC /WebEx) - OS Secretarys Operations Center

Thursday, June 28

- 4:00pm **FW: OVS Annex Q Working Group (UNCLASSIFIED)** (1120 Vermont Ave, NW Washington, DC 4th Floor, Conference Room #3 (Countering Weapons of Mass Destruction)) - Curtain, Joseph W CIV USCG D7 (US)
- 10:00am - 11:00am **iProcurement DATA Act Training** (WebEx Online) - Customer Service, AS (PSC/FMP/AS)
- 12:00pm - 1:00pm **ORR Lunchtime Wellness Series: Meditation as a Universal Spiritual Practice** (5122) - Kim, Curi (ACF)
- 1:30pm - 2:00pm **Pre-Brief - SJC Hearing - Family Separation/Reunification** (Conference Line: 855-852-7677; Access Code: (b)(6)) - OLA Conference Calls / Room Scheduler
- 5:00pm - 6:00pm **End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Friday, June 29

- 8:00am - 9:00am **Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 10:00am - 10:30am **ORR Coordination Call** (202-774-2300; (b)(6)) - Applegate, Allen (ACF)
- 10:01am - 11:01am **Join WebEx meeting in progress: Mindy Blakney's meeting** (WebEx Online) - Mindy Blakney via Cisco WebEx
- 1:00pm - 2:00pm **Special Assignment Instructions** (202-774-2300; (b)(6)) Use link below for visual presentation) - Herboldsheimer, Shannon (ACF)
- 2:30pm - 3:30pm **Special Assignment Instructions** (202-774-2300; (b)(6)) Use link below for visual presentation) - Herboldsheimer, Shannon (ACF)
- 5:00pm - 6:00pm **End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Saturday, June 30

- 8:00am - 9:00am **Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 10:30am - 11:30am **Special Assignment Instructions** (202-774-2300; (b)(6)) Use link below for visual presentation) - Herboldsheimer, Shannon (ACF)
- 5:00pm - 6:00pm **End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

Sunday, July 1

- 8:00am - 9:00am **Start of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center
- 5:00pm - 6:00pm **End of Shift Briefing - 2018 UAC Reunification** (SOC/WebEx) - OS Secretarys Operations Center

July 2, 2018 - July 8, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
8	9	10	11	12	13	14		5	6	7	8	9	10
15	16	17	18	19	20	21		12	13	14	15	16	17
22	23	24	25	26	27	28		19	20	21	22	23	24
29	30	31						26	27	28	29	30	31

Monday, July 2

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 11:30am - 12:30pm FW: HHS/NBIB Discussion on data ownership (Telecon) - Weber, Lynnette M.
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Tuesday, July 3

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC - Dial In (877) 700-1237/Passcode (b)(6)) - OS Secretarys Operations Center

Wednesday, July 4

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Thursday, July 5

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 12:00pm - 7:00pm Unavailable
- 1:00pm - 2:00pm Bi-Weekly PO Meeting (Switzer Rm 5202) - Viola, Sarah (ACF)
- 5:00pm - 5:30pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Friday, July 6

- 5:00pm - 5:30pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Saturday, July 7

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Sunday, July 8

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 2:00pm - 2:30pm Follow-up call w/ Brian Stimson & ICE (dial-in below:) - Hayes, Jonathan (ACF)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

July 9, 2018 - July 15, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
8	9	10	11	12	13	14		5	6	7	8	9	10
15	16	17	18	19	20	21		12	13	14	15	16	17
22	23	24	25	26	27	28		19	20	21	22	23	24
29	30	31						26	27	28	29	30	31

Monday, July 9

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 1:00pm - 2:00pm FW: WebEx meeting confirmation: FFS - CFS Meeting (WebEx Online) - Cisco WebEx
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Tuesday, July 10

- 8:15am - 9:15am Start of Shift Briefing - 2018 UAC Reunification @ 0815 for 10Jul18 Only (SOC/WebEx) - OS Secretarys Operations Center
- 11:30am - 12:00pm Conf Call on UAC Releases (dial-in below:) - Hayes, Jonathan (ACF)
- 3:30pm - 3:45pm Pre-Brief on Family Reunification Call with Chairman Johnson's Staff (Dial in: 855-852-7677 Access Code: (b)(6)) - Foltz, Jon
- 3:45pm - 4:30pm FW: Call with Chairman Johnson's HSGAC Staff (Dial in: 855-852-7677 Access code: (b)(6)) - Foltz, Jon
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Wednesday, July 11

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 2:30pm - 3:30pm ICE and HHS Discuss Phase 2 (Conference Line: 866.917.0796 / (b)(6)) - Trickler-McNulty, Claire
- 5:00pm - 6:00pm End Of Shift Briefing 2018 UAC Reunification (SOC/WEBEX) - OS Secretarys Operations Center

Thursday, July 12

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Friday, July 13

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (Draft) (SOC/WebEx) - OS Secretarys Operations Center
- 12:30pm - 1:30pm UPDATED - Prep Call - Family Separation/Reunification Briefings (Dial in: 855-852-7677 Access code: (b)(6)) - OLA Conference Calls / Room Scheduler
- 1:00pm - 2:00pm Case Coordination Discussion (202-774-2300 PC: (b)(6)) - UC Tour Requests (ACF/IOAS)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Saturday, July 14

- 3:00pm - 4:00pm New Developments Separations (Call in) - Sualog, Jallyn (ACF)

Sunday, July 15

July 16, 2018 - July 22, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
8	9	10	11	12	13	14		5	6	7	8	9	10
15	16	17	18	19	20	21		12	13	14	15	16	17
22	23	24	25	26	27	28		19	20	21	22	23	24
29	30	31						26	27	28	29	30	31

Monday, July 16

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 2:00pm - 3:30pm Canceled: UAC Grantee - Youth For Tomorrow **CANCELLED TO BE RESCHEDULED** (Onsite Switzer 4125 - Conference Call 1-877-353-3082, (b)(6) - Turner, Benita (ACF) (CTR)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Tuesday, July 17

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Wednesday, July 18

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 1:00pm - 2:00pm Bipartisan Member Briefing - House Committee on Oversight & Govt Reform (HOCR) (2172 Rayburn) - Dufrene, Lauren
- 4:00pm - 5:00pm Bipartisan Member Briefing - House Committee on Homeland Security (Capitol Visitor's Center - Room 210) - Dufrene, Lauren
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Thursday, July 19

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (Draft) (SOC/WebEx) - OS Secretarys Operations Center
- 1:00pm - 2:00pm Bi-Weekly PO Meeting (Switzer Rm 5202) - Viola, Sarah (ACF) ☺
- 5:00pm - 6:00pm All Grantee Call: UAC Transfers (Call In: 877-462-5602 PC: (b)(6) - UAC Program (ACF/OA)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Friday, July 20

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 5:00pm - 5:30pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Saturday, July 21

Sunday, July 22

July 23, 2018 - July 29, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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8	9	10	11	12	13	14		5	6	7	8	9	10
15	16	17	18	19	20	21		12	13	14	15	16	17
22	23	24	25	26	27	28		19	20	21	22	23	24
29	30	31						26	27	28	29	30	31

Monday, July 23

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Tuesday, July 24

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 11:00am - 12:00pm FW: Invitation to WebEx meeting: CALL FOR MOVEMENT OF LAST UAC CASES (WebEx Online) - De LA Cruz, James (ACF)
- 5:30pm - 6:30pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Wednesday, July 25

- 8:00am - 8:30am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Thursday, July 26

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- 2:32pm - 3:32pm Join WebEx meeting in progress: Meeting with Dilly DHS (WebEx Online) - James De LA Cruz via Cisco WebEx

Friday, July 27

Saturday, July 28

Sunday, July 29

July 30, 2018 - August 5, 2018

July 2018						
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	7	8	9	10	11	12
	13	14	15	16	17	18
	19	20	21	22	23	24
	25	26	27	28	29	30
	31					

August 2018						
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Monday, July 30

Tuesday, July 31

■ 3:00pm - 5:00pm hold for mid terms PMAP

Wednesday, August 1

Thursday, August 2

■ 1:00pm - 2:00pm Bi-Weekly PO Meeting (Switzer Rm 4202) - Viola, Sarah (ACF) ☺

Friday, August 3

Saturday, August 4

Sunday, August 5

August 6, 2018 - August 12, 2018

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
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Monday, August 6

Tuesday, August 7

Wednesday, August 8

☒ 12:00am →

Thursday, August 9

☒ ← →

☐ 11:00am - 12:00pm Canceled: Interview w/Office of Refugee Resettlement (Due to OPM) - Robinson, Trina (ACF)

Friday, August 10

☒ ← →

Saturday, August 11

☒ ← →

Sunday, August 12

☒ ← →

August 13, 2018 - August 19, 2018

August 2018						
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September 2018						
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Monday, August 13

← →

4:00pm - 4:30pm Check in with Marivic

Tuesday, August 14

← 12:00am →

Wednesday, August 15

Thursday, August 16

1:00pm - 2:00pm Bi-Weekly PO Meeting (Switzer Rm 4202) - Viola, Sarah (ACF) ☉

Friday, August 17

Saturday, August 18

Sunday, August 19

August 20, 2018 - August 26, 2018

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
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Monday, August 20

■ 12:00pm - 12:30pm Trial testimony prep

Tuesday, August 21

■ 2:30pm - 3:00pm Meeting with Vera (4225A)

Wednesday, August 22

Thursday, August 23

Friday, August 24

■ 1:00pm - 2:00pm Marivic pinning.

Saturday, August 25

Sunday, August 26

August 27, 2018 - September 2, 2018

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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19	20	21	22	23	24	25
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September 2018						
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Monday, August 27

Tuesday, August 28

Wednesday, August 29

Thursday, August 30

1:00pm - 2:00pm Bi-Weekly PO Meeting (Switzer Rm 4202) - Viola, Sarah (ACF) ☉

Friday, August 31

Saturday, September 1

Sunday, September 2

September 3, 2018 - September 9, 2018

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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October 2018						
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21	22	23	24	25	26	27
28	29	30	31			

Monday, September 3

Tuesday, September 4

12:00am Jallyn on Annual Leave →

Wednesday, September 5

← Jallyn on Annual Leave →

Thursday, September 6

← Jallyn on Annual Leave →

Friday, September 7

← Jallyn on Annual Leave →

Saturday, September 8

← Jallyn on Annual Leave →

Sunday, September 9

← Jallyn on Annual Leave →

September 10, 2018 - September 16, 2018

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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23	24	25	26	27	28	29
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October 2018						
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21	22	23	24	25	26	27
28	29	30	31			

Monday, September 10

← Jallyn on Annual Leave →

Tuesday, September 11

← Jallyn on Annual Leave →

Wednesday, September 12

← Jallyn on Annual Leave →

Thursday, September 13

← Jallyn on Annual Leave →

1:00pm - 2:00pm Bi-Weekly PO Meeting (Switzer Rm 4202) - Viola, Sarah (ACF) ☺

Friday, September 14

← Jallyn on Annual Leave →

Saturday, September 15

← Jallyn on Annual Leave →

Sunday, September 16

← Jallyn on Annual Leave →

September 17, 2018 - September 23, 2018

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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October 2018						
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21	22	23	24	25	26	27
28	29	30	31			

Monday, September 17

■ ← Jallyn on Annual Leave →

Tuesday, September 18

■ ← Jallyn on Annual Leave →

Wednesday, September 19

■ ← Jallyn on Annual Leave →

Thursday, September 20

■ ← Jallyn on Annual Leave →

Friday, September 21

■ ← Jallyn on Annual Leave →

Saturday, September 22

■ ← Jallyn on Annual Leave →

Sunday, September 23

■ ← Jallyn on Annual Leave →

September 24, 2018 - September 30, 2018

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
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October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Monday, September 24

← Jallyn on Annual Leave →

Tuesday, September 25

← Jallyn on Annual Leave →

Wednesday, September 26

← Jallyn on Annual Leave →

Thursday, September 27

← Jallyn on Annual Leave →

1:00pm - 2:00pm Bi-Weekly PO Meeting (Switzer Rm 4202) - Viola, Sarah (ACF) ☺

Friday, September 28

← 12:00am Jallyn on Annual Leave

Saturday, September 29

Sunday, September 30

October 1, 2018 - October 7, 2018

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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21	22	23	24	25	26	27
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November 2018						
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Monday, October 1

Tuesday, October 2

Wednesday, October 3

Thursday, October 4

Friday, October 5

Saturday, October 6

Sunday, October 7

October 8, 2018 - October 14, 2018

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Monday, October 8

Tuesday, October 9

Wednesday, October 10

Thursday, October 11

1:00pm - 2:00pm Bi-Weekly PO Meeting (Switzer Rm 4202) - Viola, Sarah (ACF) ☺

2:30pm - 3:30pm Meeting w/Mindy (Jallyn's office) - Sualog, Jallyn (ACF)

Friday, October 12

Saturday, October 13

Sunday, October 14

October 15, 2018 - October 21, 2018

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Monday, October 15

■ **10:00am - 11:00am MOA impact project** (Jallyn's office) - Sualog, Jallyn (ACF)

Tuesday, October 16

■ **2:00pm - 3:00pm Acquisition Point of Contact (APOC) call**
(Conference Line: 1-877-692-1947; Participant Code: (b)(6)) - Grant, Darryl (PSC/FMP/AMS)

Wednesday, October 17

■ **2:00pm - 3:00pm Case management redesign** (Call in 8668369516, passcode (b)(6)) - Jallyn.Sualog@ACF.hhs.gov

Thursday, October 18

Friday, October 19

Saturday, October 20

Sunday, October 21

October 22, 2018 - October 28, 2018

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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25	26	27	28	29	30	

Monday, October 22

5:00pm - 5:30pm Scott/JH/JS - call Brian Stimson - Lloyd, Scott (ACF)

Tuesday, October 23

Deposition

Wednesday, October 24

9:15am - 9:30am Check in with Greg (Scott's office-- SL with call Greg) - Lloyd, Scott (ACF)

Thursday, October 25

1:00pm - 2:00pm Bi-Weekly PO Meeting (Switzer Rm 4202) - Viola, Sarah (ACF) ☺

Friday, October 26

Saturday, October 27

Sunday, October 28

October 29, 2018 - November 4, 2018

October 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
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20	21	22	23	24	25	26
27	28	29	30	31		

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
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Monday, October 29

Tuesday, October 30

☐ 3:30pm - 4:00pm Ordering Phones in iProcurement (Jallyn's Office) -
Blakney, Mindy (ACF)

Wednesday, October 31

Thursday, November 1

☐ 2:30pm - 3:00pm AI - Touchbase (Jallyns Office) - Mir Ali

Friday, November 2

Saturday, November 3

Sunday, November 4

November 5, 2018 - November 11, 2018

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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9	10	11	12	13	14	15
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Monday, November 5

Tuesday, November 6

Wednesday, November 7

- **10:30am - 11:00am Briefing Materials for Lynn** (1-866-833-2080 Code: (b)(6)) - Martinez, Sofi (OS/ASPE)
- **1:00pm - 1:30pm MOA analysis** (Jallyn's office) - Jallyn.Sualog@ACF.hhs.gov
- **2:00pm - 3:00pm COER** (Jallyn's office) - Sualog, Jallyn (ACF)

Thursday, November 8

- **1:00pm - 1:30pm Jallyn/Jim Check-In** (Jallyn's Office) - Sualog, Jallyn (ACF)
- **1:00pm - 2:00pm Bi-Weekly PO Meeting** (Switzer Rm 4202) - Viola, Sarah (ACF) ☉
- **2:30pm - 3:00pm Mtg w/Olympia** (Jallyn's office) - Sualog, Jallyn (ACF)

Friday, November 9

Saturday, November 10

Sunday, November 11

November 12, 2018 - November 18, 2018

November 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
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18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Monday, November 12

Tuesday, November 13

Wednesday, November 14

Thursday, November 15

■ **2:00pm - 3:00pm Acquisition Point of Contact (APOC) call**
(Conference Line: 1-877-692-1947; Participant Code: (b)(6) - Grant,
Darryl (OS/ASA/PSC/FMP)

Friday, November 16

Saturday, November 17

Sunday, November 18

November 19, 2018 - November 25, 2018

November 2018						
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December 2018						
Su	Mo	Tu	We	Th	Fr	Sa
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Monday, November 19

- **12:30pm - 1:00pm ORR All Staff Meeting/ Call** (Switzer Room 4202/4125 or Call in 888-677-8391 Code: (b)(6)) - ORR Director (ACF)
- **1:45pm - 2:45pm Call between HHS and CBP MCAT to discuss 72 hrs. placement information exchange and presence of an HHS Representative with CBP on a regular basis at the Ronald Reagan Building** (Teleconference Dial in 202 (b)(6)) - BLANKS, LISSETTE

Tuesday, November 20

- **3:00pm - 3:30pm staffing** (Jallyn's office) - Sualog, Jallyn (ACF)

Wednesday, November 21

Thursday, November 22

- **1:00pm - 2:00pm Bi-Weekly PO Meeting** (Switzer Rm 4202) - Viola, Sarah (ACF) ☺

Friday, November 23

Saturday, November 24

Sunday, November 25

November 26, 2018 - December 2, 2018

November 2018						
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December 2018						
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Monday, November 26

Tuesday, November 27

■ 1:30pm - 2:00pm Check in (JH) - White, Laura (ACF)

Wednesday, November 28

Thursday, November 29

Friday, November 30

Saturday, December 1

Sunday, December 2

January 1, 2018 - January 7, 2018

January 2018						
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February 2018						
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25	26	27	28			

Monday, January 1

Tuesday, January 2

☐ 12:00am Val Cummins [OWPD] "Out of the Office on Leave" →

☒ 1:30pm - 2:00pm Call John Gray

Wednesday, January 3

☐ ← 12:00am Val Cummins [OWPD] "Out of the Office on Leave"

Thursday, January 4

☐ Amanda Barlow [OLAB] "Teleworking Today"

☒ 2:30pm - 3:00pm Transportation to the EEOB (SUBMITTED)

☒ 4:00pm - 4:30pm Return to Switzer (SUBMITTED)

Friday, January 5

☒ DO NOT SCHEDULE | SW "Out of the Office"

Saturday, January 6

Sunday, January 7

January 8, 2018 - January 14, 2018

January 2018						
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February 2018						
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Monday, January 8

- **1:00pm - 1:30pm Scott to Stop By** (AAS Steve Wagner's Office) - Lloyd, Scott (ACF)
- **2:30pm - 3:00pm OCIO Budget Approved/Finalized** (Mr. Wagner's Office 4032A) - Baerga, Debbie (ACF)
- **3:00pm - 3:30pm Catch-up meeting with Steve** (Steve Wagner's office) - Milner, Jerry (ACF)
- **3:30pm - 4:30pm Discussion with Be Strong Families founding director, Kathy Goetz Wolf** (Switzer 4523) - Christian, Shannon (ACF)

Tuesday, January 9

- **10:00am - 10:30am Check-In with Anna Pilato** (Steve Wagner's Office) - Wagner, Steven (ACF)
- **12:00pm - 1:00pm Welfare Planning & Pizza!** (IEA Conference Room, 620-E-4) - Trueman, Laura (HHS/IEA)
- **3:30pm - 4:30pm HHS Welfare Reform Working Group** (OS ASPE 422F, Conf2 (HHS/ASPE); OS ASPE HSP CL 2 (OS/ASPE)) - Destro, Brenda (HHS/ASPE)

Wednesday, January 10

- **12:00am Jerry Milner [FYSB] "Out of the Office on travel"** →
- **12:00am Scott Lekan [OCSE] "Out of the Office on Travel"** →
- **12:00am Clarence Carter [OFA] "Working Off Site" |OFA 2018 Strategic Planning** →
- **Ann Linehan [OHS] "Out of the Office"**
- **10:00am - 10:30am PPC on Youth and White House Interest in Promoting Youth Sports** (HHH | Conference Room 611E) - Wagner, Steven (ACF)
- **11:00am - 11:30am Call with Gov. Abbott's Office Re: Unaccompanied Children** (Conference Call: 1-877-820-7831 | Participant Passcode: (b)(6)) - Wagner, Steven (ACF)
- **2:30pm - 3:00pm MOA Guidance** (Call-in 202-7742300 | PC: (b)(6)) - Lloyd, Scott (ACF)
- **4:00pm - 5:00pm Family Violence and Prevention Services FRNs** (ACF | IOAS Conference Room | 4th Floor (4026A)) - Wagner, Steven

Thursday, January 11

- **← Jerry Milner [FYSB] "Out of the Office on travel"** →
- **← Scott Lekan [OCSE] "Out of the Office on Travel"** →
- **← 12:00am Clarence Carter [OFA] "Working Off Site" |OFA 2018 Strategic Planning**
- **9:30am - 10:00am Call with OGC** (Call in Number: 2027742300/ Participant Access Code: (b)(6)) - Lloyd, Scott (ACF)
- **1:00pm - 2:00pm Welfare Reform Discussion with Jim Frogue and Karin VanZant** (ACF | Mary E Switzer Building | 330 C Street, SW, WDC | 4th Floor | Room 4026A) - Wagner, Steven (ACF)
- **5:30pm - 6:00pm Call w/Steve Miller** (Conf Rm 611E) - Wynne, Maggie (HHS/IOS)

Friday, January 12

- **← 12:00am Jerry Milner [FYSB] "Out of the Office on travel"**
- **← 12:00am Scott Lekan [OCSE] "Out of the Office on Travel"**
- **Tracie Jennings "Out of the Office on Leave"**
- **10:15am - 10:45am Discussion with Jeff Polich (OGC) Re: (b)(5)** (ACF | Mary E. Switzer Building | 330 C Street, SW)
- **11:45am - 12:30pm Time Sensitive Property Issue** (IOAS Conference Room 4026A, Conference line 877-479-4215, Leader: (b)(6))
- **1:00pm - 1:30pm Reorg Update with Val Cummins** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- **1:30pm - 2:00pm Transportation to the EEOB** (CONFIRMED)
- **2:00pm - 3:00pm Canceled: PCC: Welfare Reform** (EEOB 208) - Salvi, Mary E. EOP/WHO
- **3:00pm - 3:30pm Return to Switzer** (CONFIRMED)
- **3:30pm - 4:30pm ACF & ACL Call w/Sen. Wicker's Staff**
- **4:30pm - 5:00pm Call w/ Steven Miller** (Call in Number: (b)(6))

Saturday, January 13

Sunday, January 14

January 15, 2018 - January 21, 2018

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Monday, January 15

Tuesday, January 16

- ☐ 12:00am Ken Cottingham [Exec. Sec.] "Out of the Office on Leave" →
- ☐ Tracie Jennings "Out of the Office on Leave"
- ☒ 1:00pm - 1:30pm Call with Governor Scott's Office [Re: Homestead] (Conference Call: 866-687-9176 | Passcode: (b)(6)) - Wagner, Steven (ACF)
- ☒ 1:45pm - 2:00pm General Discussion (Steve Wagner's office) - Milner, Jerry (ACF)
- ☒ 3:00pm - 3:30pm Update on Welfare-to-Work What Works Clearinghouse (IOAS conference room) - Goldstein, Naomi (ACF)

Wednesday, January 17

Thursday, January 18

- ☐ ← Ken Cottingham [Exec. Sec.] "Out of the Office on Leave"
- ☒ 4:30pm - 5:30pm Briefing on Draft PDG B-5 FOA (Conference Room 4523) - Wagner, Steven (ACF)
- ☒ 6:00pm - 6:30pm Call between HHS and DOJ on the Trafficking Advisory Committee (Call In: 1-877-929-7854 Participant Code: (b)(6)) - Powers, Mary (ACF)
- ☐ ← Ken Cottingham [Exec. Sec.] "Out of the Office on Leave"
- ☒ 11:30am - 12:30pm Welfare Reform Success Stories and Messaging Effectiveness (Secretary's Conference Room (610F)) - Reilly, Erin (OS/IEA) (CTR)
- ☒ 1:00pm - 2:00pm STAC: SECRETARY/HHS LEADERSHIP REMARKS and DISCUSSION (Room 800) - Ecoffey, Stacey (HHS/IEA)
- ☒ 3:00pm - 4:00pm Navajo Nation Consultation (4th Floor | Conference Room 4603) - Wagner, Steven (ACF)
- ☒ 4:00pm - 4:30pm Discussion on Next Steps (IOAS Conference Room (4026A)) - Wagner, Steven (ACF)
- ☒ 4:30pm - 5:00pm Call with Yasmina Vinci [NHSA] (Yasmina can call Steve on 202-(b)(6)) - Wagner, Steven (ACF)

Friday, January 19

Saturday, January 20

- ☐ ← 12:00am Ken Cottingham [Exec. Sec.] "Out of the Office on Leave"
- ☐ Clarence Carter (OFA) "Out of the Office on Travel"
- ☒ 12:30pm - 1:30pm Call with Laura Cunliffe
- ☒ 1:00pm - 1:10pm Discussion with Val Cummins (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- ☒ 1:30pm - 2:00pm Transportation to the EEOB (CONFIRMED)
- ☒ 3:00pm - 3:30pm HOLD - Update on Lapse in Appropriations Planning (Call: (202)774-2300 // Access Code: (b)(6)) - Mella, Emily (ACF)
- ☒ 3:00pm - 3:30pm Return to Switzer (CONFIRMED)
- ☒ 3:30pm - 4:15pm Discussion with Ken Canfield (IOAS Conference Room (4026A)) - Wagner, Steven (ACF)
- ☒ 4:15pm - 5:00pm OPRE's proposed FY 2018 new studies (IOAS Conference Room/Call in Number 866-687-9176 Passcode: (b)(6)) - Wahl, Sarah (ACF) (CTR)
- ☒ 4:15pm - 4:30pm Check in - Child Support Funds ((202)774-2300 // Access Code: (b)(6)) - Mella, Emily (ACF)

Sunday, January 21

January 22, 2018 - January 28, 2018

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February 2018						
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Monday, January 22

- ☐ 12:00am Ken Cottingham [Exec. Sec.] "Out of the Office on Leave" →
- ☐ 12:00am Tracie Jennings "Out of the Office on Leave" →
- 8:30am - 9:00am Orderly Shutdown Instructions (4523/4603) - Goldhaber, Ben (ACF)
- 11:15am - 11:30am Meet w/ Steve (Steve's Office) - Lloyd, Scott (ACF)
- 4:30pm - 5:00pm CONFIRMED - Shut Down Call (CALL IN ONLY: 8774794215 (b)(6)) - Goldhaber, Ben (ACF)
- 5:15pm - 5:45pm Dave to meet with Steve (Steve's Office) - Powers, Mary (ACF)

Tuesday, January 23

- ☐ ← 12:00am Ken Cottingham [Exec. Sec.] "Out of the Office on Leave"
- ☐ ← 12:00am Tracie Jennings "Out of the Office on Leave"
- 8:30am - 9:00am Transportation to 529 14th Street, NW (Foreign Press Center) (CONFIRMED)
- 9:00am - 11:00am State Dept. Washington Foreign Press Center: "Foreign Reporting Tour: Combating Trafficking in Persons"- on-the-record briefing on what the Agency does to prevent and
- 11:00am - 11:30am Return to Switzer (CONFIRMED)
- 12:00pm - 12:30pm Community Safety Comms Document (IOAS Conference Room 4026A) - Lloyd, Scott (ACF)
- 2:30pm - 3:00pm Check-In with Katherine Chon (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 3:30pm - 4:00pm Meeting with Ben Goldhaber (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)

Wednesday, January 24

- ☐ 12:00am Clarence Carter [OFA] "Out of the Office on Travel" →
- 9:30am - 10:00am IOS Morning Meeting (Secretary's Conference Room 610F)
- 11:15am - 12:00pm Meeting with T. Arling (b)(6) CT Ave)
- 3:00pm - 4:00pm ACF's Fatherhood Initiative Discussion with Wade Horn (ACF | Mary E Switzer Building | 4th Floor (IOAS Conference Room)) 4026A) - Wagner, Steven (ACF)
- 4:00pm - 4:15pm Discussion with Marie Meszaros (OGC) (Steve will call Maria on 202-(b)(6)) - Wagner, Steven (ACF)

Thursday, January 25

- ☐ ← Clarence Carter [OFA] "Out of the Office on Travel" →
- 10:20am - 10:30am Transportation to DOL [200 Constitution Ave., NW] (CONFIRMED)
- 10:30am - 11:00am Steven and Rosemary (DOL, FPB: 200 Constitution Ave. NW.; Rosemary's office, S-2307) - Lahasky, Rosemary -
- 11:00am - 11:10am Return to Switzer (CONFIRMED)
- 11:30am - 1:15pm Human Trafficking Presentation (Switzer Building Room 5603 OR Conference #: Dial: 866-423-9752 Participant
- 1:00pm - 1:30pm Canceled: PCC: Welfare Reform (Participant Dial-In: (202) 395-6392 - Participant Code: (b)(6)) - Salvi, Mary E.
- 1:30pm - 2:00pm Transportation to the EEOB (CONFIRMED)
- 3:00pm - 4:00pm ALL HANDS Meeting (HHH/Room 800)
- 3:00pm - 3:30pm Pick-up for return to Switzer (CONFIRMED)
- 4:00pm - 4:15pm Brief Chat with Ben Goldhaber (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)

Friday, January 26

- ☐ ← 12:00am Clarence Carter [OFA] "Out of the Office on Travel"
- ☐ Shannon Christian [OCC] "Out of the Office on Leave"
- 11:30am - 11:45am general discussion (S Wagner's office) - Milner, Jerry (ACF)
- 11:45am - 12:15pm 2017 PMAP Closeout and 2018 Plan Discussion with Tracie Jennings (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 12:30pm - 1:00pm Meeting with William Wubbenhorst (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 1:00pm - 1:30pm 2017 PMAP Closeout and 2018 Plan Discussion with Sebrina Blake (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 3:30pm - 4:30pm Statement of work and next steps (Skype Conference ID: (b)(6)) - Thomas, Mark D
- 4:30pm - 5:30pm SWIFT! - Powers, Mary (ACF)

Saturday, January 27

Sunday, January 28

January 29, 2018 - February 4, 2018

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February 2018						
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Monday, January 29

- ☐ Amanda Barlow [OLAB] "Out of the Office"
- ☐ Tracie Jennings [IOAS] "Out of the Office"
- ☒ 11:30am - 12:00pm 2017 PMAP Closeout and 2018 Plan Discussion with Katherine Chon (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- ☒ 12:30pm - 1:00pm NAVAJO (Steve Wagner's Office (4032A)) - Linehan, Ann (ACF)
- ☒ 1:00pm - 1:30pm 2017 PMAP Closeout and 2018 Plan Discussion with Angela Sellers (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- ☒ 2:30pm - 3:00pm 2017 PMAP Closeout and 2018 Plan Discussion with Ann Linehan (Steve's Wagner's Office (4032A)) - Wagner, Steven
- ☒ 3:00pm - 4:00pm Mandatory HHS Politicals Meeting (Great Hall)
- ☒ 5:00pm - 6:00pm AMA Meeting w/ Operating Divisions and Staff Division Heads (Political and Career) (Room 705A) - Secretary

Tuesday, January 30

- ☐ 12:00am Jerry Milner [ACYF] "Out of the Office on Travel" →
- ☐ New York Trip
- ☒ 12:30pm - 1:00pm PMAP Review with Val Cummins (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- ☒ 2:00pm - 4:46pm Amtrak Acela Express Number 2168 from WAS Union Station to New York Penn Station (2:00PM - 4:46PM)
- ☒ 3:30pm - 4:30pm HHS Welfare Reform Working Group (Humphrey 422F, Call in: 1-866-711-0784, (b)(6)) - Destro, Brenda (HHS/ASPE)
- ☒ 5:00pm - 5:45pm HOTEL: Hampton Inn Manhattan - Seaport Financial District (320 Pearl Street | New York, NY)
- ☒ 5:45pm - 7:45pm Dinner (Peter Luger -- 178 Broadway, Brooklyn, NY (Tel: (b)(6)) - Pilato, Anna (ACF)

Wednesday, January 31

- ☐ ← Jerry Milner [ACYF] "Out of the Office on Travel"
- ☐ Anna Pilato "Out of the Office in New York"
- ☒ 9:30am - 11:30am Fedcap WeCARE Site Visit (200 Monague Street | Brooklyn, NY 10271)
- ☒ 1:00pm - 2:30pm [Materials Attached] BHCC Meeting (HHH, Room 505A, Call in 888-464-9841 P/C (b)(6)) - McCance-Katz, Elinore (SAMHSA/OAS)
- ☒ 5:00pm - 7:53pm Amtrak Acela Express Number 2167 from New York Penn Station to WAS Union Station (5:00PM - 7:53PM)

Thursday, February 1

- ☐ ← Jerry Milner [ACYF] "Out of the Office on Travel" →
- ☒ 10:00am - 10:30am 2017 PMAP Closeout and 2018 Plan Discussion
- ☒ 10:30am - 11:00am Street Outreach Discussion with William
- ☒ 11:00am - 11:30am Discussion with Anna Pilato and Carolyn Meier
- ☒ 11:00am - 1:00pm Truman Bowling w/ Colleagues (EEOB Truman
- ☒ 12:15pm - 12:30pm Repatriation Discussion (Steve Wagner's Office
- ☒ 12:30pm - 1:00pm 2017 PMAP Closeout and 2018 Plan Discussion
- ☒ 1:00pm - 1:30pm Transportation to the EEOB (CONFIRMED)
- ☒ 1:30pm - 2:30pm Small Group PCC: Welfare Reform Policy (EEOB
- ☒ 2:30pm - 3:00pm Return to Switzer (CONFIRMED)
- ☒ 3:30pm - 3:40pm Quick Chat with Ann Linehan (Steve Wagner's
- ☒ 4:00pm - 4:30pm ACF-OMB Call re: AFCARS (Call-in:1-877 934-9715,
- ☒ 4:30pm - 5:00pm Briefing on the Hispanic Center (Switzer / 4026A
- ☒ 5:30pm - 6:00pm Clearance of docs (Steve's Office) - Powers, Mary

Friday, February 2

- ☐ ← 12:00am Jerry Milner [ACYF] "Out of the Office on Travel"
- ☒ 8:45am - 9:30am Meeting with Every Child Succeeds (Mary E. Switzer Building | 330 C Street, SW | 4th Floor (Room 4026A)) - Wagner,
- ☒ 11:00am - 11:30am Status Update - ASPR/ACF Repatriation Program MOU (HHH Bldg, Deputy Secretary Conference Room, 607-G)
- ☒ 1:15pm - 1:30pm Quick Chat: Steve and Shannon (Steve's Office) - Christian, Shannon (ACF)
- ☒ 1:30pm - 2:00pm Touch Base on Regs with OLAB (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- ☒ 2:00pm - 2:45pm UC/IES Way Forward (Switzer conference room 4523, or via conference line: 877-479-4215, Leader: (b)(6))
- ☒ 3:30pm - 4:00pm ASPE comments on TPP Evidence Review (Counselors Conference Room (HHS) 611E or Call In 1-866-860-5726,
- ☒ 4:00pm - 5:00pm SRA - OASH-ACF Collab - Monthly Leadership
- ☒ 5:00pm - 5:30pm Call w/ Steve (Steve to call Scott) - Lloyd, Scott

Saturday, February 3

Sunday, February 4

February 5, 2018 - February 11, 2018

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March 2018						
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Monday, February 5

- **10:40am - 11:00am Transportation to the Longworth HOB** (CONFIRMED)
- **12:00pm - 12:20pm Return to Switzer** (CONFIRMED)
- **1:00pm - 2:00pm Pro-work Effects of Child Care with Alan Viard from AEI** (330 C Street SW Washington, DC / Room 4026A IOAS Conference Room) - Christian, Shannon (ACF)
- **2:00pm - 3:00pm 477 Legislation and Next Steps** (Switzer | Conference Room 4603) - Bathon, David (ACF) (CTR)
- **3:15pm - 3:30pm Brief Discussion with Val Cummins** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- **4:00pm - 5:00pm ACL, ACF and Families First** (Conference Room 1100/ Switzer Building 330 C Street S.W. Washington, D.C.) - Administrator - ASA (AOA)
- **6:00pm - 6:30pm Youth Sports Discussion** (611E; 1-877-929-7854; (b)(6)) - Smith, Andrew (HHS/IOS)

Tuesday, February 6

- **10:30am - 11:30am Small Group PCC: Welfare Reform Policy** (EEOB 234) - Dittmeier, Kerry W. EOP/WHO (Intern)
- **11:00am - 1:00pm Reminder: Harassment Training for Supervisors and Managers** (Switzer Conference Room or Remote Attendance (see info below)) - Irizarry, Laura (ACF)
- **1:00pm - 1:30pm Relmagine Aim for Independence Discussion with Mishaela Duran** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- **3:15pm - 4:00pm Meeting with Katharine Stevens** (ACF | Mary E. Switzer Building| 330 C Street, SW | Room 4032A) - Wagner, Steven (ACF)
- **4:00pm - 4:30pm Meeting with Anna Pilato and Joyce Thomas** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)

Wednesday, February 7

- **Jerry Milner [ACYF] "Out of the Office" Off Site Meetings**
- **1:30pm - 2:00pm Discussion with Ben Goldhaber** (Steve Wagner's Office) - Wagner, Steven (ACF)
- **3:30pm - 4:00pm Discussion with William Wubbenhorst** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- **4:00pm - 4:30pm Jerry Milner Calling**
- **5:00pm - 5:30pm SWIFTING** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)

Thursday, February 8

- **10:00am - 10:30am Steve to call Heather Flick on 202-(b)(6)**
- **11:00am - 11:30am Meeting with Brenda Destro** (Mary E. Switzer Building| Steve Wagner's Office (Room 4032A)) - Wagner, Steven (ACF)
- **12:30pm - 1:00pm UAC Discussion with Scott Lloyd** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- **1:15pm - 1:30pm Call with Matt Bowman** (b)(5) (Steve will call Matt on 202-868-9791) - Wagner, Steven (ACF)
- **3:30pm - 4:00pm Steve Wagner's Meeting with Charles Keckler** (HHH | Room 614G) - Wagner, Steven (ACF)
- **4:00pm - 4:30pm Confirmed: Lapse in Appropriations Contingency Plans** (Call: (877)479-4215 // Access Code: (b)(6)) - Goldhaber, Ben (ACF)

Friday, February 9

- **8:30am - 9:00am Lapse in Appropriations Updates** (Call: (877)479-4215 // Access Code: (b)(6)) - Goldhaber, Ben (ACF)
- **10:15am - 11:00am TRANSPORTATION: 7515 Colshire Drive/McLean, VA** (CONFIRMED)
- **11:00am - 2:00pm Visit to the MITRE Aviation Safety Lab** (MITRE 2-4N619. 7515 Colshire Drive, McLean, VA 22102-7539) - Thomas, Mark
- **2:00pm - 2:45pm Return to Switzer** (CONFIRMED)
- **3:30pm - 4:30pm Pre-Brief for OTIP Meeting** (IOAS Conference Room (4026A)) - Wagner, Steven (ACF)
- **3:30pm - 4:30pm Preschool Development Grants Program Discussion with NGA** (1-866-721-1442; Participant code - (b)(6)) -
- **4:30pm - 5:00pm Call with Governor Ducey's Staff on Human Trafficking Commission** (IEA Conference Call #) - Johnston, Darcie
- **5:00pm - 5:30pm Discussion with Clarence Carter [Response to DPC]** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)

Saturday, February 10

- **6:00pm - 9:00pm Youth for Tomorrow Fundraiser** (Ritz-Carlton| Tysons Corner, VA)

Sunday, February 11

February 12, 2018 - February 18, 2018

February 2018						
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March 2018						
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Monday, February 12

- ☐ 12:00am Stacey Ecoffey [ANA] "Out of the Office on Leave" →
- ☐ Naomi Goldstein [OPRE] "Out of the Office on Leave"
- 9:30am - 10:30am Close Hold: FY 2019 Budget Briefing (607G) - Moughalian, Jen (HHS/ASFR)
- 12:00pm - 1:00pm *Materials* Department Discussion -- Childhood Lead Exposure (HHH Building, Deputy Secretary's Conference Room, 607G and 866-651-7717 code (b)(6) - Office of the Executive
- 1:00pm - 2:00pm ICF Contract Deliverables (ACF | Mary E. Switzer Building | 4th Floor (Room 4026A)) - Wagner, Steven (ACF)
- 3:00pm - 3:15pm Discussion with Richard Gonzales (Re: PDG) (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 4:00pm - 4:30pm Meeting with Scott (Steve's Office) - Lloyd, Scott (ACF)
- 4:30pm - 5:00pm Meeting with Peter Dross | Executive Director of the Center for Victims of Torture (ACF | Mary E. Switzer Building | 330

Tuesday, February 13

- ☐ ← Stacey Ecoffey [ANA] "Out of the Office on Leave" →
- ☐ Amanda Barlow [OLAB] "Out of the Office on Leave"
- 1:30pm - 2:00pm Transportation to the EEOB (CONFIRMED)
- 2:00pm - 3:30pm Small Group PCC: Welfare Reform Policy (EEOB 226) - Cunliffe, Laura M. EOP/WHO
- 3:30pm - 4:00pm Return to Switzer (CONFIRMED)
- 3:30pm - 4:30pm HHS Welfare Reform Working Group (Humphrey 422F, Call in: 1-866-711-0784, (b)(6) - Destro, Brenda (HHS/ASPE)

Wednesday, February 14

- ☐ ← Stacey Ecoffey [ANA] "Out of the Office on Leave" →
- ☐ 12:00am Scott Lekan [OCSE] "Out of the Office" NCSEA Policy Forum Conference →
- 11:30am - 12:00pm Meeting with Wade Horn (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 12:20pm - 12:25pm Remarks at the Emergency Repatriation Brown Bag and Webinar (ACF | Room 4401/4323)
- 2:00pm - 2:45pm Meeting with Chris Gersten (ACF | Mary E. Switzer Building | 330 C Street, SW | Room 4032A) - Wagner, Steven (ACF)
- 3:00pm - 3:30pm Kim Update (Steve's Office) - Lloyd, Scott (ACF)
- 3:30pm - 4:00pm TANF/OCSE IM Rollout Discussion (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 4:00pm - 5:00pm Use of CCDF T/A Funds for OCC (Switzer / 4026A IOAS Conf Room) - Christian, Shannon (ACF)

Thursday, February 15

- ☐ ← Stacey Ecoffey [ANA] "Out of the Office on Leave" →
- ☐ ← Scott Lekan [OCSE] "Out of the Office" NCSEA Policy Forum Conference →
- 8:00am - 11:00am NCSEA Policy Forum - Plenary session (Renaissance Washington, DC Downtonw hotel) - Lekan, Scott (ACF)
- 11:30am - 12:30pm Meeting with California Tribal TANF Coalition (Conference Room 4523)
- 2:00pm - 2:30pm Discussion with Stacey Ecoffey (ANA) Re: Personnel (Steve/Ben will call Stacey on 303-(b)(6) - Wagner, Steven (ACF)

Friday, February 16

- ☐ ← Stacey Ecoffey [ANA] "Out of the Office on Leave" →
- ☐ ← Scott Lekan [OCSE] "Out of the Office" NCSEA Policy Forum Conference →
- ☐ Ann Linehan [OHS] "Out of the Office"
- 11:30am - 5:00pm DO NOT SCHEDULE

Saturday, February 17

- ☐ ← Stacey Ecoffey [ANA] "Out of the Office on Leave" →
- ☐ ← 12:00am Scott Lekan [OCSE] "Out of the Office" NCSEA Policy Forum Conference →

Sunday, February 18

- ☐ ← 12:00am Stacey Ecoffey [ANA] "Out of the Office on Leave" →

February 19, 2018 - February 25, 2018

February 2018						
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March 2018						
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Monday, February 19

Tuesday, February 20

- ☐ Amanda Barlow [OLAB] "Out of the Office"
- ☐ Jerry Milner [ACYF] "Out of the Office on Travel"
- ☐ 8:30am - 9:00am AMA Mtg. w/ Select HHS Staff (610-F) - Secretary Scheduler (OS/IOS)
- ☐ 9:30am - 10:00am OSSI Security Briefing for STEVEN WAGNER (HHH - Suite 510B) - Wagner, Steven (ACF)
- ☐ 10:00am - 10:30am Hawaii USARPAC led Briefing (HHH/SCIF/Room 523B) - Wagner, Steven (ACF)
- ☐ 12:00pm - 12:45pm OTIP Discussion (IOAS Conference Room (4026A) OR Call in: 866-811-8376| Passcode: (b)(6) - Wagner,
- ☐ 3:00pm - 3:30pm MEETING: Acting Assistant Secretary Steve Wagner (Jason WILL CALL 202-401-1822) - Botel, Jason
- ☐ 4:00pm - 4:30pm Prep Call for NACo 2018 Legislative Conference (Conference Call: 1-888-757-2790| Passcode: (b)(6) - Wagner, Steven
- ☐ 4:30pm - 5:00pm ANA Follow-up Discussion (Steve Wagner's Office

Wednesday, February 21

- ☒ 12:00am DO NOT SCHEDULE: SW OUT OF THE OFFICE ON TRAVEL (Dayton, Ohio) →
- ☐ 8:30am - 9:00am Call Heather Flick
- ☐ 2:00pm - 3:00pm FY18 External Learning and Development Program Pre-Meeting for Supervisors and Managers (Conference Room 3126) - Cannaday, James (ACF)

Thursday, February 22

- ☒ ← DO NOT SCHEDULE: SW OUT OF THE OFFICE ON TRAVEL (Dayton, Ohio) →
- ☐ 11:20am - 11:42am United Airlines Flight 3811 from Dayton, OH to Chicago O'Hare [Confirmation Number: (b)(6)] (11:20AM - 11:42AM)
- ☐ 12:45pm - 3:24pm United Airlines Flight 312 from Chicago O'Hare to San Francisco, CA (12:45PM - 3:24PM)
- ☐ 3:00pm - 3:30pm Canceled: AMA Brief on NSC Principals meeting (615_F) - Secretary Scheduler (OS/IOS)
- ☐ 4:34pm - 8:33pm United Airlines Flight 1509 from San Francisco, CA to Honolulu, HI (4:34PM - 8:33PM)

Friday, February 23

- ☒ ← DO NOT SCHEDULE: SW OUT OF THE OFFICE ON TRAVEL (Dayton, Ohio) →
- ☐ Jerry Milner [ACYF] "Out of the Office on Leave"

Saturday, February 24

- ☒ ← DO NOT SCHEDULE: SW OUT OF THE OFFICE ON TRAVEL (Dayton, Ohio) →
- ☐ 6:45pm American Airlines Flight 8 from Honolulu, HI to Dallas, Ft. Worth (6:45PM - 5:58AM) →

Sunday, February 25

- ☒ ← 12:00am DO NOT SCHEDULE: SW OUT OF THE OFFICE ON TRAVEL (Dayton, Ohio)
- ☐ 7:05am - 10:55am American Airlines Flight 2621 from Dallas Fort Worth to Reagan National (DCA) (7:05AM - 10:55AM)

February 26, 2018 - March 4, 2018

February 2018							March 2018						
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Monday, February 26

- ☐ 12:00am William Wubbenhorst [FYSB] "Out of the Office on Travel" →
- 9:00am - 9:20am Brief Discussion with Jerry Milner (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 10:30am - 11:00am Pre-brief for NSC Principals meeting at WH (Deputy Secretary's Conference Room, 614-G) - DeputySecretary
- 11:00am - 12:30pm FW: OPR Meetings with ACF HQ (Switzer 3603/3524; Dial Informatiow Below) - Optimize Regions (OS/IOS)
- 1:30pm - 2:30pm Meeting with OIG TOPIC: ORR Briefing (Suite 5250 Cohen Building - 5th Floor-) - Morvis, Catherine L (OIG/IO)
- 2:45pm - 3:30pm FW: POLITICO Pro Walkthrough (Dial into Jamie's conference line (202) 602-1295; Conference ID: (b)(6)) - Jamie
- 4:30pm - 4:45pm Discussion with Carlis Williams (Region 4 RA) (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 4:50pm - 5:50pm SWIFT - Powers, Mary (ACF)

Tuesday, February 27

- ☐ ← William Wubbenhorst [FYSB] "Out of the Office on Travel" →
- ☐ 12:00am Jerry Milner [ACYF] "Out of the Office on Travel" →
- 8:00am - 8:30am Transportation to AEI/1789 Massachusetts Ave., NW (CONFIRMED)
- 8:30am - 11:00am AEI Meeting/Strengthening state focus on birth-to-five needs, policy, and program alignment across the
- 11:00am - 11:30am Return to Switzer (CONFIRMED)
- 1:00pm - 1:30pm Repatriation and Follow-up on Planning Assumptions with Elizabeth Russell (Steve Wagner's Office (4032A)) -
- 2:20pm - 2:50pm PMAP Discussion with Katherine Chon (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 3:00pm - 3:30pm Welfare Reform Check-In with Andrew (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 3:30pm - 4:30pm HHS Welfare Reform Working Group (Humphrey 422F, Call in: 1-866-711-0784, (b)(6)) - Destro, Brenda (HHS/ASPE)

Wednesday, February 28

- ☐ ← 12:00am William Wubbenhorst [FYSB] "Out of the Office on Travel" →
- ☐ ← Jerry Milner [ACYF] "Out of the Office on Travel" →
- ☐ 12:00am Scott Lekan [OCSE] "Out of the Office" New Jersey →
- ☐ Tracie Jennings [OAS] "Out of the Office on Leave" →
- 9:00am - 9:30am ACF/ASPR Repatriation MOU (HHH SCIF (b)(6))
- 10:30am - 11:00am Transportation to the EEOB (CONFIRMED)
- 11:00am - 12:00pm Small Group PCC: Welfare Reform (EEOB 208) -
- 12:00pm - 12:30pm Return to Switzer (CONFIRMED)
- 1:30pm - 2:00pm Discussion with Ben Goldhaber | Financing for
- 2:00pm - 2:45pm AFI/ORO Partnership Update Discussion with
- 3:00pm - 3:30pm Catch Up Call with Dyann Daley (Dyann can call
- 4:00pm - 4:30pm OPRE FTE Requests (SWIFT Task 020620182006)
- 4:30pm - 5:00pm ACF Politicals Meeting (4th Floor | Conference

Thursday, March 1

- ☐ ← 12:00am Jerry Milner [ACYF] "Out of the Office on Travel" →
- ☐ ← Scott Lekan [OCSE] "Out of the Office" New Jersey Training Conference →
- ☐ 12:00am Katherine Chon [OTIP] "Out of the Office on Travel" →
- 9:00am - 9:30am Call Rob (412 (b)(6)) - Powers, Mary (ACF)
- 10:00am - 10:30am BBA Implementation Discussions with IOAS | OCC [Home Visiting] (IOAS Conference Room | 4th Floor (4026A)) -
- 11:00am - 11:30am ACYF Hires (IOAS Conference Room (4026A)) - Wagner, Steven (ACF)
- 11:45am - 12:00pm Repatriation Update with Elizabeth and Anna (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 1:00pm - 2:30pm Reminder: Employee and Labor Relations Meet
- 1:00pm - 1:45pm HHS Annual Tribal Budget Consultation: Human
- 4:00pm - 5:00pm HHS Annual Tribal Budget Consultation: Deputy
- 5:00pm - 6:00pm Reminder - Powers, Mary (ACF)

Friday, March 2

- ☐ ← 12:00am Scott Lekan [OCSE] "Out of the Office" New Jersey Training Conference
- ☐ ← 12:00am Katherine Chon [OTIP] "Out of the Office on Travel" →
- Amanda Barlow [OLAB] "Teleworking Today"
- NOTE: Federal Government Closed Today
- 10:15am - 11:00am Meeting with Mary Anne Mosack (Executive Director of Ascend) (ACF | Mary E. Switzer Building | 330 C Street, SW (4th Floor/Steve Wagner's Office)) - Wagner, Steven (ACF)
- 1:00pm - 2:00pm Meeting with the Heritage Foundation (ACF | Mary E. Switzer Building | 330 C Street, SW | 4th Floor (Room 4026A)) - Wagner, Steven (ACF)
- 4:30pm - 5:00pm Hold for call with Rob (412 (b)(6)) - Powers, Mary (ACF)

Saturday, March 3

- 9:00am - 11:30am NACo 2018 Legislative Conference (Washington Hilton | 1919 Connecticut Avenue, WDC | Columbia Room 9&10)
- 10:00am - 11:00am Timmie Jensen (Memorial Mass)

Sunday, March 4

March 5, 2018 - March 11, 2018

March 2018							April 2018						
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Monday, March 5

- 11:30am - 12:00pm BBA Implementation Discussions with IOAS | OHS [Head Start Emergency Funds] (IOAS Conference Room | 4th Floor | Room 4026A) - Wagner, Steven (ACF)
- 1:00pm - 1:30pm BBA Implementation Discussions with IOAS | OCSE [Increased User Fees] (IOAS Conference Room | 4th Floor | Room 4026A) - Wagner, Steven (ACF)
- 1:30pm - 2:30pm NACo Conference: Relmagine HHS - Aim for Independence Listening Session (Washington Hilton - 1919 Connecticut Avenue NW Washington, DC - Holmead Room, Lobby Level) - Duran, Mishaela (ACF)

Tuesday, March 6

- 12:00am Scott Lekan [OCSE] "Out of the Office on Travel/New York" →
- 12:00am Jerry Milner [ACYF] "Out of the Office on Travel" →
- 9:30am - 10:00am Fed Admin Update (IOAS Conference Room| 4th Floor (4026A)) - Wagner, Steven (ACF)
- 10:00am - 10:45am Human Capital Approval and Briefing (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 12:00pm - 1:00pm CONFIRMED: In-Person ACF Meeting with San Diego County Nick Macchione (ACF | Mary E Switzer Building| 4th
- 1:30pm - 2:00pm Transportation to the EEOB (CONFIRMED)
- 2:00pm - 3:00pm Small Group PCC: Welfare Reform (EEOB 234) - Cunliffe, Laura M. EOP/WHO
- 3:30pm - 4:00pm Return to Switzer (CONFIRMED)
- 4:00pm - 4:30pm BBA Implementation Discussions with IOAS | OPRE [Data Exchange] (IOAS Conference Room | 4026A) - Wagner,

Wednesday, March 7

- ← Scott Lekan [OCSE] "Out of the Office on Travel/New York" →
- ← 12:00am Jerry Milner [ACYF] "Out of the Office on Travel"
- 11:30am - 12:00pm Regroup for Welfare Reform EO (IEA Conference Room) - Trueman, Laura (HHS/IEA)
- 2:00pm - 3:00pm Meeting with Meeting with Mark Schneider (nominee for Director of IES at ED) and Katharine Stevens (ACF | Mary E. Switzer Building | 330 C Street, SW | 4th Floor | Room 4026A) -
- 3:30pm - 4:00pm BBA Implementation Discussions with IOAS | OFA [HPOG] (IOAS Conference Room | 4th Floor (Room 4026A)) - Wagner, Steven (ACF)
- 4:00pm - 4:30pm Check in with Clarence Carter (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 4:30pm - 5:00pm Transportation to 2121 Massachusetts Ave., NW (CONFIRMED)
- 5:00pm - 7:00pm DO NOT SCHEDULE

Thursday, March 8

- ← 12:00am Scott Lekan [OCSE] "Out of the Office on Travel/New York"
- 12:00am Meghan Dugan [IOAS] "Out of the Office on Leave" →
- 8:30am - 9:00am Transportation to GW University (Marvin Center) 800 21st Street, NW (CONFIRMED)
- 9:00am - 10:00am Survivors of Torture Grantee Meeting (George Washington University, Marvin Center, Room 307/800 21st Street, NW)
- 9:00am - 12:00pm SoT Grantee Meeting (GW University) - Lloyd, Scott (ACF)
- 9:30am - 11:30am ASPE National Poverty Center Pop Up Panel |
- 10:00am - 10:30am Return to Switzer (CONFIRMED)
- 12:00pm - 1:00pm Deloitte - Medicaid Work Requirements (Dial in:
- 3:30pm - 4:30pm BBA Implementation Discussions with IOAS |
- 5:00pm - 5:30pm Politics Meeting (IOAS Conference Room) -
- 6:00pm - 7:00pm Hold - Powers, Mary (ACF)

Friday, March 9

- ← 12:00am Meghan Dugan [IOAS] "Out of the Office on Leave"
- 12:00am Scott Lekan [OCSE] "Out of the Office on Travel" →
- 8:30am - 9:15am Coffee/Meeting with Jeremy Anderson [ECS] (ACF| Mary E. Switzer Building | 330 C Street, SW | WDC) - Wagner, Steven (ACF)
- 11:30am - 12:00pm Interview with (b)(6) candidate for Director, Office of Head Start (625D Humphrey Building, 200 Independence Avenue, SW Washington DC 20201) - Stirrup, Heidi (HHS/IOS)

Saturday, March 10

- ← Scott Lekan [OCSE] "Out of the Office on Travel" →

Sunday, March 11

- ← Scott Lekan [OCSE] "Out of the Office on Travel" →

March 12, 2018 - March 18, 2018

March 2018							April 2018						
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Monday, March 12

- ☐ ← Scott Lekan [OCSE] "Out of the Office on Travel" →
- 10:15am - 11:15am Meeting with Winrock International [Human Trafficking Discussion]** (ACF | Mary E. Switzer Building | 330 C Street, SW/4th Floor (4026A)) - Wagner, Steven (ACF)
 - 11:30am - 12:30pm CONFIRMED: Classified Briefing for ACF Principals** (O'Neil House Office Bldg [200 C Street, SW], ASPR CAA - Sycamore CR (O'Neil Sub-basement, Suite L1C24)) - Wagner, Steven (ACF)
 - 1:00pm - 2:00pm Family First Implementation Discussion** (416-G (ASL conference Room)) - Lawrence, Courtney (HHS/ASL)
 - 2:30pm - 3:15pm OHSEPR Current/Planned Activities Discussion with Carolyn and Anna** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
 - 5:00pm - 5:30pm ASPR/ACF Repatriation** (Deputy Secretary's Conference Room, 607-G) - Moreno, Rafael (OS/ASA/IOS)

Tuesday, March 13

- ☐ ← Scott Lekan [OCSE] "Out of the Office on Travel" →
- 9:00am - 10:30am ACF Senior Review Board (SRB)** (Conf Rm 5324) - Blake, Sebrina (ACF)
 - 1:00pm - 1:45pm Meeting with the Association of Christian Schools International [Dr. Tom Cathey and George Tryfiates]** (ACF | Mary E. Switzer Building | 330 C Street, SW | 4th Floor (Room 4026A)) -
 - 2:00pm - 2:15pm Brief Discussion with Jerry Milner** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
 - 2:30pm - 3:00pm James Sherk from DPC calling** (James will call Steve on 202-401-1822)
 - 3:00pm - 3:15pm Richard Gonzales re: PDG**
 - 3:30pm - 4:30pm HHS Welfare Reform Working Group** (Humphrey 422F, Call in: 1-866-711-0784, (b)(6)) - Destro, Brenda (HHS/ASPE)
 - 5:45pm - 6:45pm SWIFT** - Powers, Mary (ACF)

Wednesday, March 14

- ☐ ← Scott Lekan [OCSE] "Out of the Office on Travel" →
- 10:30am - 11:00am Meeting with Shannon Christian** (Steve's Office)
 - 2:30pm - 3:15pm Meeting with the Foundation for Government Accountability** (ACF | Mary E. Switzer Building | 330 C Street, SW/WDC | 4th Floor/Room 4026A) - Wagner, Steven (ACF)
 - 3:45pm - 4:00pm Clarence calling Steve on 202-401-1822** - Wagner, Steven (ACF)
 - 4:00pm - 5:00pm Meeting with Mary Anne Mosack (Executive Director of Ascend)** (ACF | Mary E. Switzer Building | 330 C Street, SW (4th Floor/Steve Wagner's Office)) - Wagner, Steven (ACF)
 - 5:15pm - 5:45pm Meeting to prepare for Dep Sec Meeting Monday**

Thursday, March 15

- ☐ ← Scott Lekan [OCSE] "Out of the Office on Travel" →
- ☐ 12:00am Clarence Carter [OFA] "Out of the Office on Leave" →
- 9:00am - 9:30am Transportation to the Longworth HOB** (CONFIRMED)
 - 9:30am - 10:30am Meeting with Ryan Martin and Anne DeCesaro** (1129 longworth) - Lawrence, Courtney (HHS/ASL)
 - 10:30am - 11:00am Return to Switzer** (CONFIRMED)
 - 1:00pm - 1:15pm Quick Check-in with Janelle George** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
 - 3:00pm - 3:30pm New Recruitments Discussion with Ben and Amanda** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
 - 4:00pm - 4:30pm Clarence Carter Calling** (Clarence will call Steve on 202-401-1822)

Friday, March 16

- ☐ ← Scott Lekan [OCSE] "Out of the Office on Travel" →
- ☐ 12:00am Clarence Carter [OFA] "Out of the Office on Leave"
- ☐ Ann Linehan [OHS] "Out of the Office"
- ☐ Tracie Jennings [IOAS] "Out of the Office on Leave"
- 10:15am - 10:45am Meeting on OTIP FOA** (IOAS Conference Room) - Powers, Mary (ACF)
 - 10:45am - 11:15am Meeting with Scott Lloyd** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
 - 12:00pm - 12:45pm Medicaid Work Requirement Implementation Discussion with CMS** (335G.02 VTC C5-22-17// Dial: 1-877-267-1577)
 - 1:00pm - 2:00pm ACF NPRM (Follow-up from discussion w/ Dep**
 - 2:30pm - 3:00pm Transportation to AEI** (CONFIRMED (Driver is
 - 3:00pm - 4:00pm Meeting with Katharine Stevens [AEI] Re:**
 - 4:00pm - 4:30pm Return to Switzer** (CONFIRMED)
 - 5:00pm - 5:30pm Call w/ James Sherk**

Saturday, March 17

- ☐ ← Scott Lekan [OCSE] "Out of the Office on Travel" →

Sunday, March 18

- ☐ ← Scott Lekan [OCSE] "Out of the Office on Travel" →

March 19, 2018 - March 25, 2018

March 2018							April 2018						
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Monday, March 19

- ☐ ← Scott Lekan [OCSE] "Out of the Office on Travel" →
- ☐ 12:00am Janelle George [OCS] "Out of the Office" →
- ☐ Jerry Milner [ACYF] "Out of the Office"
- ☐ Naomi Goldstein [OPRE] "Out of the Office on Leave"
- 12:10pm - 1:10pm St. Joseph Feast Day
- 1:30pm - 1:45pm Brief Check-In with Ben Goldhaber (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 2:00pm - 2:30pm UAC Coordination (Conference call (202-774-2300 Participant: (b)(6)) - Lloyd, Scott (ACF)

Tuesday, March 20

- ☐ ← Scott Lekan [OCSE] "Out of the Office on Travel" →
- ☐ Janelle George [OCS] "Out of the Office" →
- 10:45am - 11:00am Gulf Coast TA (quick chat) (Steve's Office) - Lloyd, Scott (ACF)
- 1:30pm - 2:00pm EDH Briefing on HHS Welfare Reform Work Group (Deputy Secretary's Conference Room, 607-G) - DeputySecretary (OS/IOS)
- 3:00pm - 3:30pm EDH Briefing on Effective Marginal Income Taxes as Work Disincentives (Deputy Secretary's Conference Room, 607-G) - DeputySecretary (OS/IOS)
- 4:00pm - 4:45pm TVAP FOA Discussion (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)

Wednesday, March 21

- ☐ ← Scott Lekan [OCSE] "Out of the Office on Travel" →
- ☐ Janelle George [OCS] "Out of the Office" →
- 2:30pm - 3:00pm Conversation with Sam Quinones (Secretary's Conference room) - Trueman, Laura (HHS/IEA)

Thursday, March 22

- ☐ ← Scott Lekan [OCSE] "Out of the Office on Travel" →
- ☐ Janelle George [OCS] "Out of the Office" →
- ☐ 12:00am Katherine Chon [OTIP] "Out of the Office" →
- 9:30am - 10:00am Transportation to AEI (SUBMITTED)
- 10:00am - 12:00pm AEI PDG Competition Discussion (AEI | 1789 Massachusetts Avenue, NW) - Wagner, Steven (ACF)
- 10:00am - 11:20am FW: Refugee Resettlement PCC (EEOB 445) - Norris, Amy B. EOP/NSC
- 12:00pm - 12:30pm Return to Switzer (SUBMITTED)
- 1:30pm - 2:00pm Discussion on Welfare Reform (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 3:00pm - 3:30pm Update on Lapse in Appropriations Planning - Goldhaber, Ben (ACF)
- 3:30pm - 4:30pm Meeting with Bob Heckman (Steve's Office) - Powers, Mary (ACF)

Friday, March 23

- ☐ ← 12:00am Scott Lekan [OCSE] "Out of the Office on Travel"
- ☐ Janelle George [OCS] "Out of the Office" →
- ☐ ← 12:00am Katherine Chon [OTIP] "Out of the Office"
- ☐ MP Out of the Office - Powers, Mary (ACF)
- 10:30am - 11:15am AFCARS Discussion (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 11:30am - 12:00pm SC Deviation Request (IOAS Conference Room | 4th Floor (Room 4026A) OR 866-687-9176 | Passcode: (b)(6)) - Wagner, Steven (ACF)
- 3:00pm - 4:00pm HHS Quarterly Senior Leaders Intelligence Brief (HHS SCIF (523B) Large Conference Room) - Schmoyer, Michael (OS/OSSI)
- 4:30pm - 5:30pm Meeting w/ Bob Heckman (TBD)

Saturday, March 24

- ☐ ← 12:00am Janelle George [OCS] "Out of the Office"

Sunday, March 25

March 26, 2018 - April 1, 2018

March 2018							April 2018						
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18	19	20	21	22	23	24	22	23	24	25	26	27	28
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Monday, March 26

- ☐ 12:00am Amanda Barlow [OLAB] "Out of the Office on Leave" →
- ☐ 12:00am Scott Logan [OLAB] "Out of the Office on Leave" →
- ☐ 10:30am - 12:00pm DO NOT SCHEDULE
- ☐ 2:00pm - 2:45pm ACYF/OTIP/ORR Follow-up Discussion (4th Floor | IOAS Conference Room | 4026A OR 866-687-9176/Passcode: (b)(6)) - Wagner, Steven (ACF)
- ☐ 3:30pm - 4:00pm HOLD: Child Care Briefing : Conference calls with the participants (Director's Office/ Teleconference 1-877-960-8393 Passcode: (b)(5) Leadercode: (b)(6) - Greene, Patricia G - WB
- ☐ 4:00pm - 4:30pm TVAP Follow-up Discussion with OTIP (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)

Tuesday, March 27

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on Leave" →
- ☐ ← Scott Logan [OLAB] "Out of the Office on Leave" →
- ☐ 12:00am Scott Lloyd [ORR] "Out of the Office on travel" →
- ☐ 10:30am - 11:00am Follow up Discussion on Staffing and Position Allocation (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- ☐ 11:30am - 12:30pm Small Group PCC: Welfare Reform (Phone Call) - Cunliffe, Laura M. EOP/WHO
- ☐ 1:00pm - 1:30pm Briefing on Preventing Sex Trafficking and Strengthening Families Act (IOAS Conference Room| 4th Floor (4026A)) - Wagner, Steven (ACF)
- ☐ 1:00pm - 2:30pm REMINDER - ACF Ethics Info Session: Impartiality While Performing Official Duties (Switzer Building--Room 3126 and Adobe Connect) - Holmes, Risha (ACF)
- ☐ 3:30pm - 4:30pm HHS Welfare Reform Working Group (Humphrey 422F, Call in: 1-866-711-0784, (b)(6)) - Destro, Brenda (HHS/ASPE)

Wednesday, March 28

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on Leave" →
- ☐ ← Scott Logan [OLAB] "Out of the Office on Leave" →
- ☐ ← 12:00am Scott Lloyd [ORR] "Out of the Office on travel" →
- ☐ 1:00pm - 1:30pm Kansas Disallowance (IOAS Conference Room (4026A).) - Pilato, Anna (ACF)
- ☐ 2:45pm - 3:00pm Transportation to DOL (CONFIRMED)
- ☐ 3:30pm - 5:00pm Challenges and Potential Solutions for Access and Affordability to Childcare [with Ivanka Trump] (Department of Labor | Francis Perkins Building | 200 Constitution Ave., NW| Secretary's Conference Room)
- ☐ 5:00pm - 5:30pm Return to Switzer (CONFIRMED)

Thursday, March 29

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on Leave" →
- ☐ ← Scott Logan [OLAB] "Out of the Office on Leave" →
- ☐ 12:00am Brian Marriott [OC] "Out of the Office" →
- ☐ 12:00am Janelle George [OCS] "Out of the Office on Leave" →
- ☐ 12:00am Sebrina Blake [OCIO] "Out of the Office" →
- ☐ 9:00am - 9:30am AMA to meet with Op Div. & Staff Div. Principals(or acting Principals) (610-F) - Secretary Scheduler (OS/IOS)
- ☐ 9:45am - 10:45am Meeting with Steve Wagner on PDG FOA (Switzer / IOAS 4026A) - Christian, Shannon (ACF)
- ☐ 10:30am - 11:30am Fw: FOIA training (730B (Humphrey)) - Ashendorf, Jacob (HHS/IOS)
- ☐ 12:30pm - 1:00pm Check-in with Jerry Milner (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- ☐ 3:00pm - 3:30pm James Sherk Drop-By (161)
- ☐ 4:30pm - 5:30pm Relmagine HHS - Aim for Independence Wants

Friday, March 30

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on Leave" →
- ☐ ← Scott Logan [OLAB] "Out of the Office on Leave" →
- ☐ ← 12:00am Brian Marriott [OC] "Out of the Office" →
- ☐ ← 12:00am Janelle George [OCS] "Out of the Office on Leave" →
- ☐ ← 12:00am Sebrina Blake [OCIO] "Out of the Office" →
- ☐ 12:00am Anna Pilato [OEA] "Out of the Office on Leave" →
- ☐ 12:00am MP out of the Office - Powers, Mary (ACF) →
- ☐ Jerry Milner [ACYF] "Out of the Office"
- ☐ 10:00am - 10:30am ACF/OGC Litigation Discussion (Brian Stimson's Office | 713F) - Wagner, Steven (ACF)
- ☐ 1:00pm - 1:30pm Discussion with Scott Lekan re: NDNH (Steve Wagner's Office (Room 4032A)) - Wagner, Steven (ACF)
- ☐ 2:00pm - 2:30pm Check-in with William Wubbenhorst (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- ☐ 3:00pm - 4:00pm FYSB SRA Deliverables (ACF | 4th Floor | IOAS

Saturday, March 31

- ☐ ← 12:00am Amanda Barlow [OLAB] "Out of the Office on Leave" →
- ☐ ← 12:00am Scott Logan [OLAB] "Out of the Office on Leave" →
- ☐ ← Anna Pilato [OEA] "Out of the Office on Leave" →
- ☐ ← MP out of the Office - Powers, Mary (ACF) →

Sunday, April 1

- ☐ ← Anna Pilato [OEA] "Out of the Office on Leave" →
- ☐ ← MP out of the Office - Powers, Mary (ACF) →

April 2, 2018 - April 8, 2018

April 2018							May 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
	8	9	10	11	12	13	14	6	7	8	9	10	11
15	16	17	18	19	20	21		13	14	15	16	17	18
22	23	24	25	26	27	28		20	21	22	23	24	25
29	30							27	28	29	30	31	

Monday, April 2

- ☐ ← 12:00am Anna Pilato [OE] "Out of the Office on Leave"
- ☐ ← 12:00am MP out of the Office - Powers, Mary (ACF)
- ☐ Meghan Dugan "Out of the Office"
- 11:30am - 12:00pm FY 18 Head Start Budget Increase (AAS Office 4032A) - Linehan, Ann (ACF)
- 12:30pm - 1:00pm Fatherhood Meeting and Summit (Conference Call: 1-866-564-9095; Participant # (b)(6)) - Witherspoon, Vanessa (OS/IOS)
- 1:30pm - 2:00pm Call with Bruce Greenstein re: Medicaid Regs (Steve will call Bruce on 202-868-9821) - Wagner, Steven (ACF)
- 3:30pm - 4:00pm Garza Litigation Call (Conference Room 716A or Conference number: 1-877-799-3580 passcode (b)(6)) - Charrow, Robert (HHS/OGC)

Tuesday, April 3

- 9:00am - 9:30am Transportation to the EEOB (CONFIRMED)
- 9:30am - 10:30am FW: Meeting on Childcare w/ Steve Wagner and Shannon Christian (Diplomatic Reception Room (EEOB 210/212)) -
- 10:30am - 11:00am Pick-up for Return to Switzer (CONFIRMED)
- 11:00am - 12:00pm CMS/ACF Discussion of Medicaid Work-Requirement States (WebEx: 1-877-267-1577 Meeting Number:)
- 11:00am - 12:00pm Relmagine HHS Committee Monthly Meeting (Deputy Secretary's Conference Room, 607-G; Conference Call:)
- 1:00pm - 2:30pm Family First Presentation by SFC and WMs Bipart Staff (416 G (ASL conference room)) - Lawrence, Courtney (HHS/ASL)
- 3:00pm - 3:30pm ACF PMAP Award Payout Recommendation (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 3:30pm - 4:00pm Meeting to Discuss Community Safety Initiative event in Texas (IOAS Conference Room | 4th Floor (4026A)) - Wagner,
- 4:30pm - 5:00pm Steve Wagner's Discussion with Dennis Smith re:

Wednesday, April 4

- 9:30am - 10:00am ACF Follow Up (614-G) - DeputySecretary (OS/IOS)
- 11:30am - 12:00pm Andrew Snyder
- 2:00pm - 3:00pm Prep for meeting with HHS principals on opioid strategy (Humphrey 415F (ASPE main office)) - Destro, Brenda (HHS/ASPE)
- 3:00pm - 3:30pm Transportation to the Dirksen SOB (CONFIRMED)
- 3:30pm - 4:30pm AFCARS follow up with Wyden, Davis Staff (221 Dirksen) - Lawrence, Courtney (HHS/ASL)
- 4:30pm - 5:00pm Return to Switzer (CONFIRMED)

Thursday, April 5

- 9:00am - 10:00am Meeting with the Successful Survivors Foundation (ACF | Mary E. Switzer Building | 330 C Street, SW | 4th Floor | IOAS Conference Room (4026A)) - Wagner, Steven (ACF)
- 10:00am - 11:00am SSA Proposal on Demonstrations in Your Budget (Conference call) - Disman, Beatrice
- 11:00am - 11:30am Briefing for Upcoming COOP Exercise on April 20th (IOAS Conference Room (4026A))
- 11:30am - 12:00pm FY2018 Operating Plan Discussion with OLAB (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 11:30am - 11:50am (b)(6) Birthday Surprise Gathering (Anna's Office) - Newell, Tina (ACF)

Friday, April 6

- 10:30am - 11:30am Steve Wagner's Meeting with Robert Doar (ACF | Mary E. Switzer Building | 330 C Street, SW | 4th Floor (4032A)) - Wagner, Steven (ACF)
- 11:30am - 12:00pm Discussion on PDG FOA with Steve Wagner (Switzer / 4026A (IOAS Conf Room)) - Christian, Shannon (ACF)
- 12:00pm - 1:30pm (b)(6) Lunch (Oyamel) - Dugan, Meghan R. (ACF)
- 2:15pm - 2:45pm Conn. Adoption Assistance Disallowance (IOAS Conference Room (4026A)) - Wagner, Steven (ACF)
- 3:00pm - 4:00pm Discussion re: NACo Opioid Work (Conference Call: 1-888-757-2790 | Passcode: (b)(6)) - Wagner, Steven (ACF)
- 4:00pm - 5:00pm FY20 Discussion with OLAB (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)

Saturday, April 7

Sunday, April 8

- 2:00pm - 4:00pm National Youth Policy Council (The Virginian Suites, 1500 Arlington Boulevard)

April 9, 2018 - April 15, 2018

April 2018							May 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
	8	9	10	11	12	13	14	6	7	8	9	10	11
15	16	17	18	19	20	21		13	14	15	16	17	18
22	23	24	25	26	27	28		20	21	22	23	24	25
29	30							27	28	29	30	31	

Monday, April 9

- ☐ 12:00am Jerry Milner [ACYF] "Out of the Office on Travel" →
- ☐ 12:00am Regional Administrators' Retreat (Switzer Building - Room 5324) - Newell, Tina (ACF) →
- 8:30am - 4:00pm Required Secretarial briefing: HHS Principals' Opioids Steering Committee Retreat (Room 800) - Agnew, Ann (HHS/IOS)
- 2:30pm - 3:30pm Meeting with Heritage Foundation (ACF) Mary E. Switzer Building | 4th Floor | IOAS Conference Room (4026A) - Wagner, Steven (ACF)
- 5:00pm - 5:30pm Check-In with Shannon Christian (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)

Tuesday, April 10

- ☐ ← Jerry Milner [ACYF] "Out of the Office on Travel" →
- ☐ ← 12:00am Regional Administrators' Retreat (Switzer Building - Room 5324) - Newell, Tina (ACF)
- ☐ 12:00am Shannon Christian [OCC] "Out of the Office on Leave" →
- ☐ 12:00am Ann Linehan [OHS] "Out of the Office" →
- ☐ 12:00am Scott Lloyd [ORR] "Out of the Office on travel" →
- ☐ 12:00am Tracie Jennings [OAS] "Out of the Office | Training" →
- 9:00am - 10:00am RA Meeting - ACF Priorities with Acting
- 10:15am - 10:45am TVAP FOA Discussion (IOAS Conference Room |
- 10:45am - 11:00am Ben Goldhaber (Steve Wagner's Office)
- 11:00am - 12:30pm *** (See Room Change Below) Kickoff of the
- 12:00pm - 1:00pm Fw: Hatch Act training (730B (Humphrey) -- Call
- 1:30pm - 3:30pm FY2020 Legislative Proposals - Next Steps (IOAS
- 3:30pm - 4:30pm HHS Welfare Reform Working Group (Humphrey)

Wednesday, April 11

- ☐ ← Jerry Milner [ACYF] "Out of the Office on Travel" →
- ☐ ← Shannon Christian [OCC] "Out of the Office on Leave" →
- ☐ ← Ann Linehan [OHS] "Out of the Office" →
- ☐ ← Scott Lloyd [ORR] "Out of the Office on travel" →
- ☐ ← Tracie Jennings [OAS] "Out of the Office | Training" →
- 11:30am - 12:00pm OHSEPR/ORO Emergency Preparedness, Response, & Recovery (EPRR) Leadership Training (Switzer Building |
- 1:30pm - 2:00pm PREP Performance Measures Discussion with William Wubbenhorst (Steve Wagner's Office (4032A)) - Wagner,
- 2:35pm - 3:00pm Transportation to the Russell SOB [2 Constitution Ave., NE] (CONFIRMED)
- 3:00pm - 4:00pm SENATE VAT (Russell 385) - Royce, Shannon
- 4:00pm - 4:30pm Return to Switzer (CONFIRMED)
- 4:30pm - 5:00pm Economic Mobility Reforms Call with
- 5:00pm - 5:30pm Economic Mobility Reforms Call with

Thursday, April 12

- ☐ ← 12:00am Jerry Milner [ACYF] "Out of the Office on Travel" →
- ☐ ← Shannon Christian [OCC] "Out of the Office on Leave" →
- ☐ ← 12:00am Ann Linehan [OHS] "Out of the Office" →
- ☐ ← 12:00am Scott Lloyd [ORR] "Out of the Office on travel" →
- ☐ ← 12:00am Tracie Jennings [OAS] "Out of the Office | Training" →
- 9:15am - 9:45am Discussion re: FOAs with Peter Thompson (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 10:00am - 10:45am ACF's Promotion of Work Discussion (ACF | IOAS Conference Room (4026A)) - Wagner, Steven (ACF)
- 11:00am - 11:45am Steve Wagner's Meeting with Robert Kania (Kania Enterprises) (ACF | Mary E. Switzer Building | 330 C Street, SW |
- 1:00pm - 1:30pm Steve Wagner's Meeting with Robert Wasinger | McGuireWoods Consulting LLC (ACF | Mary E. Switzer Building | 330
- 2:00pm - 2:30pm AMA brief for Work requirements to Welfare reform meeting with DPC (615-F) - Secretary Scheduler (OS/IOS)

Friday, April 13

- ☐ ← Shannon Christian [OCC] "Out of the Office on Leave" →
- ☐ Amanda Barlow [OLAB] "Out of the Office"
- ☐ Andrew Out of Office - Smith, Andrew (ACF)
- ☐ Jerry Milner [ACYF] "Working from home"
- ☐ Warren "Out of the Office" - Negri, Warren A. (ACF)
- 11:00am - 11:45am FY18 Appropriations Implementation Meeting with IOAS [Office of Child Care] (IOAS Conference Room (4026A)) -
- 12:45pm - 1:00pm Steve Wagner stop by for EDH (614-G) - DeputySecretary (OS/IOS)
- 1:30pm - 2:15pm FY18 Appropriations Implementation Meeting with IOAS [Office of Head Start] **Additional Materials are
- 2:30pm - 3:00pm To Discuss Work Requirements (ASPE Conference Room, 415-F, HHH Bldg. - Conference call 1-866-738-2875, Participant
- 4:30pm - 5:00pm PDG B-5 FOA Discussion with Richard Gonzales (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)

Saturday, April 14

- ☐ ← Shannon Christian [OCC] "Out of the Office on Leave" →

Sunday, April 15

- ☐ ← Shannon Christian [OCC] "Out of the Office on Leave" →

April 16, 2018 - April 22, 2018

April 2018							May 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7			1	2	3	4	5
8	9	10	11	12	13	14	6	7	8	9	10	11	12
15	16	17	18	19	20	21	13	14	15	16	17	18	19
22	23	24	25	26	27	28	20	21	22	23	24	25	26
29	30						27	28	29	30	31		

Monday, April 16

- ☐ ← Shannon Christian [OCC] "Out of the Office on Leave" →
- ☐ 12:00am Amanda Barlow [OLAB] "Out of the Office on Leave" →
- ☐ 12:00am Naomi Goldstein [OPRE] "Out of the Office on Leave" →
- ☐ 12:00am William Wubbenhorst [ACYF] "Out of the Office on Travel" →
- ☐ Tracie Jennings [OAS] "Out of the Office"
- ☒ 11:00am - 11:30am Pre Decisional and deliberative communication RE: (b)(5) Conference Room 713F or Dial In: 1-888-329-7107, passcode (b)(6) - Stimson, Brian (HHS/OGC)
- ☒ 12:00pm - 12:30pm AFCARS Discussion (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- ☒ 1:00pm - 2:00pm Collection of Best Practices from States and Counties (IOAS Conference Room (4026A)) - Wagner, Steven (ACF)

Tuesday, April 17

- ☐ ← Shannon Christian [OCC] "Out of the Office on Leave" →
- ☐ ← Amanda Barlow [OLAB] "Out of the Office on Leave" →
- ☐ ← Naomi Goldstein [OPRE] "Out of the Office on Leave" →
- ☐ ← William Wubbenhorst [ACYF] "Out of the Office on Travel" →
- ☐ 12:00am Tracie Jennings [OAS] "Out of the Office | Training" →
- ☒ 3:00pm - 3:30pm FY 2020 Pre-Development Briefing Prep (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- ☒ 3:30pm - 4:15pm FY18 Appropriations Implementation Meeting with IOAS [ACYF] (IOAS Conference Room (4026A)) - Wagner, Steven (ACF)
- ☒ 6:00pm - 8:00pm Child Care Aware 2018 2018 Symposium- Celebrating Passion and Persistence; Igniting Possibilities (Marriot Marquis | 901 Massachusetts Ave., NW)

Wednesday, April 18

- ☐ ← Shannon Christian [OCC] "Out of the Office on Leave" →
- ☐ ← Amanda Barlow [OLAB] "Out of the Office on Leave" →
- ☐ ← Naomi Goldstein [OPRE] "Out of the Office on Leave" →
- ☐ ← William Wubbenhorst [ACYF] "Out of the Office on Travel" →
- ☐ ← Tracie Jennings [OAS] "Out of the Office | Training" →
- ☐ 12:00am Scott Lekan [OCSE] "Out of the Office on Travel" →
- ☒ 9:00am - 10:00am Pre-developmental Concepts Meeting for ACF (FY20 Budget) (607-G) - DeputySecretary (OS/IOS)
- ☒ 11:30am - 12:00pm ANA Staffing Needs (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- ☒ 1:00pm - 1:30pm Discussion with Ben Goldhaber re: Program funded positions (Steve Wagner's Office (4032A)) - Wagner, Steven
- ☒ 1:30pm - 1:45pm Ann chat w/ Steve (AAS Office (4032A)) - Linehan,
- ☒ 3:30pm - 4:00pm FW: *Time Shift* Call w/ HHS (PLCY FO | Dial In:
- ☒ 4:00pm - 5:00pm TANF-SSI Collaboration Discussion (IOAS

Thursday, April 19

- ☐ ← Shannon Christian [OCC] "Out of the Office on Leave" →
- ☐ ← Amanda Barlow [OLAB] "Out of the Office on Leave" →
- ☐ ← Naomi Goldstein [OPRE] "Out of the Office on Leave" →
- ☐ ← William Wubbenhorst [ACYF] "Out of the Office on Travel" →
- ☐ 12:00am Tracie Jennings [OAS] "Out of the Office | Training"
- ☐ 12:00am Scott Lekan [OCSE] "Out of the Office on Travel"
- ☒ 10:45am - 11:00am Transportation to Longworth HOB [Ride over with Courtney in ASL]
- ☒ 11:00am - 12:00pm TANF meeting with Ways and Means (1129
- ☒ 12:00pm - 12:30pm Return to Switzer
- ☒ 12:30pm - 1:00pm AFCARS update from ACF (611E HHH) -
- ☒ 1:30pm - 3:00pm PSI Hearing Prep (Switzer 4026A) - Logan, Scott
- ☒ 3:00pm - 3:30pm Quick Check-In with Ben Goldhaber (Steve
- ☒ 3:30pm - 4:30pm Meeting with Scott Phelps [A&M Partnership]

Friday, April 20

- ☐ ← Shannon Christian [OCC] "Out of the Office on Leave" →
- ☐ ← 12:00am Amanda Barlow [OLAB] "Out of the Office on Leave"
- ☐ ← 12:00am Naomi Goldstein [OPRE] "Out of the Office on Leave"
- ☐ ← 12:00am William Wubbenhorst [ACYF] "Out of the Office on Travel"
- ☐ Ann Linehan [OHS] "Out of the Office"
- ☒ 7:30am - 8:30am Transportation to (MSC) | 6701 English Muffin
- ☒ 9:00am - 11:30am 2018 Senior Leader Relocation Exercise (6701
- ☒ 9:00am - 11:30am Copy: FW: 2018 Senior Leader Relocation
- ☒ 11:30am - 12:30pm Return to Switzer (CONFIRMED)
- ☒ 12:30pm - 1:00pm Transportation to the NEOB (SUBMITTED)
- ☒ 1:00pm - 2:30pm SSI Early Intervention Demonstration (NEOB--725
- ☒ 2:30pm - 3:00pm Return to Switzer (SUBMITTED)
- ☒ 4:00pm - 5:00pm UAC Authorities (614-G) - DeputySecretary

Saturday, April 21

- ☐ ← 12:00am Shannon Christian [OCC] "Out of the Office on Leave"

Sunday, April 22

April 23, 2018 - April 29, 2018

April 2018							May 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7			1	2	3	4	5
8	9	10	11	12	13	14	6	7	8	9	10	11	12
15	16	17	18	19	20	21	13	14	15	16	17	18	19
22	23	24	25	26	27	28	20	21	22	23	24	25	26
29	30						27	28	29	30	31		

Monday, April 23

- ☐ 12:00am Anna Pilato [OEA] "Out of the Office on Travel" →
- ☐ 12:00am Amanda Barlow [OLAB] "Out of the Office" →
- ☐ 12:00am Jerry Milner [ACYF] "Out of the Office on travel" →
- ☐ 12:00am Scott Lekan [OCSE] "Out of the Office on Travel" →
- ☐ 12:00am Tracie Jennings [OAS] "Out of the Office on Leave" →
- 11:30am - 12:00pm Initial Welfare EO Discussion (614H) - Stevenson, Sarah-Lloyd (HHS/IOS)
- 1:00pm - 1:30pm Steve Wagner's Call with Madi Wilkerson (Madi can call Steve on 202-401-1822) - Wagner, Steven (ACF)
- 2:30pm - 3:00pm Transportation to the Rayburn HOB (CONFIRMED)
- 3:00pm - 4:30pm PDG and Child Care briefing for Senate HELP and House Ed (2257 Rayburn) - Clark, Barbara (HHS/ASL)
- 4:30pm - 5:00pm Pick-up for Return to Switzer (CONFIRMED)

Tuesday, April 24

- ☐ Anna Pilato [OEA] "Out of the Office on Travel" →
- ☐ 12:00am Amanda Barlow [OLAB] "Out of the Office" →
- ☐ 12:00am Jerry Milner [ACYF] "Out of the Office on travel" →
- ☐ 12:00am Scott Lekan [OCSE] "Out of the Office on Travel" →
- ☐ 12:00am Tracie Jennings [OAS] "Out of the Office on Leave" →
- 7:30am - 8:00am Transportation to the EEOB (CONFIRMED)
- 8:00am - 10:00am WH Event
- 10:00am - 10:30am Return to Switzer (CONFIRMED)
- 10:30am - 11:00am OGM Organizational Transition (Steve)
- 12:00pm - 12:30pm Prep Performance Measures Discussion with
- 12:00pm - 1:30pm HHS Social Capital Speaker Series 2nd Session:
- 1:00pm - 2:00pm OIG/ACF Meeting on Streamlining Background
- 2:00pm - 3:00pm PSI hearing Prep for Steve Wagner (ASL)

More Items...

Wednesday, April 25

- ☐ Anna Pilato [OEA] "Out of the Office on Travel" →
- ☐ 12:00am William Wubbenhorst [ACYF] "Out of the Office on" →
- ☐ 12:00am Scott Lloyd [ORR] "Out of the Office on Travel" →
- ☐ 12:00am Katherine Chon [OTIP] "Out of the Office on Leave" →
- 8:00am - 8:30am Transportation to AEI (CONFIRMED)
- 8:30am - 12:00pm AEI Workforce Development Roundtable
- 12:00pm - 12:30pm Return to Switzer (CONFIRMED)
- 1:00pm - 1:30pm Senior Staff Special Event (4523) - Goldhaber, Ben
- 1:30pm - 2:00pm PSI Hearing Prep (IOAS Conference Room/4th
- 2:00pm - 2:30pm FW: Polling update call with ACF (888.452.1458
- 3:00pm - 4:00pm Meeting with Acting Assistant Secretary Steven
- 4:30pm - 5:00pm Steve chat Committee staff (877 429 7305;
- 5:00pm - 5:30pm ACF Politicals Check in Meeting (IOAS Conference
- 5:30pm - 6:00pm Call with DHS (: 1-855-852-7677 | Pin: (b)(6) -

Thursday, April 26

- ☐ Anna Pilato [OEA] "Out of the Office on Travel" →
- ☐ William Wubbenhorst [ACYF] "Out of the Office on Travel" →
- ☐ Scott Lloyd [ORR] "Out of the Office on Travel" →
- ☐ Katherine Chon [OTIP] "Out of the Office on Leave" →
- 12:00am Ben Goldhaber [OA] "Out of the Office" →
- 12:00am Jerry Milner [ACYF] "Out of the Office on Travel" →
- NOTE: "Take Our Daughters And Sons To Work Day!"
- 9:15am - 9:45am Transportation to Dirksen (SUBMITTED)
- 10:00am - 12:30pm PSI Hearing (UACs) (Dirksen/SD-342)
- 12:30pm - 1:00pm Return to Switzer (SUBMITTED)
- 2:30pm - 3:00pm Steve Wagner's Call with Mimi Teixeira (Mimi can call Steve directly on 202-401-1822) - Wagner, Steven (ACF)
- 5:30pm - 6:00pm Steve Wagner's Discussion with Jennifer Montazzoli (Jennifer can call Steve on 202-401-1822) - Wagner, Steven (ACF)

Friday, April 27

- ☐ Anna Pilato [OEA] "Out of the Office on Travel" →
- ☐ William Wubbenhorst [ACYF] "Out of the Office on Travel" →
- ☐ Scott Lloyd [ORR] "Out of the Office on Travel" →
- ☐ 12:00am Katherine Chon [OTIP] "Out of the Office on Leave" →
- ☐ Ben Goldhaber [OA] "Out of the Office" →
- ☐ 12:00am Jerry Milner [ACYF] "Out of the Office on Travel" →
- 10:30am - 11:00am 477 Remediation Call (Conference Line:
- 12:00pm - 12:30pm HHS Interview: (b)(6) (HHS - 200
- 12:00pm - 1:00pm (b)(6)'s Birthday Lunch *New Location (6th
- 12:30pm - 1:00pm Transportation to the EEOB [Meet Dante on B1
- 1:00pm - 2:00pm Welfare Reform: EO Implementation Meeting
- 2:00pm - 2:30pm Return to Switzer (CONFIRMED)
- 2:30pm - 3:30pm Follow-up with AAS: Results of PREP

More Items...

Saturday, April 28

- ☐ Anna Pilato [OEA] "Out of the Office on Travel" →
- ☐ William Wubbenhorst [ACYF] "Out of the Office on Travel" →
- ☐ Scott Lloyd [ORR] "Out of the Office on Travel" →
- ☐ Ben Goldhaber [OA] "Out of the Office" →

Sunday, April 29

- ☐ Anna Pilato [OEA] "Out of the Office on Travel" →
- ☐ William Wubbenhorst [ACYF] "Out of the Office on Travel" →
- ☐ 12:00am Scott Lloyd [ORR] "Out of the Office on Travel" →
- ☐ Ben Goldhaber [OA] "Out of the Office" →

April 30, 2018 - May 6, 2018

April 2018							May 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7			1	2	3	4	5
8	9	10	11	12	13	14	6	7	8	9	10	11	12
15	16	17	18	19	20	21	13	14	15	16	17	18	19
22	23	24	25	26	27	28	20	21	22	23	24	25	26
29	30						27	28	29	30	31		

Monday, April 30

- ☐ ← 12:00am Anna Pilato [OEA] "Out of the Office on Travel"
 - ☐ ← 12:00am William Wubbenhorst [ACYF] "Out of the Office on Travel"
 - ☐ ← Ben Goldhaber [OA] "Out of the Office" →
 - ☐ 12:00am Scott Lekan [OCSE] "Out of the Office on Travel" →
 - ☐ Scott Lloyd [ORR] "Teleworking Today"
 - ☐ 7:30am - 9:30am (b)(6) (WHC)
 - ☐ 10:00am - 12:30pm FW: 4/30 Prevention Month Event (open to
 - ☐ 11:30am - 12:00pm FY2020 Budget Proposals Discussion with ORR
 - ☐ 12:30pm - 1:00pm Follow up call with WH IGA (Conference Call:
 - ☐ 1:45pm - 2:00pm PDG Program Funded Staff with Shannon and
 - ☐ 2:00pm - 2:30pm FY2020 Budget Proposals Discussion with OHS
 - ☐ 2:30pm - 3:00pm Transportation to the EEOB (CONFIRMED)
 - ☐ 3:00pm - 4:00pm Family First Implementation (EEOB | Room 238) -
- More Items...

Wednesday, May 2

- ☐ ← Ben Goldhaber [OA] "Out of the Office" →
- ☐ ← 12:00am Scott Lekan [OCSE] "Out of the Office on Travel"
- ☐ 12:00am Anna Pilato [OEA] "Out of the Office on Travel" →
- ☐ Region 4 Listening Session [1:00pm - 6:00pm] (Atlanta, GA)
- ☐ 12:30pm - 1:00pm Meeting with Ximena Barreto (Steve Wagner's Office | Mary E Switzer Building | 4th Floor (4032A)) - Wagner, Steven (ACF)
- ☐ 1:30pm - 2:00pm Meeting with Scott Lloyd (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- ☐ 2:00pm - 3:30pm FW: Pre-developmental Concepts Meeting for CMS-Medicaid/CCIIO (FY20 Budget) (607-G) - Callahan, Kenneth (HHS/IOS)
- ☐ 4:00pm - 4:30pm Call with NGA regarding Pre-school Development grant (see conf number below) - Johnston, Darcie (HHS/IEA)

Friday, May 4

- ☐ ← Ben Goldhaber [OA] "Out of the Office" →
- ☐ ← Shannon Christian [OCC] "Working from Chicago Office" →
- ☐ 9:00am - 10:00am Pre-developmental Concepts Meeting for ACF: Part Two (FY20 Budget) (607-G) - DeputySecretary (OS/IOS)
- ☐ 11:00am - 12:00pm Follow-up Principals' Briefing from the Secretary's Opioid Retreat (OASH Conference Room 729-G) - Office
- ☐ 11:30am - 2:00pm OASH-ACF Collaboration on SRA and Risk Cessation: Quarterly meeting (Switzer 4603/4523) - Zeno, Tia (ACF)
- ☐ 2:30pm - 3:00pm Dep Sec Memo Discussion (IOAS Conference Room (4026A)) - Wagner, Steven (ACF)
- ☐ 3:00pm - 4:00pm ACF State Human Services Commissioner Call on President's Executive Order on Reducing Poverty and Increasing
- ☐ 4:00pm - 4:30pm EDH Briefing on SC Foster Care Deviation (Deputy Secretary's Conference Room, 607-G; Conference Call #: 866-873-9344,
- ☐ 4:45pm - 5:45pm ACF/MITRE Check in (Room 4026A, ACF, Mary E

Tuesday, May 1

- ☐ ← Ben Goldhaber [OA] "Out of the Office" →
- ☐ ← Scott Lekan [OCSE] "Out of the Office on Travel" →
- ☐ Clarence Carter [OFA] "Teleworking Today"
- ☐ 9:30am - 10:30am Meeting with the Children's Hospital Los Angeles [CHLA] (ACF | Mary E Switzer Building | 330 C Street, SW | 4th
- ☐ 12:00pm - 1:00pm Prep Call for APHSA National HHS Summit Opening Session - Landscape of the HHS (Dial-In 800-630-7566:
- ☐ 1:00pm - 1:30pm FY2020 RHY Funding Requests [ACYF] (IOAS Conference Room (4026A)) - Wagner, Steven (ACF)
- ☐ 2:00pm - 3:00pm Note: ACF's Celebration of Cinco de Mayo (Room 4323/4401)
- ☐ 2:30pm - 3:30pm Discussion with Caresource: Re-connecting on
- ☐ 3:30pm - 4:30pm FY2020 Budget Proposals Discussion with OLAB
- ☐ 4:30pm - 5:00pm EHS-CCP FOA (IOAS Office (4032A)) - Bergeron,
- ☐ 6:00pm - 6:30pm EO Reporting Check In - Smith, Andrew (ACF)

Thursday, May 3

- ☐ ← Ben Goldhaber [OA] "Out of the Office" →
- ☐ ← 12:00am Anna Pilato [OEA] "Out of the Office on Travel"
- ☐ 12:00am Shannon Christian [OCC] "Working from Chicago Office" →
- ☐ 9:00am - 9:30am Deadline for Steve Wagner's Redline of AFI Charter (Steve to send redline/comments to Mishaela and Kara) - Duran, Mishaela (ACF)
- ☐ 10:00am - 10:20am Meeting with Scott Lloyd (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- ☐ 10:30am - 11:00am Deviation Request (514G) - Moughalian, Jen (HHS/ASFR)
- ☐ 11:30am - 12:00pm Follow-up FY2020 Budget Discussion (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- ☐ 3:00pm - 3:15pm Briefing/Update from Jerry Milner (4032A) - Matlock, Christie (ACF) (CTR)

Saturday, May 5

- ☐ ← Ben Goldhaber [OA] "Out of the Office" →
- ☐ ← Shannon Christian [OCC] "Working from Chicago Office" →

Sunday, May 6

- ☐ ← 12:00am Ben Goldhaber [OA] "Out of the Office"
- ☐ ← Shannon Christian [OCC] "Working from Chicago Office" →
- ☐ 4:00pm - 6:30pm APHSA Opening Plenary - (Marriot Crystal Gateway Hotel, 1700 Jefferson Davis Hwy, Arlington, VA 22202 - Salon ABJK, 2nd floor) - Brodowski, Melissa (ACF)

May 7, 2018 - May 13, 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

Monday, May 7

- ☐ ← 12:00am Shannon Christian [OCC] "Working from Chicago Office"
- 11:00am - 11:30am Transportation: Marriot Crystal Gateway | 1700 Jefferson Davis Highway, Arlington VA (CONFIRMED)
- 11:30am - 1:00pm APHSA - Meeting with Leadership Council for Discussion on Executive Order + materials (Marriot Crystal Gateway, 1:00pm - 1:30pm Return to Switzer (CONFIRMED)
- 1:30pm - 2:30pm Planning Call: APHSA Session May 9 (Anna's Office Room 4024D OR Conference Number: 866-646-7489 --
- 2:30pm - 3:00pm Transportation to the EEOB (CONFIRMED)
- 3:00pm - 4:00pm Mrs. Trump's Initiative Launch (WH/South Entrance)
- 4:00pm - 4:30pm Return to Switzer (CONFIRMED)
- 4:30pm - 4:45pm FW: OHS Approps Pre-Briefing Call
- 4:45pm - 5:15pm FW: PDG Approps Pre-Briefing Call

Wednesday, May 9

- ☐ Note: Region 1 Listening Session [8:00am - 5:30pm] (Boston, MA)
- ☐ Tracie Jennings [OAS] "Out of the Office on Leave"
- 9:00am - 12:00pm APHSA Plenary - ACF Federal Collaborations (Crystal Gateway Marriott, Arlington VA; , 1700 Jefferson Davis Highway,
- 9:00am - 9:30am Transportation to APHSA Meeting -- Driver (b)(6) -- (b)(6) (Crystal Gateway Marriott, Arlington
- 12:15pm - 12:45pm Transportation back to Switzer -- (b)(6) (b)(6) contact # is 202 (b)(6) or 202 (b)(6) (Crystal Gateway
- 12:45pm - 1:15pm FW: ACF Preparation Call for Awareness Day 2018 (Conference Call) - Shannon Walsh
- 1:15pm - 2:15pm TANF Reauthorization TA w/ Ways and Means (phone) - Morse, Sara (HHS/ASL)
- 3:00pm - 4:00pm STAC: ADMINISTRATION FOR CHILDREN and FAMILIES (Room 800) - Ecoffey, Stacey (HHS/IEA)
- 4:15pm - 5:15pm Major HMRP Evaluation - PACT - Impact Findings

Friday, May 11

- ☐ ← Jerry Milner [ACYF] "Out of the Office" On Leave →
- ☐ Clarence Carter [OFA] "Out of the Office on Leave"
- 10:30am - 11:30am Meeting with Major General Roger Noble (200 Independence Ave., SW Washington DC | Hubert Humphrey Building;
- 11:30am - 12:00pm Transportation to the EEOB (CONFIRMED)
- 12:00pm - 1:00pm TANF Reforms (EEOB 243) - Cunliffe, Laura M. EOP/WHO
- 1:00pm - 1:30pm Return to Switzer (CONFIRMED)
- 1:30pm - 2:00pm UAC Assumptions (4026 or Call) - Barlow, Amanda (ACF)
- 2:00pm - 2:30pm FY18 Mid-Year Review | Amanda Barlow (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 3:30pm - 4:00pm Meeting with Stacey Ecoffey (Steve Wagner's
- 4:00pm - 4:30pm FY18 Mid-Year Review | Scott Lekan (Steve
- 4:30pm - 5:00pm Mid-Year Review with Steve (Steve's Office) -

Tuesday, May 8

- 9:10am - 9:30am Transportation to the Hart Office Building (CONFIRMED)
- 9:30am - 10:30am OHS Director Deborah Bergeron meet and greet with Congressional Committee staff (UPDATED WITH LOCATION:
- 10:30am - 11:00am Return to Switzer (CONFIRMED)
- 11:15am - 11:45am Transportation: Marriot Crystal Gateway | 1700 Jefferson Davis Highway, Arlington VA (CONFIRMED)
- 11:45am - 1:00pm APHSA- Listening Session with Alliance, APHSA and ACF (Marriot Crystal Gateway Hotel, 1700 Jefferson Davis Hwy,
- 1:00pm - 1:30pm Return to Switzer (CONFIRMED)
- 3:30pm - 4:00pm Transportation to Rayburn (CONFIRMED)
- 3:30pm - 4:30pm HHS Welfare Reform Working Group (Humphrey 422F, Call in: 1-866-711-0784, (b)(6) - Destro, Brenda (HHS/ASPE)
- 4:00pm - 5:00pm CONFIRMED: Joint PDG/OHS Budget Briefing
- 5:00pm - 5:30pm Return to Switzer (CONFIRMED)

Thursday, May 10

- ☐ 12:00am Jerry Milner [ACYF] "Out of the Office" On Leave →
- 10:00am - 11:00am Meeting with The School Superintendents Association [AASA] (ACF | Mary E. Switzer Building | 330 C Street, SW |
- 11:30am - 12:00pm Discussion with Madeleine (Maddie) Brabrook [ACF/HHS] (Conference Call: 866-687-9176 | Passcode: (b)(6) -
- 12:00pm - 12:30pm Scott Lloyd (Stopping By)
- 12:30pm - 1:00pm FY18 Mid-Year Review | Shannon Christian (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 1:00pm - 2:20pm Agenda for May 10 U.S. Refugee Assistance Program (USRAP) PCC (WHSR EXEC) - Norris, Amy B. EOP/NSC
- 2:00pm - 3:00pm STAC: SECRETARY/HHS LEADERSHIP REMARKS and DISCUSSION (Room 800) - Ecoffey, Stacey (HHS/IEA)
- 3:30pm - 4:00pm FY18 Mid-Year Review | Ben Goldhaber (Steve's Office (4032A)) - Wagner, Steven (ACF)
- 4:00pm - 4:30pm FY18 Mid-Year Review | Clarence Carter (Steve

Saturday, May 12

- ☐ ← Jerry Milner [ACYF] "Out of the Office" On Leave →

Sunday, May 13

- ☐ ← Jerry Milner [ACYF] "Out of the Office" On Leave →

May 14, 2018 - May 20, 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4	5					1	2
6	7	8	9	10	11	12		3	4	5	6	7	8
13	14	15	16	17	18	19		10	11	12	13	14	15
20	21	22	23	24	25	26		17	18	19	20	21	22
27	28	29	30	31				24	25	26	27	28	29

Monday, May 14

- ☐ ← 12:00am Jerry Milner [ACYF] "Out of the Office" On Leave
- ☐ 12:00am Scott Lekan [OCSE] "Out of the Office on Travel" →
- ☐ Naomi Goldstein [OPRE] "Out of the Office"
- 8:30am - 9:00am Transportation to CBP 1300 Pennsylvania Ave., NW (CONFIRMED)
- 9:00am - 10:00am ACF's Meeting with DHS (CBP HQ | 1300 Penn. Ave NW, WDC| Suite 4.4A) - Wagner, Steven (ACF)
- 10:00am - 10:30am Return to Switzer (CONFIRMED)
- 10:30am - 11:30am Senate Judiciary UAC Hearing Prep (4026A or dial-in 888-764-8919 passcode (b)(6) - Logan, Scott (ACF)
- 1:00pm - 3:00pm FYSB-RTI SRA Leadership Meeting (WebEx Online)
- 1:00pm - 3:00pm OASH-FYSB SRA Quarterly Leadership Meeting
- 3:30pm - 4:00pm New Head Start Director Meet/Greet with
- 4:15pm - 4:45pm Call Grant Collins
- 4:30pm - 4:45pm Quick Check in with Steve and Shannon (Steve's

Tuesday, May 15

- ☐ ← Scott Lekan [OCSE] "Out of the Office on Travel" →
- ☐ 12:00am Jerry Milner [ACYF] "Out of the Office" On Travel →
- 11:00am - 12:00pm (Material Added) Relmagine HHS Committee Monthly Meeting (Deputy Secretary's Conference Room, 607-G; Conference Call: #866-564-2963, Participant # (b)(6) - Keckler, Charles (HHS/IOS)
- 3:30pm - 4:30pm Meeting with Yasmina Vinci | NHSA (ACF | Mary E. Switzer Building | 330 C Street, SW | 4th Floor (Room 4026A)) - Wagner, Steven (ACF)
- 4:30pm - 4:45pm Ben Goldhaber

Wednesday, May 16

- ☐ ← Scott Lekan [OCSE] "Out of the Office on Travel" →
- ☐ ← 12:00am Jerry Milner [ACYF] "Out of the Office" On Travel
- ☐ Clarence Carter [OFA] "Out of the Office"
- 11:30am - 12:00pm Pre-Development Decision Memorandum TVAP (Deputy Secretary's Conference Room, 614-G) - DeputySecretary
- 1:00pm - 1:15pm Prebreif for House Majority UAC call (514G or call 202-868-9507) - Moughalian, Jen (HHS/ASFR)
- 1:15pm - 1:45pm House Majority LHHS Approps Call on UAC (514G) - Moughalian, Jen (HHS/ASFR)
- 2:00pm - 3:00pm Meeting with Mary Beth Waddell [Family Research Council] (ACF | Mary E. Switzer Building | 330 C Street, SW |
- 3:30pm - 4:30pm HHS Welfare Working (WWG) Subgroup Meeting on Program Alignment (Humphrey 422F | 1-650-479-3208
- 4:00pm - 4:30pm FY18 Mid-Year Review | Naomi Goldstein (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)

Thursday, May 17

- ☐ ← Scott Lekan [OCSE] "Out of the Office on Travel" →
- ☐ 12:00am Warren "Out of the Office" - Negri, Warren A. (ACF) →
- 11:30am - 12:00pm Meeting with Tierra Corey | Special Investigator (Steve Wagner's Office (4032A))
- 12:30pm - 1:30pm AMA to have lunch with Senator Todd Young (HHS, 615-F) - Secretary Scheduler (OS/IOS)
- 2:00pm - 3:00pm Gathering spot for ACF for UAC Call with Appropriators (4026) - Barlow, Amanda (ACF)
- 2:00pm - 3:00pm Interagency Briefing With Apropos on UAC (1-866-711-9052 ; (b)(6) - Hayes, Sean (HHS/ASL)
- 3:00pm - 3:15pm Call John Gray

Friday, May 18

- ☐ ← 12:00am Scott Lekan [OCSE] "Out of the Office on Travel"
- ☐ ← Warren "Out of the Office" - Negri, Warren A. (ACF) →
- ☐ 12:00am Tracie Jennings [OAS] "Out of the Office on Leave" →
- 10:30am - 11:00am ACF's Call with Wisconsin DCF | ACF/SSA Disability Employment Project (Number: 866-687-9176 | Passcode:
- 12:00pm - 12:30pm FY18 Mid-Year Review | Jerry Milner (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 1:00pm - 2:00pm Opioids Principals check-in Meeting (Call-In Number: 877-934-6810 code (b)(6) (and 729-G)) - Office of the
- 1:30pm - 2:00pm AAS Steve Wagner's call with DUS James McCament (Conference Call Number: 1-855-852-7677 | Passcode:
- 4:30pm - 5:00pm Pre-Development Decision Memorandum TVAP (Follow-Up) (614-G # (866) 873-9344 pw: (b)(6) - DeputySecretary
- 5:00pm - 5:30pm UAC Population Reduction Memo (614-G) - DeputySecretary (OS/IOS)

Saturday, May 19

- ☐ ← Warren "Out of the Office" - Negri, Warren A. (ACF) →
- ☐ ← Tracie Jennings [OAS] "Out of the Office on Leave" →

Sunday, May 20

- ☐ ← Warren "Out of the Office" - Negri, Warren A. (ACF) →
- ☐ ← Tracie Jennings [OAS] "Out of the Office on Leave" →
- ☐ 12:00am Jerry Milner [ACYF] "Out of the Office" On Travel →

May 21, 2018 - May 27, 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4	5					1	2
6	7	8	9	10	11	12		3	4	5	6	7	8
13	14	15	16	17	18	19		10	11	12	13	14	15
20	21	22	23	24	25	26		17	18	19	20	21	22
27	28	29	30	31				24	25	26	27	28	29

Monday, May 21

- ☐ ← 12:00am Warren "Out of the Office" - Negri, Warren A. (ACF)
- ☐ ← Tracie Jennings [OAS] "Out of the Office on Leave" →
- ☐ ← Jerry Milner [ACYF] "Out of the Office" On Travel →
- 10:00am - 11:00am Mandatory Travel Training (Humphrey Building, First Floor Auditorium) - Bird, Catherine (OS/OGC)
- 1:00pm - 2:00pm Senate Judiciary UAC Hearing ASL Prep (416G) - Logan, Scott (ACF)
- 2:30pm - 4:00pm ACF Senior Leadership Briefing and Emergency Repatriation Update (4225B) - Melaih, Nahlah (ACF) (CTR)
- 4:30pm - 5:00pm Discussion with ORR | 9th Circuit Decision on Bond Hearings (IOAS Conference Room (4026A)) - Wagner, Steven (ACF)

Tuesday, May 22

- ☐ ← Tracie Jennings [OAS] "Out of the Office on Leave" →
- ☐ ← Jerry Milner [ACYF] "Out of the Office" On Travel →
- 8:00am - 8:30am Transportation to the EEOB [Large Passenger Van Requested] (CONFIRMED)
- 9:00am - 4:00pm PAS & NC-SES APPOINTEES Conference | Leadership Training (EEOB | 17th Street and State Place, NW)
- 12:00pm - 1:30pm HHS Social Capital Speaker Series 4th Session: Practitioner Perspectives: Mentors and Allies (ROOM UPDATE:)
- 3:30pm - 4:30pm HHS Welfare Reform Working Group (Humphrey 422F, Call in: 1-866-711-0784, (b)(6)) - Destro, Brenda (HHS/ASPE)
- 3:45pm - 4:15pm Return to Switzer (CONFIRMED)
- 4:30pm - 5:00pm Weekly Immigration Call (EDH is filling in for the Secretary) (614-G 612.288.0337 pw: (b)(6)) - Callahan, Kenneth
- 4:30pm - 5:00pm FW: Weekly Immigration Call (*PREREGISTER*
- 5:00pm - 5:30pm FW: Witness Coordination Call - 5/23 Hearing on

Wednesday, May 23

- ☐ ← 12:00am Tracie Jennings [OAS] "Out of the Office on Leave"
- ☐ ← 12:00am Jerry Milner [ACYF] "Out of the Office" On Travel
- NOTE: UAC Hearing on the TVPRA [DO NOT SCHEDULE] (TBD)
- 10:00am - 10:30am Judiciary UAC Hearing Polling Call (888-764-8919 passcode (b)(6)) - Logan, Scott (ACF)
- 11:00am - 1:00pm Final Prep for Hearing
- 1:50pm - 2:10pm Transportation to Dirksen (Leave at 1:50PM) (CONFIRMED | (b)(6) is your driver (b)(6))
- 2:30pm - 3:45pm Senate Judiciary Hearing on TVPRA and Exploited Loopholes Affecting UAC (226 Dirksen)
- 3:45pm - 4:05pm Return to Switzer (CONFIRMED | (b)(6) is your driver (b)(6))

Thursday, May 24

- ☐ 12:00am Tracie Jennings [OAS] "Out of the Office on Leave" →
- ☐ Jerry Milner [ACYF] "Out of the Office" Teleworking
- 9:00am - 9:30am Meeting with ASPE (ASPE's conference room - 415-F) - Destro, Brenda (HHS/ASPE)
- 9:30am - 10:00am UAC Briefing (614-G) - Deputy Secretary (OS/IOS)
- 12:00pm - 12:30pm ORO Program Specialists Meeting - ACF Acting Assistant Secretary Remarks and Greetings (Switzer 3401/3322) - Brodowski, Melissa (ACF)
- 12:30pm - 1:30pm Check In with Katharine Stevens (ACF | Mary E Switzer Building | 330 C Street, SW | Room 4032A) - Wagner, Steven (ACF)
- 2:00pm - 2:45pm Meeting with Dan Coffing (Persuasion Studies) | SRA Discussion (ACF | Mary E. Switzer Building | 330 C Street, SW (Room 4032A)) - Wagner, Steven (ACF)

Friday, May 25

- ☐ ← 12:00am Tracie Jennings [OAS] "Out of the Office on Leave"
- 12:00am MP [OAS] Out of the Office - Powers, Mary (ACF) →
- Angie [OAS] "Out of the Office on Leave"
- Anna Pilato [OEA] "Out of the Office on Leave"
- Clarence Carter [OFA] "Teleworking" Out of the Office
- Jerry Milner [ACYF] "Out of the Office" On Leave
- Naomi Goldstein [OPRE] "Out of the Office on Leave"
- Shannon Christian [OCC] "Working from Chicago Office"
- 10:00am - 10:30am Update on UAC Outreach with Governors and Next Steps (IEA Conf Room) - Kalavritinos, Jack (OS/IEA)

Saturday, May 26

- ☐ ← MP [OAS] Out of the Office - Powers, Mary (ACF) →

Sunday, May 27

- ☐ ← MP [OAS] Out of the Office - Powers, Mary (ACF) →
- 1:00pm - 1:15pm AMA Conference call with Staff, RE : Prep for Miller call (866-873 9344 pw: (b)(6)) - Secretary Scheduler (OS/IOS)

May 28, 2018 - June 3, 2018

May 2018							June 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4	5					1	2
6	7	8	9	10	11	12		3	4	5	6	7	8
13	14	15	16	17	18	19		10	11	12	13	14	15
20	21	22	23	24	25	26		17	18	19	20	21	22
27	28	29	30	31				24	25	26	27	28	29

Monday, May 28

☐ ← 12:00am MP [OAS] Out of the Office - Powers, Mary (ACF)

Tuesday, May 29

☐ 12:00am Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →

☐ Jerry Milner [ACYF] "Out of the Office" On Leave

☐ MP Out - Powers, Mary (ACF)

☐ 8:30am - 9:00am LIVE Radio Interview w/ Hugh Hewitt Show (614-G; Call from a Landline 949-857-0362) - DeputySecretary (OS/IOS)

☐ 9:00am - 9:30am Coordination Call on Family Separation (Number: 855-852-7677; Code: (b)(6)) - Hoffman, Jonathan

☐ 3:30pm - 4:00pm Check-In with Elizabeth Russell [CONFIRMED] (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)

Wednesday, May 30

☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →

☐ Note: Regions 5 & 7 Listening Session [8:00am - 5:30pm] (Chicago, IL)

☐ 8:00am - 8:30am Transportation to the Renaissance Hotel (999 9th Street NW [CONFIRMED])

☐ 8:30am - 9:00am Opening Remarks | 2018 Research and Evaluation Conference on Self-Sufficiency [RECS] (Renaissance Hotel/ 999 9th

☐ 9:00am - 9:30am Return to Switzer (SUBMITTED)

☐ 9:15am - 9:30am Garza Implementation Issue (Counselors

☐ 12:30pm - 1:00pm Transportation to the EEOB (Steve will ride with

☐ 1:00pm - 2:00pm Immigration Cabinet Meeting (EEOB 126)

☐ 2:00pm - 2:30pm Return to HHH/Switzer (Steve will ride with the

☐ 3:00pm - 3:30pm Call with HHS re: TANF (HHS to call John's Office) -

☐ 4:00pm - 4:45pm HHS/OVP/DPC Call (866-687-9176; (b)(6)) -

☐ 5:00pm - 6:00pm Mike Schwartz Memorial Internship Discussion

Thursday, May 31

☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →

☐ 9:30am - 11:00am ACF Leadership Roundtable - TAC (Switzer 5324) - Ecoffey, Stacey (HHS/IEA)

☐ 10:30am - 11:00am EDH Pre-Brief for UAC Call (Deputy Secretary's Conference Room, 614-G; Conference Call #: 866-873-9344, Participant #: (b)(6)) - DeputySecretary (OS/IOS)

☐ 11:15am - 11:45am Meeting with OTIP | Data Collection Documents (IOAS Conference Room (4026A)) - Wagner, Steven (ACF)

☐ 1:00pm - 1:30pm TELECON: DUS McCament and AAS Wagner (1-888-404-8558 | Pin: (b)(6)) - McCament, James

☐ 3:00pm - 4:00pm UAC/OMB Summit (EEOB 246/Phone Call) - Gray, John W. EOP/OMB

☐ 5:30pm - 6:00pm Background Check MOA Implementation Quick Touch Base (Dial-in) - Blake, Sebrina (ACF)

Friday, June 1

☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →

☐ Anna Pilato [OEA] "Out of the Office on Leave"

☐ 9:00am - 9:30am UAC - Arkansas (IEA Conf Room 620 E (Conf line: 1-877-512-3483 password: (b)(6)) - Kalavritinos, Jack (OS/IEA)

☐ 11:00am - 11:30am Scott Phelps (Steve Wagner's Office (4032A))

☐ 11:00am - 12:30pm [Materials Attached] BHCC Principals Meeting (HHH, Room 705A Call in - 800-619-3387 Passcode: (b)(6)) -

☐ 12:30pm - 1:00pm Follow Up Meeting on UAC Court Order (514G) - Moughalian, Jen (HHS/ASFR)

☐ 1:00pm - 2:00pm Discussion regarding Indiana's Waiver (Number: 866-687-9176 Passcode: (b)(6)) - Green, Angela (ACF)

☐ 3:15pm - 4:15pm SRA Questionnaire Discussion (ACF | Mary E. Switzer Building | 4th Floor (4026A)) - Wagner, Steven (ACF)

☐ 4:30pm - 5:00pm Update: ORR Background Check MOA Implementation (Phoncon) - Blake, Sebrina (ACF)

Saturday, June 2

☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →

Sunday, June 3

☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →

June 4, 2018 - June 10, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1 2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 4

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →
- ☐ Tracie Jennings [OAS] "Out of the Office on Leave"
- ☒ 11:30am - 12:00pm Meeting with Lisa Cummins of Urban Strategies (Lisa can call 202-401-5383 to be connected to Steve) -
- ☒ 12:00pm - 1:00pm Emergency Repatriation and Adaptive Planning Disaster Leadership Group (DLG): Second Meeting ***Agenda
- ☒ 12:30pm - 1:00pm UAC NPRM Update (Conf Rm. 713F/Call number 888-329-7107 passcode (b)(6) - White, Caroline (HHS/OGC)
- ☒ 1:00pm - 2:00pm AMA Hearing Prep re: Ed & Workforce (610-F) - Secretary Scheduler (OS/IOS)
- ☒ 3:00pm - 3:30pm Pre-Brief for meeting with Governor Hutchinson
- ☒ 4:00pm - 4:30pm Waiver States Discussion | ACF/CMS (Conference
- ☒ 4:40pm - 5:00pm Meeting with Scott Lloyd (Steve Wagner's Office
- ☒ 5:00pm - 5:30pm SIG Meeting and ACF Leadership Presenters:
- ☒ 6:00pm - 7:00pm Meeting with Cameron Quinn | DHS (Office for

Tuesday, June 5

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on Jury Duty" →
- ☒ 12:00am On Leave →
- ☐ 12:00am Scott Lekan [OCSE] "Out of the Office on Travel" →
- ☒ 9:30am - 11:00am FY20 ACF Legislative Team Meeting #1: OFA and CB (Humphrey 325A) - Benton, Amanda (OS/ASPE)
- ☒ 10:00am - 10:30am Deputy Secretary Meeting with Governor Hutchinson (AR) (614-G) - DeputySecretary (OS/IOS)
- ☒ 12:00pm - 1:00pm FW: Working Lunch re ORR (Conf. Rm. 713F/716A (both located in the same office)) - White, Caroline (HHS/OGC)
- ☒ 3:30pm - 4:30pm HHS Welfare Reform Working Group (Humphrey 422F, Call in: 1-866-711-0784, (b)(6) - Destro, Brenda (HHS/ASPE)
- ☒ 4:00pm - 4:30pm Migration Update/Coordination Call (Telecon: 888-330-1716 / Pin: (b)(6) - CBP COMMISSIONER SCHEDULER
- ☒ 4:30pm - 5:00pm Weekly Principals Immigration Call (www.att-rsvp.com / Code: (b)(6) - Policy Coordinator

Wednesday, June 6

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →
- ☒ ← On Leave →
- ☐ ← Scott Lekan [OCSE] "Out of the Office on Travel" →
- ☐ 12:00am Shannon Christian [OCC] "Out of the Office on Leave" →
- ☐ 12:00am Deborah Bergeron [OHS] "Out of the Office on Travel" →
- ☐ NOTE: Region 6 Listening Session (8:00am - 5:30pm) (Dallas, TX)
- ☒ 1:00pm - 1:30pm Call w/ HHS re: TANF Follow-up (Phone Call) - Gray, John W. EOP/OMB
- ☒ 2:30pm - 2:45pm UAC Call (Phone Call) - Gray, John W. EOP/OMB

Thursday, June 7

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →
- ☒ ← On Leave →
- ☐ ← Scott Lekan [OCSE] "Out of the Office on Travel" →
- ☐ ← Shannon Christian [OCC] "Out of the Office on Leave" →
- ☐ ← Deborah Bergeron [OHS] "Out of the Office on Travel" →
- ☒ 4:30pm - 4:45pm UC Grantee, Southwest Key (Scott's Office - Open for Dial In) - Lloyd, Scott (ACF)

Friday, June 8

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →
- ☒ ← 12:00am On Leave
- ☐ ← 12:00am Scott Lekan [OCSE] "Out of the Office on Travel"
- ☐ ← Shannon Christian [OCC] "Out of the Office on Leave" →
- ☐ ← 12:00am Deborah Bergeron [OHS] "Out of the Office on Travel"
- ☒ 2:30pm - 3:00pm Meeting with William Wubbenhorst (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- ☒ 3:00pm - 3:30pm UAC Follow-up (Steve's Office - Open for Dial In) - Lloyd, Scott (ACF)
- ☒ 3:30pm - 4:00pm call with Governor Hutchinson's staff re: site for UAC in AR (conf call number below) - Johnston, Darcie (HHS/IEA)
- ☒ 4:30pm - 5:00pm Interview: Jonathan Hayes (HHS) - Clark, Timothy (HHS/IOS)

Saturday, June 9

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →
- ☐ ← Shannon Christian [OCC] "Out of the Office on Leave" →

Sunday, June 10

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →
- ☐ ← Shannon Christian [OCC] "Out of the Office on Leave" →

June 11, 2018 - June 17, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1 2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 11

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →
- ☐ ← 12:00am Shannon Christian [OCC] "Out of the Office on Leave"
- ☐ 12:00am Deborah Bergeron [OHS] "Out of the Office on Travel" →
- 12:00pm - 12:30pm Prep for MCOs (4026) - Smith, Andrew (ACF)
- 1:00pm - 3:00pm ACF MCO Listening Session on Work Promotion (Switzer 4523/4603) - Smith, Andrew (ACF)
- 3:30pm - 4:00pm UAC Call w/ HHS (Phone Call) - Gray, John W. EOP/OMB
- 3:30pm - 5:00pm FY20 ACF Legislative Team Meeting #2: Hard-to-Serve Populations (FYSB, OCSE, ORR, OTIP) (Humphrey 305A) - Benton, Amanda (OS/ASPE)

Tuesday, June 12

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →
- ☐ ← Deborah Bergeron [OHS] "Out of the Office on Travel" →
- 12:00am Brian Marriott [OC] "Out of the Office on Travel" →
- 12:00am Katherine Chon [OTIP] "Out of the Office on Travel" →
- Tracie Jennings [OAS] "Teleworking"
- 10:00am - 12:00pm ASPE-IRP Learning Exchange: Administrative
- 11:45am - 12:00pm UAC touchpoint; (Dep Sec internal Conference
- 12:30pm - 1:00pm Discussion with OLAB | End of Year (EOY)
- 2:00pm - 2:30pm Transportation to the DuPont Circle Hotel
- 2:30pm - 4:00pm Secretaries' Innovation Group (SIG) Meeting (The
- 4:00pm - 4:30pm Return to Switzer (CONFIRMED)
- 4:00pm - 5:00pm UAC Discussion (620E.4 (IEA conference room); 877
- 4:30pm - 5:00pm FW: Weekly Immigration Update Call (Dial in:
- 6:30pm - 7:00pm UAC CODEL Meeting (Brian's Office) - Harrison,

Wednesday, June 13

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →
- ☐ ← 12:00am Deborah Bergeron [OHS] "Out of the Office on Travel"
- ☐ ← Brian Marriott [OC] "Out of the Office on Travel" →
- ☐ ← Katherine Chon [OTIP] "Out of the Office on Travel" →
- 12:00am Stacey Ecoffey [ANA] "Out of the Office on Travel" →
- 12:00am Scott Lekan [OCSE] "Out of the Office on Travel" →
- Ben Goldhaber [OA] "Out of the Office"
- 8:30am - 9:30am R2 and R3 Listening Session (Coffee and Light
- 9:00am - 4:30pm Regions 2 and 3 Listening Sessions (Mary E.
- 9:30am - 4:30pm Regions 2 and 3 Listening Session (Switzer
- 12:30pm - 12:45pm Brief Meeting with Clarence (Steve Wagner's
- 2:00pm - 2:30pm Becket Fund Letter Briefing (Deputy Secretary
- 3:00pm - 3:30pm ACF's Meeting with Wendy Warcholik and J.
- 5:30pm - 6:00pm Meeting with Kim Womack (Meet in the Dep Sec

Thursday, June 14

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →
- ☐ ← Brian Marriott [OC] "Out of the Office on Travel" →
- ☐ ← Katherine Chon [OTIP] "Out of the Office on Travel" →
- ☐ ← Stacey Ecoffey [ANA] "Out of the Office on Travel" →
- ☐ ← 12:00am Scott Lekan [OCSE] "Out of the Office on Travel"
- 10:00am - 11:20am U.S. Refugee Admissions Program PCC--WAVES link (EEOB 445) - Norris, Amy B. EOP/NSC
- 1:00pm - 2:00pm PDG B-5 TA/Evaluation contract with MITRE with Steve, Shannon and Richard (Switzer / IOAS Conference Room (4026A).) - Christian, Shannon (ACF)
- 2:30pm - 3:00pm Check-In with Dr. Deborah Bergeron (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 3:00pm - 4:00pm Meeting with Lisa Cummins of Urban Strategies| Discussion Re: UAC Beds (ACF | Mary E. Switzer Building | 330 C Street,
- 5:45pm - 6:15pm Call w/ Investigator

Friday, June 15

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →
- ☐ ← 12:00am Brian Marriott [OC] "Out of the Office on Travel"
- ☐ ← 12:00am Katherine Chon [OTIP] "Out of the Office on Travel"
- ☐ ← 12:00am Stacey Ecoffey [ANA] "Out of the Office on Travel"
- Angie [OAS] "Out of the Office"
- 1:00pm - 2:00pm Meeting with Maureen Dunn | USCIS (ACF | Mary E. Switzer Building | 330 C Street, SW | 4th Floor (4032A)) - Wagner, Steven (ACF)
- 2:30pm - 3:00pm Family First Implementation Discussion (IOAS Conference Room (4026A)) - Wagner, Steven (ACF)
- 3:30pm - 4:00pm ACF Personnel Matters (ACF | Mary E. Switzer Building | 330 C Street, SW (4th Floor/Room 4026A)) - Wagner, Steven (ACF)
- 4:15pm - 4:45pm Review Slides for the ED/Workforce Hill Meeting with OCC (IOAS Conference Room (4026A)) - Wagner, Steven (ACF)

Saturday, June 16

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →

Sunday, June 17

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →

June 18, 2018 - June 24, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1 2	1	2	3	4	5	6	7
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17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 18

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →
- ☐ 12:00am Stacey Ecoffey [ANA] "Out of the Office/Teleworking" →
- ☐ 12:00am Anna Pilato [OEA] "Out of the Office on Travel" →
- 3:00pm - 3:30pm Discussion Re: State Plans (ACF | Steve Wagner's Office (4032A) OR Conference Call: 866-687-9176 | Passcode: (b)(6) - Wagner, Steven (ACF)

Tuesday, June 19

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →
- ☐ ← Stacey Ecoffey [ANA] "Out of the Office/Teleworking" →
- ☐ ← Anna Pilato [OEA] "Out of the Office on Travel" →
- Tracie Jennings [OAS] "Out of the Office on Leave"
- 9:00am - 10:30am Reconnecting with ACF and Office of Child Care leadership re: PDG support (ACF-Switzer Building, 4th Floor, IOAS)
- 9:45am - 10:30am DHS/HHS On The Record Reporter Brief (800-593-7222; (b)(6)) - Waldman, Katie
- 11:40am - 12:00pm Transportation to the Rayburn HOB (CONFIRMED | Driver is (b)(6) (b)(6) or (b)(6))
- 2:00pm - 3:00pm Transportation to DCA [CONFIRMED] Driver is (b)(6) (b)(6) OR (b)(6) (United Airlines)
- 3:30pm - 4:30pm HHS Welfare Reform Working Group (Humphrey 422F, Call in: 1-866-711-0784, (b)(6)) - Destro, Brenda (HHS/ASPE)
- 4:30pm - 5:00pm Weekly Immigration Update Call (Dial in: (202))

Wednesday, June 20

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →
- ☐ ← Stacey Ecoffey [ANA] "Out of the Office/Teleworking" →
- ☐ ← Anna Pilato [OEA] "Out of the Office on Travel" →
- ☐ 12:00am Dr. Bergeron [OHS] "Out of the Office on Travel" →
- 9:00am - 4:30pm Regional Listening Session - Region 8 (IMA Building | [The Piton Foundation] 1705 17th Street | Denver, CO)
- 11:00am - 11:45am 2018-Seasonal Influenza/Saline/Antivirals Disaster Leadership Group (DLG) Meeting - June 20, 2018
- **Agenda Attached** (ASPR Conference Room 638G HHH Building 200 Independence Ave SW WDC 20201 Teleconference Bridge Number: (202) 774-2300 Access Code: (b)(6)) - DLGDESK
- 1:00pm - 1:30pm ACF's call with DHS/FEMA (Conference Call: 866-687-9176 | Passcode: (b)(6)) - Wagner, Steven (ACF)
- 1:30pm - 2:30pm AMA media prep (6110-F) - Secretary Scheduler (OS/IOS)

Thursday, June 21

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →
- ☐ ← Stacey Ecoffey [ANA] "Out of the Office/Teleworking" →
- ☐ ← 12:00am Anna Pilato [OEA] "Out of the Office on Travel" →
- ☐ ← 12:00am Dr. Bergeron [OHS] "Out of the Office on Travel" →
- 3:00pm - 3:30pm Pick-up from DCA for direct return to Switzer (CONFIRMED)

Friday, June 22

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →
- ☐ ← Stacey Ecoffey [ANA] "Out of the Office/Teleworking" →
- ☐ Janelle George [OCS] "Out of the Office on Travel"
- ☐ Tracie Jennings [OAS] "Working from Home"
- 9:00am - 9:30am Call with Stacey Ecoffey [ANA] (Conference Call: 866-687-9176 | Passcode: (b)(6)) - Wagner, Steven (ACF)
- 10:00am - 11:00am Hill Staff Meeting on early learning consolidation report (HHS (200 Independence Ave) ASL Conference)
- 11:15am - 12:00pm Meeting with Katharine Sullivan | DOJ Office on Violence Against Women (OVW) (ACF | Mary E. Switzer Building |
- 3:30pm - 4:00pm Call with ACF & Randy Spickard of APTIM (866-687-9176 | Passcode: (b)(6)) - Wagner, Steven (ACF)
- 3:30pm - 4:00pm Transportation to the Ronald Reagan Building [Driver is (b)(6) (b)(6)] (CONFIRMED)
- 4:00pm - 5:00pm MCAT Visit (Room 4.2A (CBP) - Ronald Reagan

Saturday, June 23

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →
- ☐ ← 12:00am Stacey Ecoffey [ANA] "Out of the Office/Teleworking" →
- 12:00pm - 1:00pm SOC Activation 06-2018 (607G - Tele Conf 877 612 4951 pc (b)(6)) - Kadlec, Robert (OS/ASPR/IO)

Sunday, June 24

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →
- 12:00pm - 1:00pm SOC Activation 06-2018 Meeting/Call # 2 (Humphrey Building 607G - Tele Conf 877 612 4951 pc (b)(6)) - Kadlec, Robert (OS/ASPR/IO)

June 25, 2018 - July 1, 2018

June 2018							July 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1 2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

Monday, June 25

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →
- ☐ 12:00am Stacey Ecoffey [ANA] "Out of the Office on Leave" →
- ☐ 12:00am Anna Pilato [OEA] "Out of the Office on Travel" →
- ☐ 12:00am Clarence Carter [OFA] "Out of the Office on Travel" →
- ☐ Janelle George [OCS] "Out of the Office on AWS"
- ☐ Madeleine Brabrook Starts today
- ☐ 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC /WebEx) - OS Secretaries Operations Center

Tuesday, June 26

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →
- ☐ ← Stacey Ecoffey [ANA] "Out of the Office on Leave" →
- ☐ ← Anna Pilato [OEA] "Out of the Office on Travel" →
- ☐ ← 12:00am Clarence Carter [OFA] "Out of the Office on Travel" →
- ☐ 12:00am Scott Lekan [OCSE] "Out of office on travel" →
- ☐ 12:00am Brian Marriott [OC] "Out of the Office on Travel" →
- ☐ 12:00am Dr. Deborah Bergeron [OHS] "Out of the Office on Travel" →
- ☐ 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (DRAFT) (SOC /WebEx) - OS Secretaries Operations Center
- ☐ 9:30am - 10:00am Walk over to the Rayburn HOB
- ☐ 11:00am - 11:30am Return to Switzer
- ☐ 2:45pm - 3:45pm Fwd: Immigration Principals Meeting (WHSR JFK) - Policy Coordinator
- ☐ 3:30pm - 4:00pm Call re: UAC letters to DOD and DOJ

Wednesday, June 27

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →
- ☐ ← Stacey Ecoffey [ANA] "Out of the Office on Leave" →
- ☐ ← Anna Pilato [OEA] "Out of the Office on Travel" →
- ☐ ← Scott Lekan [OCSE] "Out of office on travel" →
- ☐ ← Brian Marriott [OC] "Out of the Office on Travel" →
- ☐ ← 12:00am Dr. Deborah Bergeron [OHS] "Out of the Office on Travel" →
- ☐ 12:00am Clarence Carter [OFA] "Out of the Office on Leave" →
- ☐ Regions 9 & 10 Listening Session (8:00am - 5:30pm) (San Francisco, Scott Lekan [OCSE] "Out of the Office on Travel"
- ☐ 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification
- ☐ 12:00pm - 1:30pm HHS Social Capital Speaker Series 6th Session:
- ☐ 2:00pm - 2:30pm Fatherhood Discussion with Warren and David
- ☐ 3:30pm - 3:55pm Transportation to the Russell Senate Office

More Items...

Thursday, June 28

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →
- ☐ ← Stacey Ecoffey [ANA] "Out of the Office on Leave" →
- ☐ ← 12:00am Anna Pilato [OEA] "Out of the Office on Travel" →
- ☐ ← Scott Lekan [OCSE] "Out of office on travel" →
- ☐ ← 12:00am Brian Marriott [OC] "Out of the Office on Travel" →
- ☐ ← Clarence Carter [OFA] "Out of the Office on Leave" →
- ☐ 12:00am Janelle George [OCS] "Out of the Office on Leave" →
- ☐ 8:30am - 9:00am AMA daily ASPR Update (615-f) - Secretary Scheduler (OS/IOS)
- ☐ 11:00am - 11:15am Touch Base with Richard Gonzales (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- ☐ 11:30am - 12:00pm Check In with Dr. Debbie Bergeron (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- ☐ 1:30pm - 2:00pm Pre-Brief - SJC Hearing - Family
- ☐ 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification

Friday, June 29

- ☐ ← 12:00am Amanda Barlow [OLAB] "Out of the Office on (b)(6)" →
- ☐ ← Stacey Ecoffey [ANA] "Out of the Office on Leave" →
- ☐ ← 12:00am Scott Lekan [OCSE] "Out of office on travel" →
- ☐ ← 12:00am Clarence Carter [OFA] "Out of the Office on Leave" →
- ☐ ← Janelle George [OCS] "Out of the Office on Leave" →
- ☐ 12:00am Shannon Christian [OCC] "Out of the Office on Travel" →
- ☐ 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretaries Operations Center
- ☐ 9:00am - 9:30am Jean Hovland [ANA Commissioner] Swearing In Ceremony (HHH/8th Floor/Suite 801)
- ☐ 10:30am - 11:30am 2018 Ebola Virus Disease Outbreak
- ☐ 12:00pm - 12:45pm Hold--Meet and greet Jeanne Hovland -
- ☐ 1:00pm - 2:00pm Special Assignment Instructions (202-774-2300;
- ☐ 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification

Saturday, June 30

- ☐ ← Stacey Ecoffey [ANA] "Out of the Office on Leave" →
- ☐ ← Janelle George [OCS] "Out of the Office on Leave" →
- ☐ ← Shannon Christian [OCC] "Out of the Office on Travel" →
- ☐ 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification
- ☐ 10:30am - 11:30am Special Assignment Instructions (202-774-2300;
- ☐ 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification

Sunday, July 1

- ☐ ← Stacey Ecoffey [ANA] "Out of the Office on Leave" →
- ☐ ← Janelle George [OCS] "Out of the Office on Leave" →
- ☐ ← 12:00am Shannon Christian [OCC] "Out of the Office on Travel" →
- ☐ 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretaries Operations Center
- ☐ 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification

July 2, 2018 - July 8, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
8	9	10	11	12	13	14		5	6	7	8	9	10
15	16	17	18	19	20	21		12	13	14	15	16	17
22	23	24	25	26	27	28		19	20	21	22	23	24
29	30	31						26	27	28	29	30	31

Monday, July 2

- ☐ ← Stacey Ecoffey [ANA] "Out of the Office on Leave" →
- ☐ ← Janelle George [OCS] "Out of the Office on Leave" →
- ☐ 12:00am Ben Goldhaber [OA] "Out of the Office on Leave" →
- ☐ 12:00am Shannon Christian [OCC] "Out of the Office on Leave" →
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretaries Operations Center
- 4:00pm - 5:00pm Separation Cases (888-677-8391; (b)(6) Room 5202) - Herboldsheimer, Shannon (ACF)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretaries Operations Center
- 6:00pm - 6:30pm Conference Call CBP/HHS (Phone: 888-330-1716 / Pin: (b)(6)) - CBP COMMISSIONER SCHEDULER

Tuesday, July 3

- ☐ ← Stacey Ecoffey [ANA] "Out of the Office on Leave" →
- ☐ ← 12:00am Janelle George [OCS] "Out of the Office on Leave" →
- ☐ ← Ben Goldhaber [OA] "Out of the Office on Leave" →
- ☐ ← Shannon Christian [OCC] "Out of the Office on Leave" →
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretaries Operations Center
- 8:00am - 8:45am Meet w/ Dr. Kadlec (ASPR) (Humphrey # 638-G) - Hayes, Jonathan (ACF)
- 9:00am - 9:30am UAC Prep (610-F) - Secretary Scheduler (OS/IOS)
- 3:00pm - 3:30pm Discussion re: Child Support Subrecipients with Scott Lekan (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- 3:30pm - 4:30pm HHS Welfare Reform Working Group (Humphrey 422F, Call in: 1-866-711-0784; (b)(6)) - Destro, Brenda (HHS/ASPE)
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC - Dial In (877) 700-1237/Passcode (b)(6)) - OS Secretaries

Wednesday, July 4

- ☐ ← Stacey Ecoffey [ANA] "Out of the Office on Leave" →
- ☐ ← Ben Goldhaber [OA] "Out of the Office on Leave" →
- ☐ ← 12:00am Shannon Christian [OCC] "Out of the Office on Leave" →
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretaries Operations Center
- 10:30am - 11:00am UAC Messaging call (Dial-in provided) - Harrison, Brian (HHS/IOS)

Thursday, July 5

- ☐ ← Stacey Ecoffey [ANA] "Out of the Office on Leave" →
- ☐ ← Ben Goldhaber [OA] "Out of the Office on Leave" →
- ☐ 12:00am Dr. Deborah Bergeron [OHS] "Out of the Office" →
- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretaries Operations Center
- 2:00pm - 3:00pm HHS Social Capital Speaker Series - Key Takeaways and Next Steps (Humphrey 422F) - Destro, Brenda (HHS/ASPE)
- 3:00pm - 4:00pm IOAS Meeting/SWIFTing - Powers, Mary (ACF)
- 5:00pm - 5:30pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretaries Operations Center

Friday, July 6

- ☐ ← 12:00am Stacey Ecoffey [ANA] "Out of the Office on Leave" →
- ☐ ← 12:00am Ben Goldhaber [OA] "Out of the Office on Leave" →
- ☐ ← 12:00am Dr. Deborah Bergeron [OHS] "Out of the Office" →
- 10:00am - 10:30am AMA daily UAC Update (610-F) - Secretary Scheduler (OS/IOS)
- 1:30pm - 2:00pm AMA prep for Hill Calls (610-F) - Secretary Scheduler (OS/IOS)
- 5:00pm - 5:30pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretaries Operations Center

Saturday, July 7

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretaries Operations Center
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretaries Operations Center

Sunday, July 8

- 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretaries Operations Center
- 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretaries Operations Center

July 9, 2018 - July 15, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
8	9	10	11	12	13	14		5	6	7	8	9	10
15	16	17	18	19	20	21		12	13	14	15	16	17
22	23	24	25	26	27	28		19	20	21	22	23	24
29	30	31						26	27	28	29	30	31

Monday, July 9

- ☐ 12:00am William Wubbenhorst [FYSB] "Out of the Office on Leave" →
- ☐ FW: Hold *ACF- AFI Town hall meeting (Great Hall) - Duran, Mishaela (ACF)
- ☐ 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- ☐ 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Tuesday, July 10

- ☐ ← William Wubbenhorst [FYSB] "Out of the Office on Leave" →
- ☒ SW "Out of the Office on Travel"
- ☐ 8:15am - 9:15am Start of Shift Briefing - 2018 UAC Reunification @ 0815 for 10Jul18 Only (SOC/WebEx) - OS Secretarys Operations Center
- ☐ 9:30am - 11:00am ACF Senior Review Board (SRB) (Conf Rm 5324) - Blake, Sebrina (ACF)
- ☐ 10:00am - 10:30am USRAP conference call - Norris, Amy B. EOP/NSC
- ☐ 11:30am - 12:00pm Conf Call on UAC Releases (dial-in below:) - Hayes, Jonathan (ACF)
- ☐ 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Wednesday, July 11

- ☐ ← William Wubbenhorst [FYSB] "Out of the Office on Leave" →
- ☐ 12:00am Tracie Jennings [OAS] "Out of the office on leave" →
- ☐ 7:00am - 12:40pm Delta Airlines Flights 2226/150 from San Antonio, TX to DCA (through Atlanta) (Confirmation Number: [REDACTED])
- ☐ 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- ☐ 12:50pm - 1:20pm Pick-up from DCA for Return to Switzer (SUBMITTED)
- ☐ 1:30pm - 2:00pm Call with Steve Wagner (Steve to call Brian) - Harrison, Brian (HHS/IOS)
- ☐ 3:00pm - 4:00pm FW: Prep Call - Family Separation/Reunification Briefings (Dial in: 855-852-7677 Access code: [REDACTED]) - OLA
- ☐ 3:00pm - 3:30pm PC re ORR visit (202-401-1822; 202-[REDACTED]) - Quinn, Cameron
- ☐ 5:00pm - 6:00pm End Of Shift Briefing 2018 UAC Reunification

Thursday, July 12

- ☐ ← William Wubbenhorst [FYSB] "Out of the Office on Leave" →
- ☐ ← Tracie Jennings [OAS] "Out of the office on leave" →
- ☐ Shannon Christian [OCC] "Out of the Office on Travel"
- ☐ 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- ☐ 11:00am - 11:30am AMA UAC Update (610-F// Conference Line: 1-877-928-9808 PC: [REDACTED] Leader: [REDACTED]) - Secretary Scheduler
- ☐ 12:30pm - 1:00pm Transportation to DHS [Driver is [REDACTED]] 202-836-5004] (CONFIRMED)
- ☐ 2:00pm - 2:30pm Return to Switzer [Driver is [REDACTED]] 202-836-5004] (CONFIRMED)
- ☐ 2:30pm - 3:00pm Transportation to the EEOB [Driver is [REDACTED]]
- ☐ 3:00pm - 3:30pm *Updated WAVES LINK* Discussion with HHS
- ☐ 3:30pm - 4:00pm Return to Switzer [Driver is [REDACTED]]
- ☐ 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification

Friday, July 13

- ☐ ← William Wubbenhorst [FYSB] "Out of the Office on Leave" →
- ☐ ← 12:00am Tracie Jennings [OAS] "Out of the office on leave" →
- ☐ 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (Draft) (SOC/WebEx) - OS Secretarys Operations Center
- ☐ 9:00am - 9:30am AMA UAC Update (614-G // Conference Line: 1-877-928-9808 PC: [REDACTED] Leader: [REDACTED]) - Secretary Scheduler (OS/IOS)
- ☐ 10:00am - 10:30am Meeting with Ben Goldhaber (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- ☐ 1:00pm - 2:00pm Check-in with Katharine Stevens [AEI] (ACF | Steve Wagner's Office | Room 4032A) - Wagner, Steven (ACF)
- ☐ 4:00pm - 5:00pm Meet on All Hands meeting (Steve's Office) - Powers, Mary (ACF)
- ☐ 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Saturday, July 14

- ☐ ← William Wubbenhorst [FYSB] "Out of the Office on Leave" →

Sunday, July 15

- ☐ ← William Wubbenhorst [FYSB] "Out of the Office on Leave" →

July 16, 2018 - July 22, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
8	9	10	11	12	13	14		5	6	7	8	9	10
15	16	17	18	19	20	21		12	13	14	15	16	17
22	23	24	25	26	27	28		19	20	21	22	23	24
29	30	31						26	27	28	29	30	31

Monday, July 16

- ☐ ← William Wubbenhorst [FYSB] "Out of the Office on Leave" →
- ☐ Anna Pilato [OEA] "Out of the Office in the afternoon"
- ☐ 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- ☐ 2:30pm - 3:00pm Call with Leeann Veatch/Office of Kentucky Gov. Matt Bevin | Re: Kentucky's Medicaid Waiver (Conference Call: 866-687-9176 | Passcode: (b)(6) - Wagner, Steven (ACF)
- ☐ 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Tuesday, July 17

- ☐ ← 12:00am William Wubbenhorst [FYSB] "Out of the Office on Leave"
- ☐ 12:00am Scott Lekan [OCSE] "Out of the Office on Travel" →
- ☐ 8:00am - 9:00am Start of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center
- ☐ 2:30pm - 3:30pm Political Personnel Meeting (Hubert H. Humphrey Building, Room 800) - Szmyd, Natalie (HHS/IOS)
- ☐ 3:30pm - 4:30pm HHS Welfare Reform Working Group (Humphrey 422F, Call in: 1-866-711-0784, (b)(6) - Destro, Brenda (HHS/ASPE)
- ☐ 4:00pm - 4:30pm Check-in with Catherine Deeds (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- ☐ 5:00pm - 6:00pm End of Shift Briefing - 2018 UAC Reunification (SOC/WebEx) - OS Secretarys Operations Center

Wednesday, July 18

- ☐ ← Scott Lekan [OCSE] "Out of the Office on Travel" →
- ☐ 12:00am Clarence Carter [OFA] "Out of the Office on Travel" →

Thursday, July 19

- ☐ ← Scott Lekan [OCSE] "Out of the Office on Travel" →
- ☐ 12:00am Clarence Carter [OFA] "Out of the Office on Travel"

Friday, July 20

- ☐ ← 12:00am Scott Lekan [OCSE] "Out of the Office on Travel"

Saturday, July 21

Sunday, July 22

July 23, 2018 - July 29, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
8	9	10	11	12	13	14		5	6	7	8	9	10
15	16	17	18	19	20	21		12	13	14	15	16	17
22	23	24	25	26	27	28		19	20	21	22	23	24
29	30	31						26	27	28	29	30	31

Monday, July 23

☐ 12:00am Amanda Barlow [OLAB] "Out of the Office on Leave" →

Tuesday, July 24

☐ ← Amanda Barlow [OLAB] "Out of the Office on Leave" →

☐ 12:00am Scott Lekan [OCSE] "Out of the Office on Travel" →

Wednesday, July 25

☐ ← Amanda Barlow [OLAB] "Out of the Office on Leave" →

☐ ← 12:00am Scott Lekan [OCSE] "Out of the Office on Travel" →

Thursday, July 26

☐ ← Amanda Barlow [OLAB] "Out of the Office on Leave" →

Friday, July 27

☐ ← Amanda Barlow [OLAB] "Out of the Office on Leave" →

☐ Ben Goldhaber " Out of the Office"

☐ Tracie Jennings (OAS) "Out of the Office on Leave"

☒ 2:30pm - 3:00pm Brian Marriott

Saturday, July 28

☐ ← Amanda Barlow [OLAB] "Out of the Office on Leave" →

Sunday, July 29

☐ ← Amanda Barlow [OLAB] "Out of the Office on Leave" →

☐ 12:00am Shannon Christian [OCC] "Out of the Office on Travel" →

July 30, 2018 - August 5, 2018

July 2018							August 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6	7			1	2	3	4
8	9	10	11	12	13	14		5	6	7	8	9	10
15	16	17	18	19	20	21		12	13	14	15	16	17
22	23	24	25	26	27	28		19	20	21	22	23	24
29	30	31						26	27	28	29	30	31

Monday, July 30

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on Leave" →
- ☐ ← Shannon Christian [OCC] "Out of the Office on Travel" →
- ☐ 12:00am Note: Save the Date! - Understanding How the Opioid Crisis and Substance Use Disorders Impact Head Start Children, Families and Staff: Creating a Path Forward

Tuesday, July 31

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on Leave" →
- ☐ ← 12:00am Shannon Christian [OCC] "Out of the Office on Travel" →
- ☐ ← 12:00am Note: Save the Date! - Understanding How the Opioid Crisis and Substance Use Disorders Impact Head Start Children, Families and Staff: Creating a Path Forward
- ☐ 3:30pm - 4:30pm HHS Welfare Reform Working Group (Humphrey 422F, Call in: 1-866-711-0784, (b)(6) - Destro, Brenda (HHS/ASPE) ↻
- ☐ 4:20pm - 4:45pm JetBlue Flight 5999 from St. Thomas (STT) to St Croix (STX) (4:20PM - 4:45PM)

Wednesday, August 1

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on Leave" →
- ☐ Tracie Jennings (OAS) "Out of the Office on Leave"
- ☐ 6:00pm - 6:40pm Seaborne Airlines Flight 3557 from St. Croix (STX) to San Juan, PR (SJU) (6:00PM - 6:40PM)

Thursday, August 2

- ☐ ← Amanda Barlow [OLAB] "Out of the Office on Leave" →

Friday, August 3

- ☐ ← 12:00am Amanda Barlow [OLAB] "Out of the Office on Leave"

Saturday, August 4

- ☐ 1:05pm - 5:05pm United Airlines Flight 2022 from San Juan, PR (SJU) to Dulles International (IAD) (1:05PM - 5:05PM)

Sunday, August 5

August 6, 2018 - August 12, 2018

August 2018							September 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	4						1
5	6	7	8	9	10	11		2	3	4	5	6	7
12	13	14	15	16	17	18		9	10	11	12	13	14
19	20	21	22	23	24	25		16	17	18	19	20	21
26	27	28	29	30	31			23	24	25	26	27	28
								30					

Monday, August 6

- ☐ 12:00am Naomi Goldstein [OPRE] "Out of the Office on Leave" →
- ☐ 12:00am Ben Goldhaber [OA] "Out of the Office on Leave" →
- ☐ 12:00am Deborah Bergeron [OHS] "Out of the Office on Travel" →

Tuesday, August 7

- ☐ ← Naomi Goldstein [OPRE] "Out of the Office on Leave"
- ☐ ← Ben Goldhaber [OA] "Out of the Office on Leave" →
- ☐ ← Deborah Bergeron [OHS] "Out of the Office on Travel" →

Wednesday, August 8

- ☐ ← Naomi Goldstein [OPRE] "Out of the Office on Leave" →
- ☐ ← Ben Goldhaber [OA] "Out of the Office on Leave" →
- ☐ ← Deborah Bergeron [OHS] "Out of the Office on Travel" →

Thursday, August 9

- ☐ ← Naomi Goldstein [OPRE] "Out of the Office on Leave" →
- ☐ ← Ben Goldhaber [OA] "Out of the Office on Leave" →
- ☐ ← Deborah Bergeron [OHS] "Out of the Office on Travel" →

Friday, August 10

- ☐ ← Naomi Goldstein [OPRE] "Out of the Office on Leave" →
- ☐ ← 12:00am Ben Goldhaber [OA] "Out of the Office on Leave"
- ☐ ← 12:00am Deborah Bergeron [OHS] "Out of the Office on Travel"
- ☐ 12:00am Shannon Christian [OCC] "Out of the Office on Leave" →
- ☐ Anna Pilato [OEA] "Out of the Office"

Saturday, August 11

- ☐ ← Naomi Goldstein [OPRE] "Out of the Office on Leave" →
- ☐ ← Shannon Christian [OCC] "Out of the Office on Leave" →

Sunday, August 12

- ☐ ← Naomi Goldstein [OPRE] "Out of the Office on Leave" →
- ☐ ← Shannon Christian [OCC] "Out of the Office on Leave" →

August 13, 2018 - August 19, 2018

August 2018							September 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	4						1
5	6	7	8	9	10	11		2	3	4	5	6	7
12	13	14	15	16	17	18		9	10	11	12	13	14
19	20	21	22	23	24	25		16	17	18	19	20	21
26	27	28	29	30	31			23	24	25	26	27	28
								30					

Monday, August 13

- ☐ ← Naomi Goldstein [OPRE] "Out of the Office on Leave" →
- ☐ ← Shannon Christian [OCC] "Out of the Office on Leave" →
- ☐ 12:00am Jeannie Hovland [ANA] "Out of the Office on Travel" →

Tuesday, August 14

- ☐ ← Naomi Goldstein [OPRE] "Out of the Office on Leave" →
- ☐ ← 12:00am Shannon Christian [OCC] "Out of the Office on Leave" →
- ☐ ← 12:00am Jeannie Hovland [ANA] "Out of the Office on Travel" →
- ☐ 12:00am Jerry Milner [ACYF/CB] "Out of the Office on Travel" →
- ☐ Clarence Carter [OFA] "Out of the Office"
- 8:15am - 9:00am NGA Human Services Policy Advisors Institute - Opening Remarks/FFPSA (Hotel Palomar | 2121 P St NW)
- 9:00am - 9:30am Pick-up from the Hotel Palomar for return to Switzer [Driver: (b)(6)] Contact # is (b)(6) or (b)(6) (CONFIRMED)
- 12:30pm - 12:45pm INVITED TO: ORO's Administrative Meeting (Switzer Room 4323/4401)
- 3:30pm - 4:30pm HHS Welfare Reform Working Group (Humphrey 422F, Call in: 1-866-711-0784, (b)(6) - Destro, Brenda (HHS/ASPE)

Wednesday, August 15

- ☐ ← Naomi Goldstein [OPRE] "Out of the Office on Leave" →
- ☐ ← Jerry Milner [ACYF/CB] "Out of the Office on Travel" →
- 4:00pm - 4:30pm Note: (b)(6) for Jallyn Sualog (5th Floor | Conference Room 5202)

Thursday, August 16

- ☐ ← Naomi Goldstein [OPRE] "Out of the Office on Leave" →
- ☐ ← 12:00am Jerry Milner [ACYF/CB] "Out of the Office on Travel" →

Friday, August 17

- ☐ ← 12:00am Naomi Goldstein [OPRE] "Out of the Office on Leave"
- Steve Wagner "Out of the Office"
- ☐ Natalie Goodnow [IOAS] "Out of the Office"

Saturday, August 18

Sunday, August 19

August 20, 2018 - August 26, 2018

August 2018							September 2018						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	4						1
5	6	7	8	9	10	11		2	3	4	5	6	7
12	13	14	15	16	17	18		9	10	11	12	13	14
19	20	21	22	23	24	25		16	17	18	19	20	21
26	27	28	29	30	31			23	24	25	26	27	28
								30					

Monday, August 20

- ☐ 12:00am Brian Marriott [OC] "Out of the Office" →
- ☐ 12:00am Tracie Jennings (OAS) "Out of the Office on Leave" →
- ☐ Clarence Carter [OFA/OCS] "Out of the Office on Travel"
- ☐ Natalie Goodnow [IOAS] "Out of the Office on Travel"

Tuesday, August 21

- ☐ ← Brian Marriott [OC] "Out of the Office"
- ☐ ← Tracie Jennings (OAS) "Out of the Office on Leave" →
- 4:00pm - 4:10pm Ben Goldhaber

Wednesday, August 22

- ☐ ← Brian Marriott [OC] "Out of the Office" →
- ☐ ← Tracie Jennings (OAS) "Out of the Office on Leave" →
- ☐ 12:00am Jerry Milner [ACYF/CB] "Out of the Office on Travel" →
- 2:30pm - 3:30pm Call Matthew Akers (b)(6)

Thursday, August 23

- ☐ ← Brian Marriott [OC] "Out of the Office" →
- ☐ ← Tracie Jennings (OAS) "Out of the Office on Leave" →
- ☐ ← Jerry Milner [ACYF/CB] "Out of the Office on Travel" →

Friday, August 24

- ☐ ← Brian Marriott [OC] "Out of the Office" →
- ☐ ← 12:00am Tracie Jennings (OAS) "Out of the Office on Leave"
- ☐ ← Jerry Milner [ACYF/CB] "Out of the Office on Travel" →

Saturday, August 25

- ☐ ← Brian Marriott [OC] "Out of the Office" →
- ☐ ← 12:00am Jerry Milner [ACYF/CB] "Out of the Office on Travel"

Sunday, August 26

- ☐ ← 12:00am Brian Marriott [OC] "Out of the Office"

August 27, 2018 - September 2, 2018

August 2018						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Monday, August 27

2:30pm - 3:00pm Transportation to DCA [United Airlines Departures] (CONFIRMED [Driver: (b)(6) contact # is (b)(6) OR (b)(6)

4:15pm - 6:05pm United Airlines Flight 2104 from DCA to Denver [Flight Time 3 hours/50 minutes] (4:15PM - 6:05PM | Confirmation Number: (b)(6)

Tuesday, August 28

☐ **12:00am Deborah Bergeron [OHS] "Out of the office on travel"** →

☒ **12:00am Steve Wagner "Out of the Office on Travel"** →

☐ **12:00am Anna Pilato [OEA] "Out of the Office on Travel"** →

☐ **12:00am NOTE: Denver is 2 hours behind DC** →

☐ **12:00am Jeannie Hovland [ANA] "Out of the Office on Travel"** →

☒ **3:30pm - 4:30pm HHS Welfare Reform Working Group** (Humphrey 422F, Call in: 1-866-711-0784, (b)(6) - Destro, Brenda (HHS/ASPE)
🔄

Wednesday, August 29

☐ ← **Deborah Bergeron [OHS] "Out of the office on travel"** →

☒ ← **Steve Wagner "Out of the Office on Travel"** →

☐ ← **Anna Pilato [OEA] "Out of the Office on Travel"** →

☐ ← **NOTE: Denver is 2 hours behind DC** →

☐ ← **12:00am Jeannie Hovland [ANA] "Out of the Office on Travel"** →

☐ **Heidi Stirrup "Out of the Office on Leave"**

Thursday, August 30

☐ ← **Deborah Bergeron [OHS] "Out of the office on travel"** →

☒ ← **12:00am Steve Wagner "Out of the Office on Travel"** →

☐ ← **12:00am Anna Pilato [OEA] "Out of the Office on Travel"** →

☐ ← **12:00am NOTE: Denver is 2 hours behind DC** →

☐ **12:00am Shannon Christian [OCC] "Out of the Office on Leave"** →

☒ **9:46am - 3:08pm United Airlines Flight 1767 from Denver to DCA [Flight Time: 3 hours/22 minutes]** (9:46 AM - 3:08PM | Confirmation Number: (b)(6)

☒ **3:15pm - 3:45pm Pick-up from DCA for return to Switzer [Driver will be (b)(6) contact # is (b)(6) or (b)(6) (CONFIRMED)]**

Friday, August 31

☐ ← **12:00am Deborah Bergeron [OHS] "Out of the office on travel"** →

☐ ← **Shannon Christian [OCC] "Out of the Office on Leave"** →

☐ **Anna Pilato [OEA] "Out of the Office on Leave"**

Saturday, September 1

☐ ← **Shannon Christian [OCC] "Out of the Office on Leave"** →

Sunday, September 2

☐ ← **12:00am Shannon Christian [OCC] "Out of the Office on Leave"** →

September 3, 2018 - September 9, 2018

September 2018						
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October 2018						
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Monday, September 3

Tuesday, September 4

- ☐ 12:00am Jerry Milner [ACYF/CB] "Working from Home" →
- ☒ 9:30am - 10:15am Head Start Discussion with Navajo Nation President Begaye (ACF | Mary E. Switzer Building | IOAS Conference Room (4026A))

Wednesday, September 5

- ☐ ← Jerry Milner [ACYF/CB] "Working from Home" →
- ☒ 2:00pm - 2:30pm Transportation to the EEOB (Driver will be (b)(6) (b)(6) (CONFIRMED))

Thursday, September 6

- ☐ ← Jerry Milner [ACYF/CB] "Working from Home" →

Friday, September 7

- ☐ ← 12:00am Jerry Milner [ACYF/CB] "Working from Home"
- ☒ 2:30pm - 4:00pm Meeting on Child Care/Performance Partnership Proposal [Katharine Stevens/AEI] (The American Interprise Institute (AEI) | 1789 Massachusetts Avenue, NW)

Saturday, September 8

Sunday, September 9

September 10, 2018 - September 16, 2018

September 2018						
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October 2018						
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Monday, September 10

Tuesday, September 11

3:30pm - 4:30pm HHS Welfare Reform Working Group (Humphrey 422F, Call in: 1-866-711-0784, (b)(6) - Destro, Brenda (HHS/ASPE)
↻

Wednesday, September 12

Thursday, September 13

9:00am - 12:00pm Opening Remarks at the ACF Tribal Consultation

Friday, September 14

Saturday, September 15

Sunday, September 16

September 17, 2018 - September 23, 2018

September 2018						
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October 2018						
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Monday, September 17

Tuesday, September 18

Wednesday, September 19

10:00am - 10:10am HOLD: Opening Remarks at Exec Sec's Deep Dive Event (Mary E Switzer Building | TBD)

Thursday, September 20

Friday, September 21

SW "Out of the Office"

Saturday, September 22

Sunday, September 23

September 24, 2018 - September 30, 2018

September 2018						
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October 2018						
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Monday, September 24

- 10:30am - 11:00am Transportation to the Main Department of Justice [CONFIRMED] (950 Pennsylvania Ave., NW)
- 12:00pm - 12:30pm Pick-up for Return to Switzer (CONFIRMED)

Tuesday, September 25

- 12:00am Jeannie Hovland [ANA] "Out of the Office on Travel" →
- 3:30pm - 4:30pm HHS Welfare Reform Working Group (Humphrey 422F, Call in: 1-866-711-0784, (b)(6) - Destro, Brenda (HHS/ASPE) ↻

Wednesday, September 26

- ← 12:00am Jeannie Hovland [ANA] "Out of the Office on Travel"
- 9:40am - 10:45am CMS Community Engagement Symposium | Session 1: Alignment, Collaboration and Best Practices Across Human Services Programs (Baltimore Marriott Inner Harbor at Camden Yards | 110 S Eutaw St. | Baltimore, MD (Stadium Ballroom 1/2nd Floor))

Thursday, September 27

- Follow-Up with Paul Mango [CMS]
- 4:00pm - 6:00pm Child Welfare & Poverty in America (AEI Auditorium)

Friday, September 28

- 9:00am - 9:30am Meeting w/ Emmett McGroarty et al
- 12:30pm - 2:00pm AMA meeting with Andrew Bremberg, DPC (610-F) - Secretary Scheduler (OS/IOS)
- 5:30pm - 6:30pm APP

Saturday, September 29

Sunday, September 30

October 1, 2018 - October 7, 2018

October 2018							November 2018						
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14	15	16	17	18	19	20		11	12	13	14	15	16
21	22	23	24	25	26	27		18	19	20	21	22	23
28	29	30	31					25	26	27	28	29	30

Monday, October 1

- **12:00pm - 1:30pm The Dignity Revolution** (The Heritage Foundation's Lehrman Auditorium| 214 Massachusetts Avenue NE)
- **5:15pm - 5:35pm Dues Skim Discussion with OCC** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)

Tuesday, October 2

- **4:00pm - 4:30pm FY18 SES Performance Closeout | Naomi Goldstein** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- **6:00pm - 7:00pm Discussion of (b)(6)** with Jason Turner/SIG

Wednesday, October 3

- **12:15pm - 12:45pm Meeting with Dr. Shiozawa** (TBD)
- **2:00pm - 2:30pm FY18 SES Performance Closeout | Ben Goldhaber** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- **3:30pm - 4:00pm FY18 SES Performance Closeout | Shannon Christian** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)

Thursday, October 4

- **11:30am - 12:00pm Child Care - Dues Skim Discussion** (Steve Wagner's Office (Switzer, Room 4032A) OR Conference Call: 866-687-9176 | Passcode: (b)(6)) - Wagner, Steven (ACF)
- **12:30pm - 1:00pm Check in with William Wubbenhorst** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- **1:00pm - 3:00pm RA Training for Supervisors & Managers** (See Below) - Irizarry, Laura (ACF)

Friday, October 5

- **Lynn Johnson "Out of the Office"**
- **Tracie Jennings "Out of the Office on Leave"**
- **11:00am - 11:30am FY18 SES Performance Closeout | Clarence Carter** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)

Saturday, October 6

Sunday, October 7

October 8, 2018 - October 14, 2018

October 2018							November 2018						
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Monday, October 8

Tuesday, October 9

- **12:00pm - 12:15pm Dues Skim Discussion** (Steve Wagner's Office AND Steve will call Shannon on (b)(6) - Wagner, Steven (ACF)
- **3:30pm - 4:30pm HHS Welfare Reform Working Group** (Humphrey 422F, Call in: 1-866-711-0784, (b)(6) - Destro, Brenda (HHS/ASPE)
- **4:00pm - 4:30pm AMA Conference Call Pre-Brief for the President's Interagency Task Force to Monitor and Combat Trafficking in Persons (PITF)** (610-F// Call-in: 1-877-928-9808 PC: (b)(6) Leader: (b)(6) - Secretary Scheduler (OS/IOS)
- **4:30pm - 5:00pm FY18 SES Performance Closeout Discussion with Mishaela Duran** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)

Wednesday, October 10

- **1:30pm - 2:00pm IOAS Staff Assignments** (Lynn's Office) - Wagner, Steven (ACF)
- **6:00pm - 7:00pm Reception**

Thursday, October 11

- **DO NOT SCHEDULE | SW in Delaware**
- **7:50am - 9:09am Amtrak Acela Train 2104 from Union Station to Wilmington, DE** (7:50AM - 9:09AM)
- **10:00am - 1:00pm In-Depth Technical Assistance (IDTA) and Regional Partnership Grants (RPG) Site Visit** (Wilmington, DE)
- **1:30pm - 3:00pm Lunch** (Wilmington, DE) - Powers, Mary (ACF)
- **4:37pm - 6:04pm Amtrak Acela Train #2163 from Wilmington, DE to Washington, Union Station** (4:37PM - 6:04PM)

Friday, October 12

Saturday, October 13

Sunday, October 14

October 15, 2018 - October 21, 2018

October 2018						
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November 2018						
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Monday, October 15

Tuesday, October 16

4:30pm - 5:00pm **Weekly Immigration Deputies Call** (Dial in: 202-395-6392 Code: (b)(6) - Policy Coordinator

Wednesday, October 17

Thursday, October 18

2:00pm - 2:30pm **Call with Mercury LLC and Triple P Re: Parent Help Programs** (Conference Call Number: 1-866-574-0995 | Passcode: (h)(6) - Wagner, Steven (ACF)

Friday, October 19

☐ Tracie Jennings "Out of the Office on Leave"

3:00pm - 3:15pm **Brief Chat with Natalie Goodnow** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)

Saturday, October 20

Sunday, October 21

October 22, 2018 - October 28, 2018

October 2018						
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Monday, October 22

Tuesday, October 23

- **2:30pm - 3:00pm Check-in with William Wubbenhorst** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- **3:00pm - 4:00pm Meeting with the Foundation for Government Accountability [Tarren and Kristina]** (ACF | Mary E. Switzer Building | 330 C Street, SW | 4th Floor (4032A)) - Wagner, Steven (ACF)
- **3:30pm - 4:30pm HHS Welfare Reform Working Group** (Humphrey 422F, Call in: 1-866-711-0784, (b)(6)) - Destro, Brenda (HHS/ASPE)
-
- **4:30pm - 5:00pm Weekly Immigration Deputies Call** (Dial in: 202-395-6392 Code: (b)(6)) - Policy Coordinator

Wednesday, October 24

- **2:30pm - 6:00pm DO NOT SCHEDULE "SW out of the office on travel"**
- **5:30pm - 6:00pm Follow-Up Immigration Deputies Call** (Dial in: 202-395-6392 Code: (b)(6)) - Policy Coordinator

Thursday, October 25

- **"Out of the Office on Travel"**

Friday, October 26

Saturday, October 27

Sunday, October 28

- **6:00pm - 6:30pm Fwd: Weekend Immigration Deputies Call** (Dial in: 202-395-6392 Code: (b)(6)) - Policy Coordinator

October 29, 2018 - November 4, 2018

October 2018						
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November 2018						
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Monday, October 29

Tuesday, October 30

Wednesday, October 31

■ 2:00pm - 3:00pm ORR Funded Facilities Efforts to Ensure Health and Safety of UAC, OIG Update (Switzer Building, Room, 4th floor, Room 4026A) - Davis, Ruth M (OIG/IO)

Thursday, November 1

■ 12:00am Out of the Office [OOO] →

Friday, November 2

■ ← 12:00am Out of the Office [OOO]

■ 10:30am - 11:00am HHS/PSC/RLO/DCS WEBS Project Implementation Weekly Status Call (Dial in +1 (312) 757-3117; Access Code: (b)(6)) - Dan Wilson

Saturday, November 3

Sunday, November 4

■ 3:00pm - 3:45pm Fwd: Weekend Immigration Deputies Call v. 2 (Dial in: 202-395-6392 Code: (b)(6)) - Policy Coordinator

November 5, 2018 - November 11, 2018

November 2018						
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December 2018						
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Monday, November 5

- **11:00am - 11:30am FW: Grants** (Conference Call with OCR Dial-In: 1(866) 560-9407 Passcode: (b)(6) - Noronha, Maya (HHS/OCR)
- **11:30am - 12:00pm Head Start Opportunity Zones Discussion** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)
- **4:00pm - 4:30pm Fatherhood Discussion with Warren Negri and James Murray** (Steve Wagner's Office (4032A)) - Wagner, Steven (ACF)

Tuesday, November 6

- **12:00pm - 12:30pm CB's Recommendation for Responding to the Woodson Center's Unsolicited Proposal** (Assistant Secretary's Office - 4034B) - Milner, Jerry (ACF)
- **1:30pm - 2:15pm Meeting with Edward Garcia [CareSource]** (ACF | Mary E. Switzer Building | 330 C Street, SW | Room 4032A) - Wagner, Steven (ACF)
- **3:00pm - 4:00pm Meeting on Senator Enzi** (Steve Wagner's Office 4032A) - Christian, Shannon (ACF)
- **4:00pm - 4:30pm FEVS Results Review** (Lynn Johnson's Office (4034B)) - Johnson, Lynn (ACF)

Wednesday, November 7

- **9:00am - 10:00am SCIF**

Thursday, November 8

Friday, November 9

- **8:30am - 9:00am Mtg Alex Castillo**

Saturday, November 10

Sunday, November 11

November 12, 2018 - November 18, 2018

November 2018						
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December 2018						
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Monday, November 12


 **Veteran's Day (Observed)** (United States)

Tuesday, November 13

Wednesday, November 14

Thursday, November 15

 **9:30am - 12:00pm Antipoverty Forum** (THF)

 **1:30pm - 2:30pm ACF's Switzer Social Committee's Chili Cook-Off Tasting Competition** (Conference Room 5324/5401)

Friday, November 16

 **10:00am - 11:00am Welfare EO Implementation Meeting** (EEOB 212) - Ford, Les A. EOP/WHO

Saturday, November 17

Sunday, November 18

November 19, 2018 - November 25, 2018

November 2018						
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December 2018						
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Monday, November 19

- ☐ 12:00am Lynn Johnson [OOO] →
- ☒ 9:00am - 12:30pm Out of the Office

Tuesday, November 20

- ☐ ← Lynn Johnson [OOO]
- ☐ 12:00am Amanda Barlow [OLAB] "Out of the Office on leave" →
- ☐ 12:00am Anna Pilato [OEA] "Out of the Office on Leave" →

Wednesday, November 21

- ☐ ← Lynn Johnson [OOO] →
- ☐ ← Amanda Barlow [OLAB] "Out of the Office on leave" →
- ☐ ← Anna Pilato [OEA] "Out of the Office on Leave" →

Thursday, November 22

- ☐ ← Lynn Johnson [OOO] →
- ☐ ← Amanda Barlow [OLAB] "Out of the Office on leave" →
- ☐ ← Anna Pilato [OEA] "Out of the Office on Leave" →

Friday, November 23

- ☐ ← 12:00am Lynn Johnson [OOO]
- ☐ ← 12:00am Amanda Barlow [OLAB] "Out of the Office on leave"
- ☐ ← 12:00am Anna Pilato [OEA] "Out of the Office on Leave"

Saturday, November 24

Sunday, November 25

November 26, 2018 - December 2, 2018

November 2018						
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December 2018						
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Monday, November 26

Tuesday, November 27

Wednesday, November 28

8:30am - 11:00am HHS Senior Leadership Mini-Retreat -
Wednesday, November 28, 2018 (HHH | Room 800)

Thursday, November 29

Friday, November 30

☐ Start using new Citibank Travel Card Today!

Saturday, December 1

Sunday, December 2



DEPARTMENT OF HEALTH & HUMAN SERVICES

ADMINISTRATION FOR CHILDREN AND FAMILIES

330 C Street, S.W.
Washington, D.C. 20201

December 20, 2018

Sent via email: Macarter@equityfwd.org

Re: ACF FOIA 18-F-0238 (Equity Forward v. U.S. Department of Health and Human Services, Civil Action No: 18-1815)

Dear Ms. Carter:

This is the second partial response pertaining to Case No. 18-1815 filed August 3, 2018, relating to Freedom of Information Act (FOIA) request No. 18-F-0238 submitted to the Administration for Children and Families.

FOIA 18-F- 0238 is seeking records concerning any and all site visits planned and/or completed by Alex Azar, Eric Hargan, Steven Wagner, Maggie Wynne, Scott Lloyd and any other officials to military installations for the purpose of housing unaccompanied minor children since January 1, 2018.

The Office of Refugee Resettlement conducted a thorough search of their files and located the enclosed 78 pages responsive to item 1 of your request. Information is being released in full on 9 pages and withheld in part on 69 pages in accordance with Exemption b(6) of the FOIA.

Exemption b(6), 5 U.S.C. § 552(b)(6) permits a Federal agency to withhold information and records about individuals in "personnel and medical files and similar files, the disclosure of which would constitute a clearly unwanted invasion of personal privacy." The definition of "similar files" has historically been broadly interpreted to include a wide variety of files, and the United States Supreme Court has held that Congress intended the term "similar files" to be interpreted broadly, rather than narrowly. I have analyzed these records and find they meet the threshold requirement of this exemption. In this case, the withheld information consists of predominantly cell phone numbers, home phone numbers, home addresses and flight confirmation numbers. Additionally, I have reviewed and weighed the public interest in disclosure of this information against the privacy interest in nondisclosure, and found that the privacy interest outweighs the public's interest in disclosure.

Mary Carter

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ACF FOIA 18-F-0238 (Equity Forward v. U.S. Department of Health and Human Services, Civil Action No: 18-1815)

ACF will continue to review and make partial releases of the remaining portions of these requests.

Sincerely yours,

A handwritten signature in dark ink, appearing to read "Celeste Smith". The signature is fluid and cursive, with the first name "Celeste" written in a larger, more prominent script than the last name "Smith".

Celeste Smith

Acting FOIA Director

Office of Communications

Administration for Children and Families

U.S. Department of Health and Human Services

Washington, D.C.

Enclosures

Document Header Information

Document Type:	Auth	Document Name:	TRIP00EL9S
TA Number:	TANUM0G4OF	Trip Name:	Multi-Segment Trip
TA Date:	05/10/18	Currency:	USD
Organization:	HHSPKRA	Current Status:	OFFSETTING OBLIGATION
Purpose:	SITE VISIT	Document Detail:	Site assessment visits for UAC influx shelter sites
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	APPLEGATE, ALLEN O	ID:	(b)(6)
TID:	(b)(6)	Organization:	HHSPKRA
Title:	Senior Public Health A	Duty Station:	SAN FRANCISCO CA
Security Cl:		Card:	Card Holder
Office Address:	,	EMAIL:	Allen.Applegate@acf.hhs.gov
Office Phone:	415-437-8479	Cell Phone:	
Home Address:	(b)(6) San Francisco, CA (b)(6)	Home Phone:	(b)(6)
Alternate Address:	,	Alternate Phone:	

Document Information

Trip Number: 1				
Purpose:		Site assessment visits for UAC influx shelter sites		
Itinerary Locations				
From	To	Itinerary Location	Purpose	Per Diem Rates
05/15/18	05/17/18	EL PASO, TX		98.00 / 59.00

Document Totals

Total Expenses:	990.89
Reimbursable Expenses:	618.28
Non-Reimbursable Expenses:	372.61
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	349.60	.00
LODGING	196.00	.00
LODGING MISC	34.00	.00
M&IE	147.50	.00
RENTAL CAR	115.78	.00
TAV EXP-C	14.75	.00
TAXI/PUBLIC TRANS	100.00	.00
TMC FEE	8.26	.00
TRANSPORT	25.00	.00
Total Expenses:	990.89	.00

Trip 1 Details**Reservations Summary**

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1004166189		349.60
COMM-CARR	American Airlines	1004166189		.00
COMM-CARR	American Airlines	1004166189		.00
COMM-CARR	American Airlines	1004166189	EXT-18-1815-B-000001	.00
LODGE	Marriott	1004166189	El Paso, TX	196.00
RENTAL	Budget	1004166189		115.78

Trip Itinerary

From: SFO-San Francisco / Oakland, CA (USA) TO: PHX-Phoenix, AZ (USA) (Sky Harbor Apt)

Air

Tuesday May 15, 2018

SFO-San Francisco / Oakl to PHX-Phoenix, AZ (USA) (S

May 15 American Airlines 1880
San Francisco / Oakland, CA (USA) 05/15/2018 12:05PM
Confirmation Number: (b)(6)

Duration: 2 Hours 2 Minutes Nonstop
Phoenix, AZ (USA) (Sky Harbor Apt) 05/15/2018 2:07PM

Flight Information
Distance 650 miles
No Seat Assigned

Emissions 279.5 lbs of CO2
Cost 349.60 USD

PHX-Phoenix, AZ (USA) (S to ELP-El Paso, TX (USA) (I

May 15 American Airlines 5929
Phoenix, AZ (USA) (Sky Harbor Apt) 05/15/2018 3:22PM
Confirmation Number: (b)(6)

Duration: 1 Hour 8 Minutes Nonstop
El Paso, TX (USA) (International Apt) 05/15/2018 5:30PM

Flight Information
Distance 345 miles
No Seat Assigned

Emissions 148.4 lbs of CO2

Hotel

Marriott

1600 Airway Blvd El Paso TX 79925 915-779-3300

May 15 Checking in: 05/15/2018
Checking out: 05/17/2018
Total Rate: 196.00 USD

Car

Car Rental at ELP-El Paso, TX (USA) (I

May 15 Budget
Picking Up 05/15/2018 5:30PM
Picking Up at ELP-El Paso, TX (USA) (I
Confirmation Number: (b)(6)

Returning 05/17/2018 3:30PM
Returning to ELP-El Paso, TX (USA) (I
Total Rate: 115.78 USD

Air

Thursday May 17, 2018

ELP-El Paso, TX (USA) (I to PHX-Phoenix, AZ (USA) (S

May 17 American Airlines 5931
El Paso, TX (USA) (International Apt) 05/17/2018 3:30PM
Confirmation Number: (b)(6)

Duration: 1 Hour 24 Minutes Nonstop
Phoenix, AZ (USA) (Sky Harbor Apt) 05/17/2018 3:54PM

Flight Information
Distance 345 miles
No Seat Assigned

Emissions 148.4 lbs of CO2

PHX-Phoenix, AZ (USA) (S to OAK-Oakland, CA (USA) (O

May 17 American Airlines 660
Phoenix, AZ (USA) (Sky Harbor Apt) 05/17/2018 4:45PM
Confirmation Number: (b)(6)

Duration: 1 Hour 50 Minutes Nonstop
Oakland, CA (USA) (Oakland Intl. Apt) 05/17/2018 6:35PM

Flight Information
Distance 645 miles
No Seat Assigned

Emissions 277.4 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:		Total Per Diem Expenses:	
Date	Description	Category	Cost	Pay Method	Per Diem
05/10/2018	TDY Voucher Fee	TAV EXP-C	14.75	CBA-CENTRALLY BILLEDACCT	
05/10/2018	Travel Fee	TMC FEE	8.26	CBA-CENTRALLY BILLEDACCT	
Comment: OTRS Domestic-Intl w-Air-Rail					
05/15/2018	Airfare	COM.CARR.	349.60	CBA-CENTRALLY BILLEDACCT	
05/15/2018	Lodging	LODGING	98.00	IBA-TRAVEL CARD	
Comment: Conf Num: 72466534 Cmt:					
05/15/2018	Hotel Tax - Domestic	LODGING MISC	17.00	IBA-TRAVEL CARD	

05/15/2018	M&IE	M&IE	44.25	PERSONAL	*
05/15/2018	Rental Car	RENTAL CAR	115.78	IBA-TRAVEL CARD	
Comment:	Conf Num: (b)(6)	Cmt:			
05/15/2018	Taxi - Airport	TAXI/PUBLIC TRANS	40.00	PERSONAL	
05/16/2018	Lodging	LODGING	98.00	IBA-TRAVEL CARD	*
Comment:	Conf Num: (b)(6)	Cmt:			
05/16/2018	Hotel Tax - Domestic	LODGING MISC	17.00	IBA-TRAVEL CARD	
05/16/2018	M&IE	M&IE	59.00	PERSONAL	*
05/16/2018		M&IE	.00		*
05/17/2018	M&IE	M&IE	44.25	PERSONAL	*
05/17/2018		M&IE	.00		*
05/17/2018	Taxi - Airport	TAXI/PUBLIC TRANS	60.00	PERSONAL	
05/17/2018	Gasoline-Rental/Govt Car	TRANSPORT	25.00	IBA-TRAVEL CARD	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 343.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
05/15/2018	98.00/ 59.00	98.00	98.00	44.25	44.25	
05/16/2018	98.00/ 59.00	98.00	98.00	59.00	59.00	
05/17/2018	98.00/ 59.00	0.00	0.00	44.25	44.25	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
Contract fare used or No contract fare exists for city-pair market	<p>Contract fare not available on city pairs - selected lowest airfare to meet mission requirements.</p>

Account Summary for the Selected Trip

Org: HHSPKRA	Label: G99UTM8	Acct Code: 2018///G99UTM8//21800///	990.89
Expense Category: COM.CARR.	Fiscal Year: 2018	Amount: 349.60	
Expense Category: LODGING	Fiscal Year: 2018	Amount: 196.00	
Expense Category: LODGING MISC	Fiscal Year: 2018	Amount: 34.00	
Expense Category: M&IE	Fiscal Year: 2018	Amount: 147.50	
Expense Category: RENTAL CAR	Fiscal Year: 2018	Amount: 115.78	
Expense Category: TAV EXP-C	Fiscal Year: 2018	Amount: 14.75	
Expense Category: TAXI/PUBLIC TRANS	Fiscal Year: 2018	Amount: 100.00	
Expense Category: TMC FEE	Fiscal Year: 2018	Amount: 8.26	
Expense Category: TRANSPORT	Fiscal Year: 2018	Amount: 25.00	
	Total:		990.89

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPKRA	G99UTM8	2018///G99UTM8//21800///	CBA-CENTRALLY BILLEDACCT	372.61
HHSPKRA	G99UTM8	2018///G99UTM8//21800///	IBA-TRAVEL CARD	370.78
HHSPKRA	G99UTM8	2018///G99UTM8//21800///	PERSONAL	247.50

Totals by Label

HHSPKRA	G99UTM8 Total	2018///G99UTM8//21800///	990.89
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Totals by Payment Method

CBA-CENTRALLY BILLEDACCT Total	372.61
IBA-TRAVEL CARD Total	370.78
PERSONAL Total	247.50

Attachments No Attachments Exist

Date	Description	Cost
05/15/18	AIR	\$349.60
05/15/18	Lodging	\$98.00
05/15/18	Hotel Tax - Domestic	\$17.00
05/15/18	M&IE	\$44.25
05/15/18	RENT	\$115.78
05/16/18	Lodging	\$98.00
05/16/18	Hotel Tax - Domestic	\$17.00
05/16/18	M&IE	\$59.00
05/17/18	M&IE	\$44.25
05/17/18	FUEL	\$25.00

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Gasoline-Rental/Govt Car ON 05/17/18 HAS PMT METHOD OF IBA-TRAVEL CARD - NOT USING DEFAULT PAYMENT METHOD, PERSONAL Please provide detailed justification.
	Traveler Justification:	Using government credit card to pay for fuel for rental care
NON-CONTRACT FARE	FAIL	FLIGHT: 1880, DEPARTING: 05/15/18, NON-CONTRACT FARE: QDG A non-contract fare was selected. Please provide a justification why a contract fare was not used.
	Traveler Justification:	Contract fare did not exist between city pair accepted. Selected lowest airfare to meet mission requirements and in the best interest of the government.

Document History 12/03/2018 Auth: TRIP00EL9S

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/10/2018	10:33AMEST	ALLEN APPLEGATE	
SIGNED	05/10/2018	10:47AMEST	APPLEGATE, ALLEN Owen	
CERTIFIED	05/10/2018	11:14AMEST	Hall, Wanda Denise	
APPROVED	05/10/2018	11:44AMEST	Robinson, Trina	
PENDING	05/10/2018	11:44AMEST	SYSUTILITY	
Posack Obligation	05/11/2018	3:33AMEST	User, EAI	
OFFSETTING OBLIGATION	05/24/2018	7:52AMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Vch	Document Name:	VCH492380
TA Number:	TANUM0G4OF	Trip Name:	Multi-Segment Trip
TA Date:	05/23/18	Currency:	USD
Organization:	HHSPKRA	Current Status:	Paid
Purpose:	SITE VISIT	Document Detail:	Site assessment visits for UAC influx shelter sites
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	APPLEGATE, ALLEN O	ID:	(b)(6)
TID:	(b)(6)	Organization:	HHSPKRA
Title:	Senior Public Health A	Duty Station:	SAN FRANCISCO CA
Security Cl:		Card:	Card Holder
Office Address:	,	EMAIL:	Allen.Applegate@acf.hhs.gov
Office Phone:	415-437-8479	Cell Phone:	
Home Address:	(b)(6) San Francisco, CA (b)(6)	Home Phone:	(b)(6)
Alternate Address:	,	Alternate Phone:	

Document Information

Trip Number: 1				
Purpose:		Site assessment visits for UAC influx shelter sites		
Itinerary Locations				
From	To	Itinerary Location	Purpose	Per Diem Rates
05/15/18	05/17/18	EL PASO, TX	SITE VISIT	98.00 / 59.00

Document Totals

Total Expenses:	951.55
Reimbursable Expenses:	578.94
Non-Reimbursable Expenses:	372.61
Advance Applied:	.00
Net to Traveler:	225.28
Net to Government:	372.61
Pay to Charge Card:	353.66

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	349.60	.00
LODGING	196.00	.00
LODGING MISC	34.30	.00
M&IE	147.50	.00
RENTAL CAR	116.36	.00
TAV EXP-C	14.75	.00
TAXI/PUBLIC TRANS	77.78	.00
TMC FEE	8.26	.00
TRANSPORT	7.00	.00
Total Expenses:	951.55	.00

Trip 1 Details**Reservations Summary**

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1004166189	EXT-18-1815-B-000005	349.60
COMM-CARR	American Airlines	1004166189		.00
COMM-CARR	American Airlines	1004166189		.00
COMM-CARR	American Airlines	1004166189		.00

LODGE	Marriott	1004166189	El Paso, TX	196.00
RENTAL	Budget	1004166189		115.78

Trip Itinerary

From: SFO-San Francisco / Oakland, CA (USA) TO: PHX-Phoenix, AZ (USA) (Sky Harbor Apt)

Air

Tuesday May 15, 2018

SFO-San Francisco / Oakl to PHX-Phoenix, AZ (USA) (S

May 15 American Airlines 1880 Duration: Unknown Nonstop
 San Francisco / Oakland, CA (USA) 05/15/2018 12:05PM Phoenix, AZ (USA) (Sky Harbor Apt) 05/15/2018 2:07PM
 Confirmation Number: (b)(6)

Flight Information
 Distance 650 miles Emissions 253.5 lbs of CO2
 No Seat Assigned Cost 349.60 USD

SFO-San Francisco / Oakl to PHX-Phoenix, AZ (USA) (S

May 15 American Airlines 1880 Duration: Unknown Nonstop
 San Francisco / Oakland, CA (USA) 05/15/2018 12:05PM Phoenix, AZ (USA) (Sky Harbor Apt) 05/15/2018 2:07PM
 Confirmation Number: (b)(6)

Flight Information
 Distance 650 miles Emissions 253.5 lbs of CO2
 No Seat Assigned Cost 349.60 USD

PHX-Phoenix, AZ (USA) (S to ELP-El Paso, TX (USA) (I

May 15 American Airlines 5929 Duration: Unknown Nonstop
 Phoenix, AZ (USA) (Sky Harbor Apt) 05/15/2018 3:22PM El Paso, TX (USA) (International Apt) 05/15/2018 5:30PM
 Confirmation Number: (b)(6)

Flight Information
 Distance 345 miles Emissions 134.6 lbs of CO2
 No Seat Assigned

PHX-Phoenix, AZ (USA) (S to ELP-El Paso, TX (USA) (I

May 15 American Airlines 5929 Duration: Unknown Nonstop
 Phoenix, AZ (USA) (Sky Harbor Apt) 05/15/2018 3:22PM El Paso, TX (USA) (International Apt) 05/15/2018 5:30PM
 Confirmation Number: (b)(6)

Flight Information
 Distance 345 miles Emissions 134.6 lbs of CO2
 No Seat Assigned

Hotel

Marriott

1600 Airway Blvd El Paso TX 79925 915-779-3300

May 15 Checking in: 05/15/2018 Checking out: 05/17/2018
 Total Rate: 196.00 USD

Marriott

1600 Airway Blvd El Paso TX 79925 915-779-3300

May 15 Checking in: 05/15/2018 Checking out: 05/17/2018
 Total Rate: 196.00 USD

Car

Car Rental at ELP-El Paso, TX (USA) (I

May 15 Budget Returning 05/17/2018 3:30PM
 Picking Up 05/15/2018 5:30PM Returning to ELP-El Paso, TX (USA) (I
 Picking Up at ELP-El Paso, TX (USA) (I
 Confirmation Number: (b)(6) Total Rate: 115.78 USD

Car Rental at ELP-El Paso, TX (USA) (I

May 15 Budget Returning 05/17/2018 3:30PM
 Picking Up 05/15/2018 5:30PM Returning to ELP-El Paso, TX (USA) (I
 Picking Up at ELP-El Paso, TX (USA) (I
 Confirmation Number: (b)(6) Total Rate: 115.78 USD

Air

Thursday May 17, 2018

EXT-18-1815-B-000006

ELP-El Paso, TX (USA) (I to PHX-Phoenix, AZ (USA) (S

May 17 American Airlines 5931
 El Paso, TX (USA) (International Apt) 05/17/2018 3:30PM
 Confirmation Number: (b)(6)

Flight Information
 Distance 345 miles
 No Seat Assigned

Duration: Unknown Nonstop
 Phoenix, AZ (USA) (Sky Harbor Apt) 05/17/2018 3:54PM

Emissions 134.6 lbs of CO2

ELP-El Paso, TX (USA) (I to PHX-Phoenix, AZ (USA) (S

May 17 American Airlines 5931
 El Paso, TX (USA) (International Apt) 05/17/2018 3:30PM
 Confirmation Number: (b)(6)

Flight Information
 Distance 345 miles
 No Seat Assigned

Duration: Unknown Nonstop
 Phoenix, AZ (USA) (Sky Harbor Apt) 05/17/2018 3:54PM

Emissions 134.6 lbs of CO2

PHX-Phoenix, AZ (USA) (S to OAK-Oakland, CA (USA) (O

May 17 American Airlines 660
 Phoenix, AZ (USA) (Sky Harbor Apt) 05/17/2018 4:45PM
 Confirmation Number: (b)(6)

Flight Information
 Distance 645 miles
 No Seat Assigned

Duration: Unknown Nonstop
 Oakland, CA (USA) (Oakland IntL. Apt) 05/17/2018 6:35PM

Emissions 251.6 lbs of CO2

PHX-Phoenix, AZ (USA) (S to OAK-Oakland, CA (USA) (O

May 17 American Airlines 660
 Phoenix, AZ (USA) (Sky Harbor Apt) 05/17/2018 4:45PM
 Confirmation Number: (b)(6)

Flight Information
 Distance 645 miles
 No Seat Assigned

Duration: Unknown Nonstop
 Oakland, CA (USA) (Oakland IntL. Apt) 05/17/2018 6:35PM

Emissions 251.6 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	608.05	Total Per Diem Expenses:	343.50
Date	Description	Category	Cost	Pay Method	Per Diem
05/10/2018	Travel Fee	TMC FEE	8.26	CBA-CENTRALLY BILLEDACCT	
Comment: OTRS Domestic-Intl w-Air-Rail					
05/15/2018	Airfare	COM.CARR.	349.60	CBA-CENTRALLY BILLEDACCT	
05/15/2018	Lodging	LODGING	98.00	IBA-TRAVEL CARD	*
Comment: Conf Num: (b)(6) Cmt:					
05/15/2018	Hotel Tax - Domestic	LODGING MISC	17.15	IBA-TRAVEL CARD	
05/15/2018	M&IE	M&IE	44.25	PERSONAL	*
05/15/2018	Rental Car	RENTAL CAR	116.36	IBA-TRAVEL CARD	
Comment: Conf Num: (b)(6) Cmt:					
05/15/2018	Taxi - Airport	TAXI/PUBLIC TRANS	32.27	PERSONAL	
05/16/2018	Lodging	LODGING	98.00	IBA-TRAVEL CARD	*
Comment: Conf Num: (b)(6) Cmt:					
05/16/2018	Hotel Tax - Domestic	LODGING MISC	17.15	IBA-TRAVEL CARD	
05/16/2018	M&IE	M&IE	59.00	PERSONAL	*
05/17/2018	M&IE	M&IE	44.25	PERSONAL	*
05/17/2018	Taxi - Airport	TAXI/PUBLIC TRANS	45.51	PERSONAL	
05/17/2018	Gasoline-Rental/Govt Car	TRANSPORT	7.00	IBA-TRAVEL CARD	
05/23/2018	TDY Voucher Fee	TAV EXP-C	14.75	CBA-CENTRALLY BILLEDACCT	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 343.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
05/15/2018	98.00/ 59.00	98.00	98.00	44.25	44.25	
05/16/2018	98.00/ 59.00	98.00	98.00	59.00	59.00	
05/17/2018	98.00/ 59.00	0.00	0.00	44.25	44.25	

Account Summary for the Selected Trip

Org: HHSPKRA	Label: G99UTM8	Acct Code: 2018///G99UTM8//21800///	951.55
Expense Category: COM.CARR.	Fiscal Year: 2018	Amount: 349.60	
Expense Category: LODGING	Fiscal Year: 2018	Amount: 196.00	
Expense Category: LODGING MISC	Fiscal Year: 2018	Amount: 34.30	
Expense Category: M&IE	Fiscal Year: 2018	Amount: 147.50	
Expense Category: RENTAL CAR	Fiscal Year: 2018	Amount: 116.36	
Expense Category: TAV EXP-C	Fiscal Year: 2018	Amount: 14.75	
Expense Category: TAXI/PUBLIC TRANS	Fiscal Year: 2018	Amount: 77.78	
Expense Category: TMC FEE	Fiscal Year: 2018	Amount: 8.26	
Expense Category: TRANSPORT	Fiscal Year: 2018	Amount: 7.00	
		Total:	951.55

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPKRA	G99UTM8	2018///G99UTM8//21800///	CBA-CENTRALLY BILLEDACCT	372.61
HHSPKRA	G99UTM8	2018///G99UTM8//21800///	IBA-TRAVEL CARD	353.66
HHSPKRA	G99UTM8	2018///G99UTM8//21800///	PERSONAL	225.28

Totals by Label

HHSPKRA	G99UTM8 Total	2018///G99UTM8//21800///	951.55
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Totals by Payment Method

	CBA-CENTRALLY BILLEDACCT Total	372.61
	IBA-TRAVEL CARD Total	353.66
	PERSONAL Total	225.28

Attachments

Attachments Exist

Receipt Checklist

Date	Description	Cost
05/15/18	AIR Airfare	\$349.60
05/15/18	Lodging	\$98.00
05/15/18	Hotel Tax - Domestic	\$17.15
05/15/18	M&IE	\$44.25
05/15/18	RENT Rental Car	\$116.36
05/16/18	Lodging	\$98.00
05/16/18	Hotel Tax - Domestic	\$17.15
05/16/18	M&IE	\$59.00
05/17/18	M&IE	\$44.25

Audits

Audit Name	Result	Reason
NON-CONTRACT FARE	FAIL	FLIGHT: 1880, DEPARTING: 05/15/18, NON-CONTRACT FARE: QDG A non-contract fare was selected. Please provide a justification why a contract fare was not used.
	Traveler Justification:	Contract fare did not exist between city pair accepted. Selected lowest airfare to meet mission requirements and in the best interest of the government.
TRAVEL EXPENSESFAIL		EXPENSE not found for: HHSPKRA COM.CARR. Airfare Mode:AIR Expenses exceed threshold for associated expense category. Please provide justification.
	Traveler Justification:	Incurred fuel expense
DFLT PMT METHOD USED	FAIL	Gasoline-Rental/Govt Car ON 05/17/18 HAS PMT METHOD OF IBA-TRAVEL CARD - NOT USING DEFAULT PAYMENT METHOD, PERSONAL Please provide detailed justification.
	Traveler Justification:	Using government credit card to pay for fuel for rental care
EXP CAT THRESHOLD	FAIL	TAXI/PUBLIC TRANS GREATER THAN 0.00 The threshold for one or more expense categories has been exceeded. Please provide a justification.
	Traveler Justification:	Incurred taxi expenses
EXPENSE \$ VARIANCE	FAIL	Vch 116.36 for Rental Car IS NOT W/IN THE \$0 VARIANCE of the Auth 115.78 The allowed dollar variance for one or more expenses has been exceeded. Please provide a justification.
	Traveler Justification:	Incurred additional rental fees
EXPENSE %	FAIL	EXPENSE 'Rental Car' IS NOT W/IN THE 0% VARIANCE COMPARISON The allowed percentage variance

EXT-18-1815-B-000008

VARIANCE	for one or more expenses has been exceeded. Please provide a justification.
Traveler	Incurred additional rental fees
Justification:	

Document History 12/03/2018 Vch: VCH492380

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/23/2018	10:40AMEST	APPLEGATE, ALLEN Owen	
SIGNED	05/23/2018	10:47AMEST	APPLEGATE, ALLEN Owen	
ADJUSTED	05/23/2018	11:55AMEST	Coleman, Marquittia Lachies	
ADJUSTED	05/23/2018	12:04PMEST	Coleman, Marquittia Lachies	
CERTIFIED	05/23/2018	12:09PMEST	Coleman, Marquittia Lachies	
APPROVED	05/24/2018	4:31AMEST	Robinson, Trina	
PENDING	05/24/2018	4:31AMEST	SYSUTILITY	
OFFSETTING OBLIGATED	05/24/2018	7:52AMEST	User, EAI	
PENDING	05/24/2018	7:52AMEST	User, EAI	
PAYMENT SUBMITTED	05/24/2018	11:19AMEST	User, EAI	
Paid	05/25/2018	12:17PMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____
Traveler/Preparer Signature: _____
Date: _____
Approver Name: _____
Approver Signature: _____
Date: _____

Document Header Information

Document Type:	Auth	Document Name:	TRIP00EW0E-2
TA Number:	TANUM0GGDZ	Trip Name:	Trip from Baltimore to Abilene
TA Date:	06/01/18	Currency:	USD
Organization:	HHSPKRA	Current Status:	OFFSETTING OBLIGATION
Purpose:		Document Detail:	site assessments at Dyess and Goodfellow
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	Davis, Gregory Scott	ID:	(b)(6)
TID:	(b)(6)	Organization:	HHSPKRA
Title:	SENIOR INTERNATIONAL	Duty Station:	Switzer Building
Security Cl:		Card:	Card Holder
Office Address:	,	EMAIL:	gregory.davis@acf.hhs.gov
Office Phone:	202-401-4881	Cell Phone:	
Home Address:	,	Home Phone:	(b)(6)
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1
Purpose: site assessments at Dyess and Goodfellow

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/05/18	06/06/18	SAN ANGELO, TX		93.00 / 51.00
06/06/18	06/07/18	ABILENE, TX		93.00 / 51.00

Document Totals

Total Expenses:	1,292.00
Reimbursable Expenses:	690.92
Non-Reimbursable Expenses:	601.08
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	562.00	.00
LODGING	235.00	.00
LODGING MISC	35.00	.00
M&IE	127.50	.00
MILEAGE	54.50	.00
PARKING	50.00	.00
RENTAL CAR	118.92	.00
TAV EXP-C	14.75	.00
TAXI/PUBLIC TRANS	20.00	.00
TMC FEE	24.33	.00
TRANSPORT	50.00	.00
Total Expenses:	1,292.00	.00

Trip 1 Details**Reservations Summary**

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1004239709	EXT-18-1815-B-000010	562.00
COMM-CARR	American Airlines	1004239709		.00
COMM-CARR	American Airlines	1004239709		.00

COMM-CARR	American Airlines	1004239709	.00
COMM-CARR	American Airlines	1004239709	.00
COMM-CARR	American Airlines	1004239709	.00
LODGE	Candlewood Stes	1004239709	93.00
LODGE	Hyatt	1004239709	Dallas, TX 142.00
RENTAL	Enterprise	1004239709	118.92

Trip Itinerary

From: BWI-Baltimore, MD (USA) (Balt. IntL. Apt TO: CLT-Charlotte, NC (USA)

Air

Tuesday June 05, 2018

BWI-Baltimore, MD (USA) to CLT-Charlotte, NC (USA)

Jun 05 American Airlines 1846 Duration: Unknown Nonstop
 Baltimore, MD (USA) (Balt. IntL. Apt) 06/05/2018 12:05PM Charlotte, NC (USA) 06/05/2018 1:35PM
 Confirmation Number: (b)(6)

Flight Information
 Distance 361 miles
 No Seat Assigned

Emissions 140.8 lbs of CO2
 Cost 562.00 USD

CLT-Charlotte, NC (USA) to DFW-Dallas / Ft. Worth,

Jun 05 American Airlines 891 Duration: Unknown Nonstop
 Charlotte, NC (USA) 06/05/2018 2:39PM Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/05/2018 4:30PM
 Confirmation Number: (b)(6)

Flight Information
 Distance 933 miles
 No Seat Assigned

Emissions 363.9 lbs of CO2

DFW-Dallas / Ft. Worth, to ABI-Abilene, TX (USA)

Jun 05 American Airlines 3441 Duration: Unknown Nonstop
 Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/05/2018 5:15PM Abilene, TX (USA) 06/05/2018 6:08PM
 Confirmation Number: (b)(6)

Flight Information
 Distance 157 miles
 No Seat Assigned

Emissions 61.2 lbs of CO2

Hotel

Candlewood Stes

Jun 05 Checking in: 06/05/2018
 Checking out: 06/06/2018
 Total Rate: 93.00 USD

Car

Car Rental at ABI-Abilene, TX (USA)

Jun 05 Enterprise
 Picking Up 06/05/2018 6:08PM Returning 06/06/2018 6:40PM
 Picking Up at ABI-Abilene, TX (USA) Returning to ABI-Abilene, TX (USA)
 Confirmation Number: (b)(6) Total Rate: 118.92 USD

Air

Wednesday June 06, 2018

ABI-Abilene, TX (USA) to DFW-Dallas / Ft. Worth,

Jun 06 American Airlines 3441 Duration: Unknown Nonstop
 Abilene, TX (USA) 06/06/2018 6:40PM Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/06/2018 7:42PM
 Confirmation Number: (b)(6)

Flight Information
 Distance 157 miles
 No Seat Assigned

Emissions 61.2 lbs of CO2

DFW-Dallas / Ft. Worth, to BWI-Baltimore, MD (USA)

Jun 06 American Airlines 2651 Duration: Unknown Nonstop
 Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/06/2018 8:45PM Baltimore, MD (USA) (Balt. IntL. Apt) 06/07/2018 12:43AM
 Confirmation Number: (b)(6)

Flight Information
 Distance 1214 miles
 No Seat Assigned

Emissions 473.5 lbs of CO2

Hotel**Hyatt****2334 North International P Dallas TX 75261 972-453-1234**

Jun 06 Checking in: 06/06/2018

Checking out: 06/07/2018

Total Rate: 142.00 USD

Air**Thursday June 07, 2018****DFW-Dallas / Ft. Worth, to BWI-Baltimore, MD (USA)**

Jun 07 American Airlines 103

Duration: Unknown Nonstop

Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/07/2018 7:05AM

Baltimore, MD (USA) (Balt. IntL. Apt) 06/07/2018 11:10AM

Confirmation Number: (b)(6)

Flight Information

Distance 1214 miles

No Seat Assigned

Emissions 473.5 lbs of CO2

Expenses

Trip#: 1	Total Non-Per Diem Expenses:	929.50	Total Per Diem Expenses:	362.50
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Date	Description	Category	Cost	Pay Method	Per Diem
06/01/2018	TDY Voucher Fee	TAV EXP-C	14.75	CBA-CENTRALLY BILLEDACCT	
06/01/2018	Travel Fee	TMC FEE	8.26	CBA-CENTRALLY BILLEDACCT	
Comment: OTRS Domestic-Intl w-Air-Rail					
06/05/2018		COM.CARR.	.00		
06/05/2018	Airfare	COM.CARR.	562.00	CBA-CENTRALLY BILLEDACCT	
06/05/2018		LODGING	.00		*
06/05/2018	Lodging	LODGING	93.00	IBA-TRAVEL CARD	*
Comment: Conf Num: (b)(6) Cmt:					
06/05/2018	M&IE	M&IE	38.25	PERSONAL	*
06/05/2018	Privately Owned Vehicle	MILEAGE	27.25	PERSONAL	
06/05/2018		RENTAL CAR	.00		
06/05/2018	Rental Car	RENTAL CAR	118.92	IBA-TRAVEL CARD	
Comment: Conf Num: (b)(6) Cmt:					
06/06/2018	Lodging	LODGING	142.00	IBA-TRAVEL CARD	*
Comment: Conf Num: (b)(6) Cmt:					
06/06/2018	Hotel Tax - Domestic	LODGING MISC	15.00	IBA-TRAVEL CARD	
06/06/2018	Hotel Tax - Domestic	LODGING MISC	20.00	IBA-TRAVEL CARD	
06/06/2018	M&IE	M&IE	51.00	PERSONAL	*
06/06/2018	Taxi - Airport	TAXI/PUBLIC TRANS	20.00	PERSONAL	
06/06/2018	Gasoline-Rental/Govt Car	TRANSPORT	50.00	PERSONAL	
06/07/2018	M&IE	M&IE	38.25	PERSONAL	*
06/07/2018	Privately Owned Vehicle	MILEAGE	27.25	PERSONAL	
06/07/2018	Parking - Airport	PARKING	50.00	PERSONAL	
06/07/2018	Travel Fee	TMC FEE	16.07	CBA-CENTRALLY BILLEDACCT	

Comment: LB ATRS Domestic-Intl w-o Air-Rail _Lodging and-or Car Only_

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	362.50
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Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/05/2018	93.00/ 51.00	93.00	93.00	38.25	38.25	
06/06/2018	93.00/ 51.00	142.00	142.00	51.00	51.00	
06/07/2018	93.00/ 51.00	0.00	0.00	38.25	38.25	

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	
ACTUAL EXPENSE	Travel on an actual subsistence basis may be authorized when deemed warranted, or under unusual circumstances when the applicable maximum per diem rate is insufficient.

Account Summary for the Selected Trip

Org: HHSPKRA	Label: site assessment	Acct Code: 2018///G99UTM8//21800///	1,292.00
Expense Category: COM.CARR.	Fiscal Year: 2018	Amount: 562.00	
Expense Category: LODGING	Fiscal Year: 2018	Amount: 235.00	
Expense Category: LODGING MISC	Fiscal Year: 2018	Amount: 35.00	
Expense Category: M&IE	Fiscal Year: 2018	Amount: 127.50	
Expense Category: MILEAGE	Fiscal Year: 2018	Amount: 54.50	
Expense Category: PARKING	Fiscal Year: 2018	Amount: 50.00	
Expense Category: RENTAL CAR	Fiscal Year: 2018	Amount: 118.92	
Expense Category: TAV EXP-C	Fiscal Year: 2018	Amount: 14.75	
Expense Category: TAXI/PUBLIC TRANS	Fiscal Year: 2018	Amount: 20.00	
Expense Category: TMC FEE	Fiscal Year: 2018	Amount: 24.33	
Expense Category: TRANSPORT	Fiscal Year: 2018	Amount: 50.00	
	Total:		1,292.00

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPKRA	site assessment	2018///G99UTM8//21800///	CBA-CENTRALLY BILLEDACCT	601.08
HHSPKRA	site assessment	2018///G99UTM8//21800///	IBA-TRAVEL CARD	388.92
HHSPKRA	site assessment	2018///G99UTM8//21800///	PERSONAL	302.00

Totals by Label

HHSPKRA	site assessment Total	2018///G99UTM8//21800///	1,292.00
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Totals by Payment Method

	CBA-CENTRALLY BILLEDACCT Total	601.08
	IBA-TRAVEL CARD Total	388.92
	PERSONAL Total	302.00

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
06/05/18	AIR	\$562.00
06/05/18	Lodging	\$93.00
06/05/18	M&IE	\$38.25
06/05/18	PAT	\$27.25
06/05/18	RENT	\$118.92
06/06/18	Lodging	\$142.00
06/06/18	Hotel Tax - Domestic	\$15.00
06/06/18	Hotel Tax - Domestic	\$20.00
06/06/18	M&IE	\$51.00
06/06/18	FUEL	\$50.00
06/07/18	M&IE	\$38.25
06/07/18	PAT	\$27.25

Audits

Audit Name	Result	Reason
EXP CAT THRESHOLD	FAIL	PARKING GREATER THAN 0.00 The threshold for one or more expense categories has been exceeded. Please provide a justification.
	Traveler Justification:	Estimated taxi expense
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST Please provide detail justification why a hotel over per diem was selected.
	Traveler Justification:	Traveler incurred higher lodging rate in nearby hotel b/c of airline flight failure, which required unscheduled overnight lodging at higher rate

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/12/2018	6:47AMEST	Davis, Gregory Scott	
SIGNED	06/12/2018	6:49AMEST	Davis, Gregory Scott	
ADJUSTED	06/12/2018	6:52AMEST	Coleman, Marquittia Lachies	
CERTIFIED	06/12/2018	6:56AMEST	Coleman, Marquittia Lachies	
APPROVED	06/12/2018	8:23AMEST	Robinson, Trina	
PENDING	06/12/2018	8:23AMEST	SYSUTILITY	
Posack Obligation	06/12/2018	1:53PMEST	User, EAI	
OFFSETTING OBLIGATION	06/15/2018	3:24AMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Vch	Document Name:	VCH502458
TA Number:	TANUM0GGDZ	Trip Name:	Trip from Baltimore to Abilene
TA Date:	06/13/18	Currency:	USD
Organization:	HHSPKRA	Current Status:	Paid
Purpose:	SITE VISIT	Document Detail:	site assessments at Dyess and Goodfellow
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	Davis, Gregory Scott	ID:	(b)(6)
TID:	(b)(6)	Organization:	HHSPKRA
Title:	SENIOR INTERNATIONAL	Duty Station:	Switzer Building
Security Cl:		Card:	Card Holder
Office Address:	,	EMAIL:	gregory.davis@acf.hhs.gov
Office Phone:	202-401-4881	Cell Phone:	
Home Address:	,	Home Phone:	(b)(6)
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1
Purpose: site assessments at Dyess and Goodfellow

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/05/18	06/06/18	SAN ANGELO, TX	SITE VISIT	93.00 / 51.00
06/06/18	06/07/18	ABILENE, TX	SITE VISIT	93.00 / 51.00

Document Totals

Total Expenses:	1,197.94
Reimbursable Expenses:	596.86
Non-Reimbursable Expenses:	601.08
Advance Applied:	.00
Net to Traveler:	240.08
Net to Government:	601.08
Pay to Charge Card:	356.78

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	562.00	.00
LODGING	235.00	.00
LODGING MISC	30.55	.00
M&IE	127.50	.00
MILEAGE	56.68	.00
PARKING	32.00	.00
RENTAL CAR	91.23	.00
TAV EXP-C	14.75	.00
TMC FEE	24.33	.00
TRANSPORT	23.90	.00
Total Expenses:	1,197.94	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1004239709		562.00
COMM-CARR	American Airlines	1004239709		.00

EXT-18-1815-B-000015

COMM-CARR	American Airlines	1004239709		.00
COMM-CARR	American Airlines	1004239709		.00
COMM-CARR	American Airlines	1004239709		.00
COMM-CARR	American Airlines	1004239709		.00
LODGE	Candlewood Stes	1004239709		93.00
LODGE	Hyatt	1004239709	Dallas, TX	142.00
RENTAL	Enterprise	1004239709		118.92

Trip Itinerary

From: BWI-Baltimore, MD (USA) (Balt. IntL. Apt TO: CLT-Charlotte, NC (USA)

Air

Tuesday June 05, 2018

BWI-Baltimore, MD (USA) to CLT-Charlotte, NC (USA)

Jun 05 American Airlines 1846 Duration: Unknown Nonstop
 Baltimore, MD (USA) (Balt. IntL. Apt) 06/05/2018 12:05PM Charlotte, NC (USA) 06/05/2018 1:35PM
 Confirmation Number: (b)(6)

Flight Information

Distance 361 miles

No Seat Assigned

Emissions 140.8 lbs of CO2

Cost 562.00 USD

CLT-Charlotte, NC (USA) to DFW-Dallas / Ft. Worth,

Jun 05 American Airlines 891 Duration: Unknown Nonstop
 Charlotte, NC (USA) 06/05/2018 2:39PM Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/05/2018 4:30PM
 Confirmation Number: (b)(6)

Flight Information

Distance 933 miles

No Seat Assigned

Emissions 363.9 lbs of CO2

DFW-Dallas / Ft. Worth, to ABI-Abilene, TX (USA)

Jun 05 American Airlines 3441 Duration: Unknown Nonstop
 Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/05/2018 5:15PM Abilene, TX (USA) 06/05/2018 6:08PM
 Confirmation Number: (b)(6)

Flight Information

Distance 157 miles

No Seat Assigned

Emissions 61.2 lbs of CO2

Hotel

Candlewood Stes

Jun 05 Checking in: 06/05/2018 Checking out: 06/06/2018
 Total Rate: 93.00 USD

Car

Car Rental at ABI-Abilene, TX (USA)

Jun 05 Enterprise
 Picking Up 06/05/2018 6:08PM Returning 06/06/2018 6:40PM
 Picking Up at ABI-Abilene, TX (USA) Returning to ABI-Abilene, TX (USA)
 Confirmation Number: (b)(6) Total Rate: 118.92 USD

Air

Wednesday June 06, 2018

ABI-Abilene, TX (USA) to DFW-Dallas / Ft. Worth,

Jun 06 American Airlines 3441 Duration: Unknown Nonstop
 Abilene, TX (USA) 06/06/2018 6:40PM Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/06/2018 7:42PM
 Confirmation Number: (b)(6)

Flight Information

Distance 157 miles

No Seat Assigned

Emissions 61.2 lbs of CO2

DFW-Dallas / Ft. Worth, to BWI-Baltimore, MD (USA)

Jun 06 American Airlines 2651 Duration: Unknown Nonstop
 Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/06/2018 8:45PM Baltimore, MD (USA) (Balt. IntL. Apt) 06/07/2018 12:43AM
 Confirmation Number: (b)(6)

Flight Information

Distance 1214 miles

Emissions 473.5 lbs of CO2

Hotel**Hyatt****2334 North International P Dallas TX 75261 972-453-1234**

Jun 06 Checking in: 06/06/2018

Checking out: 06/07/2018

Total Rate: 142.00 USD

Air**Thursday June 07, 2018****DFW-Dallas / Ft. Worth, to BWI-Baltimore, MD (USA)**

Jun 07 American Airlines 103

Duration: Unknown Nonstop

Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/07/2018 7:05AM

Baltimore, MD (USA) (Balt. IntL. Apt) 06/07/2018 11:10AM

Confirmation Number: (b)(6)

Flight Information

Distance 1214 miles

No Seat Assigned

Emissions 473.5 lbs of CO2

Expenses

Trip#: 1	Total Non-Per Diem Expenses:	835.44	Total Per Diem Expenses:	362.50
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Date	Description	Category	Cost	Pay Method	Per Diem
06/01/2018	Travel Fee	TMC FEE	8.26	CBA-CENTRALLY BILLEDACCT	
Comment: OTRS Domestic-Intl w-Air-Rail					
06/05/2018	Airfare	COM.CARR.	562.00	CBA-CENTRALLY BILLEDACCT	
06/05/2018	Lodging	LODGING	93.00	IBA-TRAVEL CARD	*
Comment: Conf Num: (b)(6) Cmt:					
06/05/2018	Hotel Tax - Domestic	LODGING MISC	12.09	IBA-TRAVEL CARD	
06/05/2018	M&IE	M&IE	38.25	PERSONAL	*
06/05/2018	Privately Owned Vehicle	MILEAGE	27.25	PERSONAL	
06/05/2018	Rental Car	RENTAL CAR	91.23	IBA-TRAVEL CARD	
Comment: Conf Num: (b)(6) Cmt:					
06/06/2018	Lodging	LODGING	142.00	IBA-TRAVEL CARD	*
Comment: Conf Num: (b)(6) Cmt:					
06/06/2018	Hotel Tax - Domestic	LODGING MISC	18.46	IBA-TRAVEL CARD	
06/06/2018	M&IE	M&IE	51.00	PERSONAL	*
06/06/2018	Gasoline-Rental/Govt Car	TRANSPORT	23.90	PERSONAL	
06/07/2018	M&IE	M&IE	38.25	PERSONAL	*
06/07/2018	Privately Owned Vehicle	MILEAGE	29.43	PERSONAL	
06/07/2018	Parking - Airport	PARKING	32.00	PERSONAL	
06/07/2018	Travel Fee	TMC FEE	16.07	CBA-CENTRALLY BILLEDACCT	
Comment: LB ATRS Domestic-Intl w-o Air-Rail _Lodging and-or Car Only_					
06/13/2018	TDY Voucher Fee	TAV EXP-C	14.75	CBA-CENTRALLY BILLEDACCT	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	362.50
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Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/05/2018	93.00/ 51.00	93.00	93.00	38.25	38.25	
06/06/2018	93.00/ 51.00	142.00	142.00	51.00	51.00	
06/07/2018	93.00/ 51.00	0.00	0.00	38.25	38.25	

Account Summary for the Selected Trip

Org: HHSPKRA

Label: site assessment

Acct Code: 2018///G99UTM8//21800///

1197.94

Expense Category: COM.CARR.

Fiscal Year: 2018

Amount: 562.00

EXT-18-1815-B-000017

Expense Category: LODGING

Fiscal Year: 2018

Amount: 235.00

Expense Category: LODGING MISC

Fiscal Year: 2018

Amount: 30.55

Expense Category: M&IE	Fiscal Year: 2018	Amount: 127.50
Expense Category: MILEAGE	Fiscal Year: 2018	Amount: 56.68
Expense Category: PARKING	Fiscal Year: 2018	Amount: 32.00
Expense Category: RENTAL CAR	Fiscal Year: 2018	Amount: 91.23
Expense Category: TAV EXP-C	Fiscal Year: 2018	Amount: 14.75
Expense Category: TMC FEE	Fiscal Year: 2018	Amount: 24.33
Expense Category: TRANSPORT	Fiscal Year: 2018	Amount: 23.90
Total:		1,197.94

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPKRA	site assessment	2018///G99UTM8//21800///	CBA-CENTRALLY BILLEDACCT	601.08
HHSPKRA	site assessment	2018///G99UTM8//21800///	IBA-TRAVEL CARD	356.78
HHSPKRA	site assessment	2018///G99UTM8//21800///	PERSONAL	240.08

Totals by Label

HHSPKRA	site assessment Total	2018///G99UTM8//21800///	1,197.94
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Totals by Payment Method

			CBA-CENTRALLY BILLEDACCT Total	601.08
			IBA-TRAVEL CARD Total	356.78
			PERSONAL Total	240.08

Attachments

Attachments Exist

Receipt Checklist

Date	Description	Cost
06/05/18	AIR Airfare	\$562.00
06/05/18	Lodging	\$93.00
06/05/18	Hotel Tax - Domestic	\$12.09
06/05/18	M&IE	\$38.25
06/05/18	PAT Privately Owned Vehicle	\$27.25
06/05/18	RENT Rental Car	\$91.23
06/06/18	Lodging	\$142.00
06/06/18	Hotel Tax - Domestic	\$18.46
06/06/18	M&IE	\$51.00
06/07/18	M&IE	\$38.25
06/07/18	PAT Privately Owned Vehicle	\$29.43

Audits

Audit Name	Result	Reason
EXPENSE % VARIANCE	FAIL	EXPENSE 'Privately Owned Vehicle' IS NOT W/IN THE 0% VARIANCE COMPARISON The allowed percentage variance for one or more expenses has been exceeded. Please provide a justification.
	Traveler Justification:	Actual rental car expense
EXP CAT THRESHOLD	FAIL	PARKING GREATER THAN 0.00 The threshold for one or more expense categories has been exceeded. Please provide a justification.
	Traveler Justification:	Estimated taxi expense
EXPENSE \$ VARIANCE	FAIL	Vch 56.68 for Privately Owned Vehicle IS NOT W/IN THE \$0 VARIANCE of the Auth 54.5 The allowed dollar variance for one or more expenses has been exceeded. Please provide a justification.
	Traveler Justification:	Actual rental car expense
TRAVEL EXPENSES	FAIL	EXPENSE not found for: HHSPKRA MILEAGE Privately Owned Vehicle Mode:PAT Expenses exceed threshold for associated expense category. Please provide justification.
	Traveler Justification:	Actual rental car expense
ACTUALS EXIST	FAIL	LODGING ACTUALS EXIST Please provide detail justification why a hotel over per diem was selected.
	Traveler Justification:	Traveler incurred higher lodging rate in nearby hotel b/c of airline flight failure, which required unscheduled overnight lodging at higher rate

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/13/2018	3:00PMEST	Davis, Gregory Scott	
SIGNED	06/13/2018	3:10PMEST	Davis, Gregory Scott	
ADJUSTED	06/14/2018	6:22AMEST	Coleman, Marquittia Lachies	
CERTIFIED	06/14/2018	6:31AMEST	Coleman, Marquittia Lachies	
APPROVED	06/14/2018	7:46AMEST	Robinson, Trina	
PENDING	06/14/2018	7:47AMEST	SYSUTILITY	
OFFSETTING OBLIGATED	06/15/2018	3:24AMEST	User, EAI	
PENDING	06/15/2018	3:24AMEST	User, EAI	
PAYMENT SUBMITTED	06/15/2018	8:23AMEST	User, EAI	
Paid	06/18/2018	12:15PMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Auth	Document Name:	TRIP00F3VQ
TA Number:	TANUM0GOX7	Trip Name:	Trip from Washington to Little Rock
TA Date:	06/18/18	Currency:	USD
Organization:	HHSPKRA	Current Status:	OFFSETTING OBLIGATION
Purpose:	SITE VISIT	Document Detail:	site assessment in Kelso and site visit in Little Rock
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	Davis, Gregory Scott	ID:	(b)(6)
TID:	(b)(6)	Organization:	HHSPKRA
Title:	SENIOR INTERNATIONAL	Duty Station:	Switzer Building
Security Cl:		Card:	Card Holder
Office Address:	,	EMAIL:	gregory.davis@acf.hhs.gov
Office Phone:	202-401-4881	Cell Phone:	
Home Address:	,	Home Phone:	(b)(6)
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1				
Purpose:		site assessment in Kelso and site visit in Little Rock		
Itinerary Locations				
From	To	Itinerary Location	Purpose	Per Diem Rates
06/20/18	06/21/18	KELSO, AR		93.00 / 51.00
06/21/18	06/22/18	LITTLE ROCK, AR		96.00 / 59.00

Document Totals

Total Expenses:	1,064.04
Reimbursable Expenses:	608.43
Non-Reimbursable Expenses:	455.61
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	432.60	.00
LODGING	189.00	.00
LODGING MISC	20.00	.00
M&IE	141.50	.00
MILEAGE	59.96	.00
PARKING	50.00	.00
RENTAL CAR	97.97	.00
TAV EXP-C	14.75	.00
TMC FEE	8.26	.00
TRANSPORT	50.00	.00
Total Expenses:	1,064.04	.00

Trip 1 Details**Reservations Summary**

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1004292906	EXT-18-1815-B-000020	432.60
COMM-CARR	American Airlines	1004292906		.00
COMM-CARR	American Airlines	1004292906		.00
COMM-CARR	American Airlines	1004292906		.00

LODGE	Hampton Inns	1004292906	Monticello,AR	93.00
RENTAL	Enterprise	1004292906		97.97

Trip Itinerary

From: BWI-Baltimore, MD (USA) (Balt. IntL. Apt TO: DFW-Dallas / Ft. Worth, TX (USA) (IntL.

Air

Wednesday June 20, 2018

BWI-Baltimore, MD (USA) to DFW-Dallas / Ft. Worth,

Jun 20	American Airlines 103 Baltimore, MD (USA) (Balt. IntL. Apt) 06/20/2018 11:50AM Confirmation Number: (b)(6)	Duration: 3 Hours 16 Minutes Nonstop Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/20/2018 2:06PM
	Flight Information Distance 1214 miles No Seat Assigned	Emissions 473.5 lbs of CO2 Cost 432.60 USD

DFW-Dallas / Ft. Worth, to LIT-Little Rock, AR (USA

Jun 20	American Airlines 3458 Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/20/2018 4:30PM Confirmation Number: (b)(6)	Duration: 1 Hour 15 Minutes Nonstop Little Rock, AR (USA) 06/20/2018 5:45PM
	Flight Information Distance 304 miles No Seat Assigned	Emissions 118.6 lbs of CO2

Hotel

Hampton Inns

480 Hwy 425 N Monticello AR 71655 870-367-6600

Jun 20	Checking in: 06/20/2018	Checking out: 06/21/2018
		Total Rate: 93.00 USD

Car

Car Rental at LIT-Little Rock, AR (USA

Jun 20	Enterprise Picking Up 06/20/2018 5:45PM Picking Up at LIT-Little Rock, AR (USA Confirmation Number: (b)(6)	Returning 06/21/2018 6:19PM Returning to LIT-Little Rock, AR (USA Total Rate: 97.97 USD
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Air

Thursday June 21, 2018

LIT-Little Rock, AR (USA to DFW-Dallas / Ft. Worth,

Jun 21	American Airlines 3458 Little Rock, AR (USA) 06/21/2018 6:19PM Confirmation Number: (b)(6)	Duration: 1 Hour 21 Minutes Nonstop Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/21/2018 7:40PM
	Flight Information Distance 304 miles No Seat Assigned	Emissions 118.6 lbs of CO2

DFW-Dallas / Ft. Worth, to BWI-Baltimore, MD (USA)

Jun 21	American Airlines 2251 Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/21/2018 8:50PM Confirmation Number: (b)(6)	Duration: 3 Hours 1 Minute Nonstop Baltimore, MD (USA) (Balt. IntL. Apt) 06/22/2018 12:51AM
	Flight Information Distance 1214 miles No Seat Assigned	Emissions 473.5 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	733.54	Total Per Diem Expenses:	330.50
Date	Description	Category	Cost	Pay Method	Per Diem
06/18/2018	TDY Voucher Fee	TAV EXP-C	14.75	CBA-CENTRALLY BILLEDACCT	EXT-18-1815-B-000021
06/18/2018	Travel Fee	TMC FEE	8.26	CBA-CENTRALLY	

			BILLEDACCT		
Comment: OTRS Domestic-Intl w-Air-Rail					
06/20/2018	Airfare	COM.CARR.	432.60	CBA-CENTRALLY BILLEDACCT	
06/20/2018	Lodging	LODGING	93.00	IBA-TRAVEL CARD	*
Comment: Conf Num: 80722202 Cmt: 4PM CANCEL DAY OF ARRIVAL					
06/20/2018	Hotel Tax - Domestic	LODGING MISC	20.00	IBA-TRAVEL CARD	
06/20/2018	M&IE	M&IE	38.25	PERSONAL	*
06/20/2018	Privately Owned Vehicle	MILEAGE	29.98	PERSONAL	
06/20/2018	Rental Car	RENTAL CAR	97.97	IBA-TRAVEL CARD	
Comment: Conf Num: (b)(6) Cmt:					
06/21/2018	Lodging	LODGING	96.00	IBA-TRAVEL CARD	*
06/21/2018	M&IE	M&IE	59.00	PERSONAL	*
06/21/2018	Gasoline-Rental/Govt Car	TRANSPORT	50.00	PERSONAL	
06/22/2018	M&IE	M&IE	44.25	PERSONAL	*
06/22/2018	Privately Owned Vehicle	MILEAGE	29.98	PERSONAL	
06/22/2018	Parking - Airport	PARKING	50.00	PERSONAL	
Per Diem Allowances					
Trip#: 1		Total Per Diem Allowances:		330.50	
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed B L D Conf%
06/20/2018	93.00/ 51.00	93.00	93.00	38.25	38.25
06/21/2018	96.00/ 59.00	96.00	96.00	59.00	59.00
06/22/2018	96.00/ 59.00	0.00	0.00	44.25	44.25
Other Authorizations					
Trip#: 1					
Other Authorization					Remarks
OTHER PRIVATELY-OWNED VEHICLE					<p></p>

Account Summary for the Selected Trip

Org: HHSPKRA	Label: site visit	Acct Code: 2018///G99UTM8//21800///	1,064.04
Expense Category: COM.CARR.	Fiscal Year: 2018	Amount: 432.60	
Expense Category: LODGING	Fiscal Year: 2018	Amount: 189.00	
Expense Category: LODGING MISC	Fiscal Year: 2018	Amount: 20.00	
Expense Category: M&IE	Fiscal Year: 2018	Amount: 141.50	
Expense Category: MILEAGE	Fiscal Year: 2018	Amount: 59.96	
Expense Category: PARKING	Fiscal Year: 2018	Amount: 50.00	
Expense Category: RENTAL CAR	Fiscal Year: 2018	Amount: 97.97	
Expense Category: TAV EXP-C	Fiscal Year: 2018	Amount: 14.75	
Expense Category: TMC FEE	Fiscal Year: 2018	Amount: 8.26	
Expense Category: TRANSPORT	Fiscal Year: 2018	Amount: 50.00	
Total:			1,064.04

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPKRA	site visit	2018///G99UTM8//21800///	CBA-CENTRALLY BILLEDACCT	455.61
HHSPKRA	site visit	2018///G99UTM8//21800///	IBA-TRAVEL CARD	306.97
HHSPKRA	site visit	2018///G99UTM8//21800///	PERSONAL	301.46

Totals by Label

HHSPKRA	site visit Total	2018///G99UTM8//21800///	1,064.04
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Totals by Payment Method

CBA-CENTRALLY BILLEDACCT Total			455.61
IBA-TRAVEL CARD Total			306.97
PERSONAL Total			301.46

Receipt Checklist

Date	Description	Cost
06/20/18	AIR	\$432.60
06/20/18	Lodging	\$93.00
06/20/18	Hotel Tax - Domestic	\$20.00
06/20/18	M&IE	\$38.25
06/20/18	PAT	\$29.98
06/20/18	RENT	\$97.97
06/21/18	Lodging	\$96.00
06/21/18	M&IE	\$59.00
06/21/18	FUEL	\$50.00
06/22/18	M&IE	\$44.25
06/22/18	PAT	\$29.98

Audits

Audit Name	Result	Reason
EXP CAT THRESHOLD	FAIL	PARKING GREATER THAN 0.00 The threshold for one or more expense categories has been exceeded. Please provide a justification.
	Traveler Justification:	Estimated parking expense

Document History 12/04/2018 Auth: TRIP00F3VQ

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/18/2018	5:21PMEST	Gregory Davis	
SIGNED	06/18/2018	5:32PMEST	Davis, Gregory Scott	
ADJUSTED	06/19/2018	7:51AMEST	Coleman, Marquittia Lachies	
CERTIFIED	06/19/2018	7:56AMEST	Coleman, Marquittia Lachies	
APPROVED	06/19/2018	8:25AMEST	Robinson, Trina	
PENDING	06/19/2018	8:25AMEST	SYSUTILITY	
Posack Obligation	06/19/2018	1:56PMEST	User, EAI	
OFFSETTING OBLIGATION	06/26/2018	10:47AMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____
Traveler/Preparer Signature: _____
Date: _____
Approver Name: _____
Approver Signature: _____
Date: _____

Document Header Information

Document Type:	Vch	Document Name:	VCH508056
TA Number:	TANUM0GOX7	Trip Name:	Trip from Washington to Little Rock
TA Date:	06/25/18	Currency:	USD
Organization:	HHSPKRA	Current Status:	Paid
Purpose:	SITE VISIT	Document Detail:	site assessment in Kelso and site visit in Little Rock
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	Davis, Gregory Scott	ID:	(b)(6)
TID:	(b)(6)	Organization:	HHSPKRA
Title:	SENIOR INTERNATIONAL	Duty Station:	Switzer Building
Security Cl:		Card:	Card Holder
Office Address:	,	EMAIL:	gregory.davis@acf.hhs.gov
Office Phone:	202-401-4881	Cell Phone:	
Home Address:	,	Home Phone:	(b)(6)
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1				
Purpose:		site assessment in Kelso and site visit in Little Rock		
Itinerary Locations				
From	To	Itinerary Location	Purpose	Per Diem Rates
06/20/18	06/21/18	KELSO, AR	SITE VISIT	93.00 / 51.00
06/21/18	06/22/18	LITTLE ROCK, AR	SITE VISIT	96.00 / 59.00

Document Totals

Total Expenses:	942.65
Reimbursable Expenses:	487.04
Non-Reimbursable Expenses:	455.61
Advance Applied:	.00
Net to Traveler:	247.91
Net to Government:	455.61
Pay to Charge Card:	239.13

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	432.60	.00
LODGING	93.00	.00
LODGING MISC	13.95	.00
M&IE	141.50	.00
MILEAGE	58.32	.00
PARKING	24.00	.00
RENTAL CAR	132.18	.00
TAV EXP-C	14.75	.00
TMC FEE	8.26	.00
TRANSPORT	24.09	.00
Total Expenses:	942.65	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1004292906	EXT-18-1815-B-000024	432.60
COMM-CARR	American Airlines	1004292906		.00

COMM-CARR	American Airlines	1004292906		.00
COMM-CARR	American Airlines	1004292906		.00
LODGE	Hampton Inns	1004292906	Monticello,AR	93.00
RENTAL	Enterprise	1004292906		97.97

Trip Itinerary

From: BWI-Baltimore, MD (USA) (Balt. IntL. Apt TO: DFW-Dallas / Ft. Worth, TX (USA) (IntL.

Air

Wednesday June 20, 2018

BWI-Baltimore, MD (USA) to DFW-Dallas / Ft. Worth,

Jun 20	American Airlines 103	Duration: Unknown Nonstop
	Baltimore, MD (USA) (Balt. IntL. Apt) 06/20/2018 11:50AM	Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/20/2018 2:06PM
	Confirmation Number: (b)(6)	

Flight Information
Distance 1214 miles
No Seat Assigned

Emissions 473.5 lbs of CO2
Cost 432.60 USD

BWI-Baltimore, MD (USA) to DFW-Dallas / Ft. Worth,

Jun 20	American Airlines 103	Duration: Unknown Nonstop
	Baltimore, MD (USA) (Balt. IntL. Apt) 06/20/2018 11:50AM	Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/20/2018 2:06PM
	Confirmation Number: (b)(6)	

Flight Information
Distance 1214 miles
No Seat Assigned

Emissions 473.5 lbs of CO2
Cost 432.60 USD

DFW-Dallas / Ft. Worth, to LIT-Little Rock, AR (USA)

Jun 20	American Airlines 3458	Duration: Unknown Nonstop
	Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/20/2018 4:30PM	Little Rock, AR (USA) 06/20/2018 5:45PM
	Confirmation Number: (b)(6)	

Flight Information
Distance 304 miles
No Seat Assigned

Emissions 118.6 lbs of CO2

DFW-Dallas / Ft. Worth, to LIT-Little Rock, AR (USA)

Jun 20	American Airlines 3458	Duration: Unknown Nonstop
	Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/20/2018 4:30PM	Little Rock, AR (USA) 06/20/2018 5:45PM
	Confirmation Number: (b)(6)	

Flight Information
Distance 304 miles
No Seat Assigned

Emissions 118.6 lbs of CO2

Hotel

Hampton Inns

480 Hwy 425 N Monticello AR 71655 870-367-6600

Jun 20	Checking in: 06/20/2018	Checking out: 06/21/2018
		Total Rate: 93.00 USD

Hampton Inns

480 Hwy 425 N Monticello AR 71655 870-367-6600

Jun 20	Checking in: 06/20/2018	Checking out: 06/21/2018
		Total Rate: 93.00 USD

Car

Car Rental at LIT-Little Rock, AR (USA)

Jun 20	Enterprise	Returning 06/21/2018 6:19PM
	Picking Up 06/20/2018 5:45PM	Returning to LIT-Little Rock, AR (USA)
	Picking Up at LIT-Little Rock, AR (USA)	Total Rate: 97.97 USD
	Confirmation Number: (b)(6)	

Car Rental at LIT-Little Rock, AR (USA)

Jun 20	Enterprise	Returning 06/21/2018 6:19PM
	Picking Up 06/20/2018 5:45PM	Returning to LIT-Little Rock, AR (USA)
	Picking Up at LIT-Little Rock, AR (USA)	Total Rate: 97.97 USD
	Confirmation Number: (b)(6)	

Air

Thursday June 21, 2018

LIT-Little Rock, AR (USA to DFW-Dallas / Ft. Worth,

Jun 21 American Airlines 3458
Little Rock, AR (USA) 06/21/2018 6:19PM
Confirmation Number: (b)(6)

Duration: Unknown Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/21/2018 7:40PM

Flight Information
Distance 304 miles
No Seat Assigned

Emissions 118.6 lbs of CO2

LIT-Little Rock, AR (USA to DFW-Dallas / Ft. Worth,

Jun 21 American Airlines 3458
Little Rock, AR (USA) 06/21/2018 6:19PM
Confirmation Number: (b)(6)

Duration: Unknown Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/21/2018 7:40PM

Flight Information
Distance 304 miles
No Seat Assigned

Emissions 118.6 lbs of CO2

DFW-Dallas / Ft. Worth, to BWI-Baltimore, MD (USA)

Jun 21 American Airlines 2251
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/21/2018 8:50PM
Confirmation Number: (b)(6)

Duration: Unknown Nonstop
Baltimore, MD (USA) (Balt. IntL. Apt) 06/22/2018 12:51AM

Flight Information
Distance 1214 miles
No Seat Assigned

Emissions 473.5 lbs of CO2

DFW-Dallas / Ft. Worth, to BWI-Baltimore, MD (USA)

Jun 21 American Airlines 2251
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/21/2018 8:50PM
Confirmation Number: (b)(6)

Duration: Unknown Nonstop
Baltimore, MD (USA) (Balt. IntL. Apt) 06/22/2018 12:51AM

Flight Information
Distance 1214 miles
No Seat Assigned

Emissions 473.5 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	708.15	Total Per Diem Expenses:	234.50
Date	Description	Category	Cost	Pay Method	Per Diem
06/19/2018	Travel Fee	TMC FEE	8.26	CBA-CENTRALLY BILLEDACCT	
Comment:	OTRS Domestic-Intl w-Air-Rail				
06/20/2018	Airfare	COM.CARR.	432.60	CBA-CENTRALLY BILLEDACCT	
06/20/2018	Lodging	LODGING	93.00	IBA-TRAVEL CARD	*
Comment:	Conf Num: (b)(6) Cmt:				
06/20/2018	Hotel Tax - Domestic	LODGING MISC	13.95	IBA-TRAVEL CARD	
06/20/2018	M&IE	M&IE	38.25	PERSONAL	*
06/20/2018	Privately Owned Vehicle	MILEAGE	28.89	PERSONAL	
06/20/2018	Rental Car	RENTAL CAR	132.18	IBA-TRAVEL CARD	
Comment:	Conf Num: (b)(6) Cmt:				
06/21/2018	Lodging	LODGING	.00	IBA-TRAVEL CARD	*
06/21/2018	M&IE	M&IE	59.00	PERSONAL	*
06/21/2018	Gasoline-Rental/Govt Car	TRANSPORT	24.09	PERSONAL	
06/22/2018	M&IE	M&IE	44.25	PERSONAL	*
06/22/2018	Privately Owned Vehicle	MILEAGE	29.43	PERSONAL	
06/22/2018	Parking - Airport	PARKING	24.00	PERSONAL	
06/25/2018	TDY Voucher Fee	TAV EXP-C	14.75	CBA-CENTRALLY BILLEDACCT	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 234.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/20/2018	93.00/ 51.00	93.00	93.00	38.25	38.25	
06/21/2018	96.00/ 59.00	0.00	0.00	59.00	59.00	
06/22/2018	96.00/ 59.00	0.00	0.00	44.25	44.25	

EXT-18-1815-B-000026

Account Summary for the Selected Trip

Org: HHSPKRA	Label: site visit	Acct Code: 2018///G99UTM8//21800///	942.65
Expense Category: COM.CARR.	Fiscal Year: 2018	Amount: 432.60	
Expense Category: LODGING	Fiscal Year: 2018	Amount: 93.00	
Expense Category: LODGING MISC	Fiscal Year: 2018	Amount: 13.95	
Expense Category: M&IE	Fiscal Year: 2018	Amount: 141.50	
Expense Category: MILEAGE	Fiscal Year: 2018	Amount: 58.32	
Expense Category: PARKING	Fiscal Year: 2018	Amount: 24.00	
Expense Category: RENTAL CAR	Fiscal Year: 2018	Amount: 132.18	
Expense Category: TAV EXP-C	Fiscal Year: 2018	Amount: 14.75	
Expense Category: TMC FEE	Fiscal Year: 2018	Amount: 8.26	
Expense Category: TRANSPORT	Fiscal Year: 2018	Amount: 24.09	
	Total:		942.65

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPKRA	site visit	2018///G99UTM8//21800///	CBA-CENTRALLY BILLEDACCT	455.61
HHSPKRA	site visit	2018///G99UTM8//21800///	IBA-TRAVEL CARD	239.13
HHSPKRA	site visit	2018///G99UTM8//21800///	PERSONAL	247.91

Totals by Label

HHSPKRA	site visit Total	2018///G99UTM8//21800///		942.65
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Totals by Payment Method

			CBA-CENTRALLY BILLEDACCT Total	455.61
			IBA-TRAVEL CARD Total	239.13
			PERSONAL Total	247.91

Attachments

Attachments Exist

Receipt Checklist

Date	Description	Cost
06/20/18	AIR Airfare	\$432.60
06/20/18	Lodging	\$93.00
06/20/18	Hotel Tax - Domestic	\$13.95
06/20/18	M&IE	\$38.25
06/20/18	PAT Privately Owned Vehicle	\$28.89
06/20/18	RENT Rental Car	\$132.18
06/21/18	M&IE	\$59.00
06/22/18	M&IE	\$44.25
06/22/18	PAT Privately Owned Vehicle	\$29.43

Audits

Audit Name	Result	Reason
EXPENSE % VARIANCE	FAIL	EXPENSE 'Privately Owned Vehicle' IS NOT W/IN THE 0% VARIANCE COMPARISON The allowed percentage variance for one or more expenses has been exceeded. Please provide a justification.
	Traveler Justification:	Actual rental car expense
EXPENSE \$ VARIANCE	FAIL	Vch 58.32 for Privately Owned Vehicle IS NOT W/IN THE \$0 VARIANCE of the Auth 59.96 The allowed dollar variance for one or more expenses has been exceeded. Please provide a justification.
	Traveler Justification:	Actual rental car expense
TRAVEL EXPENSES	FAIL	EXPENSE not found for: HHSPKRA COM.CARR. Airfare Mode:AIR Expenses exceed threshold for associated expense category. Please provide justification.
	Traveler Justification:	Actual rental car expense
EXP CAT THRESHOLD	FAIL	PARKING GREATER THAN 0.00 The threshold for one or more expense categories has been exceeded. Please provide a justification.
	Traveler Justification:	Estimated parking expense

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/25/2018	7:25AMEST	Davis, Gregory Scott	
SIGNED	06/25/2018	7:33AMEST	Davis, Gregory Scott	
ADJUSTED	06/26/2018	5:32AMEST	Coleman, Marquittia Lachies	
CERTIFIED	06/26/2018	5:36AMEST	Coleman, Marquittia Lachies	
APPROVED	06/26/2018	5:45AMEST	Robinson, Trina	
PENDING	06/26/2018	5:45AMEST	SYSUTILITY	
OFFSETTING OBLIGATED	06/26/2018	10:47AMEST	User, EAI	
PENDING	06/26/2018	10:47AMEST	User, EAI	
PAYMENT SUBMITTED	06/26/2018	2:19PMEST	User, EAI	
Paid	06/27/2018	11:36AMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____
Traveler/Preparer Signature: _____
Date: _____
Approver Name: _____
Approver Signature: _____
Date: _____

Document Header Information

Document Type:	Auth	Document Name:	TRIP00EL9T
TA Number:	TANUM0G4OG	Trip Name:	Trip from Washington to El Paso
TA Date:	05/10/18	Currency:	USD
Organization:	HHSPKRA	Current Status:	OFFSETTING OBLIGATION
Purpose:	Document Detail: site visit to El Paso to evaluate 2 locations for possible temporary influx facility		
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	Davis, Gregory Scott	ID:	(b)(6)
TID:	(b)(6)	Organization:	HHSPKRA
Title:	SENIOR INTERNATIONAL	Duty Station:	Switzer Building
Security Cl:		Card:	Card Holder
Office Address:	,	EMAIL:	gregory.davis@acf.hhs.gov
Office Phone:	202-401-4881	Cell Phone:	
Home Address:	,	Home Phone:	301-698-9925
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1
Purpose: site visit to El Paso to evaluate 2 locations for possible temporary influx facility
Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/15/18	05/17/18	EL PASO, TX		98.00 / 59.00

Document Totals

Total Expenses:	953.61
Reimbursable Expenses:	513.00
Non-Reimbursable Expenses:	440.61
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	417.60	.00
LODGING	196.00	.00
M&IE	147.50	.00
MILEAGE	54.50	.00
PARKING	75.00	.00
TAV EXP-C	14.75	.00
TAXI/PUBLIC TRANS	40.00	.00
TMC FEE	8.26	.00
Total Expenses:	953.61	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1004166251		417.60
COMM-CARR	American Airlines	1004166251		.00
COMM-CARR	American Airlines	1004166251		.00
COMM-CARR	American Airlines	1004166251		.00
LODGE	Hyatt	1004166251	El Paso, TX	196.00

EXT-18-1815-B-000029

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: DFW-Dallas / Ft. Worth, TX (USA) (IntL.

Air

Tuesday May 15, 2018

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

May 15 American Airlines 2318
Washington, DC (USA) (National Apt) 05/15/2018 11:55AM
Confirmation Number: (b)(6)

Duration: 3 Hours 28 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/15/2018 2:23PM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2
Cost 417.60 USD

DFW-Dallas / Ft. Worth, to ELP-El Paso, TX (USA) (I

May 15 American Airlines 5928
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/15/2018 5:35PM
Confirmation Number: (b)(6)

Duration: 1 Hour 42 Minutes Nonstop
El Paso, TX (USA) (International Apt) 05/15/2018 6:17PM

Flight Information
Distance 551 miles
No Seat Assigned

Emissions 236.9 lbs of CO2

Hotel

Hyatt

6030 Gateway Blvd. East El Paso TX 79905 915-771-0022

May 15 Checking in: 05/15/2018

Checking out: 05/17/2018
Total Rate: 196.00 USD

Air

Thursday May 17, 2018

ELP-El Paso, TX (USA) (I to DFW-Dallas / Ft. Worth,

May 17 American Airlines 2612
El Paso, TX (USA) (International Apt) 05/17/2018 2:40PM
Confirmation Number: (b)(6)

Duration: 1 Hour 45 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/17/2018 5:25PM

Flight Information
Distance 551 miles
No Seat Assigned

Emissions 236.9 lbs of CO2

DFW-Dallas / Ft. Worth, to DCA-Washington, DC (USA)

May 17 American Airlines 2769
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/17/2018 6:50PM
Confirmation Number: (b)(6)

Duration: 3 Hours 9 Minutes Nonstop
Washington, DC (USA) (National Apt) 05/17/2018 10:59PM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	610.11	Total Per Diem Expenses:	343.50
Date	Description	Category	Cost	Pay Method	Per Diem
05/10/2018	TDY Voucher Fee	TAV EXP-C	14.75	CBA-CENTRALLY BILLEDACCT	
05/10/2018	Travel Fee	TMC FEE	8.26	CBA-CENTRALLY BILLEDACCT	
Comment: OTRS Domestic-Intl w-Air-Rail					
05/15/2018	Airfare	COM.CARR.	417.60	CBA-CENTRALLY BILLEDACCT	
05/15/2018	Lodging	LODGING	98.00	IBA-TRAVEL CARD	*
Comment: Conf Num: (b)(6) Cmt: CXL: CANCEL BY 4 PM DAY OF ARRIVAL					
05/15/2018	M&IE	M&IE	44.25	PERSONAL	*
05/15/2018	Privately Owned Vehicle	MILEAGE	27.25	EXT-18-1815-B-000030	
05/15/2018	Parking - Airport	PARKING	25.00	PERSONAL	
05/15/2018	Taxi - Airport	TAXI/PUBLIC TRANS	20.00	PERSONAL	

05/16/2018	Lodging	LODGING	98.00	IBA-TRAVEL CARD	*
Comment: Conf Num: HY0003006087 Cmt: CXL: CANCEL BY 4 PM					
DAY OF ARRIVAL					
05/16/2018	M&IE	M&IE	59.00	PERSONAL	*
05/16/2018	Parking - Airport	PARKING	25.00	PERSONAL	
05/17/2018	M&IE	M&IE	44.25	PERSONAL	*
05/17/2018	Privately Owned Vehicle	MILEAGE	27.25	PERSONAL	
05/17/2018	Parking - Airport	PARKING	25.00	PERSONAL	
05/17/2018	Taxi - Airport	TAXI/PUBLIC TRANS	20.00	PERSONAL	
Per Diem Allowances					
Trip#: 1	Total Per Diem Allowances:				343.50
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed B L D Conf%
05/15/2018	98.00/ 59.00	98.00	98.00	44.25	44.25
05/16/2018	98.00/ 59.00	98.00	98.00	59.00	59.00
05/17/2018	98.00/ 59.00	0.00	0.00	44.25	44.25
Other Authorizations					
Trip#: 1					
Other Authorization					Remarks
OTHER PRIVATELY-OWNED VEHICLE					<p></p>

Account Summary for the Selected Trip

Org: HHSPKRA	Label: site visit	Acct Code: 2018///G99UTM8//21800///	953.61
Expense Category: COM.CARR.	Fiscal Year: 2018	Amount: 417.60	
Expense Category: LODGING	Fiscal Year: 2018	Amount: 196.00	
Expense Category: M&IE	Fiscal Year: 2018	Amount: 147.50	
Expense Category: MILEAGE	Fiscal Year: 2018	Amount: 54.50	
Expense Category: PARKING	Fiscal Year: 2018	Amount: 75.00	
Expense Category: TAV EXP-C	Fiscal Year: 2018	Amount: 14.75	
Expense Category: TAXI/PUBLIC TRANS	Fiscal Year: 2018	Amount: 40.00	
Expense Category: TMC FEE	Fiscal Year: 2018	Amount: 8.26	
Total:			953.61

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPKRA	site visit	2018///G99UTM8//21800///	CBA-CENTRALLY BILLEDACCT	440.61
HHSPKRA	site visit	2018///G99UTM8//21800///	IBA-TRAVEL CARD	196.00
HHSPKRA	site visit	2018///G99UTM8//21800///	PERSONAL	317.00

Totals by Label

HHSPKRA	site visit Total	2018///G99UTM8//21800///	953.61
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Totals by Payment Method

CBA-CENTRALLY BILLEDACCT Total			440.61
IBA-TRAVEL CARD Total			196.00
PERSONAL Total			317.00

Attachments No Attachments Exist

Receipt Checklist

Date	Description	Cost
05/15/18	AIR	\$417.60
05/15/18	Lodging	\$98.00
05/15/18	M&IE	\$44.25
05/15/18	PAT	\$27.25
05/16/18	Lodging	\$98.00

AMERICAN
OVERSIGHT

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05/16/18	M&IE	\$59.00
05/17/18	M&IE	\$44.25
05/17/18	PAT	\$27.25

Audits

Audit Name	Result	Reason
EXP CAT THRESHOLD	FAIL	PARKING GREATER THAN 0.00 The threshold for one or more expense categories has been exceeded. Please provide a justification.
	Traveler Justification:	placeholder for the cost to take taxi from airport to hotel

Document History 12/04/2018 Auth: TRIP00EL9T

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/10/2018	10:34AMEST	Gregory Davis	
SIGNED	05/10/2018	10:48AMEST	Davis, Gregory Scott	
CERTIFIED	05/10/2018	11:16AMEST	Hall, Wanda Denise	
APPROVED	05/10/2018	11:44AMEST	Robinson, Trina	
PENDING	05/10/2018	11:44AMEST	SYSUTILITY	
Posack Obligation	05/11/2018	3:33AMEST	User, EAI	
OFFSETTING OBLIGATION	05/21/2018	1:54PMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____

Document Header Information

Document Type:	Vch	Document Name:	VCH490113
TA Number:	TANUM0G4OG	Trip Name:	Trip from Washington to El Paso
TA Date:	05/18/18	Currency:	USD
Organization:	HHSPKRA	Current Status:	Paid
Purpose:	SITE VISIT	Document Detail:	site visit to El Paso to evaluate 2 locations for possible temporary influx facility
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	Davis, Gregory Scott	ID:	(b)(6)
TID:	(b)(6)	Organization:	HHSPKRA
Title:	SENIOR INTERNATIONAL	Duty Station:	Switzer Building
Security Cl:		Card:	Card Holder
Office Address:	,	EMAIL:	gregory.davis@acf.hhs.gov
Office Phone:	202-401-4881	Cell Phone:	
Home Address:	,	Home Phone:	301-698-9925
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1
Purpose: site visit to El Paso to evaluate 2 locations for possible temporary influx facility

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/15/18	05/17/18	EL PASO, TX		98.00 / 59.00

Document Totals

Total Expenses:	991.83
Reimbursable Expenses:	551.22
Non-Reimbursable Expenses:	440.61
Advance Applied:	.00
Net to Traveler:	295.92
Net to Government:	440.61
Pay to Charge Card:	255.30

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
BAGGAGE FEES	25.00	.00
COM.CARR.	417.60	.00
LODGING	196.00	.00
LODGING MISC	34.30	.00
M&IE	147.50	.00
MILEAGE	53.42	.00
PARKING	75.00	.00
TAV EXP-C	14.75	.00
TAXI/PUBLIC TRANS	20.00	.00
TMC FEE	8.26	.00
Total Expenses:	991.83	.00

Trip 1 Details**Reservations Summary**

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1004166251	EXT-18-1815-B-000033	417.60
COMM-CARR	American Airlines	1004166251		.00
COMM-CARR	American Airlines	1004166251		.00

COMM-CARR	American Airlines	1004166251	.00
LODGE	Hyatt	1004166251	El Paso, TX
			196.00

Trip Itinerary

From: DCA-Washington, DC (USA) (National Apt) TO: DFW-Dallas / Ft. Worth, TX (USA) (IntL.

Air

Tuesday May 15, 2018

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

May 15 American Airlines 2318	Duration: Unknown Nonstop
Washington, DC (USA) (National Apt) 05/15/2018 11:55AM	Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/15/2018 2:23PM
Confirmation Number: (b)(6)	
Flight Information	
Distance 1189 miles	Emissions 463.7 lbs of CO2
No Seat Assigned	Cost 417.60 USD

DCA-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

May 15 American Airlines 2318	Duration: Unknown Nonstop
Washington, DC (USA) (National Apt) 05/15/2018 11:55AM	Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/15/2018 2:23PM
Confirmation Number: (b)(6)	
Flight Information	
Distance 1189 miles	Emissions 463.7 lbs of CO2
No Seat Assigned	Cost 417.60 USD

DFW-Dallas / Ft. Worth, to ELP-El Paso, TX (USA) (I

May 15 American Airlines 5928	Duration: Unknown Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/15/2018 5:35PM	El Paso, TX (USA) (International Apt) 05/15/2018 6:17PM
Confirmation Number: (b)(6)	
Flight Information	
Distance 551 miles	Emissions 214.9 lbs of CO2
No Seat Assigned	

DFW-Dallas / Ft. Worth, to ELP-El Paso, TX (USA) (I

May 15 American Airlines 5928	Duration: Unknown Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/15/2018 5:35PM	El Paso, TX (USA) (International Apt) 05/15/2018 6:17PM
Confirmation Number: (b)(6)	
Flight Information	
Distance 551 miles	Emissions 214.9 lbs of CO2
No Seat Assigned	

Hotel

Hyatt

6030 Gateway Blvd. East El Paso TX 79905 915-771-0022

May 15 Checking in: 05/15/2018	Checking out: 05/17/2018
	Total Rate: 196.00 USD

Hyatt

6030 Gateway Blvd. East El Paso TX 79905 915-771-0022

May 15 Checking in: 05/15/2018	Checking out: 05/17/2018
	Total Rate: 196.00 USD

Air

Thursday May 17, 2018

ELP-El Paso, TX (USA) (I to DFW-Dallas / Ft. Worth,

May 17 American Airlines 2612	Duration: Unknown Nonstop
El Paso, TX (USA) (International Apt) 05/17/2018 2:40PM	Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/17/2018 5:25PM
Confirmation Number: (b)(6)	
Flight Information	
Distance 551 miles	Emissions 214.9 lbs of CO2
No Seat Assigned	

ELP-El Paso, TX (USA) (I to DFW-Dallas / Ft. Worth,

May 17 American Airlines 2612	Duration: Unknown Nonstop	EXT-18-1815-B-000034
El Paso, TX (USA) (International Apt) 05/17/2018 2:40PM	Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/17/2018 5:25PM	

Confirmation Number: (b)(6)

Flight Information
Distance 551 miles
No Seat Assigned

Emissions 214.9 lbs of CO2

DFW-Dallas / Ft. Worth, to DCA-Washington, DC (USA)

May 17 American Airlines 2769
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/17/2018 6:50PM
Confirmation Number: (b)(6)

Duration: Unknown Nonstop
Washington, DC (USA) (National Apt) 05/17/2018 10:59PM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2

DFW-Dallas / Ft. Worth, to DCA-Washington, DC (USA)

May 17 American Airlines 2769
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/17/2018 6:50PM
Confirmation Number: (b)(6)

Duration: Unknown Nonstop
Washington, DC (USA) (National Apt) 05/17/2018 10:59PM

Flight Information
Distance 1189 miles
No Seat Assigned

Emissions 463.7 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	648.33	Total Per Diem Expenses:	343.50
Date	Description	Category	Cost	Pay Method	Per Diem
05/10/2018	Travel Fee	TMC FEE	8.26	CBA-CENTRALLY BILLEDACCT	
Comment:	OTRS Domestic-Intl w-Air-Rail				
05/15/2018	First Bag Airline Fee	BAGGAGE FEES	25.00	IBA-TRAVEL CARD	
05/15/2018	Airfare	COM.CARR.	417.60	CBA-CENTRALLY BILLEDACCT	
05/15/2018	Lodging	LODGING	98.00	IBA-TRAVEL CARD	*
Comment:	Conf Num: (b)(6) Cmt:				
05/15/2018	M&IE	M&IE	44.25	PERSONAL	*
05/15/2018	Privately Owned Vehicle	MILEAGE	26.71	PERSONAL	
05/15/2018	Parking - Airport	PARKING	25.00	PERSONAL	
05/15/2018	Taxi - Airport	TAXI/PUBLIC TRANS	20.00	PERSONAL	
05/16/2018	Lodging	LODGING	98.00	IBA-TRAVEL CARD	*
Comment:	Conf Num: (b)(6) Cmt:				
05/16/2018	M&IE	M&IE	59.00	PERSONAL	*
05/16/2018	Parking - Airport	PARKING	25.00	PERSONAL	
05/17/2018	Hotel Tax - Domestic	LODGING MISC	34.30	IBA-TRAVEL CARD	
05/17/2018	M&IE	M&IE	44.25	PERSONAL	*
05/17/2018	Privately Owned Vehicle	MILEAGE	26.71	PERSONAL	
05/17/2018	Parking - Airport	PARKING	25.00	PERSONAL	
05/18/2018	TDY Voucher Fee	TAV EXP-C	14.75	CBA-CENTRALLY BILLEDACCT	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 343.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
05/15/2018	98.00/ 59.00	98.00	98.00	44.25	44.25	
05/16/2018	98.00/ 59.00	98.00	98.00	59.00	59.00	
05/17/2018	98.00/ 59.00	0.00	0.00	44.25	44.25	

Account Summary for the Selected Trip

Org: HHSPKRA	Label: site visit	Acct Code: 2018///G99UTM8//21800///	991.83
Expense Category: BAGGAGE FEES	Fiscal Year: 2018	Amount: 25.00	
Expense Category: COM.CARR.	Fiscal Year: 2018	Amount: 417.60	
Expense Category: LODGING	Fiscal Year: 2018	Amount: 196.00	
Expense Category: LODGING MISC	Fiscal Year: 2018	Amount: 34.30	
Expense Category: M&IE	Fiscal Year: 2018	Amount: 147.50	
Expense Category: MILEAGE	Fiscal Year: 2018	Amount: 53.42	
Expense Category: PARKING	Fiscal Year: 2018	Amount: 75.00	
Expense Category: TAV EXP-C	Fiscal Year: 2018	Amount: 14.75	
Expense Category: TAXI/PUBLIC TRANS	Fiscal Year: 2018	Amount: 20.00	

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Expense Category: TMC FEE	Fiscal Year: 2018	Amount: 8.26	
	Total:		991.83

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPKRA	site visit	2018///G99UTM8//21800///	CBA-CENTRALLY BILLEDACCT	440.61
HHSPKRA	site visit	2018///G99UTM8//21800///	IBA-TRAVEL CARD	255.30
HHSPKRA	site visit	2018///G99UTM8//21800///	PERSONAL	295.92

Totals by Label

HHSPKRA	site visit Total	2018///G99UTM8//21800///		991.83
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Totals by Payment Method

			CBA-CENTRALLY BILLEDACCT Total	440.61
			IBA-TRAVEL CARD Total	255.30
			PERSONAL Total	295.92

Attachments

Attachments Exist

Receipt Checklist

Date	Description	Cost
05/15/18	AIR Airfare	\$417.60
05/15/18	Lodging	\$98.00
05/15/18	M&IE	\$44.25
05/15/18	PAT Privately Owned Vehicle	\$26.71
05/16/18	Lodging	\$98.00
05/16/18	M&IE	\$59.00
05/17/18	Hotel Tax - Domestic	\$34.30
05/17/18	M&IE	\$44.25
05/17/18	PAT Privately Owned Vehicle	\$26.71

Audits

Audit Name	Result	Reason
EXPENSE % VARIANCE	FAIL	EXPENSE 'Privately Owned Vehicle' IS NOT W/IN THE 0% VARIANCE COMPARISON The allowed percentage variance for one or more expenses has been exceeded. Please provide a justification.
	Traveler Justification:	Traveler used POV to/from airport for TDY duty
EXP CAT \$ VARIANCE	FAIL	BAGGAGE FEES was not on the original authorization document The allowed dollar variance for one or more expense categories has been exceeded. Please provide a justification.
	Traveler Justification:	Traveler incurred hotel taxes
EXP CAT THRESHOLD	FAIL	BAGGAGE FEES GREATER THAN 0.00 The threshold for one or more expense categories has been exceeded. Please provide a justification.
	Traveler Justification:	placeholder for the cost to take taxi from airport to hotel
EXPENSE \$ VARIANCE	FAIL	Vch 53.42 for Privately Owned Vehicle IS NOT W/IN THE \$0 VARIANCE of the Auth 54.5 The allowed dollar variance for one or more expenses has been exceeded. Please provide a justification.
	Traveler Justification:	Traveler used POV to/from airport for TDY duty

Document History 12/04/2018 Vch: VCH490113

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/18/2018	2:16PMEST	Davis, Gregory Scott	
SIGNED	05/18/2018	2:32PMEST	Davis, Gregory Scott	
ADJUSTED	05/21/2018	8:49AMEST	Coleman, Marquittia Lachies	
ADJUSTED	05/21/2018	9:01AMEST	Davis, Gregory Scott	
SIGNED	05/21/2018	9:03AMEST	Davis, Gregory Scott	Missing receipt(s)
ADJUSTED	05/21/2018	9:08AMEST	Coleman, Marquittia Lachies	EXT-18-1815-B-000036
CERTIFIED	05/21/2018	9:11AMEST	Coleman, Marquittia Lachies	
APPROVED	05/21/2018	9:21AMEST	Robinson, Trina	

PENDING	05/21/2018	9:21AMEST	SYSUTILITY
OFFSETTING OBLIGATED	05/21/2018	1:54PMEST	User, EAI
PENDING	05/21/2018	1:54PMEST	User, EAI
PAYMENT SUBMITTED	05/22/2018	6:14AMEST	User, EAI
Paid	05/22/2018	12:25PMEST	User, EAI

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Auth	Document Name:	TRIP00EJNI
TA Number:	TANUM0G2WY	Trip Name:	Potential Influx Shelter Site Visits
TA Date:	05/08/18	Currency:	USD
Organization:	HHSPKRA	Current Status:	OFFSETTING OBLIGATION
Purpose:	SITE VISIT	Document Detail:	Potential influx shelters in Texas
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	Gnipp, Gregg	ID:	(b)(6)
TID:	(b)(6)	Organization:	HHSPKRA
Title:	REGIONAL ENVIRONMEN	Duty Station:	Mary E. Switzer Bldg
Security Cl:		Card:	Card Holder
Office Address:	,	EMAIL:	gregg.gnipp@acf.hhs.gov
Office Phone:	202-495-9543	Cell Phone:	
Home Address:	(b)(6) (b)(6) (b)(6) (b)(6) Pittsburgh, PA (b)(6)	Home Phone:	(b)(6)
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1
Purpose: Potential influx shelters in Texas

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/13/18	05/15/18	MCALLEN, TX	SITE VISIT	93.00 / 51.00
05/15/18	05/17/18	EL PASO, TX	SITE VISIT	98.00 / 59.00
05/17/18	05/18/18	ABILENE, TX	SITE VISIT	93.00 / 51.00
05/18/18	05/19/18	FORT WORTH, TX	SITE VISIT	163.00 / 59.00

Document Totals

Total Expenses:	2,611.72
Reimbursable Expenses:	1,576.87
Non-Reimbursable Expenses:	1,034.85
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	985.80	.00
LODGING	628.00	.00
LODGING MISC	103.89	.00
M&IE	361.50	.00
MILEAGE	19.62	.00
PARKING	22.00	.00
RENTAL CAR	346.86	.00
TAV EXP-C	14.75	.00
TMC FEE	34.30	.00
TRANSPORT	95.00	.00
Total Expenses:	2,611.72	.00

Trip 1 Details**Reservations Summary**

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1004155687		985.80
COMM-CARR	American Airlines	1004155687		.00

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COMM-CARR	American Airlines	1004155687	.00
COMM-CARR	American Airlines	1004155687	.00
COMM-CARR	American Airlines	1004155687	.00
COMM-CARR	American Airlines	1004155687	.00
LODGE	Doubletree	1004155687	McAllen, TX 186.00
LODGE	Doubletree	1004155687	El Paso, TX 196.00
LODGE	Hampton Inns	1004155687	Abilene, TX 93.00
LODGE	Hilton	1004155687	Fort Worth, TX 163.00
RENTAL	Enterprise	1004155687	86.66
RENTAL	Enterprise	1004155687	144.42
RENTAL	Budget	1004155687	115.78

Trip Itinerary

From: PIT-Pittsburgh, PA (USA) (Greater Pittsb TO: DFW-Dallas / Ft. Worth, TX (USA) (IntL.

Air

Sunday May 13, 2018

PIT-Pittsburgh, PA (USA) to DFW-Dallas / Ft. Worth,

May 13	American Airlines 137	Duration: 3 Hours 4 Minutes Nonstop
	Pittsburgh, PA (USA) (Greater Pittsburgh 05/13/2018 11:25AM	Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/13/2018 1:29PM
	Confirmation Number: (b)(6)	
	Flight Information	
	Distance 1065 miles	Emissions 415.4 lbs of CO2
	No Seat Assigned	Cost 985.80 USD

DFW-Dallas / Ft. Worth, to MFE-Mc Allen, TX (USA)

May 13	American Airlines 5833	Duration: 1 Hour 32 Minutes Nonstop
	Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/13/2018 2:55PM	Mc Allen, TX (USA) 05/13/2018 4:27PM
	Confirmation Number: (b)(6)	
	Flight Information	
	Distance 470 miles	Emissions 183.3 lbs of CO2
	No Seat Assigned	

Hotel

Doubletree

1800 S 2nd St, , McAllen TX 78503

May 13	Checking in: 05/13/2018	Checking out: 05/15/2018
		Total Rate: 186.00 USD

Car

Car Rental at MFE-Mc Allen, TX (USA)

May 13	Enterprise	Returning 05/15/2018 5:00PM
	Picking Up 05/13/2018 4:27PM	Returning to MFE-Mc Allen, TX (USA)
	Picking Up at MFE-Mc Allen, TX (USA)	Total Rate: 144.42 USD
	Confirmation Number: (b)(6)	

Air

Tuesday May 15, 2018

MFE-Mc Allen, TX (USA) to DFW-Dallas / Ft. Worth,

May 15	American Airlines 5833	Duration: 1 Hour 39 Minutes Nonstop
	Mc Allen, TX (USA) 05/15/2018 5:00PM	Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/15/2018 6:39PM
	Confirmation Number: (b)(6)	
	Flight Information	
	Distance 470 miles	Emissions 183.3 lbs of CO2
	No Seat Assigned	

DFW-Dallas / Ft. Worth, to ELP-El Paso, TX (USA) (I

May 15	American Airlines 5800	Duration: 1 Hour 43 Minutes Nonstop
	Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/15/2018 8:30PM	El Paso, TX (USA) (International Apt) 05/15/2018 9:13PM
	Confirmation Number: (b)(6)	

Flight Information
Distance 551 miles
No Seat Assigned

Emissions 214.9 lbs of CO2

EXT-18-1815-B-000039

Hotel

Doubletree**600 N. El Paso St El Paso TX 79901**

May 15 Checking in: 05/15/2018

Checking out: 05/17/2018

Total Rate: 196.00 USD

Car**Car Rental at ELP-El Paso, TX (USA) (I**

May 15 Budget

Picking Up 05/15/2018 9:13PM

Picking Up at ELP-El Paso, TX (USA) (I

Confirmation Number: (b)(6)

Returning 05/17/2018 4:28PM

Returning to ELP-El Paso, TX (USA) (I

Total Rate: 115.78 USD

Air**Thursday May 17, 2018****ELP-El Paso, TX (USA) (I to DFW-Dallas / Ft. Worth,**

May 17 American Airlines 2534

El Paso, TX (USA) (International Apt) 05/17/2018 4:28PM

Confirmation Number: (b)(6)

Duration: 1 Hour 46 Minutes Nonstop

Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/17/2018 7:14PM

Flight Information

Distance 551 miles

No Seat Assigned

Emissions 214.9 lbs of CO2

Hotel**Hampton Inns****3526 West Lake Road Abilene TX 79601**

May 17 Checking in: 05/17/2018

Checking out: 05/18/2018

Total Rate: 93.00 USD

Car**Car Rental at DFW-Dallas / Ft. Worth,**

May 17 Enterprise

Picking Up 05/17/2018 12:00AM

Picking Up at DFW-Dallas / Ft. Worth,

Confirmation Number: (b)(6)

Returning 05/19/2018 12:00AM

Returning to DFW-Dallas / Ft. Worth,

Total Rate: 86.66 USD

Hotel**Friday May 18, 2018****Hilton****815 Main Street Fort Worth TX 76102**

May 18 Checking in: 05/18/2018

Checking out: 05/19/2018

Total Rate: 163.00 USD

Air**Saturday May 19, 2018****DFW-Dallas / Ft. Worth, to PIT-Pittsburgh, PA (USA)**

May 19 American Airlines 1426

Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/19/2018 11:15AM

Confirmation Number: (b)(6)

Duration: 2 Hours 43 Minutes Nonstop

Pittsburgh, PA (USA) (Greater Pittsburgh 05/19/2018 2:58PM

Flight Information

Distance 1065 miles

No Seat Assigned

Emissions 415.4 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	1,622.22	Total Per Diem Expenses:	989.50
Date	Description	Category	Cost	Pay Method	Per Diem
05/08/2018	TDY Voucher Fee	TAV EXP-C	14.75	CBA-CENTRALLY BILLEDACCT	
05/08/2018	Travel Fee	TMC FEE	34.30	CBA-CENTRALLY BILLEDACCT	
Comment: LB ATRS Domestic w-Air-Rail					
05/13/2018	Airfare	COM.CARR.	985.80	CBA-CENTRALLY BILLEDACCT	
05/13/2018	Lodging	LODGING	98.00	PERSONAL	*
Comment: Conf Num: (b)(6) Cmt:					
05/13/2018	Non-Reimb Lodging Amount	LODGING	-5.00	PERSONA	EXT-18-1815-B-000040
05/13/2018	M&IE	M&IE	38.25	PERSONAL	*
05/13/2018	Privately Owned Vehicle	MILEAGE	9.81	PERSONAL	

05/13/2018	Rental Car	RENTAL CAR	144.42	PERSONAL	
Comment: Conf Num: (b)(6) Cmt:					
05/14/2018	Lodging	LODGING	98.00	PERSONAL	*
Comment: Conf Num: (b)(6) Cmt:					
05/14/2018	Non-Reimb Lodging Amount	LODGING	-5.00	PERSONAL	*
05/14/2018	M&IE	M&IE	51.00	PERSONAL	*
05/15/2018	Lodging	LODGING	93.00	PERSONAL	*
Comment: Conf Num: (b)(6) Cmt:					
05/15/2018	Hotel Tax - Domestic	LODGING MISC	34.30	PERSONAL	
05/15/2018	M&IE	M&IE	59.00	PERSONAL	*
05/15/2018	Rental Car	RENTAL CAR	115.78	PERSONAL	
Comment: Conf Num: (b)(6) Cmt:					
05/15/2018	Gasoline-Rental/Govt Car	TRANSPORT	15.00	PERSONAL	
05/16/2018	Lodging	LODGING	93.00	PERSONAL	*
Comment: Conf Num: (b)(6) Cmt:					
05/16/2018	M&IE	M&IE	59.00	PERSONAL	*
05/17/2018	Lodging	LODGING	93.00	PERSONAL	*
Comment: Conf Num: (b)(6) Cmt:					
05/17/2018	Hotel Tax - Domestic	LODGING MISC	27.90	PERSONAL	
05/17/2018	Hotel Tax - Domestic	LODGING MISC	13.95	PERSONAL	
05/17/2018	M&IE	M&IE	51.00	PERSONAL	*
05/17/2018	Rental Car	RENTAL CAR	86.66	PERSONAL	
Comment: Conf Num: (b)(6) Cmt:					
05/17/2018	Gasoline-Rental/Govt Car	TRANSPORT	30.00	PERSONAL	
05/18/2018	Lodging	LODGING	163.00	PERSONAL	*
Comment: Conf Num: (b)(6) Cmt:					
05/18/2018	Hotel Tax - Domestic	LODGING MISC	27.74	PERSONAL	
05/18/2018	M&IE	M&IE	59.00	PERSONAL	*
05/18/2018	Parking - TDY/TAD	PARKING	22.00	PERSONAL	
05/19/2018	M&IE	M&IE	44.25	PERSONAL	*
05/19/2018	Privately Owned Vehicle	MILEAGE	9.81	PERSONAL	
05/19/2018	Gasoline-Rental/Govt Car	TRANSPORT	50.00	PERSONAL	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 989.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
05/13/2018	93.00/ 51.00	98.00	93.00	38.25	38.25	
05/14/2018	93.00/ 51.00	98.00	93.00	51.00	51.00	
05/15/2018	98.00/ 59.00	93.00	93.00	59.00	59.00	
05/16/2018	98.00/ 59.00	93.00	93.00	59.00	59.00	
05/17/2018	93.00/ 51.00	93.00	93.00	51.00	51.00	
05/18/2018	163.00/ 59.00	163.00	163.00	59.00	59.00	
05/19/2018	163.00/ 59.00	0.00	0.00	44.25	44.25	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
No hotel booking - hotel not required	<p></p>
Contract fare used or No contract fare exists for city-pair market	<p></p>
OTHER PRIVATELY-OWNED VEHICLE	<p></p>

Account Summary for the Selected Trip

Org: HHSPKRA	Label: Site Visit	Acct Code: 2018///G99UTM8//21103///	2,611.72
Expense Category: COM.CARR.	Fiscal Year: 2018	Amount: 985.80	
Expense Category: LODGING	Fiscal Year: 2018	Amount: 628.00	
Expense Category: LODGING MISC	Fiscal Year: 2018	Amount: 103.89	
Expense Category: M&IE	Fiscal Year: 2018	Amount: 361.50	
Expense Category: MILEAGE	Fiscal Year: 2018	Amount: 19.62	
Expense Category: PARKING	Fiscal Year: 2018	Amount: 22.00	
Expense Category: RENTAL CAR	Fiscal Year: 2018	Amount: 346.86	
Expense Category: TAV EXP-C	Fiscal Year: 2018	Amount: 14.75	
Expense Category: TMC FEE	Fiscal Year: 2018	Amount: 34.30	
Expense Category: TRANSPORT	Fiscal Year: 2018	Amount: 95.00	
Total:			2,611.72

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Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPKRA	Site Visit	2018///G99UTM8//21103///	CBA-CENTRALLY BILLEDACCT	1,034.85
HHSPKRA	Site Visit	2018///G99UTM8//21103///	PERSONAL	1,576.87
Totals by Label				
HHSPKRA	Site Visit Total	2018///G99UTM8//21103///		2,611.72
Totals by Payment Method				
			CBA-CENTRALLY BILLEDACCT Total	1,034.85
			PERSONAL Total	1,576.87

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
05/13/18	AIR	\$985.80
05/13/18	Lodging	\$98.00
05/13/18	M&IE	\$38.25
05/13/18	PAT	\$9.81
05/13/18	RENT	\$144.42
05/14/18	Lodging	\$98.00
05/14/18	M&IE	\$51.00
05/15/18	Lodging	\$93.00
05/15/18	Hotel Tax - Domestic	\$34.30
05/15/18	M&IE	\$59.00
05/15/18	RENT	\$115.78
05/15/18	FUEL	\$15.00
05/16/18	Lodging	\$93.00
05/16/18	M&IE	\$59.00
05/17/18	Lodging	\$93.00
05/17/18	Hotel Tax - Domestic	\$27.90
05/17/18	Hotel Tax - Domestic	\$13.95
05/17/18	M&IE	\$51.00
05/17/18	RENT	\$86.66
05/17/18	FUEL	\$30.00
05/18/18	Lodging	\$163.00
05/18/18	Hotel Tax - Domestic	\$27.74
05/18/18	M&IE	\$59.00
05/19/18	M&IE	\$44.25
05/19/18	PAT	\$9.81
05/19/18	FUEL	\$50.00

Audits

Audit Name	Result	Reason
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Document History 12/03/2018 Auth: TRIP00EJNJ**Copyright 1989-2009 Concur Government Edition: Concur Inc. Gnipp, Gregg** (b)(6)

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/08/2018	9:05AMEST	Gregg Gnipp	
SIGNED	05/10/2018	6:28AMEST	Gnipp, Gregg	
CERTIFIED	05/10/2018	7:49AMEST	Hall, Wanda Denise	
APPROVED	05/10/2018	11:44AMEST	Robinson, Trina	
PENDING	05/10/2018	11:44AMEST	SYSUTILITY	
Posack Obligation	05/11/2018	3:33AMEST	User, EAI	
OFFSETTING OBLIGATION	05/30/2018	3:30AMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file**SIGNED DATE**

EXT-18-1815-B-000042

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Auth	Document Name:	TRIP00F8KA-1
TA Number:	TANUM0GU2D	Trip Name:	Ft Bliss Alternate Site 2 Assessment
TA Date:	06/27/18	Currency:	USD
Organization:	HHSPKRA	Current Status:	Posack Obligation
Purpose:	SITE VISIT	Document Detail:	Ft Bliss influx site assessment for alternate site
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	Gnipp, Gregg	ID:	(b)(6)
TID:	(b)(6)	Organization:	HHSPKRA
Title:	REGIONAL ENVIRONMEN	Duty Station:	Mary E. Switzer Bldg
Security Cl:		Card:	Card Holder
Office Address:	,	EMAIL:	gregg.gnipp@acf.hhs.gov
Office Phone:	202-495-9543	Cell Phone:	
Home Address:	(b)(6) (b)(6) (b)(6) (b)(6) Pittsburgh, PA (b)(6)	Home Phone:	(b)(6)
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1
Purpose: Ft Bliss influx site assessment for alternate site

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/28/18	06/30/18	EL PASO, TX	SITE VISIT	98.00 / 59.00

Document Totals

Total Expenses:	940.96
Reimbursable Expenses:	485.75
Non-Reimbursable Expenses:	455.21
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	432.20	.00
LODGING	196.00	.00
LODGING MISC	34.30	.00
M&IE	147.50	.00
PARKING	36.00	.00
RENTAL CAR	65.28	.00
TAV EXP-C	14.75	.00
TMC FEE	8.26	.00
TRANSPORT	6.67	.00
Total Expenses:	940.96	.00

Trip 1 Details**Reservations Summary**

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1004321966		432.20
COMM-CARR	American Airlines	1004321966		.00
COMM-CARR	American Airlines	1004321966		.00
COMM-CARR	American Airlines	1004321966	EXT-18-1815-B-000044	.00
COMM-CARR	American Airlines	1004321966		.00

Trip Itinerary

From: BWI-Baltimore, MD (USA) (Balt. IntL. Apt TO: DFW-Dallas / Ft. Worth, TX (USA) (IntL.

Air

Thursday June 28, 2018

BWI-Baltimore, MD (USA) to DFW-Dallas / Ft. Worth,

Jun 28 American Airlines 103 Duration: Unknown Nonstop
Baltimore, MD (USA) (Balt. IntL. Apt) 06/28/2018 11:50AM Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/28/2018 2:06PM
Confirmation Number: (b)(6)

Flight Information
Distance 1214 miles Emissions 473.5 lbs of CO2
No Seat Assigned Cost 432.20 USD

DFW-Dallas / Ft. Worth, to ELP-El Paso, TX (USA) (I

Jun 28 American Airlines 2743 Duration: Unknown Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/28/2018 2:55PM El Paso, TX (USA) (International Apt) 06/28/2018 3:33PM
Confirmation Number: (b)(6)

Flight Information
Distance 551 miles Emissions 214.9 lbs of CO2
No Seat Assigned

Saturday June 30, 2018

ELP-El Paso, TX (USA) (I to DFW-Dallas / Ft. Worth,

Jun 30 American Airlines 5808 Duration: Unknown Nonstop
El Paso, TX (USA) (International Apt) 06/30/2018 5:12AM Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/30/2018 7:59AM
Confirmation Number: (b)(6)

Flight Information
Distance 551 miles Emissions 214.9 lbs of CO2
No Seat Assigned

DFW-Dallas / Ft. Worth, to CLT-Charlotte, NC (USA)

Jun 30 American Airlines 1216 Duration: Unknown Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/30/2018 8:50AM Charlotte, NC (USA) 06/30/2018 12:23PM
Confirmation Number: (b)(6)

Flight Information
Distance 933 miles Emissions 363.9 lbs of CO2
No Seat Assigned

CLT-Charlotte, NC (USA) to BWI-Baltimore, MD (USA)

Jun 30 American Airlines 413 Duration: Unknown Nonstop
Charlotte, NC (USA) 06/30/2018 1:05PM Baltimore, MD (USA) (Balt. IntL. Apt) 06/30/2018 2:28PM
Confirmation Number: (b)(6)

Flight Information
Distance 361 miles Emissions 140.8 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	597.46	Total Per Diem Expenses:	343.50
Date	Description	Category	Cost	Pay Method	Per Diem
06/27/2018	TDY Voucher Fee	TAV EXP-C	14.75	CBA-CENTRALLY BILLEDACCT	
06/27/2018	Travel Fee	TMC FEE	8.26	CBA-CENTRALLY BILLEDACCT	
Comment: OTRS Domestic-Intl w-Air-Rail					
06/28/2018		COM.CARR.	.00		
06/28/2018	Airfare	COM.CARR.	432.20	CBA-CENTRALLY BILLEDACCT	
06/28/2018	Lodging	LODGING	98.00	PERSONAL	*
06/28/2018	M&IE	M&IE	44.25	PERSONAL	*
06/28/2018	Rental Car	RENTAL CAR	65.28	PERSONAL	
06/29/2018	Lodging	LODGING	98.00	PERSONAL	*
06/29/2018	Hotel Tax - Domestic	LODGING MISC	17.15	PERSONAL	
06/29/2018	M&IE	M&IE	59.00	PERSONAL	*
06/29/2018	Gasoline-Rental/Govt Car	TRANSPORT	6.67	PERSONAL	
06/30/2018	Hotel Tax - Domestic	LODGING MISC	17.15	PERSONAL	
06/30/2018	M&IE	M&IE	44.25	PERSONAL	*
06/30/2018	Parking - Airport	PARKING	36.00	PERSONAL	

EXT-18-1815-B-000045

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 343.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/28/2018	98.00/ 59.00	98.00	98.00	44.25	44.25	
06/29/2018	98.00/ 59.00	98.00	98.00	59.00	59.00	
06/30/2018	98.00/ 59.00	0.00	0.00	44.25	44.25	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
Hotel booked directly or via other means	<p></p>

Account Summary for the Selected Trip

Org: HHSPKRA	Label: Site Visit	Acct Code: 2018///G99UTM8//21800///	940.96
Expense Category: COM.CARR.	Fiscal Year: 2018	Amount: 432.20	
Expense Category: LODGING	Fiscal Year: 2018	Amount: 196.00	
Expense Category: LODGING MISC	Fiscal Year: 2018	Amount: 34.30	
Expense Category: M&IE	Fiscal Year: 2018	Amount: 147.50	
Expense Category: PARKING	Fiscal Year: 2018	Amount: 36.00	
Expense Category: RENTAL CAR	Fiscal Year: 2018	Amount: 65.28	
Expense Category: TAV EXP-C	Fiscal Year: 2018	Amount: 14.75	
Expense Category: TMC FEE	Fiscal Year: 2018	Amount: 8.26	
Expense Category: TRANSPORT	Fiscal Year: 2018	Amount: 6.67	
Total:			940.96

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPKRA	Site Visit	2018///G99UTM8//21800///	CBA-CENTRALLY BILLEDACCT	455.21
HHSPKRA	Site Visit	2018///G99UTM8//21800///	PERSONAL	485.75

Totals by Label

HHSPKRA	Site Visit Total	2018///G99UTM8//21800///	940.96
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Totals by Payment Method

CBA-CENTRALLY BILLEDACCT Total			455.21
PERSONAL Total			485.75

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
06/28/18	AIR	\$432.20
06/28/18	Lodging	\$98.00
06/28/18	M&IE	\$44.25
06/28/18	RENT	\$65.28
06/29/18	Lodging	\$98.00
06/29/18	Hotel Tax - Domestic	\$17.15
06/29/18	M&IE	\$59.00
06/29/18	FUEL	\$6.67
06/30/18	Hotel Tax - Domestic	\$17.15
06/30/18	M&IE	\$44.25

DFLT PMT METHOD FAIL USED	Traveler Justification:	Rental Car ON 06/28/18 HAS PMT METHOD OF PERSONAL - NOT USING DEFAULT PAYMENT METHOD, IBA-TRAVEL CARD Please provide detailed justification. Estimated hotel taxes
EXP CAT THRESHOLD	FAIL	PARKING GREATER THAN 0.00 The threshold for one or more expense categories has been exceeded. Please provide a justification.
	Traveler Justification:	Estimated parking expense for TDY

Document History 12/03/2018 Auth: TRIP00F8KA-1

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/03/2018	4:50AMEST	Gnipp, Gregg	
SIGNED	07/03/2018	5:39AMEST	Gnipp, Gregg	
ADJUSTED	07/03/2018	6:04AMEST	Coleman, Marquittia Lachies	
CERTIFIED	07/03/2018	6:10AMEST	Coleman, Marquittia Lachies	
APPROVED	07/03/2018	6:48AMEST	Robinson, Trina	
PENDING	07/03/2018	6:48AMEST	SYSUTILITY	
Posack Obligation	07/04/2018	5:07AMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____

Document Header Information

Document Type:	Auth	Document Name:	TRIP00F8KA-1
TA Number:	TANUM0GU2D	Trip Name:	Ft Bliss Alternate Site 2 Assessment
TA Date:	06/27/18	Currency:	USD
Organization:	HHSPKRA	Current Status:	Posack Obligation
Purpose:	SITE VISIT	Document Detail:	Ft Bliss influx site assessment for alternate site
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	Gnipp, Gregg	ID:	(b)(6)
TID:	(b)(6)	Organization:	HHSPKRA
Title:	REGIONAL ENVIRONMEN	Duty Station:	Mary E. Switzer Bldg
Security Cl:		Card:	Card Holder
Office Address:	,	EMAIL:	gregg.gnipp@acf.hhs.gov
Office Phone:	202-495-9543	Cell Phone:	
Home Address:	(b)(6) (b)(6) (b)(6) (b)(6) Pittsburgh, PA (b)(6)	Home Phone:	(b)(6)
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1
Purpose: Ft Bliss influx site assessment for alternate site

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/28/18	06/30/18	EL PASO, TX	SITE VISIT	98.00 / 59.00

Document Totals

Total Expenses:	940.96
Reimbursable Expenses:	485.75
Non-Reimbursable Expenses:	455.21
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	432.20	.00
LODGING	196.00	.00
LODGING MISC	34.30	.00
M&IE	147.50	.00
PARKING	36.00	.00
RENTAL CAR	65.28	.00
TAV EXP-C	14.75	.00
TMC FEE	8.26	.00
TRANSPORT	6.67	.00
Total Expenses:	940.96	.00

Trip 1 Details**Reservations Summary**

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1004321966		432.20
COMM-CARR	American Airlines	1004321966		.00
COMM-CARR	American Airlines	1004321966		.00
COMM-CARR	American Airlines	1004321966	EXT-18-1815-B-000048	.00
COMM-CARR	American Airlines	1004321966		.00

Trip Itinerary

From: BWI-Baltimore, MD (USA) (Balt. IntL. Apt TO: DFW-Dallas / Ft. Worth, TX (USA) (IntL.

Air

Thursday June 28, 2018

BWI-Baltimore, MD (USA) to DFW-Dallas / Ft. Worth,

Jun 28 American Airlines 103 Duration: Unknown Nonstop
Baltimore, MD (USA) (Balt. IntL. Apt) 06/28/2018 11:50AM Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/28/2018 2:06PM
Confirmation Number: (b)(6)

Flight Information
Distance 1214 miles Emissions 473.5 lbs of CO2
No Seat Assigned Cost 432.20 USD

DFW-Dallas / Ft. Worth, to ELP-El Paso, TX (USA) (I

Jun 28 American Airlines 2743 Duration: Unknown Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/28/2018 2:55PM El Paso, TX (USA) (International Apt) 06/28/2018 3:33PM
Confirmation Number: (b)(6)

Flight Information
Distance 551 miles Emissions 214.9 lbs of CO2
No Seat Assigned

Saturday June 30, 2018

ELP-El Paso, TX (USA) (I to DFW-Dallas / Ft. Worth,

Jun 30 American Airlines 5808 Duration: Unknown Nonstop
El Paso, TX (USA) (International Apt) 06/30/2018 5:12AM Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/30/2018 7:59AM
Confirmation Number: (b)(6)

Flight Information
Distance 551 miles Emissions 214.9 lbs of CO2
No Seat Assigned

DFW-Dallas / Ft. Worth, to CLT-Charlotte, NC (USA)

Jun 30 American Airlines 1216 Duration: Unknown Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/30/2018 8:50AM Charlotte, NC (USA) 06/30/2018 12:23PM
Confirmation Number: (b)(6)

Flight Information
Distance 933 miles Emissions 363.9 lbs of CO2
No Seat Assigned

CLT-Charlotte, NC (USA) to BWI-Baltimore, MD (USA)

Jun 30 American Airlines 413 Duration: Unknown Nonstop
Charlotte, NC (USA) 06/30/2018 1:05PM Baltimore, MD (USA) (Balt. IntL. Apt) 06/30/2018 2:28PM
Confirmation Number: (b)(6)

Flight Information
Distance 361 miles Emissions 140.8 lbs of CO2
No Seat Assigned

Expenses

Trip#: 1		Total Non-Per Diem Expenses:		Total Per Diem Expenses:	
Date	Description	Category	Cost	Pay Method	Per Diem
06/27/2018	TDY Voucher Fee	TAV EXP-C	14.75	CBA-CENTRALLY BILLEDACCT	
06/27/2018	Travel Fee	TMC FEE	8.26	CBA-CENTRALLY BILLEDACCT	
Comment: OTRS Domestic-Intl w-Air-Rail					
06/28/2018		COM.CARR.	.00		
06/28/2018	Airfare	COM.CARR.	432.20	CBA-CENTRALLY BILLEDACCT	
06/28/2018	Lodging	LODGING	98.00	PERSONAL	*
06/28/2018	M&IE	M&IE	44.25	PERSONAL	*
06/28/2018	Rental Car	RENTAL CAR	65.28	PERSONAL	
06/29/2018	Lodging	LODGING	98.00	PERSONAL	*
06/29/2018	Hotel Tax - Domestic	LODGING MISC	17.15	PERSONAL	
06/29/2018	M&IE	M&IE	59.00	PERSONAL	*
06/29/2018	Gasoline-Rental/Govt Car	TRANSPORT	6.67	PERSONAL	
06/30/2018	Hotel Tax - Domestic	LODGING MISC	17.15	PERSONAL	
06/30/2018	M&IE	M&IE	44.25	PERSONAL	*
06/30/2018	Parking - Airport	PARKING	36.00	PERSONAL	

EXT-18-1815-B-000049

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 343.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/28/2018	98.00/ 59.00	98.00	98.00	44.25	44.25	
06/29/2018	98.00/ 59.00	98.00	98.00	59.00	59.00	
06/30/2018	98.00/ 59.00	0.00	0.00	44.25	44.25	

Other Authorizations

Trip#: 1

Other Authorization	Remarks
Hotel booked directly or via other means	<p></p>

Account Summary for the Selected Trip

Org: HHSPKRA	Label: Site Visit	Acct Code: 2018///G99UTM8//21800///	940.96
Expense Category: COM.CARR.	Fiscal Year: 2018	Amount: 432.20	
Expense Category: LODGING	Fiscal Year: 2018	Amount: 196.00	
Expense Category: LODGING MISC	Fiscal Year: 2018	Amount: 34.30	
Expense Category: M&IE	Fiscal Year: 2018	Amount: 147.50	
Expense Category: PARKING	Fiscal Year: 2018	Amount: 36.00	
Expense Category: RENTAL CAR	Fiscal Year: 2018	Amount: 65.28	
Expense Category: TAV EXP-C	Fiscal Year: 2018	Amount: 14.75	
Expense Category: TMC FEE	Fiscal Year: 2018	Amount: 8.26	
Expense Category: TRANSPORT	Fiscal Year: 2018	Amount: 6.67	
Total:			940.96

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPKRA	Site Visit	2018///G99UTM8//21800///	CBA-CENTRALLY BILLEDACCT	455.21
HHSPKRA	Site Visit	2018///G99UTM8//21800///	PERSONAL	485.75

Totals by Label

HHSPKRA	Site Visit Total	2018///G99UTM8//21800///	940.96
---------	------------------	--------------------------	--------

Totals by Payment Method

CBA-CENTRALLY BILLEDACCT Total			455.21
PERSONAL Total			485.75

Attachments

No Attachments Exist

Receipt Checklist

Date	Description	Cost
06/28/18	AIR	\$432.20
06/28/18	Lodging	\$98.00
06/28/18	M&IE	\$44.25
06/28/18	RENT	\$65.28
06/29/18	Lodging	\$98.00
06/29/18	Hotel Tax - Domestic	\$17.15
06/29/18	M&IE	\$59.00
06/29/18	FUEL	\$6.67
06/30/18	Hotel Tax - Domestic	\$17.15
06/30/18	M&IE	\$44.25

DFLT PMT METHOD FAIL USED	Traveler Justification:	Rental Car ON 06/28/18 HAS PMT METHOD OF PERSONAL - NOT USING DEFAULT PAYMENT METHOD, IBA-TRAVEL CARD Please provide detailed justification. Estimated hotel taxes
EXP CAT THRESHOLD	FAIL	PARKING GREATER THAN 0.00 The threshold for one or more expense categories has been exceeded. Please provide a justification.
	Traveler Justification:	Estimated parking expense for TDY

Document History 12/03/2018 Auth: TRIP00F8KA-1

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/03/2018	4:50AMEST	Gnipp, Gregg	
SIGNED	07/03/2018	5:39AMEST	Gnipp, Gregg	
ADJUSTED	07/03/2018	6:04AMEST	Coleman, Marquittia Lachies	
CERTIFIED	07/03/2018	6:10AMEST	Coleman, Marquittia Lachies	
APPROVED	07/03/2018	6:48AMEST	Robinson, Trina	
PENDING	07/03/2018	6:48AMEST	SYSUTILITY	
Posack Obligation	07/04/2018	5:07AMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____

Document Header Information

Document Type:	Vch	Document Name:	VCH490802
TA Number:	TANUM0G2WY	Trip Name:	Potential Influx Shelter Site Visits
TA Date:	05/21/18	Currency:	USD
Organization:	HHSPKRA	Current Status:	Paid
Purpose:	SITE VISIT	Document Detail:	Potential influx shelters in Texas
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	Gnipp, Gregg	ID:	(b)(6)
TID:	(b)(6)	Organization:	HHSPKRA
Title:	REGIONAL ENVIRONMEN	Duty Station:	Mary E. Switzer Bldg
Security Cl:		Card:	Card Holder
Office Address:	,	EMAIL:	gregg.gnipp@acf.hhs.gov
Office Phone:	202-495-9543	Cell Phone:	
Home Address:	(b)(6) (b)(6) (b)(6) (b)(6) Pittsburgh, PA (b)(6)	Home Phone:	(b)(6)
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1
Purpose: Potential influx shelters in Texas

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
05/13/18	05/15/18	MCALLEN, TX	SITE VISIT	93.00 / 51.00
05/15/18	05/17/18	EL PASO, TX	SITE VISIT	98.00 / 59.00
05/17/18	05/18/18	ABILENE, TX	SITE VISIT	93.00 / 51.00
05/18/18	05/19/18	FORT WORTH, TX	SITE VISIT	163.00 / 59.00

Document Totals

Total Expenses:	2,644.08
Reimbursable Expenses:	1,574.93
Non-Reimbursable Expenses:	1,069.15
Advance Applied:	.00
Net to Traveler:	1,574.93
Net to Government:	1,069.15
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	985.80	.00
LODGING	638.00	.00
LODGING MISC	91.75	.00
M&IE	361.50	.00
MILEAGE	19.62	.00
PARKING	32.72	.00
RENTAL CAR	328.21	.00
TAV EXP-C	14.75	.00
TMC FEE	68.60	.00
TRANSPORT	103.13	.00
Total Expenses:	2,644.08	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
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EXT-18-1815-B-000052

COMM-CARR	American Airlines	1004155687		447.40
COMM-CARR	American Airlines	1004155687		.00
COMM-CARR	American Airlines	1004155687		.00
COMM-CARR	American Airlines	1004155687		.00
COMM-CARR	American Airlines	1004155687		.00
COMM-CARR	American Airlines	1004155687		.00
LODGE	Doubletree	1004155687	McAllen,TX	186.00
LODGE	Doubletree	1004155687	El Paso,TX	196.00
LODGE	Hampton Inns	1004155687	Abilene,TX	93.00
LODGE	Hilton	1004155687	Fort Worth,TX	163.00
RENTAL	Enterprise	1004155687		86.66
RENTAL	Enterprise	1004155687		144.42
RENTAL	Budget	1004155687		115.78

Trip Itinerary

From: PIT-Pittsburgh, PA (USA) (Greater Pittsb TO: DFW-Dallas / Ft. Worth, TX (USA) (IntL.

Air

Sunday May 13, 2018

PIT-Pittsburgh, PA (USA) to DFW-Dallas / Ft. Worth,

May 13 American Airlines 137 Duration: Unknown Nonstop
Pittsburgh, PA (USA) (Greater Pittsburgh 05/13/2018 11:25AM Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/13/2018 1:29PM
Confirmation Number: (b)(6)

Flight Information

Distance 1065 miles

No Seat Assigned

Emissions 415.4 lbs of CO2

Cost 447.40 USD

PIT-Pittsburgh, PA (USA) to DFW-Dallas / Ft. Worth,

May 13 American Airlines 137 Duration: Unknown Nonstop
Pittsburgh, PA (USA) (Greater Pittsburgh 05/13/2018 11:25AM Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/13/2018 1:29PM
Confirmation Number: (b)(6)

Flight Information

Distance 1065 miles

No Seat Assigned

Emissions 415.4 lbs of CO2

Cost 447.40 USD

PIT-Pittsburgh, PA (USA) to DFW-Dallas / Ft. Worth,

May 13 American Airlines 137 Duration: Unknown Nonstop
Pittsburgh, PA (USA) (Greater Pittsburgh 05/13/2018 11:25AM Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/13/2018 1:29PM
Confirmation Number: (b)(6)

Flight Information

Distance 1065 miles

No Seat Assigned

Emissions 415.4 lbs of CO2

Cost 447.40 USD

PIT-Pittsburgh, PA (USA) to DFW-Dallas / Ft. Worth,

May 13 American Airlines 137 Duration: Unknown Nonstop
Pittsburgh, PA (USA) (Greater Pittsburgh 05/13/2018 11:25AM Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/13/2018 1:29PM
Confirmation Number: (b)(6)

Flight Information

Distance 1065 miles

No Seat Assigned

Emissions 415.4 lbs of CO2

Cost 447.40 USD

DFW-Dallas / Ft. Worth, to MFE-Mc Allen, TX (USA)

May 13 American Airlines 5833 Duration: Unknown Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/13/2018 2:55PM Mc Allen, TX (USA) 05/13/2018 4:27PM
Confirmation Number: (b)(6)

Flight Information

Distance 470 miles

No Seat Assigned

Emissions 183.3 lbs of CO2

DFW-Dallas / Ft. Worth, to MFE-Mc Allen, TX (USA)

May 13 American Airlines 5833 Duration: Unknown Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/13/2018 2:55PM Mc Allen, TX (USA) 05/13/2018 4:27PM
Confirmation Number: (b)(6)

Flight Information

Distance 470 miles

No Seat Assigned

Emissions 183.3 lbs of CO2

DFW-Dallas / Ft. Worth, to MFE-Mc Allen, TX (USA)

May 13 American Airlines 5833
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/13/2018 2:55PM
Confirmation Number: (b)(6)

Flight Information
Distance 470 miles
No Seat Assigned

Duration: Unknown Nonstop
Mc Allen, TX (USA) 05/13/2018 4:27PM

Emissions 183.3 lbs of CO2

DFW-Dallas / Ft. Worth, to MFE-Mc Allen, TX (USA)

May 13 American Airlines 5833
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/13/2018 2:55PM
Confirmation Number: (b)(6)

Flight Information
Distance 470 miles
No Seat Assigned

Duration: Unknown Nonstop
Mc Allen, TX (USA) 05/13/2018 4:27PM

Emissions 183.3 lbs of CO2

Hotel**Doubletree****1800 S 2nd St, , McAllen TX 78503**

May 13 Checking in: 05/13/2018

Checking out: 05/15/2018
Total Rate: 186.00 USD

Doubletree**1800 S 2nd St, , McAllen TX 78503**

May 13 Checking in: 05/13/2018

Checking out: 05/15/2018
Total Rate: 186.00 USD

Doubletree**1800 S 2nd St, , McAllen TX 78503**

May 13 Checking in: 05/13/2018

Checking out: 05/15/2018
Total Rate: 186.00 USD

Doubletree**1800 S 2nd St, , McAllen TX 78503**

May 13 Checking in: 05/13/2018

Checking out: 05/15/2018
Total Rate: 186.00 USD

Car**Car Rental at MFE-Mc Allen, TX (USA)**

May 13 Enterprise
Picking Up 05/13/2018 4:27PM
Picking Up at MFE-Mc Allen, TX (USA)
Confirmation Number: (b)(6)

Returning 05/15/2018 5:00PM
Returning to MFE-Mc Allen, TX (USA)
Total Rate: 144.42 USD

Car Rental at MFE-Mc Allen, TX (USA)

May 13 Enterprise
Picking Up 05/13/2018 4:27PM
Picking Up at MFE-Mc Allen, TX (USA)
Confirmation Number: (b)(6)

Returning 05/15/2018 5:00PM
Returning to MFE-Mc Allen, TX (USA)
Total Rate: 144.42 USD

Car Rental at MFE-Mc Allen, TX (USA)

May 13 Enterprise
Picking Up 05/13/2018 4:27PM
Picking Up at MFE-Mc Allen, TX (USA)
Confirmation Number: (b)(6)

Returning 05/15/2018 5:00PM
Returning to MFE-Mc Allen, TX (USA)
Total Rate: 144.42 USD

Car Rental at MFE-Mc Allen, TX (USA)

May 13 Enterprise
Picking Up 05/13/2018 4:27PM
Picking Up at MFE-Mc Allen, TX (USA)
Confirmation Number: (b)(6)

Returning 05/15/2018 5:00PM
Returning to MFE-Mc Allen, TX (USA)
Total Rate: 144.42 USD

Air**Tuesday May 15, 2018****MFE-Mc Allen, TX (USA) to DFW-Dallas / Ft. Worth,**

May 15 American Airlines 5833
Mc Allen, TX (USA) 05/15/2018 5:00PM
Confirmation Number: (b)(6)

Flight Information

Duration: Unknown Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/15/2018 6:39PM
EXT-18-1815-B-000054

Distance 470 miles
No Seat Assigned

Emissions 183.3 lbs of CO2

MFE-Mc Allen, TX (USA) to DFW-Dallas / Ft. Worth,

May 15 American Airlines 5833
Mc Allen, TX (USA) 05/15/2018 5:00PM
Confirmation Number: (b)(6)

Duration: Unknown Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/15/2018 6:39PM

Flight Information
Distance 470 miles
No Seat Assigned

Emissions 183.3 lbs of CO2

MFE-Mc Allen, TX (USA) to DFW-Dallas / Ft. Worth,

May 15 American Airlines 5833
Mc Allen, TX (USA) 05/15/2018 5:00PM
Confirmation Number: (b)(6)

Duration: Unknown Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/15/2018 6:39PM

Flight Information
Distance 470 miles
No Seat Assigned

Emissions 183.3 lbs of CO2

MFE-Mc Allen, TX (USA) to DFW-Dallas / Ft. Worth,

May 15 American Airlines 5833
Mc Allen, TX (USA) 05/15/2018 5:00PM
Confirmation Number: (b)(6)

Duration: Unknown Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/15/2018 6:39PM

Flight Information
Distance 470 miles
No Seat Assigned

Emissions 183.3 lbs of CO2

DFW-Dallas / Ft. Worth, to ELP-El Paso, TX (USA) (I

May 15 American Airlines 5800
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/15/2018 8:30PM
Confirmation Number: (b)(6)

Duration: Unknown Nonstop
El Paso, TX (USA) (International Apt) 05/15/2018 9:13PM

Flight Information
Distance 551 miles
No Seat Assigned

Emissions 214.9 lbs of CO2

DFW-Dallas / Ft. Worth, to ELP-El Paso, TX (USA) (I

May 15 American Airlines 5800
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/15/2018 8:30PM
Confirmation Number: (b)(6)

Duration: Unknown Nonstop
El Paso, TX (USA) (International Apt) 05/15/2018 9:13PM

Flight Information
Distance 551 miles
No Seat Assigned

Emissions 214.9 lbs of CO2

DFW-Dallas / Ft. Worth, to ELP-El Paso, TX (USA) (I

May 15 American Airlines 5800
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/15/2018 8:30PM
Confirmation Number: (b)(6)

Duration: Unknown Nonstop
El Paso, TX (USA) (International Apt) 05/15/2018 9:13PM

Flight Information
Distance 551 miles
No Seat Assigned

Emissions 214.9 lbs of CO2

DFW-Dallas / Ft. Worth, to ELP-El Paso, TX (USA) (I

May 15 American Airlines 5800
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/15/2018 8:30PM
Confirmation Number: (b)(6)

Duration: Unknown Nonstop
El Paso, TX (USA) (International Apt) 05/15/2018 9:13PM

Flight Information
Distance 551 miles
No Seat Assigned

Emissions 214.9 lbs of CO2

Hotel

Doubletree

600 N. El Paso St El Paso TX 79901

May 15 Checking in: 05/15/2018

Checking out: 05/17/2018
Total Rate: 196.00 USD

Doubletree

600 N. El Paso St El Paso TX 79901

May 15 Checking in: 05/15/2018

Checking out: 05/17/2018

Total Rate: 196.00 USD

Doubletree

600 N. El Paso St El Paso TX 79901

May 15 Checking in: 05/15/2018

Checking out: 05/17/2018

Total Rate: 196.00 USD

Doubletree

600 N. El Paso St El Paso TX 79901

May 15 Checking in: 05/15/2018

Checking out: 05/17/2018

Total Rate: 196.00 USD

Car

Car Rental at ELP-El Paso, TX (USA) (I

May 15 Budget

Picking Up 05/15/2018 9:13PM

Picking Up at ELP-El Paso, TX (USA) (I

Confirmation Number: (b)(6)

Returning 05/17/2018 4:28PM

Returning to ELP-El Paso, TX (USA) (I

Total Rate: 115.78 USD

Car Rental at ELP-El Paso, TX (USA) (I

May 15 Budget

Picking Up 05/15/2018 9:13PM

Picking Up at ELP-El Paso, TX (USA) (I

Confirmation Number: (b)(6)

Returning 05/17/2018 4:28PM

Returning to ELP-El Paso, TX (USA) (I

Total Rate: 115.78 USD

Car Rental at ELP-El Paso, TX (USA) (I

May 15 Budget

Picking Up 05/15/2018 9:13PM

Picking Up at ELP-El Paso, TX (USA) (I

Confirmation Number: (b)(6)

Returning 05/17/2018 4:28PM

Returning to ELP-El Paso, TX (USA) (I

Total Rate: 115.78 USD

Car Rental at ELP-El Paso, TX (USA) (I

May 15 Budget

Picking Up 05/15/2018 9:13PM

Picking Up at ELP-El Paso, TX (USA) (I

Confirmation Number: (b)(6)

Returning 05/17/2018 4:28PM

Returning to ELP-El Paso, TX (USA) (I

Total Rate: 115.78 USD

Air

Thursday May 17, 2018

ELP-El Paso, TX (USA) (I to DFW-Dallas / Ft. Worth,

May 17 American Airlines 2612

El Paso, TX (USA) (International Apt) 05/17/2018 2:40PM

Confirmation Number: (b)(6)

Duration: Unknown Nonstop

Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/17/2018 5:25PM

Flight Information

Distance 551 miles

No Seat Assigned

Emissions 214.9 lbs of CO2

ELP-El Paso, TX (USA) (I to DFW-Dallas / Ft. Worth,

May 17 American Airlines 2612

El Paso, TX (USA) (International Apt) 05/17/2018 2:40PM

Confirmation Number: (b)(6)

Duration: Unknown Nonstop

Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/17/2018 5:25PM

Flight Information

Distance 551 miles

No Seat Assigned

Emissions 214.9 lbs of CO2

ELP-El Paso, TX (USA) (I to DFW-Dallas / Ft. Worth,

May 17 American Airlines 2612

El Paso, TX (USA) (International Apt) 05/17/2018 2:40PM

Confirmation Number: (b)(6)

Duration: Unknown Nonstop

Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/17/2018 5:25PM

Flight Information

Distance 551 miles

No Seat Assigned

Emissions 214.9 lbs of CO2

ELP-El Paso, TX (USA) (I to DFW-Dallas / Ft. Worth,

May 17 American Airlines 2612

El Paso, TX (USA) (International Apt) 05/17/2018 2:40PM

Confirmation Number: (b)(6)

Duration: Unknown Nonstop

Dallas / Ft. Worth, TX (USA) (IntL. Apt) 05/17/2018 5:25PM

Flight Information

Distance 551 miles

No Seat Assigned

Emissions 214.9 lbs of CO2

EXT-18-1815-B-000056

Hotel**Hampton Inns****3526 West Lake Road Abilene TX 79601**

May 17 Checking in: 05/17/2018

Checking out: 05/18/2018

Total Rate: 93.00 USD

Hampton Inns**3526 West Lake Road Abilene TX 79601**

May 17 Checking in: 05/17/2018

Checking out: 05/18/2018

Total Rate: 93.00 USD

Hampton Inns**3526 West Lake Road Abilene TX 79601**

May 17 Checking in: 05/17/2018

Checking out: 05/18/2018

Total Rate: 93.00 USD

Hampton Inns**3526 West Lake Road Abilene TX 79601**

May 17 Checking in: 05/17/2018

Checking out: 05/18/2018

Total Rate: 93.00 USD

Car**Car Rental at DFW-Dallas / Ft. Worth,**

May 17 Enterprise

Picking Up 05/17/2018 12:00AM

Picking Up at DFW-Dallas / Ft. Worth,

Confirmation Number: (b)(6)

Returning 05/19/2018 12:00AM

Returning to DFW-Dallas / Ft. Worth,

Total Rate: 86.66 USD

Car Rental at DFW-Dallas / Ft. Worth,

May 17 Enterprise

Picking Up 05/17/2018 12:00AM

Picking Up at DFW-Dallas / Ft. Worth,

Confirmation Number: (b)(6)

Returning 05/19/2018 12:00AM

Returning to DFW-Dallas / Ft. Worth,

Total Rate: 86.66 USD

Car Rental at DFW-Dallas / Ft. Worth,

May 17 Enterprise

Picking Up 05/17/2018 12:00AM

Picking Up at DFW-Dallas / Ft. Worth,

Confirmation Number: (b)(6)

Returning 05/19/2018 12:00AM

Returning to DFW-Dallas / Ft. Worth,

Total Rate: 86.66 USD

Car Rental at DFW-Dallas / Ft. Worth,

May 17 Enterprise

Picking Up 05/17/2018 12:00AM

Picking Up at DFW-Dallas / Ft. Worth,

Confirmation Number: (b)(6)

Returning 05/19/2018 12:00AM

Returning to DFW-Dallas / Ft. Worth,

Total Rate: 86.66 USD

Hotel**Friday May 18, 2018****Hilton****815 Main Street Fort Worth TX 76102**

May 18 Checking in: 05/18/2018

Checking out: 05/19/2018

Total Rate: 163.00 USD

Hilton**815 Main Street Fort Worth TX 76102**

May 18 Checking in: 05/18/2018

Checking out: 05/19/2018

Total Rate: 163.00 USD

Hilton**815 Main Street Fort Worth TX 76102**

May 18 Checking in: 05/18/2018

Checking out: 05/19/2018

Total Rate: 163.00 USD

Hilton**815 Main Street Fort Worth TX 76102**

May 18 Checking in: 05/18/2018

Checking out: 05/19/2018

Total Rate: 163.00 USD

Air**Saturday May 19, 2018**

Flight Information
Distance 1065 miles
No Seat Assigned

Emissions 415.4 lbs of CO2

Trip#: 1		Total Non-Per Diem Expenses:	1,644.58	Total Per Diem Expenses:	999.50
Date	Description	Category	Cost	Pay Method	Per Diem
05/10/2018	Travel Fee	TMC FEE	34.30	CBA-CENTRALLY BILLEDACCT	
Comment: LB ATRS Domestic w-Air-Rail					
05/13/2018	Airfare	COM.CARR.	985.80	CBA-CENTRALLY BILLEDACCT	
05/13/2018	Lodging	LODGING	93.00	PERSONAL	*
Comment: Conf Num: (b)(6) Cmt:					
05/13/2018	M&IE	M&IE	38.25	PERSONAL	*
05/13/2018	Privately Owned Vehicle	MILEAGE	9.81	PERSONAL	
05/13/2018	Rental Car	RENTAL CAR	138.92	PERSONAL	
Comment: Conf Num: (b)(6) Cmt:					
05/14/2018	Lodging	LODGING	93.00	PERSONAL	*
Comment: Conf Num: (b)(6) Cmt:					
05/14/2018	M&IE	M&IE	51.00	PERSONAL	*
05/15/2018	Lodging	LODGING	98.00	PERSONAL	*
Comment: Conf Num: (b)(6) Cmt:					
05/15/2018	Hotel Tax - Domestic	LODGING MISC	27.90	PERSONAL	
05/15/2018	M&IE	M&IE	59.00	PERSONAL	*
05/15/2018	Rental Car	RENTAL CAR	109.23	PERSONAL	
Comment: Conf Num: (b)(6) Cmt:					
05/15/2018	Gasoline-Rental/Govt Car	TRANSPORT	31.10	PERSONAL	
05/16/2018	Lodging	LODGING	98.00	PERSONAL	*
Comment: Conf Num: (b)(6) Cmt:					
05/16/2018	M&IE	M&IE	59.00	PERSONAL	*
05/17/2018	Lodging	LODGING	93.00	PERSONAL	*
Comment: Conf Num: (b)(6) Cmt:					
05/17/2018	Hotel Tax - Domestic	LODGING MISC	34.30	PERSONAL	
05/17/2018	M&IE	M&IE	51.00	PERSONAL	*
05/17/2018	Rental Car	RENTAL CAR	80.06	PERSONAL	
Comment: Conf Num: (b)(6) Cmt:					
05/17/2018	Travel Fee	TMC FEE	34.30	CBA-CENTRALLY BILLEDACCT	
Comment: LB ATRS Domestic w-Air-Rail					
05/17/2018	Gasoline-Rental/Govt Car	TRANSPORT	13.12	PERSONAL	
05/18/2018	Lodging	LODGING	163.00	PERSONAL	*
Comment: Conf Num: (b)(6) Cmt:					

05/18/2018	M&IE	M&IE	59.00	PERSONAL	*
05/18/2018	Parking - TDY/TAD	PARKING	32.72	PERSONAL	
05/18/2018	Gasoline-Rental/Govt Car	TRANSPORT	40.43	PERSONAL	
05/19/2018	Hotel Tax - Domestic	LODGING MISC	29.55	PERSONAL	
05/19/2018	M&IE	M&IE	44.25	PERSONAL	*
05/19/2018	Privately Owned Vehicle	MILEAGE	9.81	PERSONAL	
05/19/2018	Gasoline-Rental/Govt Car	TRANSPORT	18.48	PERSONAL	
05/21/2018	TDY Voucher Fee	TAV EXP-C	14.75	CBA-CENTRALLY BILLEDACCT	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 999.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
05/13/2018	93.00/ 51.00	93.00	93.00	38.25	38.25	
05/14/2018	93.00/ 51.00	93.00	93.00	51.00	51.00	
05/15/2018	98.00/ 59.00	98.00	98.00	59.00	59.00	
05/16/2018	98.00/ 59.00	98.00	98.00	59.00	59.00	
05/17/2018	93.00/ 51.00	93.00	93.00	51.00	51.00	
05/18/2018	163.00/ 59.00	163.00	163.00	59.00	59.00	
05/19/2018	163.00/ 59.00	0.00	0.00	44.25	44.25	

Account Summary for the Selected Trip

Org: HHSPKRA	Label: Site Visit	Acct Code: 2018///G99UTM8//21103///	2,644.08
Expense Category: COM.CARR.	Fiscal Year: 2018	Amount: 985.80	
Expense Category: LODGING	Fiscal Year: 2018	Amount: 638.00	
Expense Category: LODGING MISC	Fiscal Year: 2018	Amount: 91.75	
Expense Category: M&IE	Fiscal Year: 2018	Amount: 361.50	
Expense Category: MILEAGE	Fiscal Year: 2018	Amount: 19.62	
Expense Category: PARKING	Fiscal Year: 2018	Amount: 32.72	
Expense Category: RENTAL CAR	Fiscal Year: 2018	Amount: 328.21	
Expense Category: TAV EXP-C	Fiscal Year: 2018	Amount: 14.75	
Expense Category: TMC FEE	Fiscal Year: 2018	Amount: 68.60	
Expense Category: TRANSPORT	Fiscal Year: 2018	Amount: 103.13	
Total:			2,644.08

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPKRA	Site Visit	2018///G99UTM8//21103///	CBA-CENTRALLY BILLEDACCT	1,069.15
HHSPKRA	Site Visit	2018///G99UTM8//21103///	PERSONAL	1,574.93

Totals by Label

HHSPKRA Site Visit Total 2018///G99UTM8//21103/// 2,644.08

Totals by Payment Method

CBA-CENTRALLY BILLEDACCT Total	1,069.15
PERSONAL Total	1,574.93

Attachments

Attachments Exist

Receipt Checklist

Date	Description	Cost
05/13/18	AIR Airfare	\$985.80
05/13/18	Lodging	\$93.00
05/13/18	M&IE	\$38.25
05/13/18	PAT Privately Owned Vehicle	\$9.81
05/13/18	RENT Rental Car	\$138.92
05/14/18	Lodging	\$93.00
05/14/18	M&IE	\$51.00
05/15/18	Lodging	\$98.00
05/15/18	Hotel Tax - Domestic	\$27.90

EXT-18-1815-B-000059

05/15/18	M&IE	\$59.00
05/15/18	RENT Rental Car	\$109.23
05/16/18	Lodging	\$98.00
05/16/18	M&IE	\$59.00
05/17/18	Lodging	\$93.00
05/17/18	Hotel Tax - Domestic	\$34.30
05/17/18	M&IE	\$51.00
05/17/18	RENT Rental Car	\$80.06
05/18/18	Lodging	\$163.00
05/18/18	M&IE	\$59.00
05/19/18	Hotel Tax - Domestic	\$29.55
05/19/18	M&IE	\$44.25
05/19/18	PAT Privately Owned Vehicle	\$9.81

Audits

Audit Name	Result	Reason
EXPENSE % VARIANCE	FAIL	EXPENSE 'Rental Car' IS NOT W/IN THE 0% VARIANCE COMPARISON The allowed percentage variance for one or more expenses has been exceeded. Please provide a justification.
	Traveler Justification:	Traveler incurred rental car expenses for TDY
EXPENSE \$ VARIANCE	FAIL	Vch 328.21 for Rental Car IS NOT W/IN THE \$0 VARIANCE of the Auth 346.86 The allowed dollar variance for one or more expenses has been exceeded. Please provide a justification.
	Traveler Justification:	Traveler incurred rental car expenses for TDY
DFLT PMT METHOD USED	FAIL	Rental Car ON 05/13/18 HAS PMT METHOD OF PERSONAL - NOT USING DEFAULT PAYMENT METHOD, IBA-TRAVEL CARD Please provide detailed justification.
	Traveler Justification:	Traveler incurred hotel taxes for TDY
EXP CAT THRESHOLD	FAIL	PARKING GREATER THAN 0.00 The threshold for one or more expense categories has been exceeded. Please provide a justification.
	Traveler Justification:	Traveler incurred parking expenses at hotel
NON-CONTRACT FARE	FAIL	FLIGHT: 5833, DEPARTING: 05/13/18, NON-CONTRACT FARE: SDG A non-contract fare was selected. Please provide a justification why a contract fare was not used.
	Traveler Justification:	Traveler selected best flight to/from TDY location
TRAVEL EXPENSES	FAIL	EXPENSE not found for: HHSPKRA TRANSPORT Gasoline-Rental/Govt Car Mode:FUEL Expenses exceed threshold for associated expense category. Please provide justification.
	Traveler Justification:	Traveler incurred fuel expense for rental car
TRAVEL EXPS AUTHRZED	FAIL	MODE NOT AUTHORIZED: FUEL One or more of the travel mode expenses was not claimed on the authorization. Please provide a justification.
	Traveler Justification:	Traveler incurred fuel expense for rental car

Document History 12/03/2018 Vch: VCH490802

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	05/21/2018	10:14AMEST	Gnipp, Gregg	
SIGNED	05/24/2018	6:03AMEST	Gnipp, Gregg	
ADJUSTED	05/24/2018	6:40AMEST	Coleman, Marquittia Lachies	
ADJUSTED	05/29/2018	5:47AMEST	Coleman, Marquittia Lachies	
CERTIFIED	05/29/2018	6:39AMEST	Coleman, Marquittia Lachies	
APPROVED	05/29/2018	11:08AMEST	Robinson, Trina	
PENDING	05/29/2018	11:08AMEST	SYSUTILITY	
OFFSETTING OBLIGATED	05/30/2018	3:30AMEST	User, EAI	
PENDING	05/30/2018	3:30AMEST	User, EAI	
PAYMENT SUBMITTED	05/30/2018	8:23AMEST	User, EAI	
Paid	06/01/2018	11:24AMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Traveler/Preparer Name:	_____
Traveler/Preparer Signature:	_____
Date:	_____
Approver Name:	_____
Approver Signature:	_____
Date:	_____

Document Header Information

Document Type:	Vch	Document Name:	VCH507720
TA Number:	TANUM0GHTG	Trip Name:	Trip from Pittsburgh Intl Airport, Pittsburgh, PA to El Paso Intl Airport, El Paso, TX
TA Date:	06/23/18	Currency:	USD
Organization:	HHSPKRA	Current Status:	Paid
Purpose:	SITE VISIT	Document Detail:	Bliss Formal Site Assessment for influx shelter
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	Gnipp, Gregg	ID:	(b)(6)
TID:	(b)(6)	Organization:	HHSPKRA
Title:	REGIONAL ENVIRONMEN	Duty Station:	Mary E. Switzer Bldg
Security Cl:		Card:	Card Holder
Office Address:	,	EMAIL:	gregg.gnipp@acf.hhs.gov
Office Phone:	202-495-9543	Cell Phone:	
Home Address:	(b)(6) (b)(6) (b)(6) (b)(6) Pittsburgh, PA (b)(6)	Home Phone:	(b)(6)
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1
Purpose: Bliss Formal Site Assessment for influx shelter

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/11/18	06/14/18	EL PASO, TX	SITE VISIT	98.00 / 59.00

Document Totals

Total Expenses:	1,560.69
Reimbursable Expenses:	798.74
Non-Reimbursable Expenses:	761.95
Advance Applied:	.00
Net to Traveler:	798.74
Net to Government:	761.95
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	747.20	.00
LODGING	294.00	.00
LODGING MISC	52.35	.00
M&IE	206.50	.00
MILEAGE	19.62	.00
PARKING	56.00	.00
RENTAL CAR	151.19	.00
TAV EXP-C	14.75	.00
TRANSPORT	19.08	.00
Total Expenses:	1,560.69	.00

Trip 1 Details**Reservations Summary**

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Southwest	1004249393	EXT-18-1815-B-000062	373.60
COMM-CARR	Southwest	1004249393		.00
COMM-CARR	Southwest	1004249393		.00
COMM-CARR	Southwest	1004249393		.00

Trip Itinerary**From: PIT-Pittsburgh, PA (USA) (Greater Pittsb TO: HOU-Houston, TX (USA) (Hobby Apt)****Air****Monday June 11, 2018****PIT-Pittsburgh, PA (USA) to HOU-Houston, TX (USA) (H**

Jun 11 Southwest 560 Duration: 2 Hours 55 Minutes Nonstop
Pittsburgh, PA (USA) (Greater Pittsburgh 06/11/2018 11:35AM Houston, TX (USA) (Hobby Apt) 06/11/2018 1:30PM
Confirmation Number: (b)(6)

Flight Information
Distance 1130 miles
No Seat Assigned

Emissions 440.7 lbs of CO2
Cost 373.60 USD

HOU-Houston, TX (USA) (H to ELP-El Paso, TX (USA) (I

Jun 11 Southwest 2092 Duration: 1 Hour 45 Minutes Nonstop
Houston, TX (USA) (Hobby Apt) 06/11/2018 2:25PM El Paso, TX (USA) (International Apt) 06/11/2018 3:10PM
Confirmation Number: (b)(6)

Flight Information
Distance 676 miles
No Seat Assigned

Emissions 290.7 lbs of CO2

Car**Car Rental at ELP-El Paso, TX (USA) (I**

Jun 11 Budget
Picking Up 06/11/2018 3:10PM Returning 06/13/2018 9:25AM
Picking Up at ELP-El Paso, TX (USA) (I Returning to ELP-El Paso, TX (USA) (I
Confirmation Number: (b)(6) Total Rate: 115.78 USD

Air**Wednesday June 13, 2018****ELP-El Paso, TX (USA) (I to DAL-Dallas / Ft. Worth,**

Jun 13 Southwest 1246 Duration: 1 Hour 50 Minutes Nonstop
El Paso, TX (USA) (International Apt) 06/13/2018 9:25AM Dallas / Ft. Worth, TX (USA) (Love Field 06/13/2018 12:15PM
Confirmation Number: (b)(6)

Flight Information
Distance 561 miles
No Seat Assigned

Emissions 241.2 lbs of CO2

DAL-Dallas / Ft. Worth, to PIT-Pittsburgh, PA (USA)

Jun 13 Southwest 2282 Duration: 2 Hours 35 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (Love Field 06/13/2018 1:20PM Pittsburgh, PA (USA) (Greater Pittsburgh 06/13/2018 4:55PM
Confirmation Number: (b)(6)

Flight Information
Distance 1058 miles
No Seat Assigned

Emissions 412.6 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	1,060.19	Total Per Diem Expenses:	500.50
Date	Description	Category	Cost	Pay Method	Per Diem
06/11/2018	Airfare	COM.CARR.	747.20	CBA-CENTRALLY BILLEDACCT	
06/11/2018	Lodging	LODGING	98.00	PERSONAL	*
06/11/2018	Hotel Tax - Domestic	LODGING MISC	17.15	PERSONAL	
06/11/2018	M&IE	M&IE	44.25	PERSONAL	*
06/11/2018	Privately Owned Vehicle	MILEAGE	9.81	PERSONAL	
06/11/2018	Rental Car	RENTAL CAR	151.19	PERSONAL	
Comment: Conf Num (b)(6) Cmt:					
06/12/2018	Lodging	LODGING	98.00	PERSONAL	*
06/12/2018	Hotel Tax - Domestic	LODGING MISC	17.15	PERSONAL	
06/12/2018	M&IE	M&IE	59.00	PERSONAL	*
06/13/2018	Lodging	LODGING	98.00	PERSONAL	*
06/13/2018	Hotel Tax - Domestic	LODGING MISC	18.05	PERSONAL	

EXT-18-1815-B-000063

06/13/2018	M&IE	M&IE	59.00	PERSONAL	*
06/13/2018	Privately Owned Vehicle	MILEAGE	9.81	PERSONAL	
06/13/2018	Gasoline-Rental/Govt Car	TRANSPORT	19.08	PERSONAL	
06/14/2018	M&IE	M&IE	44.25	PERSONAL	*
06/14/2018	Parking - Airport	PARKING	56.00	PERSONAL	
06/23/2018	TDY Voucher Fee	TAV EXP-C	14.75	CBA-CENTRALLY BILLEDACCT	
Per Diem Allowances					
Trip#: 1		Total Per Diem Allowances:		500.50	
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed B L D Conf%
06/11/2018	98.00/ 59.00	98.00	98.00	44.25	44.25
06/12/2018	98.00/ 59.00	98.00	98.00	59.00	59.00
06/13/2018	98.00/ 59.00	98.00	98.00	59.00	59.00
06/14/2018	98.00/ 59.00	0.00	0.00	44.25	44.25

Account Summary for the Selected Trip			
Org: HHSPKRA	Label: Site Visit	Acct Code: 2018///G99UTM8//21800///	1,560.69
Expense Category: COM.CARR.	Fiscal Year: 2018	Amount: 747.20	
Expense Category: LODGING	Fiscal Year: 2018	Amount: 294.00	
Expense Category: LODGING MISC	Fiscal Year: 2018	Amount: 52.35	
Expense Category: M&IE	Fiscal Year: 2018	Amount: 206.50	
Expense Category: MILEAGE	Fiscal Year: 2018	Amount: 19.62	
Expense Category: PARKING	Fiscal Year: 2018	Amount: 56.00	
Expense Category: RENTAL CAR	Fiscal Year: 2018	Amount: 151.19	
Expense Category: TAV EXP-C	Fiscal Year: 2018	Amount: 14.75	
Expense Category: TRANSPORT	Fiscal Year: 2018	Amount: 19.08	
Total:			1,560.69

Payment Detail Information				
Organization	Label	Accounting String	Payment Method	Amount
HHSPKRA	Site Visit	2018///G99UTM8//21800///	CBA-CENTRALLY BILLEDACCT	761.95
HHSPKRA	Site Visit	2018///G99UTM8//21800///	PERSONAL	798.74
Totals by Label				
HHSPKRA	Site Visit Total	2018///G99UTM8//21800///		1,560.69
Totals by Payment Method				
			CBA-CENTRALLY BILLEDACCT Total	761.95
			PERSONAL Total	798.74

Attachments	Attachments Exist
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Receipt Checklist		
Date	Description	Cost
06/11/18	AIR Airfare	\$747.20
06/11/18	Lodging	\$98.00
06/11/18	Hotel Tax - Domestic	\$17.15
06/11/18	M&IE	\$44.25
06/11/18	PAT Privately Owned Vehicle	\$9.81
06/11/18	RENT Rental Car	\$151.19
06/12/18	Lodging	\$98.00
06/12/18	Hotel Tax - Domestic	\$17.15
06/12/18	M&IE	\$59.00
06/13/18	Lodging	\$98.00
06/13/18	Hotel Tax - Domestic	\$18.05
06/13/18	M&IE	\$59.00
06/13/18	PAT Privately Owned Vehicle	\$9.81
06/14/18	M&IE	\$44.25

EXT-18-1815-B-000064

Audits

Audit Name	Result	Reason
DFLT PMT METHOD USED	FAIL	Lodging ON 06/11/18 HAS PMT METHOD OF PERSONAL - NOT USING DEFAULT PAYMENT METHOD - IBA-TRAVEL CARD Please provide detailed justification.
	Traveler Justification:	Preferred payment method for lodging expense; no IBA travel issued
EXP CAT THRESHOLD	FAIL	PARKING GREATER THAN 0.00 The threshold for one or more expense categories has been exceeded. Please provide a justification.
	Traveler Justification:	Estimated parking expense for TDY
COST COMPARISON	FAIL	Vch COST (TRIP 1) IS NOT WITHIN 15% OF COST (TRIP00EXD0-1) The current cost of your trip has exceeded the estimated cost from your travel authorization by more than the allowed percentage. Please provide an justification explaining why the cost is significantly higher.
	Traveler Justification:	Traveler authorized for additional day of travel

Document History 12/03/2018 Vch: VCH507720

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/23/2018	8:06AMEST	Gnipp, Gregg	
SIGNED	06/23/2018	8:07AMEST	Gnipp, Gregg	
ADJUSTED	06/26/2018	5:36AMEST	Coleman, Marquittia Lachies	
ADJUSTED	06/26/2018	5:46AMEST	Coleman, Marquittia Lachies	
CERTIFIED	06/26/2018	5:46AMEST	Coleman, Marquittia Lachies	
APPROVED	06/26/2018	5:48AMEST	Robinson, Trina	
PENDING	06/26/2018	5:48AMEST	SYSUTILITY	
OFFSETTING OBLIGATED	06/26/2018	10:48AMEST	User, EAI	
PENDING	06/26/2018	10:48AMEST	User, EAI	
PAYMENT SUBMITTED	06/26/2018	2:19PMEST	User, EAI	
Paid	06/27/2018	11:36AMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____
Traveler/Preparer Signature: _____
Date: _____
Approver Name: _____
Approver Signature: _____
Date: _____

Document Header Information

Document Type:	Vch	Document Name:	VCH521609
TA Number:	TANUM0GU2D	Trip Name:	Ft Bliss Alternate Site 2 Assessment
TA Date:	07/24/18	Currency:	USD
Organization:	HHSPKRA	Current Status:	Paid
Purpose:	SITE VISIT	Document Detail:	Ft Bliss influx site assessment for alternate site
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	Gnipp, Gregg	ID:	(b)(6)
TID:	(b)(6)	Organization:	HHSPKRA
Title:	REGIONAL ENVIRONMEN	Duty Station:	Mary E. Switzer Bldg
Security Cl:		Card:	Card Holder
Office Address:	,	EMAIL:	gregg.gnipp@acf.hhs.gov
Office Phone:	202-495-9543	Cell Phone:	
Home Address:	(b)(6) (b)(6) (b)(6) (b)(6) Pittsburgh, PA (b)(6)	Home Phone:	(b)(6)
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1
Purpose: Ft Bliss influx site assessment for alternate site

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/28/18	06/30/18	EL PASO, TX	SITE VISIT	98.00 / 59.00

Document Totals

Total Expenses:	940.96
Reimbursable Expenses:	485.75
Non-Reimbursable Expenses:	455.21
Advance Applied:	.00
Net to Traveler:	485.75
Net to Government:	455.21
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	432.20	.00
LODGING	196.00	.00
LODGING MISC	34.30	.00
M&IE	147.50	.00
PARKING	36.00	.00
RENTAL CAR	65.28	.00
TAV EXP-C	14.75	.00
TMC FEE	8.26	.00
TRANSPORT	6.67	.00
Total Expenses:	940.96	.00

Trip 1 Details**Reservations Summary**

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1004321966	EXT-18-1815-B-000066	432.20
COMM-CARR	American Airlines	1004321966		.00
COMM-CARR	American Airlines	1004321966		.00
COMM-CARR	American Airlines	1004321966		.00

Trip Itinerary**From: BWI-Baltimore, MD (USA) (Balt. IntL. Apt TO: DFW-Dallas / Ft. Worth, TX (USA) (IntL.****Air****Thursday June 28, 2018****BWI-Baltimore, MD (USA) to DFW-Dallas / Ft. Worth,**

Jun 28 American Airlines 103

Baltimore, MD (USA) (Balt. IntL. Apt) 06/28/2018 11:50AM

Confirmation Number: (b)(6)

Duration: Unknown Nonstop

Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/28/2018 2:06PM

Flight Information

Distance 1214 miles

No Seat Assigned

Emissions 473.5 lbs of CO2

Cost 432.20 USD

DFW-Dallas / Ft. Worth, to ELP-El Paso, TX (USA) (I

Jun 28 American Airlines 2743

Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/28/2018 2:55PM

Confirmation Number: (b)(6)

Duration: Unknown Nonstop

El Paso, TX (USA) (International Apt) 06/28/2018 3:33PM

Flight Information

Distance 551 miles

No Seat Assigned

Emissions 214.9 lbs of CO2

Saturday June 30, 2018**ELP-El Paso, TX (USA) (I to DFW-Dallas / Ft. Worth,**

Jun 30 American Airlines 5808

El Paso, TX (USA) (International Apt) 06/30/2018 5:12AM

Confirmation Number: (b)(6)

Duration: Unknown Nonstop

Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/30/2018 7:59AM

Flight Information

Distance 551 miles

No Seat Assigned

Emissions 214.9 lbs of CO2

DFW-Dallas / Ft. Worth, to CLT-Charlotte, NC (USA)

Jun 30 American Airlines 1216

Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/30/2018 8:50AM

Confirmation Number: (b)(6)

Duration: Unknown Nonstop

Charlotte, NC (USA) 06/30/2018 12:23PM

Flight Information

Distance 933 miles

No Seat Assigned

Emissions 363.9 lbs of CO2

CLT-Charlotte, NC (USA) to BWI-Baltimore, MD (USA)

Jun 30 American Airlines 413

Charlotte, NC (USA) 06/30/2018 1:05PM

Confirmation Number: (b)(6)

Duration: Unknown Nonstop

Baltimore, MD (USA) (Balt. IntL. Apt) 06/30/2018 2:28PM

Flight Information

Distance 361 miles

No Seat Assigned

Emissions 140.8 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:		597.46		Total Per Diem Expenses:		343.50	
Date	Description	Category	Cost	Pay Method		Per Diem			
06/27/2018	Travel Fee	TMC FEE	8.26	CBA-CENTRALLY BILLEDACCT					
Comment: OTRS Domestic-Intl w-Air-Rail									
06/28/2018	Airfare	COM.CARR.	432.20	CBA-CENTRALLY BILLEDACCT					
06/28/2018	Lodging	LODGING	98.00	PERSONAL		*			
06/28/2018	M&IE	M&IE	44.25	PERSONAL		*			
06/28/2018	Rental Car	RENTAL CAR	65.28	PERSONAL					
06/29/2018	Lodging	LODGING	98.00	PERSONAL		*			
06/29/2018	Hotel Tax - Domestic	LODGING MISC	17.15	PERSONAL					
06/29/2018	Hotel Tax - Domestic	LODGING MISC	17.15	PERSONAL					
06/29/2018	M&IE	M&IE	59.00	PERSONAL		*			
06/29/2018	Gasoline-Rental/Govt Car	TRANSPORT	6.67	PERSONAL	EXT-18-1815-B-000067				
06/30/2018	M&IE	M&IE	44.25	PERSONAL		*			
06/30/2018	Parking - Airport	PARKING	36.00	PERSONAL					

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 343.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/28/2018	98.00/ 59.00	98.00	98.00	44.25	44.25	
06/29/2018	98.00/ 59.00	98.00	98.00	59.00	59.00	
06/30/2018	98.00/ 59.00	0.00	0.00	44.25	44.25	

Account Summary for the Selected Trip

Org: HHSPKRA	Label: Site Visit	Acct Code: 2018///G99UTM8//21800///	940.96
Expense Category: COM.CARR.	Fiscal Year: 2018	Amount: 432.20	
Expense Category: LODGING	Fiscal Year: 2018	Amount: 196.00	
Expense Category: LODGING MISC	Fiscal Year: 2018	Amount: 34.30	
Expense Category: M&IE	Fiscal Year: 2018	Amount: 147.50	
Expense Category: PARKING	Fiscal Year: 2018	Amount: 36.00	
Expense Category: RENTAL CAR	Fiscal Year: 2018	Amount: 65.28	
Expense Category: TAV EXP-C	Fiscal Year: 2018	Amount: 14.75	
Expense Category: TMC FEE	Fiscal Year: 2018	Amount: 8.26	
Expense Category: TRANSPORT	Fiscal Year: 2018	Amount: 6.67	
	Total:		940.96

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPKRA	Site Visit	2018///G99UTM8//21800///	CBA-CENTRALLY BILLEDACCT	455.21
HHSPKRA	Site Visit	2018///G99UTM8//21800///	PERSONAL	485.75

Totals by Label

HHSPKRA	Site Visit Total	2018///G99UTM8//21800///	940.96
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Totals by Payment Method

	CBA-CENTRALLY BILLEDACCT Total	455.21
	PERSONAL Total	485.75

Attachments

Attachments Exist

Receipt Checklist

Date	Description	Cost
06/28/18	AIR Airfare	\$432.20
06/28/18	Lodging	\$98.00
06/28/18	M&IE	\$44.25
06/28/18	RENT Rental Car	\$65.28
06/29/18	Lodging	\$98.00
06/29/18	Hotel Tax - Domestic	\$17.15
06/29/18	Hotel Tax - Domestic	\$17.15
06/29/18	M&IE	\$59.00
06/30/18	M&IE	\$44.25

Audits

Audit Name	Result	Reason
TRAVEL EXPENSES	FAIL	EXPENSE not found for: HHSPKRA RENTAL CAR Rental Car Mode:RENT Expenses exceed threshold for associated expense category. Please provide justification.
	Traveler Justification:	Best govt contract carrier selected for flight to/from TDY location
DFLT PMT METHOD USED	FAIL	Rental Car ON 06/28/18 HAS PMT METHOD OF PERSONAL - NOT EXTENDED BY PMT METHOD, IBA-TRAVEL CARD Please provide detailed justification.
	Traveler	Estimated hotel taxes

	Justification:	
DUPLICATE EXPENSES	FAIL	Hotel Tax - Domestic, dated 06/29/2018, for amount 17.15 is duplicated. Please provide detailed justification.
	Traveler Justification:	Traveler incurred hotel taxes
EXP CAT THRESHOLD	FAIL	PARKING GREATER THAN 0.00 The threshold for one or more expense categories has been exceeded. Please provide a justification.
	Traveler Justification:	Estimated parking expense for TDY

Document History 12/03/2018 Vch: VCH521609

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/24/2018	5:58AMEST	Gnipp, Gregg	
SIGNED	07/24/2018	6:04AMEST	Gnipp, Gregg	
ADJUSTED	07/24/2018	6:19AMEST	Coleman, Marquittia Lachies	
CERTIFIED	07/24/2018	6:26AMEST	Coleman, Marquittia Lachies	
APPROVED	07/24/2018	7:37AMEST	Robinson, Trina	
PENDING	07/24/2018	7:37AMEST	SYSUTILITY	
PAYMENT SUBMITTED	07/24/2018	11:18AMEST	User, EAI	
Paid	07/25/2018	12:02PMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____
Traveler/Preparer Signature: _____
Date: _____
Approver Name: _____
Approver Signature: _____
Date: _____

Document Header Information

Document Type:	Auth	Document Name:	TRIP00F43N
TA Number:	TANUM0GP66	Trip Name:	Trip from Washington to Little Rock
TA Date:	06/19/18	Currency:	USD
Organization:	HHSPKRA	Current Status:	OFFSETTING OBLIGATION
Purpose:	Document Detail: formal assessment to Kelso, AR and site visit to Little Rock AFB, AR		
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	HOOBAN, TALA Q	ID:	(b)(6)
TID:	(b)(6)	Organization:	HHSPKRA
Title:	PROGRAM ANALYST	Duty Station:	Washington DC
Security Cl:		Card:	Card Holder
Office Address:	,	EMAIL:	Tala.Hooban@acf.hhs.gov
Office Phone:	202-401-3441	Cell Phone:	
Home Address:	(b)(6) Sterling, VA (b)(6)	Home Phone:	(b)(6)
Alternate Address:	,	Alternate Phone:	

Document Information

Trip Number: 1
Purpose: formal assessment to Kelso, AR and site visit to Little Rock AFB, AR

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/20/18	06/22/18	LITTLE ROCK, AR		96.00 / 59.00

Document Totals

Total Expenses:	986.11
Reimbursable Expenses:	486.50
Non-Reimbursable Expenses:	499.61
Advance Authorized:	.00
Advance Requested:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
BAGGAGE FEES	50.00	.00
COM.CARR.	476.60	.00
LODGING	189.00	.00
M&IE	147.50	.00
TAV EXP-C	14.75	.00
TAXI/PUBLIC TRANS	100.00	.00
TMC FEE	8.26	.00
Total Expenses:	986.11	.00

Trip 1 Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1004294075		476.60
COMM-CARR	American Airlines	1004294075		.00
COMM-CARR	American Airlines	1004294075		.00
COMM-CARR	American Airlines	1004294075		.00
LODGE	Hampton Inns	1004294075	Monticello, AR	93.00

EXT-18-1815-B-000070

Trip Itinerary**From: IAD-Washington, DC (USA) (Dulles Apt) TO: DFW-Dallas / Ft. Worth, TX (USA) (IntL.****Air****Wednesday June 20, 2018****IAD-Washington, DC (USA) to DFW-Dallas / Ft. Worth,**

Jun 20 American Airlines 1212
Washington, DC (USA) (Dulles Apt) 06/20/2018 11:48AM
Confirmation Number: (b)(6)

Duration: 3 Hours 7 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/20/2018 1:55PM

Flight Information
Distance 1169 miles
No Seat Assigned

Emissions 455.9 lbs of CO2
Cost 476.60 USD

DFW-Dallas / Ft. Worth, to LIT-Little Rock, AR (USA

Jun 20 American Airlines 3458
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/20/2018 4:30PM
Confirmation Number: (b)(6)

Duration: 1 Hour 15 Minutes Nonstop
Little Rock, AR (USA) 06/20/2018 5:45PM

Flight Information
Distance 304 miles
No Seat Assigned

Emissions 161.1 lbs of CO2

Hotel**Hampton Inns****480 Hwy 425 N Monticello AR 71655 870-367-6600**

Jun 20 Checking in: 06/20/2018

Checking out: 06/21/2018
Total Rate: 93.00 USD

Air**Thursday June 21, 2018****LIT-Little Rock, AR (USA to DFW-Dallas / Ft. Worth,**

Jun 21 American Airlines 3458
Little Rock, AR (USA) 06/21/2018 6:19PM
Confirmation Number: (b)(6)

Duration: 1 Hour 21 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/21/2018 7:40PM

Flight Information
Distance 304 miles
No Seat Assigned

Emissions 161.1 lbs of CO2

DFW-Dallas / Ft. Worth, to IAD-Washington, DC (USA)

Jun 21 American Airlines 1291
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/21/2018 8:25PM
Confirmation Number: (b)(6)

Duration: 2 Hours 55 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 06/22/2018 12:20AM

Flight Information
Distance 1169 miles
No Seat Assigned

Emissions 455.9 lbs of CO2

Expenses

Trip#: 1		Total Non-Per Diem Expenses:	649.61	Total Per Diem Expenses:	336.50
Date	Description	Category	Cost	Pay Method	Per Diem
06/19/2018	TDY Voucher Fee	TAV EXP-C	14.75	CBA-CENTRALLY BILLEDACCT	
06/19/2018	Travel Fee	TMC FEE	8.26	CBA-CENTRALLY BILLEDACCT	
Comment: OTRS Domestic-Intl w-Air-Rail					
06/20/2018	First Bag Airline Fee	BAGGAGE FEES	25.00	IBA-TRAVEL CARD	
06/20/2018	Airfare	COM.CARR.	476.60	CBA-CENTRALLY BILLEDACCT	
06/20/2018	Lodging	LODGING	93.00	IBA-TRAVEL CARD	*
Comment: Conf Num: (b)(6) Cmt: 4PM CANCEL DAY OF ARRIVAL					
06/20/2018	M&IE	M&IE	44.25	PERSONAL	*
06/20/2018	Taxi - Airport	TAXI/PUBLIC TRANS	50.00	PERSONAL	*
06/21/2018	First Bag Airline Fee	BAGGAGE FEES	25.00	IBA-TRAVEL CARD	
06/21/2018	Lodging	LODGING	96.00	IBA-TRAVEL CARD	*

EXT-18-1815-B-000071

06/21/2018M&IE	M&IE	59.00	PERSONAL	*
06/21/2018Taxi - Airport	TAXI/PUBLIC TRANS	50.00	PERSONAL	
06/22/2018M&IE	M&IE	44.25	PERSONAL	*

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 336.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/20/2018	96.00/ 59.00	93.00	93.00	44.25	44.25	
06/21/2018	96.00/ 59.00	96.00	96.00	59.00	59.00	
06/22/2018	96.00/ 59.00	0.00	0.00	44.25	44.25	

Account Summary for the Selected Trip

Org: HHSPKRA	Label: UAC	Acct Code: 2018///G99UTM8//21800///	986.11
Expense Category: BAGGAGE FEES	Fiscal Year: 2018	Amount: 50.00	
Expense Category: COM.CARR.	Fiscal Year: 2018	Amount: 476.60	
Expense Category: LODGING	Fiscal Year: 2018	Amount: 189.00	
Expense Category: M&IE	Fiscal Year: 2018	Amount: 147.50	
Expense Category: TAV EXP-C	Fiscal Year: 2018	Amount: 14.75	
Expense Category: TAXI/PUBLIC TRANS	Fiscal Year: 2018	Amount: 100.00	
Expense Category: TMC FEE	Fiscal Year: 2018	Amount: 8.26	
Total:			986.11

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPKRA	UAC	2018///G99UTM8//21800///	CBA-CENTRALLY BILLEDACCT	499.61
HHSPKRA	UAC	2018///G99UTM8//21800///	IBA-TRAVEL CARD	239.00
HHSPKRA	UAC	2018///G99UTM8//21800///	PERSONAL	247.50

Totals by Label

HHSPKRA	UAC Total	2018///G99UTM8//21800///	986.11
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Totals by Payment Method

CBA-CENTRALLY BILLEDACCT Total	499.61
IBA-TRAVEL CARD Total	239.00
PERSONAL Total	247.50

Attachments Attachments Exist

Receipt Checklist

Date	Description	Cost
06/20/18	AIR	\$476.60
06/20/18	Lodging	\$93.00
06/20/18	M&IE	\$44.25
06/21/18	Lodging	\$96.00
06/21/18	M&IE	\$59.00
06/22/18	M&IE	\$44.25

Audits

Audit Name	Result	Reason
EXP CAT THRESHOLD	FAIL	BAGGAGE FEES GREATER THAN 0.00 The threshold for one or more expense categories has been exceeded. Please provide a justification.
	Traveler Justification:	Taxi to airport cheaper than parking at airport

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/19/2018	7:50AMEST	TALA HOOBAN	
SIGNED	06/19/2018	8:01AMEST	HOOBAN, TALA QASHU	
AUTH PREPARED	06/19/2018	8:01AMEST	HOOBAN, TALA QASHU	
ADJUSTED	06/19/2018	8:19AMEST	HOOBAN, TALA QASHU	
SIGNED	06/19/2018	8:20AMEST	HOOBAN, TALA QASHU	
ADJUSTED	06/19/2018	8:30AMEST	Coleman, Marquittia Lachies	
CERTIFIED	06/19/2018	8:32AMEST	Coleman, Marquittia Lachies	
APPROVED	06/19/2018	8:34AMEST	Robinson, Trina	
PENDING	06/19/2018	8:34AMEST	SYSUTILITY	
Posack Obligation	06/19/2018	1:56PMEST	User, EAI	
OFFSETTING OBLIGATION	08/15/2018	3:28AMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____

Document Header Information

Document Type:	Vch	Document Name:	VCH515702
TA Number:	TANUM0GP66	Trip Name:	Trip from Washington to Little Rock
TA Date:	07/10/18	Currency:	USD
Organization:	HHSPKRA	Current Status:	Paid
Purpose:	SITE VISIT	Document Detail:	formal assessment to Kelso, AR and site visit to Little Rock AFB, AR
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	HOOBAN, TALA Q	ID:	(b)(6)
TID:	(b)(6)	Organization:	HHSPKRA
Title:	PROGRAM ANALYST	Duty Station:	Washington DC
Security Cl:		Card:	Card Holder
Office Address:	,	EMAIL:	Tala.Hooban@acf.hhs.gov
Office Phone:	202-401-3441	Cell Phone:	
Home Address:	(b)(6) Sterling, VA (b)(6)	Home Phone:	(b)(6)
Alternate Address:	,	Alternate Phone:	

Document Information

Trip Number: 1
Purpose: formal assessment to Kelso, AR and site visit to Little Rock AFB, AR

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/20/18	06/22/18	LITTLE ROCK, AR	SITE VISIT	96.00 / 59.00

Document Totals

Total Expenses:	834.06
Reimbursable Expenses:	334.45
Non-Reimbursable Expenses:	499.61
Advance Applied:	.00
Net to Traveler:	227.50
Net to Government:	499.61
Pay to Charge Card:	106.95

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
COM.CARR.	476.60	.00
LODGING	93.00	.00
LODGING MISC	13.95	.00
M&IE	147.50	.00
TAV EXP-C	14.75	.00
TAXI/PUBLIC TRANS	80.00	.00
TMC FEE	8.26	.00
Total Expenses:	834.06	.00

Trip 1 Details**Reservations Summary**

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1004294075		476.60
COMM-CARR	American Airlines	1004294075		.00
COMM-CARR	American Airlines	1004294075		.00
COMM-CARR	American Airlines	1004294075	EXT-18-1815-B-000074	.00
LODGE	Hampton Inns	1004294075	Monticello,AR	93.00

Trip Itinerary

From: IAD-Washington, DC (USA) (Dulles Apt) TO: DFW-Dallas / Ft. Worth, TX (USA) (IntL.

Air

Wednesday June 20, 2018

IAD-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Jun 20 American Airlines 1212
Washington, DC (USA) (Dulles Apt) 06/20/2018 11:48AM
Confirmation Number: (b)(6)

Duration: 3 Hours 7 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/20/2018 1:55PM

Flight Information
Distance 1169 miles
No Seat Assigned

Emissions 455.9 lbs of CO2
Cost 476.60 USD

IAD-Washington, DC (USA) to DFW-Dallas / Ft. Worth,

Jun 20 American Airlines 1212
Washington, DC (USA) (Dulles Apt) 06/20/2018 11:48AM
Confirmation Number: (b)(6)

Duration: 3 Hours 7 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/20/2018 1:55PM

Flight Information
Distance 1169 miles
No Seat Assigned

Emissions 455.9 lbs of CO2
Cost 476.60 USD

DFW-Dallas / Ft. Worth, to LIT-Little Rock, AR (USA

Jun 20 American Airlines 3458
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/20/2018 4:30PM
Confirmation Number: (b)(6)

Duration: 1 Hour 15 Minutes Nonstop
Little Rock, AR (USA) 06/20/2018 5:45PM

Flight Information
Distance 304 miles
No Seat Assigned

Emissions 161.1 lbs of CO2

DFW-Dallas / Ft. Worth, to LIT-Little Rock, AR (USA

Jun 20 American Airlines 3458
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/20/2018 4:30PM
Confirmation Number: (b)(6)

Duration: 1 Hour 15 Minutes Nonstop
Little Rock, AR (USA) 06/20/2018 5:45PM

Flight Information
Distance 304 miles
No Seat Assigned

Emissions 161.1 lbs of CO2

Hotel

Hampton Inns

480 Hwy 425 N Monticello AR 71655 870-367-6600

Jun 20 Checking in: 06/20/2018

Checking out: 06/21/2018
Total Rate: 93.00 USD

Hampton Inns

480 Hwy 425 N Monticello AR 71655 870-367-6600

Jun 20 Checking in: 06/20/2018

Checking out: 06/21/2018
Total Rate: 93.00 USD

Air

Thursday June 21, 2018

LIT-Little Rock, AR (USA to DFW-Dallas / Ft. Worth,

Jun 21 American Airlines 3458
Little Rock, AR (USA) 06/21/2018 6:19PM
Confirmation Number: (b)(6)

Duration: 1 Hour 21 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/21/2018 7:40PM

Flight Information
Distance 304 miles
No Seat Assigned

Emissions 118.6 lbs of CO2

LIT-Little Rock, AR (USA to DFW-Dallas / Ft. Worth,

Jun 21 American Airlines 3458
Little Rock, AR (USA) 06/21/2018 6:19PM
Confirmation Number: (b)(6)

Duration: 1 Hour 21 Minutes Nonstop
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/21/2018 7:40PM

Flight Information

EXT-18-1815-B-000075

Distance 304 miles
No Seat Assigned

Emissions 118.6 lbs of CO2

DFW-Dallas / Ft. Worth, to IAD-Washington, DC (USA)

Jun 21 American Airlines 1291
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/21/2018 8:25PM
Confirmation Number: (b)(6)

Duration: 2 Hours 55 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 06/22/2018 12:20AM

Flight Information
Distance 1169 miles
No Seat Assigned

Emissions 455.9 lbs of CO2

DFW-Dallas / Ft. Worth, to IAD-Washington, DC (USA)

Jun 21 American Airlines 1291
Dallas / Ft. Worth, TX (USA) (IntL. Apt) 06/21/2018 8:25PM
Confirmation Number: (b)(6)

Duration: 2 Hours 55 Minutes Nonstop
Washington, DC (USA) (Dulles Apt) 06/22/2018 12:20AM

Flight Information
Distance 1169 miles
No Seat Assigned

Emissions 455.9 lbs of CO2

Expenses

Trip#: 1 Total Non-Per Diem Expenses: 593.56 Total Per Diem Expenses: 240.50

Date	Description	Category	Cost	Pay Method	Per Diem
06/19/2018	Travel Fee	TMC FEE	8.26	CBA-CENTRALLY BILLEDACCT	
Comment: OTRS Domestic-Intl w-Air-Rail					
06/20/2018	Airfare	COM.CARR.	476.60	CBA-CENTRALLY BILLEDACCT	
06/20/2018	Lodging	LODGING	93.00	IBA-TRAVEL CARD	*
Comment: Conf Num (b)(6) Cmt: 4PM CANCEL DAY OF ARRIVAL					
06/20/2018	Hotel Tax - Domestic	LODGING MISC	13.95	IBA-TRAVEL CARD	
06/20/2018	M&IE	M&IE	44.25	PERSONAL	*
06/20/2018	Taxi - Airport	TAXI/PUBLIC TRANS	40.00	PERSONAL	
06/21/2018	Lodging	LODGING	.00	IBA-TRAVEL CARD	*
06/21/2018	M&IE	M&IE	59.00	PERSONAL	*
06/22/2018	M&IE	M&IE	44.25	PERSONAL	*
06/22/2018	Taxi - Airport	TAXI/PUBLIC TRANS	40.00	PERSONAL	
07/10/2018	TDY Voucher Fee	TAV EXP-C	14.75	CBA-CENTRALLY BILLEDACCT	

Per Diem Allowances

Trip#: 1 Total Per Diem Allowances: 240.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
06/20/2018	96.00/ 59.00	93.00	93.00	44.25	44.25	
06/21/2018	96.00/ 59.00	0.00	0.00	59.00	59.00	
06/22/2018	96.00/ 59.00	0.00	0.00	44.25	44.25	

Account Summary for the Selected Trip

Org: HHSPKRA	Label: UAC	Acct Code: 2018///G99UTM8//21800///	834.06
Expense Category: COM.CARR.	Fiscal Year: 2018	Amount: 476.60	
Expense Category: LODGING	Fiscal Year: 2018	Amount: 93.00	
Expense Category: LODGING MISC	Fiscal Year: 2018	Amount: 13.95	
Expense Category: M&IE	Fiscal Year: 2018	Amount: 147.50	
Expense Category: TAV EXP-C	Fiscal Year: 2018	Amount: 14.75	
Expense Category: TAXI/PUBLIC TRANS	Fiscal Year: 2018	Amount: 80.00	
Expense Category: TMC FEE	Fiscal Year: 2018	Amount: 8.26	
Total:			834.06

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPKRA	UAC	2018///G99UTM8//21800///	CBA-CENTRALLY BILLEDACCT	499.61
HHSPKRA	UAC	2018///G99UTM8//21800///	IBA-TRAVEL CARD	106.95
HHSPKRA	UAC	2018///G99UTM8//21800///	PERSONAL	227.50
Totals by Label				
HHSPKRA	UAC Total	2018///G99UTM8//21800///		834.06
Totals by Payment Method				
			CBA-CENTRALLY BILLEDACCT Total	499.61
			IBA-TRAVEL CARD Total	106.95
			PERSONAL Total	227.50

Attachments

Attachments Exist

Receipt Checklist

Date	Description	Cost
06/20/18	AIR Airfare	\$476.60
06/20/18	Lodging	\$93.00
06/20/18	Hotel Tax - Domestic	\$13.95
06/20/18	M&IE	\$44.25
06/21/18	M&IE	\$59.00
06/22/18	M&IE	\$44.25

Audits

Audit Name	Result	Reason
EXP CAT \$ VARIANCE	FAIL	LODGING MISC was not on the original authorization document The allowed dollar variance for one or more expense categories has been exceeded. Please provide a justification.
	Traveler Justification:	Hotel taxes incurred
EXP CAT % VARIANCE	FAIL	LODGING MISC was not on the original authorization document The allowed percentage variance for one or more expense categories has been exceeded. Please provide a justification.
	Traveler Justification:	Hotel taxes incurred
EXP CAT THRESHOLD	FAIL	BAGGAGE FEES GREATER THAN 0.00 The threshold for one or more expense categories has been exceeded. Please provide a justification.
	Traveler Justification:	Taxi to airport cheaper than parking at airport

Document History 12/04/2018 Vch: VCH515702**Copyright 1989-2009 Concur Government Edition: Concur Inc. HOOBAN, TALA Q.** (b)(6)

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/10/2018	8:29PMEST	HOOBAN, TALA QASHU	
SIGNED	07/10/2018	8:37PMEST	HOOBAN, TALA QASHU	
ADJUSTED	07/12/2018	4:35AMEST	Coleman, Marquittia Lachies	
ADJUSTED	07/12/2018	4:38AMEST	Coleman, Marquittia Lachies	
RETURNED	07/12/2018	4:40AMEST	Coleman, Marquittia Lachies	Missing receipt(s)
ADJUSTED	07/24/2018	10:34AMEST	HOOBAN, TALA QASHU	
SIGNED	07/24/2018	10:41AMEST	HOOBAN, TALA QASHU	
ADJUSTED	07/26/2018	6:34AMEST	Coleman, Marquittia Lachies	
RETURNED	07/26/2018	6:41AMEST	Coleman, Marquittia Lachies	Missing receipt(s)
ADJUSTED	07/30/2018	11:57AMEST	HOOBAN, TALA QASHU	
SIGNED	07/30/2018	11:58AMEST	HOOBAN, TALA QASHU	
ADJUSTED	07/31/2018	5:06AMEST	Coleman, Marquittia Lachies	
RETURNED	07/31/2018	5:07AMEST	Coleman, Marquittia Lachies	Missing receipt(s)
ADJUSTED	08/14/2018	8:40AMEST	HOOBAN, TALA QASHU	
SIGNED	08/14/2018	8:41AMEST	HOOBAN, TALA QASHU	
ADJUSTED	08/14/2018	9:15AMEST	Coleman, Marquittia Lachies	
CERTIFIED	08/14/2018	9:22AMEST	Coleman, Marquittia Lachies	
APPROVED	08/14/2018	11:15AMEST	Robinson, Trina	
PENDING	08/14/2018	11:15AMEST	SYSUTILITY	EXT-18-1815-B-000077
OFFSETTING OBLIGATED	08/15/2018	3:28AMEST	User, EAI	
PENDING	08/15/2018	3:28AMEST	User, EAI	

PAYMENT SUBMITTED	08/15/2018	8:25AMEST	User, EAI
Paid	08/16/2018	11:38AMEST	User, EAI

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____



HHS Case No. 2018-01050-FOIA-OS
***Equity Forward v. HHS*, Civil No. 18-cv-1815 (D.D.C.)**

January 24, 2019

Mary Alice Carter
Executive Director
Equity Forward
902 Broadway, 6th Floor
New York, NY 10010

Dear Ms. Carter:

This letter is the first interim response to your May 31, 2018, Freedom of Information Act (FOIA) request. Specifically, you requested the following records:

1. Any travel records concerning trips taken by HHS officials in Texas, Arkansas or any other state concerning military installations intended to shelter undocumented immigrant children or unaccompanied minors:
 - a. This should include, but not be limited to: all records documenting itineraries, schedules, receipts, written approvals, accommodations, expenses, reimbursed costs and any other documents outlining any travel undertaken by HHS official(s) during the stated time frame.
2. Any calendars noting times and dates of scheduled meetings involving HHS official(s) with other federal officials or personnel responsible for sheltering unaccompanied minors, including lists of attendees for scheduled meetings with any other relevant individual, group, task force, agency or organization during the time frame stated above.
3. All digital correspondence, written correspondence, and phone records involving HHS official(s) pertaining to this topic since January 1, 2018.
 - a. "Digital correspondence" should include but not be limited to copies of all emails sent by, sent to, or carbon copying ("CC") any of these HHS officials and any correspondence sent by, or to any of these HHS officials via messaging platform(s), including but not limited to Google Hangouts (Gchat), Slack, Lync or Signal.
4. Any and all written documentation or any form of public or private communication including but not limited to memorandums, presentations, notes, speeches, meetings, agendas, meeting notes including but not limited to HHS officials' participation in site visits at any and all military installations and/or bases in Texas and Arkansas or any other state.
5. Any records as outlined above as well as any and all communication or digital correspondence between HHS officials: Alex Azar, Eric Hargan, Steven Wagner, Maggie Wynne and Scott Lloyd and Department of Defense (DOD) officials.
6. Any records as outlined above as well as any and all communication or digital correspondence between Alex Azar, Eric Hargan, Steven Wagner, Maggie Wynne and Scott Lloyd and Department of Homeland Security (DHS) officials.

The HHS Office of the Secretary (OS) has located 32 pages of potentially responsive records captured in the agency's search. Of these 32 pages, I have determined that 15 pages should be sent for consultation to another executive branch office, and returned to this Department for final disposition. Of the remaining 17 pages, I am releasing one (1) page in its entirety, and I am further releasing five (5) pages in part, with portions redacted, pursuant to Exemptions 5 and 6 of the FOIA (5 U.S.C. §552 (b)(5), (b)(6)). Additionally, I am withholding 11 pages in their entirety pursuant to Exemption 5 (5 U.S.C. §552 (b)(5)).

FOIA exemption (b)(5) protects inter-agency or intra-agency memoranda or letters which would not be available by law to a party other than an agency in litigation with the agency. This exemption protects documents that would be covered by any privilege an agency could assert in a civil proceeding. These privileges include, among others, the deliberative process privilege, the attorney-client privilege, and the attorney work-product privilege.

FOIA exemption (b)(6) permits a Federal agency to withhold information and records about individuals in "personnel and medical files and similar files, the disclosure of which would constitute a clearly unwarranted invasion of personal privacy." The definition of "similar files" has historically been broadly interpreted to include a wide variety of files, and the United States Supreme Court has held that Congress intended the term "similar files" to be interpreted broadly, rather than narrowly. I have analyzed these records and find they meet the threshold requirement of this exemption. Additionally, I have reviewed and weighed the public interest in disclosure of this information against the privacy interest in nondisclosure, and found that the privacy interest outweighs the public's interest in disclosure.

Once our office receives the consultation results, we will review the remaining records as efficiently and expeditiously as possible, consistent with our available resources. Should you have questions or concerns regarding the Department's response and/or the processing of your request, any such issues should be communicated to your legal counsel and Department of Justice Attorney representing the Department in this matter.

Sincerely,



Michael S. Marquis
Director
Freedom of Information and Privacy Acts Division

cc: Charles Curran, Office of the General Counsel, HHS

Bell, Michael (OS/ASPA)

Subject: (b)(5), (b)(6) Suite 614-G
Location: 614-G

Start: Wed 6/6/2018 12:00 PM
End: Wed 6/6/2018 12:30 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: DeputySecretary (OS/IOS)
Required Attendees: EDH (OS/IOS); Hargan, Eric (OS/IOS); Callahan, Kenneth (HHS/IOS) (Kenneth.Callahan@hhs.gov); Moreno, Rafael (HHS/ASA); Caliguiri, Laura (HHS/IOS) (Laura.Caliguiri@hhs.gov); Brady, Will (HHS/IOS); Urbanowicz, Peter (HHS/IOS); Kendall, Damaris (HHS/OS); Moughalian, Jen (HHS/ASFR); Cochran, Norris (HHS/ASFR) (norris.cochran@hhs.gov); Curtis, Jillian (HHS/ASFR); Barry, Daniel J (HHS/OGC); Wynne, Maggie (HHS/IOS); Bowman, Matthew (HHS/OGC); Cash, Lester (HHS/ASFR); Keckler, Charles (HHS/IOS) (Charles.Keckler@hhs.gov)

Attendees: EDH, Peter Urbanowicz, Jen Moughalian, Norris Cochran, Jillian Curtis, Lester Cash, Matt Bowman, Maggie Wynne, Dan Barry, Charles Keckler

Length: 15-20 minutes

(b)(5)

Bell, Michael (OS/ASPA)

Subject: DHS visit
Location: 200 Independence Ave., SW - Suite 600E

Start: Thu 5/10/2018 3:00 PM
End: Thu 5/10/2018 3:15 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Wynne, Maggie (HHS/IOS)
Required Attendees: lori.sims@hq.dhs.gov

My office is on the 6th floor in the northwest corner.

From: Callahan, Kenneth (HHS/IOS)
To: Moreno, Rafael (OS/ASA/IOS)
Subject: FW: Youth for Tomorrow
Date: Friday, October 12, 2018 12:13:07 PM

Ken Callahan

Office of the Deputy Secretary
U.S. Department of Health & Human Services
O: (202) 690-6133
C: (b)(6)

Pre-decisional and Deliberative

From: Lloyd, Scott (ACF)
Sent: Tuesday, June 19, 2018 10:47 PM
To: Callahan, Kenneth (HHS/IOS) <Kenneth.Callahan@hhs.gov>
Cc: EDH (OS/IOS) <EDH6886@HHS.GOV>; Sualog, Jallyn (ACF) <Jallyn.Sualog@ACF.hhs.gov>; Harrison, Brian (HHS/IOS) <Brian.Harrison@hhs.gov>
Subject: RE: Youth for Tomorrow

+ Brian

From: Lloyd, Scott (ACF)
Sent: Tuesday, June 19, 2018 10:45 PM
To: Callahan, Kenneth (HHS/IOS)
Cc: 'EDH (OS/IOS)'; Sualog, Jallyn (ACF)
Subject: Youth for Tomorrow

They'll be ready for us at 8 tomorrow:

Youth For Tomorrow
11835 Hazel Circle Drive
Bristow, VA 20136
Main Number: 703-368-7995

Contacts:

Courtney D. Gaskins, Ph.D.
Vice President of Programs
Direct Line: 703-396-7192
Cell: (b)(6)

Gary Jones
CEO

Cell: (b)(6)

E. Scott Lloyd
Director
Office of Refugee Resettlement
U.S. Department of Health and Human Services
(202) 401-7269
(b)(6) (cell)
scott.lloyd@acf.hhs.gov

Document Header Information

Document Type:	Vch	Document Name:	VCH515440
TA Number:	TANUM0GR7P	Trip Name:	Washington, DC to McAllen, TX **MilAir**
TA Date:	07/10/18	Currency:	USD
Organization:	HHSPAA	Current Status:	Paid
Purpose:	SITE VISIT	Document Detail:	Traveled with the FLOTUS for site visit, TX ORR Shelter Grantee **MILAIR Flight**
Type Code:	TRIP BY TRIP		

Traveler Profile

Name:	Azar, Alex M.	ID:	(b)(6)
TID:	(b)(6)	Organization:	HHSPAA
Title:	Secretary, HHS	Duty Station:	
Security Cl:		Card:	No Advance
Office Address:	200 Independence Ave, SW Washington, DC 20201	EMAIL:	vikki.allen@hhs.gov
Office Phone:	202-690-7000	Cell Phone:	
Home Address:	,	Home Phone:	
Alternate Address:		Alternate Phone:	

Document Information

Trip Number: 1
Purpose: Traveled with the FLOTUS for site visit, TX ORR Shelter Grantee **MILAIR Flight**

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
06/21/18	06/21/18	MCALLEN, TX	SITE VISIT	93.00 / 51.00

Document Totals

Total Expenses:	14.75
Reimbursable Expenses:	.00
Non-Reimbursable Expenses:	14.75
Advance Applied:	.00
Net to Traveler:	.00
Net to Government:	14.75
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
TAV EXP-C	14.75	.00
Total Expenses:	14.75	.00

Trip 1 Details**Expenses**

Trip#: 1	Total Non-Per Diem Expenses:	14.75	Total Per Diem Expenses:	.00	
Date	Description	Category	Cost	Pay Method	Per Diem
06/21/2018	M&IE	M&IE	.00	PERSONAL	*
07/10/2018	TDY Voucher Fee	TAV EXP-C	14.75	CBA-CENTRALLY BILLEDACCT	

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	.00
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Account Summary for the Selected Trip

Org: HHSPAA	Label: IOS Travel	Acct Code: 2018///1990362//21101////	14.75
Expense Category: TAV EXP-C	Fiscal Year: 2018	Amount: 14.75	
		Total:	14.75

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
HHSPAA	IOS Travel	2018///1990362//21101////	CBA-CENTRALLY BILLEDACCT	14.75

Totals by Label

HHSPAA	IOS Travel Total	2018///1990362//21101////	14.75
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Totals by Payment Method

CBA-CENTRALLY BILLEDACCT Total	14.75
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Attachments

Attachments Exist

Receipt Checklist

Date	Description	Cost
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Audits

Audit Name	Result	Reason
ACTUALS EXIST FAIL		LODGING ACTUALS EXIST Please provide detail justification why a hotel over per diem was selected.
		Traveler Justification: Trip less than 12 hours, no lodging/M&IE

Document History 10/12/2018 Vch: VCH515440

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	07/10/2018	8:06AMEST	Allen, Vikki Denise	
T-ENTERED	07/25/2018	12:46PMEST	Allen, Vikki Denise	
CERTIFIED	07/26/2018	5:02AMEST	JACKSON, LINDA DIANNE	
APPROVED	07/26/2018	3:41PMEST	Williams, Rasheed D	
PENDING	07/26/2018	3:41PMEST	SYSUTILITY	
OFFSETTING OBLIGATED	07/27/2018	7:52AMEST	User, EAI	
PENDING	07/27/2018	7:52AMEST	User, EAI	
Paid	07/27/2018	9:45AMEST	User, EAI	

I certify that the electronic signatures listed above are valid and on file**SIGNED DATE****Document Signatures**

Traveler/Preparer Name: _____

Traveler/Preparer Signature: _____

Date: _____

Approver Name: _____

Approver Signature: _____

Date: _____



DEPARTMENT OF HEALTH & HUMAN SERVICES

ADMINISTRATION FOR CHILDREN AND FAMILIES
330 C Street, S.W.
Washington, D.C. 20201

March 15, 2018

Sent via email: Macarter@equityfwd.org

Re: ACF FOIA 18-F-0238 (Equity Forward v. U.S. Department of Health and Human Services, Civil Action No: 18-1815)

Dear Ms. Carter:

This is a partial response pertaining to Case No. 18-1815 filed August 3, 2018, relating to Freedom of Information Act (FOIA) request 18-F-0238 submitted to the Administration for Children and Families.

FOIA 18-F- 0238 is seeking records concerning any and all site visits planned and/or completed by Alex Azar, Eric Hargan, Steven Wagner, Maggie Wynne, Scott Lloyd and any other officials to military installations for the purpose of housing unaccompanied minor children since January 1, 2018.

Item 1 of the request was fulfilled on December 20, 2018. Item 2 of the request was fulfilled on December 18, 2018.

The Office of Refugee Resettlement conducted a thorough search of their files and located 725 pages responsive to item 3 of your request. The search included both digital based records pertinent to Item 3 of the request and media based communications pertinent to Item 4. We have determined 126 pages are releasable in full, without redactions. There are 55 pages that are being withheld in full pursuant to FOIA Exemption b(4). Of the remaining pages, 276 pages originated with the Department of Labor and are being referred to them for their release determination and 268 pages are being sent to the Air Force for consultation.

Exemption 4 protects from disclosure “trade secrets and confidential or financial information obtained from a person and privileged or confidential.” The courts have held that this exemption protects confidential commercial information, the release of which is likely to cause substantial harm to the competitive position of the person or entity which submitted the information. We have withheld the unsuccessful proposals in this release.

Furthermore, the Office of Refugee Resettlement conducted a thorough search of their files and did not find any records responsive to items 4, 5 or 6 of this request.

If you are not satisfied with any aspect of the processing and handling of this request, you may contact the Assistant United States Attorney in the United States Department of Justice who is handling this case for the Department.

Mary Carter

2

ACF FOIA 18-F-0238 (Equity Forward v. U.S. Department of Health and Human Services, Civil
Action No: 18-1815)

Sincerely yours,

Carla C.
Smith -S

Digitally signed by Carla C. Smith -S
DN: c=US, o=U.S. Government,
ou=HHS, ou=ACF, ou=People,
cn=Carla C. Smith -S,
0.9.2342.19200300.100.1.1=200138
0247
Date: 2019.03.15 14:42:39 -04'00'

Celeste Smith

FOIA Director

Office of Communications

Administration for Children and Families

U.S. Department of Health and Human Services

Washington, D.C.

Enclosures

cc: Hart Wood, Esq.

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DRAFT
ENVIRONMENTAL ASSESSMENT
FOR
THE U.S. DEPARTMENT OF HEALTH AND HUMAN
SERVICES TEMPORARY FACILITIES FOR SHELTERING
UNACCOMPANIED CHILDREN AT
GOODFELLOW AIR FORCE BASE, TEXAS

Prepared for:

Department of the Air Force
17th Training Wing
Goodfellow Air Force Base, Texas

July 2018

DRAFT FINDING OF NO SIGNIFICANT IMPACT (FONSI)

THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES TEMPORARY FACILITIES FOR SHELTERING UNACCOMPANIED CHILDREN GOODFELLOW AFB, TEXAS

Pursuant to provisions of the National Environmental Policy Act (NEPA), Title 42 United States Code (U.S.C.) Sections 4321 to 4347, implemented by Council on Environmental Quality (CEQ) Regulations, Title 40, Code of Federal Regulations (CFR) §§1500-1508, and 32 CFR §989, Environmental Impact Analysis Process, the U.S. Air Force (Air Force) assessed the potential environmental consequences associated with The U.S. Department of Health and Human Services (HHS) Temporary Facilities for Sheltering Unaccompanied Children at Goodfellow Air Force Base (AFB), Tom Green County, Texas.

The purpose of the Proposed Action is to support the urgent HHS requirement, as documented in a Request for Assistance, for providing temporary shelter by using available military resources, as directed by the Secretary of Defense and documented in an Action Memorandum (29 June 2018).

The need for the Proposed Action is to respond to a humanitarian crisis resulting from the increased influx of unaccompanied children across the southern border of the United States. The current influx of unaccompanied children along the U.S. southern border continues to strain HHS's usual system of caring for unaccompanied children.

The Environmental Assessment (EA) analyzes the potential environmental consequences of activities associated with the erection by Air Force and operation by HHS of temporary facilities for sheltering unaccompanied children at Goodfellow AFB, and provides environmental protection measures to avoid or reduce adverse environmental impacts.

The EA considers all potential impacts of Alternative 1 and the No Action Alternative. The EA also considers cumulative environmental impacts with other projects in the Region of Influence.

Alternative 1: Proposed Action (Preferred Alternative)

Under the Proposed Action, the Air Force would provide approximately 70 contiguous acres of level and cleared land, erect temporary structures to provide living and sleeping quarters for up to 7,500 unaccompanied children and work facilities for approximately 7,500 HHS support staff for up to 180 days. The Proposed Action would provide sufficient support structures, construction laydown area, and security fencing to separate the temporary facilities from other areas and functions at Goodfellow AFB, Texas. The Proposed Action would include providing all care, supervision, meals, clothing, medical services, transportation, and other daily needs of the unaccompanied children.

The following activities would be completed by the Air Force to enhance unaccompanied children capacity in a timely manner:

- Clearing and leveling land for the purpose of erecting semi-permanent structures to shelter unaccompanied children;
- Allowing HHS to use the Department of Defense's temporary facilities for mass sheltering;
- Erecting temporary facilities; and
- Helping transport unaccompanied children from one facility to another in the event of a significant weather event or natural disaster.

Erection of the entire Proposed Action is estimated to require up to 30 days. Design plans and specifications are not yet available and a construction schedule has not been fully determined, pending fiscal and other approvals. The following detailed information is available regarding changes to the Proposed Action area:

- Fencing would be erected surrounding the entire Proposed Action area and separating it from Goodfellow AFB. Neither unaccompanied children nor HHS employees would have access to Goodfellow AFB.
- A separate gate would be constructed along Old Eola Road, with concurrence received from the City of San Angelo on 30 June 2018. All entrance and exits from the Proposed Action area would occur through this gate.
- Grubbing (removal of trees, shrubs, stumps, and rubbish) and clearing of vegetation would be accomplished within the Proposed Action area. Bulldozers and graders will be used for clearing activities.
- Cleared areas would be covered with approximately 12,000 cubic yards of caliche for erosion and runoff prevention. Caliche would remain intact after HHS departure and site decommissioning.
- Water and electrical connections would be established to existing utility lines. Water connections would be established immediately. Electrical connections would take up to 60 days, during which time approximately 25 generators will be used temporarily to provide electricity until the connections are completed. Up to 3,500 linear feet (ft) by 3 ft deep and 3 ft wide (Total of 31,500 square ft) would be trenched and excavated for water and electrical line connections. Electrical connections would remain after HHS departure and site decommissioning, and water infrastructure would be abandoned in place.
- Environmental Restoration Program sites would be fenced off and inaccessible to HHS & unaccompanied children.
- The network of fitness trails would be removed with grubbing process and will not be restored.
- Perimeter Road would be inaccessible to Goodfellow AFB commercial traffic until HHS departure and site decommissioning.
- The Proposed Action area would be restored to Open Area and/or Open/Recreation land use after HHS departure and site decommissioning.
- Sewage, solid, and hazardous waste would be collected and transported offsite weekly in five trucks.
- Supplies would be delivered weekly in five trucks.
- HHS employees would arrive onsite in 12 hour shifts via bus or 3 or more person carpool; shift changes would not occur during peak hours of 5:30 AM to 8:30 AM and 3:30 PM to 5:30 PM
- HHS employees would be housed in hotels, with a minimum of 2 employees per room
- Operation of the shelters is estimated to last up to 180 days, after which the disturbed areas will be returned to the former land use classification
- Additional specific requirements for analyzing each resource area are discussed in **Chapter 4**

It is expected the children and HHS staff will arrive onsite in stages. For the purpose of the analysis, the buildup is estimated to be 1,000 unaccompanied children and 1,000 HHS staff per week. So, the buildup would be over a 7.5 week period, if full capacity is reached.

Alternative 2: No Action Alternative

The CEQ regulation, 40 CFR §1502.14(d), requires the inclusion of a No Action Alternative in the NEPA analysis. Under the No Action Alternative, the Air Force would not provide temporary, short-term

shelters at Goodfellow AFB to support HHS operations, HHS would not operate the facilities, and would not meet the requirements of the Presidential Executive Order 13841 and Secretary of Defense Action Memorandum (29 June 2018). All alternative strategies, including the No Action Alternative, will be assessed in the EA.

SUMMARY OF FINDINGS

The analyses of the affected environment and environmental consequences of implementing the Preferred Alternative presented in the EA concluded that by implementing standing environmental protection measures and operational planning, the Air Force would be in compliance with all items and conditions and reporting requirements.

The Air Force has concluded that no significant adverse impacts would result to the following resources as a result of the Preferred Alternative: airspace management, water resources, noise, land use, air quality, biological resources, cultural resources, earth resources, hazardous materials and wastes, infrastructure and utilities, transportation, socioeconomic resources, environmental justice, and safety and occupational health. No significant adverse cumulative impacts would result from activities associated with Preferred Alternative when considered with past, present, or reasonably foreseeable future projects.

FINDING OF NO SIGNIFICANT IMPACT BY THE AIR FORCE

Based on my review of the facts and analyses contained in the attached EA, conducted under the provisions of NEPA, CEQ Regulations, and 32 CFR §989, I conclude that the Air Force portion of the Preferred Alternative would not have a significant environmental impact, either by itself or cumulatively with other known projects. Accordingly, an Environmental Impact Statement is not required. The signing of this Finding of No Significant Impact completes the environmental impact analysis process.

CYNTHIA OLIVA, GS-15, USAF
Chief, Resource Integration Division

Date

Cover Sheet

Responsible Agency: 17th Training Wing, Goodfellow Air Force Base (AFB), Texas

Proposed Action: The U.S. Department of Health and Human Services (HHS) Temporary Facilities for Sheltering Unaccompanied Children at Goodfellow AFB, Texas

Points of Contact:

Air Force: Erika Alanis Unger, 17 CES/CEIE, 460 Kearney Blvd, Goodfellow AFB, Texas 76908

HHS: Commander Gregg Gnipp, U.S. Public Health Service, Division of Unaccompanied Children Planning & Logistics Administration for Children & Families, Switzer Building, 330 C St SW, Office 5208C, Washington, DC 20024

Report Designation: Draft Environmental Assessment (EA)

Abstract: To address an increased influx of unaccompanied children across the southwestern border of the United States, Goodfellow AFB is preparing an EA addressing potential environmental impacts from the HHS temporary facilities for sheltering unaccompanied children. The environmental impact analysis process for this EA is being conducted in accordance with the Council on Environmental Quality regulations pursuant to the requirements of the National Environmental Policy Act (NEPA) of 1969.

Under the Proposed Action, the Air Force would provide approximately 70 contiguous acres of level and cleared land, erect temporary structures to provide living and sleeping quarters for up to 7,500 unaccompanied children and work facilities for approximately 7,500 HHS support staff for up to 180 days. The Proposed Action would provide sufficient support structures for HHS operation of the facilities, construction laydown area, and security fencing to separate the temporary facilities from other areas and functions at Goodfellow AFB, Texas. HHS would operate the proposed facilities under the Proposed Action.

As required by NEPA, the Air Force will also consider taking no action (No Action Alternative). By taking no action, the Air Force would not provide temporary, short-term shelters at Goodfellow AFB to support HHS operations, HHS would not operate the facilities, and would not meet the requirements of the Presidential Executive Order 13841 and Secretary of Defense Action Memo (29 June 2018). All alternative strategies, including the No Action Alternative, will be assessed in the EA.

The following resources were identified for study in this EA: noise, land use, air quality, biological resources, cultural resources, earth resources, hazardous materials and wastes, infrastructure and utilities, transportation, socioeconomic resources, environmental justice, and safety and occupational health.

The Air Force will consider all substantive comments, which include comments that challenge the environmental analysis, methodologies, or information in the Draft EA as being inaccurate or inadequate; identify impacts not analyzed, or mitigations not considered. Non-substantive comments are considered those that express a conclusion, an opinion, or a vote for or against the proposal or some aspect of it, state a political position, or otherwise state a personal preference.

PRIVACY ADVISORY

Letters or other public comment documents provided may be published in the Final EA. Information provided will be used to improve the analysis of issues identified in the Draft EA. Comments will be addressed in the Final EA and made available to the public. However, only the name of the individual and specific comment will be disclosed.

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LIST OF ABBREVIATIONS / ACRONYMS

ACAM	Air Conformity Applicability Model
ACM	Asbestos-Containing Materials
AEP	American Electrical Power
AFI	Air Force Instruction
AFB	Air Force Base
AIRFA	American Indian Religious Freedom Act
Air Force	United States Air Force
AOC	Area of Concern
APE	Area of Potential Effect
ARPA	Archaeological Resources Protection Act
AQCR	Air Quality Control Region
bgs	Below ground surface
BMPs	Best Management Practices
CAA	Clean Air Act
CERCLA	Comprehensive Environmental Response, Compensation, and Liability Act
CEQ	Council on Environmental Quality
CFR	Code of Federal Regulations
CH ₄	Methane
CO	Carbon Monoxide
CO ₂	Carbon Dioxide
CO ₂ eq	Carbon Dioxide Equivalent
COC	Community of Comparison
dB	Decibel
dBA	A-weighted Decibel
DHS	Department of Homeland Security
DoD	Department of Defense
DoJ	Department of Justice
EA	Environmental Assessment
EIAP	Environmental Impact Analysis Process
EIS	Environmental Impact Statement
EO	Executive Order
ERP	Environmental Restoration Program
ESA	Endangered Species Act
ESQD	Explosive Safety Quantity Distance
FM	Farm-to-Market Road
FONPA	Finding of No Practicable Alternative
FONSI	Finding of No Significant Impact
FPPA	Farmland Policy Protection Act
ft	Feet
FY	Fiscal Year
GHGs	Greenhouse Gases
HAPs	Hazardous Air Pollutants
HFCs	Hydrofluorocarbons
HHS	Department of Health and Human Services
IDP	Installation Development Plan
IICEP	Interagency and Intergovernmental Coordination for Environmental Planning
INRMP	Integrated Natural Resources Management Plan
IPaC	Information, Planning and Conservation

LBP	Lead-Based Paint
Lmax	Maximum Sound Level
MBTA	Migratory Bird Treaty Act
mgd	Millions of gallons per day
msl	Mean sea level
MSW	Municipal Solid Waste
N ₂ O	Nitrous Oxide
NAAQS	National Ambient Air Quality Standards
NAGPRA	Native American Graves Protection and Repatriation Act
NEPA	National Environmental Policy Act
NHPA	National Historic Preservation Act
NO ₂	Nitrogen Dioxide
NO _x	Nitrogen Oxides
NOA	Notice of Availability
NRCS	Natural Resources Conservation Service
NRHP	National Register of Historic Places
O ₃	Ozone
OSHA	Occupational Safety and Health Administration
PEA	Programmatic Environmental Assessment
PFCs	Perfluorocarbons
PL	Public Law
PM _{2.5}	Particulate matter equal or less than 2.5 micrometers in diameter
PM ₁₀	Particulate matter equal or less than 10 micrometers in diameter
ppb	Parts per billion
ppm	Parts per million
RCRA	Resource Conservation and Recovery Act
ROI	Region of Influence
SARA	Superfund Amendments and Reauthorization Act
SEL	Sound Exposure Level
SF ₆	Sulfur Hexafluoride
SHPO	State Historic Preservation Office
SIP	State Implementation Plan
SO ₂	Sulfur Dioxide
SO _x	Sulfur Oxides
SPLs	Sound Pressure Levels
SWPPP	Stormwater Pollution Prevention Plan
TCEQ	Texas Council on Environmental Quality
tpy	Tons per year
TPWD	Texas Parks and Wildlife Department
TXDOT	Texas Department of Transportation
U.S.	United States
U.S.C.	United States Code
USEPA	United States Environmental Protection Agency
USFWS	United States Fish and Wildlife Service
UXO	Unexploded Ordnance
VOCs	Volatile Organic Compounds
µg/m ³	Micrograms per cubic meter

CHAPTER 1: PURPOSE OF AND NEED FOR THE PROPOSED ACTION

1.1 INTRODUCTION

On 20 June 2018 President Trump signed Executive Order (EO) 13841 establishing a policy to “rigorously enforce our immigration laws”. The EO further directed the Secretary of Defense to “take all legally available measures to provide the Secretary [of Homeland Security], upon request, any existing facilities available for the housing and care of alien families, and shall construct such facilities if necessary”. According to Presidential Memorandum dated 6 April 2018, the Department of Homeland Security (DHS), in coordination with the Department of Defense (DoD), the Department of Justice (DoJ), and the Department of Health and Human Services (HHS), was to “report existing facilities that could be used, modified, or repurposed to detain aliens”. By letter dated 19 June 2018, the HHS requested “further cooperation and support from the DoD to mitigate the crisis of unaccompanied alien children arriving at the Southern Border.”

To address an increased influx of unaccompanied children across the southwestern border of the United States, DHS developed a Programmatic Environmental Assessment (PEA) (DHS 2014). The DHS assessed a general approach for managing processing of unaccompanied children and transferring their care to HHS during the present humanitarian situation. Subsequent to HHS request, the U.S. Air Force (Air Force) determined Goodfellow Air Force Base (AFB), Texas could enhance sheltering capacity necessary to accommodate the unaccompanied children.

Goodfellow AFB is home to the 17th Training Wing. Encompassing 1,214 acres, Goodfellow AFB is located within the southeast corner of the City of San Angelo, Texas in Tom Green County, as shown in **Figure 1-1**. The Mission at Goodfellow AFB is to train, develop, and inspire exceptional intelligence, surveillance, and reconnaissance and fire protection professionals for America and her allies.

The 1969 National Environmental Policy Act (NEPA), as amended, requires federal agencies to consider environmental consequences in their decision-making process. The President’s Council on Environmental Quality (CEQ) has issued regulations to implement NEPA that include provisions for both the content and procedural aspects of the required environmental impact analysis. The Air Force Environmental Impact Analysis Process (EIAP) is accomplished through adherence to the procedures set forth in CEQ regulations (40 Code of Federal Regulations [CFR] §§1500-1508) and 32 CFR §989 (*Air Force Environmental Impact Analysis Process*). These federal regulations establish both the administrative process and substantive scope of the environmental impact evaluation designed to ensure that deciding authorities have a proper understanding of the potential environmental consequences of a contemplated course of action.

The information presented in this document will serve as the basis for deciding whether the Proposed Action would result in a significant impact to the human environment, requiring the preparation of an environmental impact statement (EIS), or whether no significant impacts would occur, in which case a finding of no significant impact (FONSI) would be appropriate.

1.2 DESCRIPTION OF THE PROPOSED ACTION AND LOCATION

The Proposed Action would provide HHS sufficient land and facilities for the placement of living and sleeping quarters for approximately 7,500 unaccompanied children on Goodfellow AFB, with additional work space for approximately 7,500 HHS support personnel. HHS identified the following activities that would be necessary to enhance capacity in a timely manner and to avoid elevated costs:

- Clearing and leveling land for the purpose of erecting semi-permanent structures to shelter unaccompanied children;
- Allowing HHS to use DoD's temporary facilities for mass sheltering;
- Erecting temporary facilities; and
- Helping transport unaccompanied children from one facility to another in the event of a significant weather event or natural disaster.

The Air Force, as requested by HHS, would provide the required land, temporary facilities and other support at Goodfellow AFB, Texas. HHS representatives would be present on-site and would provide all care, supervision, meals, clothing, medical services, transportation, and other daily needs of the unaccompanied children. HHS has requested the facilities be available for 180 days from the arrival of the first unaccompanied children. The HHS timeframe noted in the Notice of Availability (NOA) and public notices was established based upon planning assumptions known at the time of publication. Based on clarifications, the current planning assumptions for the timeframe of the Proposed Action would be 180 days from the arrival of the first unaccompanied children. All resource areas are analyzed for impacts over a 180-day timeframe. HHS has not projected a timeframe for the arrival of the unaccompanied children, up to the maximum of 7,500 total. It is expected the children and HHS staff will arrive onsite in stages. For the purpose of the analysis, the buildup is estimated to be 1,000 unaccompanied children and 1,000 HHS staff per week. So, the buildup would be over a 7.5 week period, if full capacity is reached.

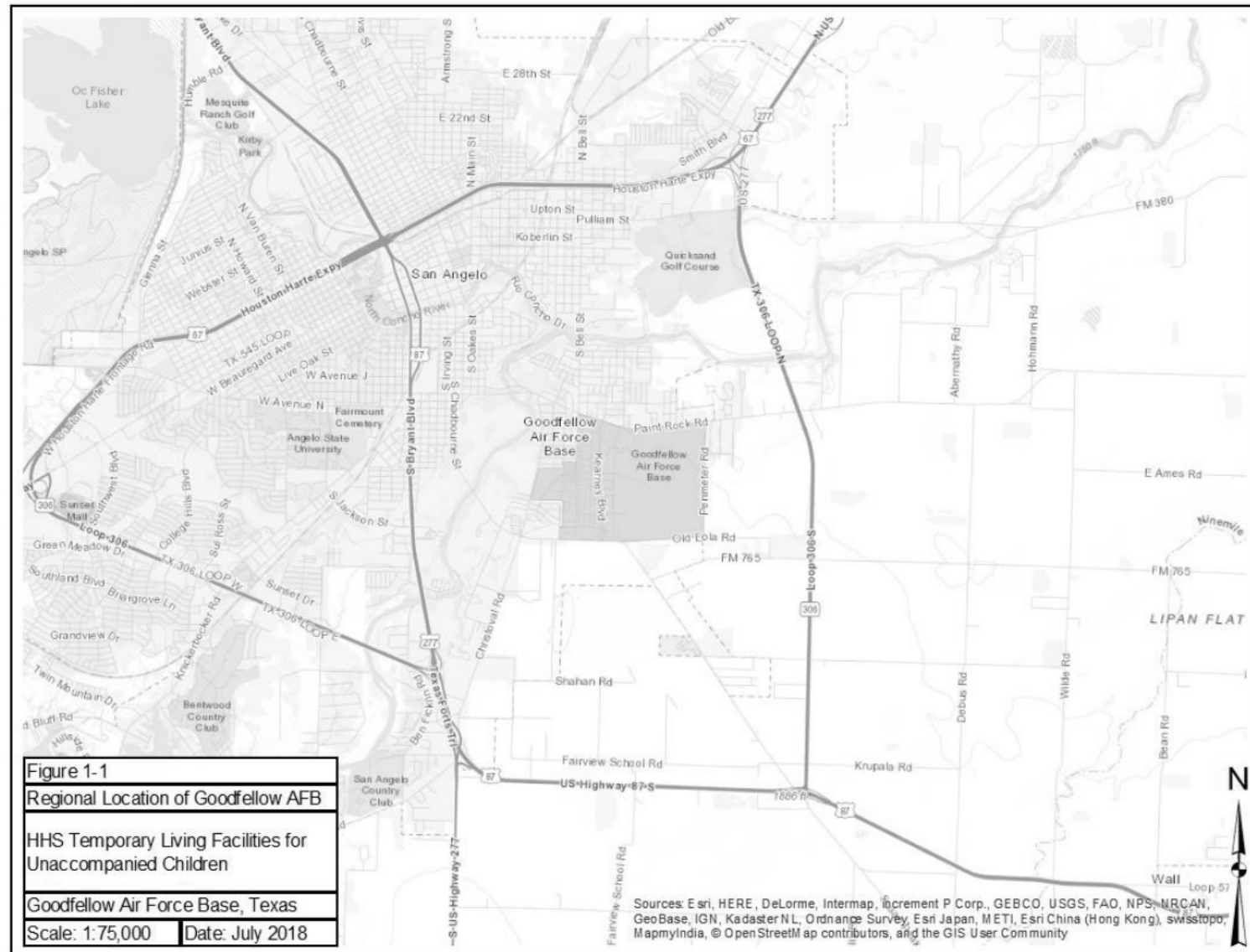
1.3 PURPOSE OF AND NEED FOR THE PROPOSED ACTION

The CEQ regulations implementing the NEPA require that an Environmental Assessment (EA) specify the underlying purpose of and need to which an agency is responding in proposing actions and alternatives (40 CFR 1502.13).

The purpose of the Proposed Action is to support the urgent HHS requirement, as documented in a Request for Assistance, for providing temporary shelter by using available military resources, as directed by the Secretary of Defense and documented in an Action Memorandum (29 June 2018). Specifically, the purpose of the Proposed Action is to establish and operate a location and erect temporary, short-term facilities for sheltering approximately 7,500 unaccompanied children at Goodfellow AFB.

The need for the Proposed Action is to respond to a humanitarian crisis resulting from the increased influx of unaccompanied children across the southern border of the United States. The current influx of unaccompanied children along the U.S. southern border continues to strain HHS's usual system of caring for unaccompanied children.

Figure 1-1. Regional Location of Goodfellow AFB



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1.4 DECISION TO BE MADE

The analysis in this EA evaluates the potential environmental consequences of the proposed and alternative actions. Based on this information, the Air Force would determine whether to implement the Proposed Action or take no action (No Action Alternative). HHS would determine whether to implement its portion of the Proposed Action or take no action. As required by NEPA and its implementing regulations, preparation of an environmental document must precede final decisions regarding the proposed action, and be available to inform decision-makers of the potential environmental impacts of selecting the Proposed Action or the No Action Alternative. If significant impacts are identified, the Air Force or HHS would undertake mitigation to reduce impacts to below the level of significance, undertake the preparation of an EIS addressing the Proposed Action, or abandon the Proposed Action.

1.5 APPLICABLE REGULATORY REQUIREMENTS AND INTERGOVERNMENTAL COORDINATION

The following paragraphs describe the laws and regulations that apply, or may apply, to the Proposed Action, as well as the different levels of consultation required by federal law.

1.5.1 Interagency and Intergovernmental Coordination

HHS is a cooperating agency because they will operate the facilities.

The Air Force, as the responsible agency has implemented the Interagency and Intergovernmental Coordination for Environmental Planning (IICEP) process. Through the IICEP process, the Air Force notifies relevant federal, state, and local agencies about the Proposed Action and alternatives. The IICEP process provides the Air Force the opportunity to coordinate with and consider state and local views in implementing the Proposed Action or alternatives. A discussion of the Proposed Action was provided to federal, state, and local agencies as well as other stakeholders identified in the IICEP process that provides the means to comment on the Proposed Action and alternatives. The comment period lasts for 7 days. Agency responses were considered in developing the final EA. IICEP materials for this EA are included in **Appendix A**.

1.5.2 Government-to-Government Consultation

The National Historic Preservation Act (NHPA) requires federal agencies to consult with federally recognized Indian tribes on proposed undertaking that have the potential to affect Properties of cultural, historical, or religious significance to the tribes. Because many tribes were displaced from their original homelands during the historical period, tribes with cultural roots in an area might not currently reside in the region where the undertaking is to occur. Effective consultation requires identification of tribes based on ethnographic and historical data and not simply a tribe's current proximity to a project area. The goal of the tribal consultation process is not to simply consult on a particular undertaking but rather to build constructive relationships with appropriate Native American tribes.

On 3 July 2018, the 17th Training Wing Commander at Goodfellow AFB sent letters to the tribes culturally affiliated with the installation, requesting government-to-government consultation to identify any traditional cultural properties that may be present. These letters, and any responses received, are included in **Appendix A**.

1.5.3 Public Involvement

The NOA was issued to solicit comments on the Proposed Action and involve the local community in the decision-making process. Copies of the Draft EA and Draft FONSI were made available to individuals and agencies listed in **Chapter 6** of the EA as well as at the Goodfellow AFB Library and the Tom Green County Public Library, Main Branch for a 7-day review and comment period. Comments will be reviewed and addressed, when applicable, within this document.

1.5.4 Other Regulatory Requirements

The EA considers all applicable laws and regulations, including but not limited to the following:

- NEPA of 1969 (Public Law [PL] 91-190, 42 United States Code [U.S.C.] §4321-4347)
- 32 CFR §989, *Environmental Impact Analysis Process*
- 40 CFR §1500-1505, CEQ's Regulations on Implementing NEPA
- 50 CFR §402, *Interagency Cooperation - Endangered Species Act of 1973*, as amended
- U.S. Army Corps of Engineers wetlands policy
- Endangered Species Act (ESA) of 1973 (16 U.S.C. §1531-1542)
- Migratory Bird Treaty Act (MBTA) of 1918 (16 U.S.C. §703-712; Ch. 128; July 13, 1918; 40 Stat. 755)
- Archaeological Resources Protection Act (ARPA) of 1979
- National Historic Preservation Act (NHPA) of 1966 (36 CFR §800)
- Native American Graves Protection and Repatriation Act of 1991 (25 U.S.C. §3001 et seq.)
- EO 11988 - Floodplain Management
- EO 11990 - Protection of Wetlands
- EO 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations
- Air Force Instruction (AFI) 32-7064, Integrated Natural Resources Management
- AFI 32-7065, Cultural Resources Management
- AFI 32-7066, Environmental Baseline Surveys in Real Property Transactions
- Clean Air Act of 1970 (42 U.S.C. §7401 et seq.)
- AFI 32-7040, Air Quality Compliance and Resource Management Program
- *United States Air Force Air Quality EIAP Guide* found online at <http://aqhelp.com>.
- Clean Water Act of 1972 (33 U.S.C. §1251 et seq.)
- Pollution Prevention Act of 1990 (42 U.S.C. §13101 and §13102 et seq.)
- Air Force Air Quality EIAP Guide – Fundamentals, Volume 1 of 2
- Considering Cumulative Effects under the National Environmental Policy Act, Council on Environmental Quality, January 1997
- CEQ document “Environmental Justice, Guidance Under the National Environmental Policy Act”
- Air Force Guide for Environmental Justice Analysis under the EIAP
- HHS General Administration Manual Part 30 Environmental Protection

Permits that would be needed prior to site preparation and temporary structure erection include;

- Storm Water Pollution Prevention
- Easement permits for electrical connections

CHAPTER 2: DESCRIPTION OF PROPOSED ACTION AND ALTERNATIVES

This section provides detailed information on the Proposed Action and the No Action Alternative. As discussed in **Section 1.4**, the NEPA process evaluates potential environmental consequences associated with a Proposed Action and considers alternative courses of action. Reasonable alternatives must satisfy the purpose of and need for a Proposed Action, as defined in **Section 1.3**. In addition, CEQ regulations also specify the inclusion of a No Action Alternative against which potential effects can be compared. While the No Action Alternative would not satisfy the purpose of or need for the Proposed Action, it is analyzed in accordance with CEQ regulations.

HHS recently conducted site visits at the following Air Force installations: Goodfellow AFB, Texas, Dyess AFB, Texas and Little Rock AFB, Arkansas. The sites were evaluated for HHS requirements, including:

- Available for occupancy within 30 days of formal notification from the Administration for Children and Families
- Available for at least six months
- Able to be fenced or have adequate security
- Space for a minimum of 7,500 beds
- Separated from military activity
- Within 100 miles of an airport serviced by major air carriers
- Within 100 miles of a major city

After careful consideration, it was determined that Goodfellow AFB met all the required criteria for the Proposed Action by HHS. Dyess AFB and Little Rock AFB are not suitable by HHS based on the above criteria. Dyess AFB does not have availability for occupancy within 30 days due to lack of infrastructure and time needed to prepare the site. Little Rock AFB available siting locations are within close proximity to residential housing and would not have adequate security.

2.1 SELECTION STANDARDS FOR LOCATIONS ON GOODFELLOW AFB

Goodfellow AFB developed the Proposed Action and reasonable alternatives carried forward for analysis by weighing all possible courses of action capable of meeting the Purpose and Need against the following selection standards. These selection standards are based upon HHS needs with respect to providing temporary, short-term shelters for unaccompanied children, and are listed below:

- Site at least 25 acres in size
- Staging area for service trailers
- Outside space available for wrap-around services
- Road access to the site
- Ability to tie to existing utilities
- Removed from military activity

2.2 DESCRIPTION AND SCREENING OF ALTERNATIVES

NEPA and the CEQ regulations mandate the consideration of reasonable alternatives for the Proposed Action. Reasonable alternatives are those that could be used to meet the purpose of and need for the Proposed Action. The following alternatives were identified and screened against the selection standards.

2.2.1 Alternative 1: Proposed Action (Preferred Alternative)

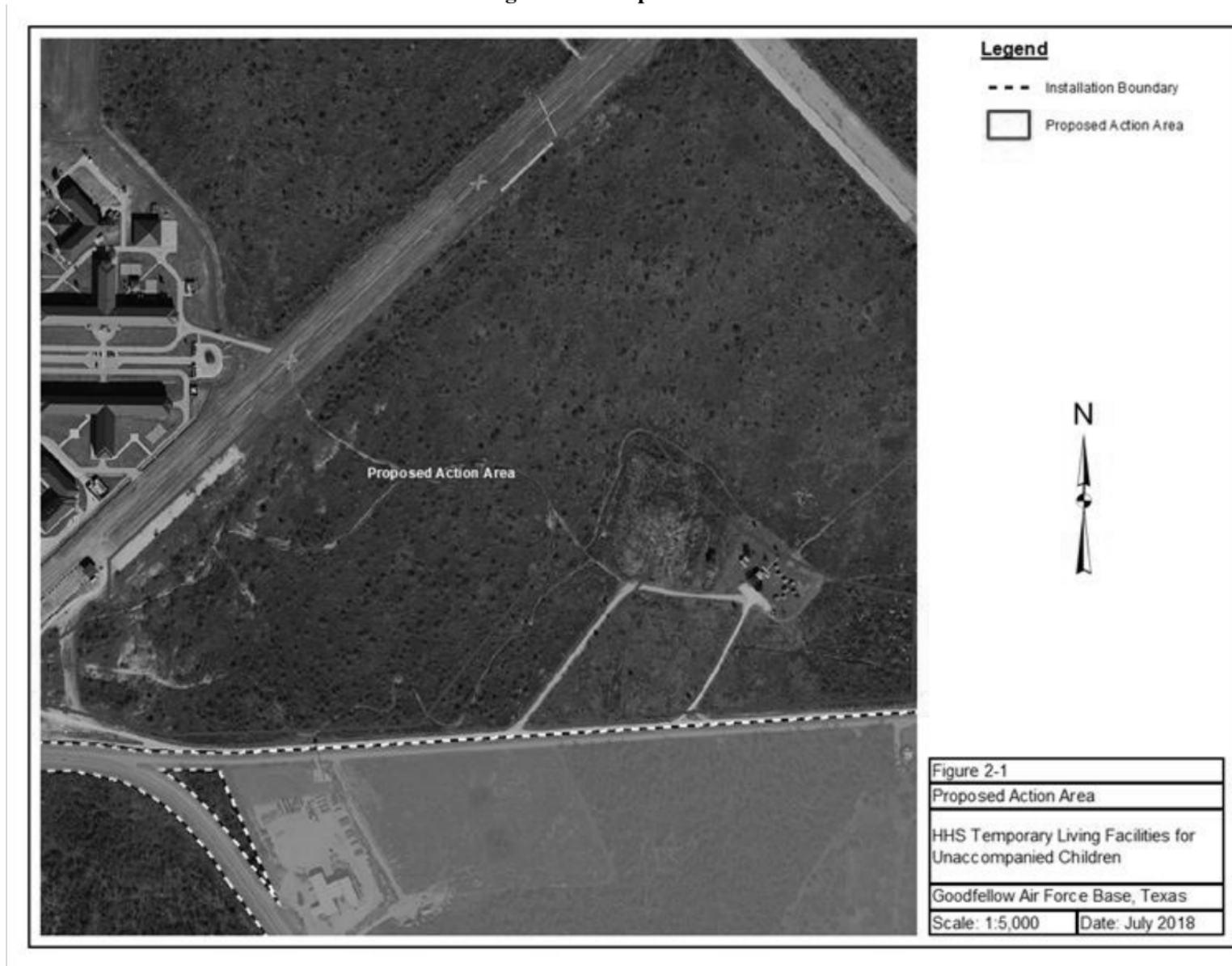
Under the Proposed Action, the Air Force would provide approximately 70 contiguous acres of level, cleared land, and erect temporary structures to provide living and sleeping quarters for up to 7,500 unaccompanied children and work facilities for approximately 7,500 HHS support staff for up to 180 days. The Proposed Action would provide sufficient support structures, construction laydown area, and security fencing to separate the temporary facilities from other areas and functions at Goodfellow AFB.

The following activities would be necessary to enhance unaccompanied children capacity in a timely manner:

- Clearing and leveling land for the purpose of erecting semi-permanent structures to shelter unaccompanied children;
- Allowing HHS to use DoD's temporary facilities for mass sheltering;
- Erecting temporary facilities; and
- Helping transport unaccompanied children from one facility to another in the event of a significant weather event or natural disaster.

Figure 2-1 provides the location of the Proposed Action area on Goodfellow AFB, the available site meeting all of the selection standards.

Figure 2-1. Proposed Action Area



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Construction of the entire Proposed Action is estimated to require up to 30 days. Design plans and specifications are not yet available and a construction schedule has not been fully determined, pending fiscal and other approvals. Details regarding proposed onsite modifications to the Proposed Action area are as follows:

- Fencing would be erected surrounding the entire Proposed Action area and separating it from Goodfellow AFB. Neither unaccompanied children nor HHS employees would have access to Goodfellow AFB.
- A separate gate would be constructed along Old Eola Road, with concurrence received from the City of San Angelo on 30 June 2018. All entrance and exits from the Proposed Action area would occur through this gate.
- Grubbing (removal of trees, shrubs, stumps, and rubbish) and clearing of vegetation would be accomplished within the Proposed Action area. Bulldozers and graders will be used for clearing activities.
- Cleared areas would be covered with approximately 12,000 cubic yards of caliche for erosion and runoff prevention. Caliche would remain intact after HHS departure and site decommissioning.
- Water and electrical connections would be established to existing utility lines. Water connections would be established immediately. Electrical connections would take up to 60 days, during which time approximately 25 generators will be used temporarily to provide electricity until the connections are completed. Up to 3,500 linear feet (ft) by 3 ft deep and 3 ft wide (Total of 31,500 square ft) would be trenched and excavated for water and electrical line connections. Electrical connections would remain after HHS departure and site decommissioning, and water infrastructure would be abandoned in place.
- Environmental Restoration Program (ERP) sites would be fenced off and inaccessible to HHS & unaccompanied children.
- The network of fitness trails would be removed with grubbing process and will not be restored.
- Perimeter Road would be inaccessible to Goodfellow AFB commercial traffic until HHS departure and site decommissioning.
- The Proposed Action area would be restored to Open Area and/or Open/Recreation land use after HHS departure and site decommissioning.
- Sewage, solid, and hazardous waste would be collected and transported offsite weekly in five trucks.
- Supplies would be delivered weekly in five trucks.
- HHS employees would arrive onsite in 12 hour shifts via bus or 3 or more person carpool; shift changes would not occur during peak hours of 5:30 AM to 8:30 AM and 3:30 PM to 5:30 PM
- HHS employees would be housed in hotels, with a minimum of 2 employees per room
- Operation of the shelters is estimated to last up to 180 days, after which the disturbed areas will be returned to the former land use classification
- Additional specific requirements for analyzing each resource area are discussed in **Chapter 4**

The Proposed Action (also referred to as the Preferred Alternative) meets all selection standards identified, and are analyzed in detail in **Chapters 3 and 4** of this EA.

2.2.2 Alternative 2: No Action Alternative

The CEQ regulation, 40 CFR §1502.14(d), requires the inclusion of a No Action Alternative in the NEPA analysis. Under the No Action Alternative, the Air Force would not provide temporary, short-term shelters at Goodfellow AFB to support HHS operations, HHS would not operate the facilities, and would not meet the requirements of the Presidential Executive Order 13841 and Secretary of Defense Action

Memo (29 June 2018). All alternative strategies, including the No Action Alternative, will be assessed in the EA.

This, according to the DHS Programmatic EA (DHS 2014), would result in existing holding facilities becoming increasingly overcrowded with potential for deteriorating health and safety conditions of the inhabitants.

2.3 ALTERNATIVES CONSIDERED BUT ELIMINATED FROM FURTHER CONSIDERATION

Two additional alternatives (**Figure 2-2**) were considered, but eliminated from detailed analysis because they do not meet one or more selection standards listed in **Section 2.1**. Goodfellow AFB evaluated these alternatives because they are designated as locations for expansion opportunities at the installation.

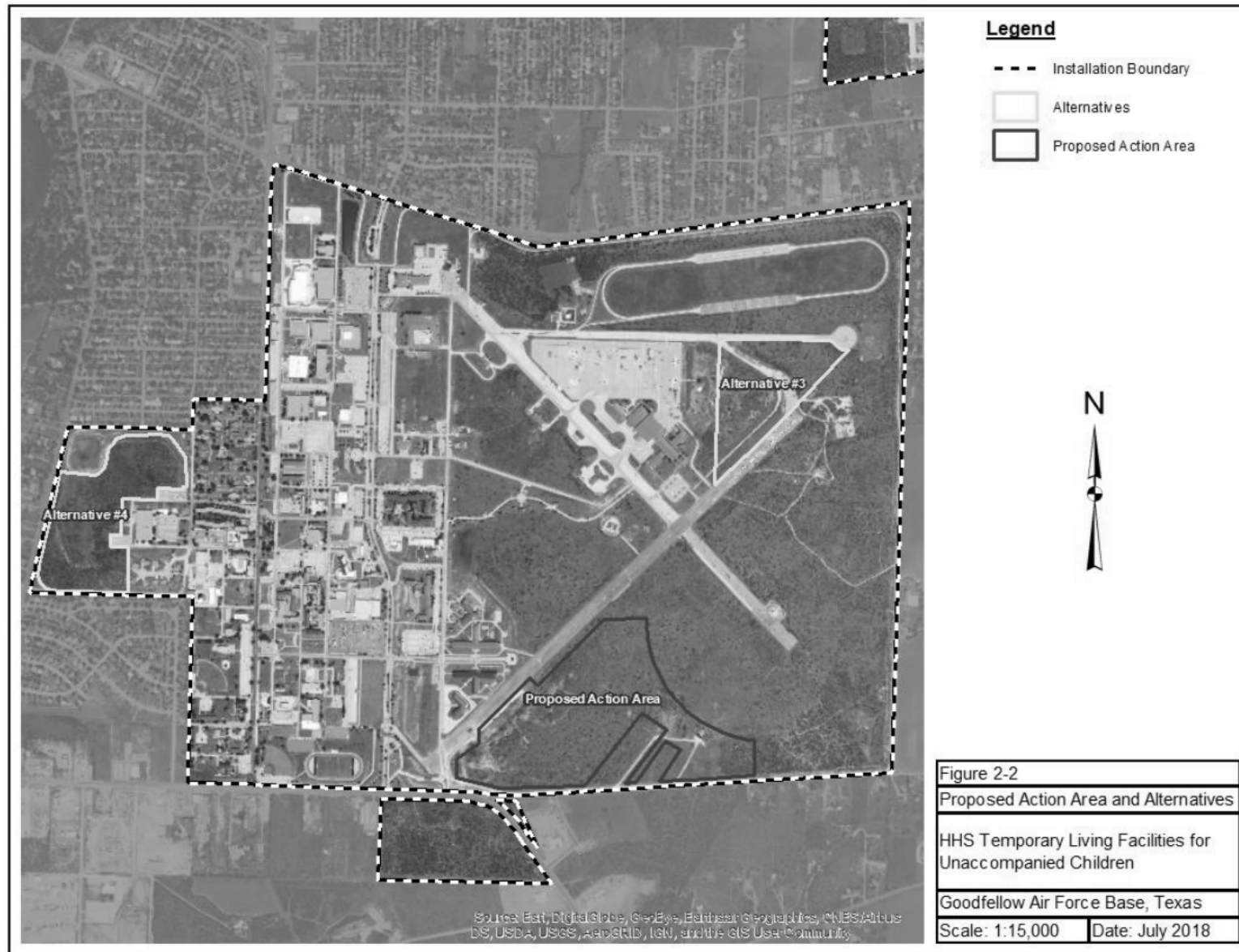
2.3.1 Alternative 3: Site 3

Alternative 3, Site 3, is currently being used for wildland fire training and did not meet the selection standard of being removed from military activities. Therefore, this alternative has been eliminated from detailed analysis.

2.3.2 Alternative 4: Site 4

Alternative 4, Site 4 is close to current military activities and additionally there are concerns with the ability to effectively manage stormwater runoff at the site and the runoff may result in possible degradation of water quality. Therefore, this alternative has been eliminated from detailed analysis.

Figure 2-2. Proposed Action Area and Alternatives



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CHAPTER 3: AFFECTED ENVIRONMENT

This chapter describes the current conditions of the environmental resources, either man-made or natural, that would be affected by implementation of the Proposed or No Action Alternatives. **Section 3.2** focuses on the conditions at Goodfellow AFB and the location of the action. The baseline conditions presented in this chapter are described to the level of detail necessary to support analysis of potential impacts presented in **Chapter 4**, Environmental Consequences.

3.1 SCOPE OF ANALYSIS

Federal regulations (40 CFR §§1500 et seq.) require certain topics be addressed as part of a NEPA analysis. Resource areas that could be affected by the Proposed or No Action Alternatives have been selected to allow for a comprehensive analysis of potential impacts. The following resource areas are discussed in detail in the EA:

- Noise
- Land Use
- Air Quality
- Biological Resources
- Cultural Resources
- Earth Resources
- Hazardous Materials and Wastes
- Infrastructure and Utilities
- Transportation
- Socioeconomic Resources
- Environmental Justice
- Safety and Occupational Health

3.2 RESOURCE TOPICS ELIMINATED FROM DETAILED ANALYSIS

Some resources would not be affected by the Proposed or No Action Alternatives. Resources that have been eliminated from further analysis in this document and the rationale for eliminating them are presented below.

- Airspace Management. Goodfellow AFB does not have a flying mission and therefore does not use or manage airspace during its day-to-day-operations. Implementation of the Proposed Action would not require the creation, use, or management of airspace at Goodfellow AFB. As such, this resource area was not carried forward for detailed analysis within this EA.
- Water Resources. Implementing the Proposed or No Action Alternative would not result in significant impacts to water resources. The Proposed Action would have no impact on surface waters as the Proposed Action area does not contain any surface waters. The Proposed Action would not impact the quality or quantity of groundwater at Goodfellow AFB as any grubbing or trenching would not

occur at the depths (10 ft below ground surface [bgs]) that groundwater is found on Goodfellow AFB. In addition, the Proposed Action area does not contain floodplains and no wetlands have been identified on Goodfellow AFB. Therefore, water resources were not considered for detailed analysis. Stormwater runoff is discussed in **Section 4.3.8.1.5**.

3.3 DESCRIPTION OF THE AFFECTED ENVIRONMENT

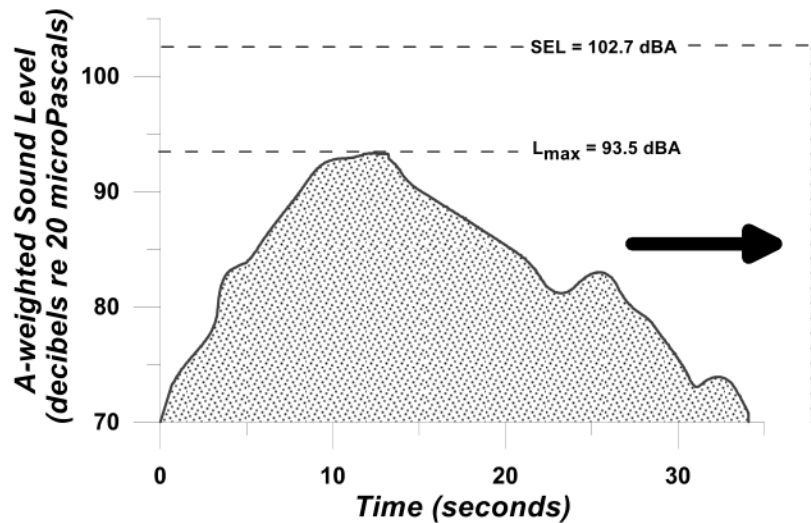
3.3.1 Noise

Sound is a physical phenomenon consisting of vibrations that travel through a medium, such as air or water, and are sensed by the human ear. Noise is generally described as unwanted sound. Unwanted sound can be based on objective effects (such as hearing loss or damage to structures) or subjective judgments (community annoyance). The response of different individuals to similar noise events is diverse and influenced by the type of noise, the perceived importance of the noise, its appropriateness in the setting, the time of day, the type of activity during which the noise occurs, and the sensitivity of the individual. Noise also may affect wildlife through disruption of nesting, foraging, migration, and other life-cycle activities. Sound is expressed in the logarithmic unit of the decibel (dB). A sound level of 0 dB approximates the threshold of human hearing and is barely audible under extremely quiet listening conditions. Normal speech has a sound level of approximately 60 dB; sound levels above 120 dB begin to be felt inside the human ear as discomfort. Sound levels between 130 to 140 dB are felt as pain (Berglund and Lindvall 1995). The minimum change in the sound level of individual events that an average human ear can detect is about 3 dB.

All sounds have a spectral content, which means their magnitude or level varies with frequency, where frequency is measured in cycles per second, or Hertz. To mimic the human ear's non-linear sensitivity and perception of different frequencies of sound, the spectral content is weighted. For example, environmental noise measurements usually employ an "A-weighted" scale that de-emphasizes very low and very high frequencies to replicate the reduced human sensitivity to those frequencies. It is common to add the "A" to the measurement unit to identify that the measurement was made with this filtering process (dBA). In accordance with DoD guidelines and standard practice for environmental impact analysis documents, this report utilizes A-weighted sound levels denoted as "dB" unless specified differently.

Noise Metrics: Maximum Sound Level (L_{max}) and Sound Exposure Levels (SEL)

Noise events are considered to start when noise levels begin to increase beyond ambient or background levels. Typically, noise generated from construction equipment remains fairly constant during operation but could vary over time. An example of the variation in sound level with time is shown by the solid line in **Figure 3-1**. The Maximum Sound Level (L_{max}) is the instantaneous maximum sound level measured/heard during the event. The L_{max} is important in judging the interference caused by a noise event with conversation, television or radio listening, sleep, or other common activities. Although it provides some measure of the intrusiveness of the event, it does not completely describe the total event, because it does not include the duration of time that the sound is heard.

Figure 3-1. Maximum Sound Level (L_{max}) and Sound Exposure Levels (SEL) Comparison

Source: Wyle Laboratories

As a composite metric, Sound Exposure Levels (SEL) represents all of the sound energy of the single event and includes both the intensity of a sound and its duration. The SEL metric is the best metric to compare noise levels from sources that vary overtime, such as aircraft overflights.

The primary sources of noise at Goodfellow AFB include motor vehicle traffic and training activities. The noise environment generally consists of transportation noise from vehicles used during fire training exercises (i.e. vehicle horns and sirens) and from Department of Transportation tire testing activities. Additional training activity noise includes occasional military exercises involving small-arms gunfire. Typically, the only complaints from off-base residents are in regards to the emergency public notice speaker system found at two locations on the installation. It is used daily for playing the National Anthem while raising and lowering the American flag, as well as for emergency weather warnings and announcements during base-wide exercises. The system is audible several miles way, and the Public Affairs Office have received complaints from several different people living in the adjacent neighborhoods (Goodfellow AFB 2011).

Noise-sensitive Receptors

A noise-sensitive receptor is commonly defined as the occupants of any facility where a state of quietness is a basis for use such as a residence, hospital, or church.

There are three potential noise-sensitive receptors on Goodfellow AFB for the Proposed Action and dismantling of the temporary facilities. The closest noise-sensitive receptor for the actual construction site is the Goodfellow AFB swimming pool, which is located approximately 1,200 ft northwest of the Proposed Action. The Angelo Inn at Goodfellow AFB is located approximately 1,300 ft to the northwest of the Proposed Action area. The Child Development Center is located approximately 1,200 ft from the Proposed Action area.

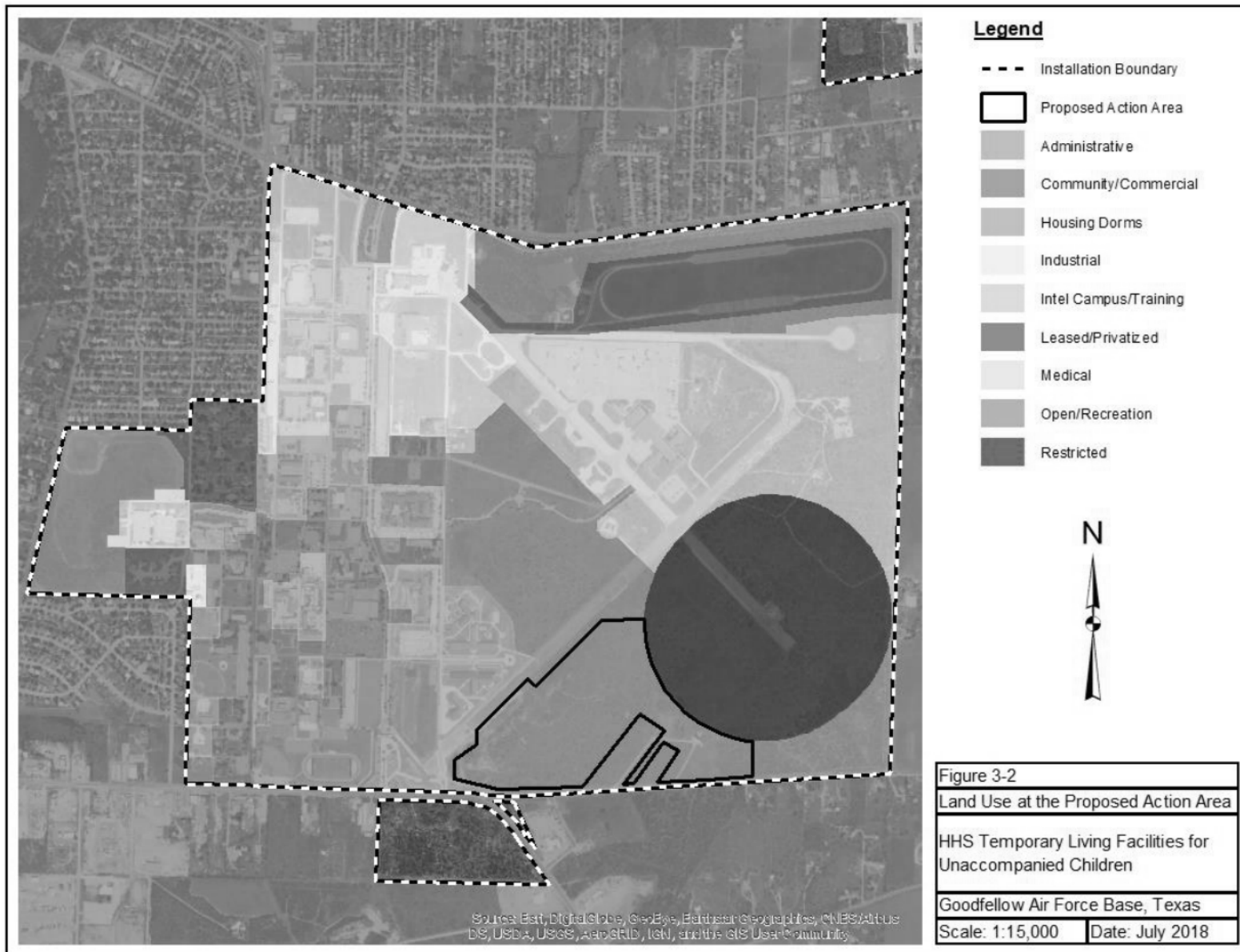
There are several residential properties along Old Eola Road that are adjacent to the Proposed Action. The closest residential property is approximately 600 ft from the Proposed Action area.

3.3.2 Land Use

Land use describes the appearance and activities that take place in a specific area. Land use refers to any human modification of land, and land dedicated for preservation or protection of natural resources. The evaluation of land use is important so as to establish if there is sufficient area for the proposed activities and to identify any potential conflicts with the land use plans. A major part of land use planning at Goodfellow AFB includes combining compatible land uses and separating incompatible land uses. This section of the EA describes the on-base land use resources that could potentially be impacted by the Proposed Action.

Property at Goodfellow AFB is federally-owned and operated by the Air Force. Current land use designations on Goodfellow AFB, as noted in the installation's 2016 Installation Development Plan (IDP), include Administrative, Community/Commercial, Housing/Dorms, Industrial, Intel Campus/Training, Leased/Privatized, Medical, Open Area, Open/Recreation, and Restricted (Goodfellow AFB 2016a). The Proposed Action area is currently undeveloped and designated as Open Area and Open/Recreation land use, as illustrated in **Figure 3-2**. The Proposed Action area also includes a network of fitness trails that runs through this Open/Recreation area along the southern edge of the installation, as well as two former landfill ERP sites, an abandoned paintball course, two unused buildings, and several covered picnic areas (Goodfellow AFB 2016a). Adjacent land parcels are designated as Administrative, Housing/Dorms, and Restricted land use areas.

Figure 3-2. Land Use at the Proposed Action Area



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3.3.3 Air Quality

The United States Environmental Protection Agency (USEPA) has established primary and secondary National Ambient Air Quality Standards (NAAQS) under the Clean Air Act (CAA) (42 U.S.C. §§7401-7671 et seq.). The CAA also set emission limits for certain air pollutants from specific sources, set new source performance standards based on best demonstrated technologies, and established national emission standards for hazardous air pollutants. According to the CAA, a source whose potential emission of all criteria pollutants exceeds 100 tons per year (tpy) would be considered a major stationary source. A major stationary source for the emission of hazardous air pollutants (HAPs) would exceed the individual 10 tpy and aggregate 25 tpy emissions thresholds defined by the CAA.

The CAA specifies two sets of standards – primary and secondary – for each regulated air pollutant. Primary standards define levels of air quality necessary to protect public health, including the health of sensitive populations such as people with asthma, children, and the elderly. Secondary standards define levels of air quality necessary to protect against decreased visibility and damage to animals, crops, vegetation, and buildings. Federal air quality standards are currently established for six pollutants (known as criteria pollutants), including carbon monoxide (CO), nitrogen dioxide (NO₂), ozone (O₃), sulfur oxides (SO_x, commonly measured as sulfur dioxide [SO₂]), lead, particulate matter equal to or less than 10 micrometers in aerodynamic diameter (PM₁₀) and particulate matter equal to or less than 2.5 micrometers in aerodynamic diameter (PM_{2.5}). Although O₃ is considered a criteria pollutant and is measurable in the atmosphere, it is often not considered as a pollutant when reporting emissions from specific sources, because O₃ is not typically emitted directly from most emissions sources. O₃ is formed in the atmosphere from its precursors – nitrogen oxides (NO_x) and volatile organic compounds (VOCs) – that are directly emitted from various sources. Thus, emissions of NO_x and VOCs are commonly reported instead of O₃. The NAAQS for the six criteria pollutants are shown in **Table 3-1**.

Table 3-1. National Ambient Air Quality Standards

Pollutant	Standard Value	Standard Type
CO 1-hr average 8-hr average	35 ppm 9 ppm	Primary Primary
NO₂ 1-hr average 8-hr average	1100 ppb ^a 53 ppb	Primary Primary and Secondary
O₃ 8-hr average ^b	0.075 ppm	Primary and Secondary
Lead Rolling 3 month Average Quarterly Average	0.15 µg/m ³ 1.5 µg/m ³	Primary
PM₁₀ 24-hr average ^d	150 µg/m ³	Primary and Secondary
PM_{2.5} 24-hr average ^d Annual average ^e	35 µg/m ³ 12 µg/m ³	Primary and Secondary Primary
SO₂ 1-hr average 3-hr average	75 ppb ^f 0.5 ppm	Primary Secondary

Source: 42 U.S.C. §§7401 et seq.

Notes:

CO = carbon monoxide

µg/m³ = microgram per cubic meter

NO₂ = nitrogen dioxide

O₃ = ozone

SO₂ = sulfur dioxide

PM_{2.5} = particulate matter equal or less than 2.5 micrometers in diameter

PM₁₀ = particulate matter equal or less than 10 micrometers in diameter

ppb = parts per billion

ppm = parts per million

^a The 98th percentile, averaged over 3 years

^b To attain the 8-hour ozone standard, the 3-year average of the fourth-highest daily maximum 8-hour average ozone concentrations measured at each monitor within an area over each year must not exceed 0.075 ppm

^c The 24-hour standard for PM₁₀ is not exceeded more than once per year on average over 3 years

^d The PM_{2.5} 24-hour standards is based on the 3-year average 98th percentile of 24-hour concentrations at each population-oriented monitor

^e The PM_{2.5} annual standard is based on 3-year average of weighted annual mean concentration from single or multiple community monitors

^f The 99th percentile of 1-hour daily maximum concentration, averaged over 3 years

The USEPA classifies the air quality within an Air Quality Control Region (AQCR) according to whether the region meets federal primary and secondary air quality standards. “Unclassified” indicates that air quality in the area cannot be classified and the area is treated as attainment. An area may have all three classifications for different criteria pollutants.

The CAA requires federal actions to conform to any applicable state implementation plan (SIP). USEPA has promulgated regulations implementing these conformity requirements in 40 CFR §51 and §93. General conformity refers to federal actions other than those conducted according to specified transportation plans (which are subject to the Transportation Conformity Rule). Therefore, the General Conformity rule applies only to non-transportation actions in non-attainment or maintenance areas. Such

actions must perform a determination of conformity if the emissions resulting from the action exceed applicability thresholds specified for each pollutant and classification of nonattainment. Both direct emissions from the action itself and indirect emissions that may occur at a different time or place but are an anticipated consequence of the action must be considered. The Transportation Conformity Rule does not apply to this Proposed Action.

3.3.3.1 Regional Air Quality

Goodfellow AFB is located in Tom Green County, which is within the AQCR 218, in the State of Texas. The entire AQCR 218 is currently USEPA designated as an attainment area for all criteria pollutants. Therefore, Goodfellow AFB is not subject to the General Conformity regulations (40 CFR §§6, 51 and 93).

Goodfellow AFB is not a major stationary source as defined by the CAA. Potential emissions of all criteria pollutants do not exceed the 100 tpy major source threshold. Goodfellow AFB is also not considered a major stationary source for the emission of HAPs because potential emissions are below the individual 10 tpy and aggregate 25 tpy emissions thresholds. **Table 3-2** presents the Goodfellow AFB 2012 actual air emissions from stationary sources.

Table 3-2. Goodfellow AFB 2012 Actual Air Emissions from Stationary Sources

Pollutant	Actual Emissions (tpy)
Carbon Monoxide	2.8
Nitrogen Oxides	4.0
PM ₁₀	1.3
PM _{2.5} ^a	1.3
Sulfur Oxides	0.047
VOC	1.4
Maximum Individual HAP (Xylene)	0.41
Total all HAPs	1.2

Source: 42 U.S.C. §§7401 et seq.

Notes:

HAP = hazardous air pollutant

PM_{2.5}=particulate matter equal or less than 2.5 micrometers in diameter

PM₁₀= particulate matter equal or less than 10 micrometers in diameter tpy = tons per year

VOC = volatile organic compounds

^a Assumed PM_{2.5} = PM₁₀ emissions.

3.3.3.2 Greenhouse Gases

There are six primary Greenhouse Gases (GHGs) of concern: carbon dioxide (CO₂), methane (CH₄), nitrous oxide (N₂O), hydrofluorocarbons (HFCs), perfluorocarbons (PFCs), and sulfur hexafluoride (SF₆).

Only three of the GHGs are considered in the emissions from the Proposed Action. CO₂, CH₄, and N₂O, represent the majority of carbon dioxide equivalent (CO₂eq) associated with the Proposed Action operations. The other GHGs were not considered in the potential emissions from the Proposed Action as they are presumed to be not emitted. HFCs are most commonly used in refrigeration and air conditioning systems; PFCs and SF₆ are predominantly emitted from various industrial processes including aluminum smelting, semiconductor manufacturing, electric power transmission and distribution, and magnesium casting, none of which are a part of the Proposed Action.

Direct emissions of CO₂, CH₄ and N₂O occur naturally to the atmosphere but human activities have increased global GHG atmospheric concentrations. The 2011 total U.S. GHG emissions were 6,702,300,000 metric tons of CO₂eq (USEPA 2013). U.S. total GHG emissions have risen 8.4 percent from 1990 to 2011 (USEPA 2013).

Goodfellow AFB is not subject to the annual reporting requirements of CO₂eq from stationary source fuel combustion, as required by 40 CFR §98 - Mandatory Greenhouse Gas Reporting.

3.3.4 Biological Resources

Biological resources include native or naturalized plants and animals and the habitats (e.g., grasslands, forests, and wetlands) in which they exist. For this analysis, biological resources are divided into the following categories: vegetation, wildlife, and special status species. Vegetation and wildlife refer to the plant and animal species, both native and introduced, which characterize the region. Special status species include species listed as threatened, endangered or proposed under the ESA of 1973 as designated by the United States Fish and Wildlife Service (USFWS), and species that are protected by laws or programs of states or other agencies. Critical habitat for special status species include areas designated by USFWS as critical habitat protected by the ESA and as sensitive ecological areas designated by state or other federal rulings.

The Federal ESA of 1973 (16 U.S.C. §1531-1542) prohibits any action that causes a “taking” of any federally listed plants or wildlife (i.e., killing, harming, harassment, or any action that may damage their habitat).

The Bald and Golden Eagle Protection Act (16 U.S.C. §668a; 50 CFR §22) prohibits the take, possession, sale, purchase, barter, offer to sell, transport or import of the bald eagle (*Haliaeetus leucocephalus*) or the golden eagle (*Aquila chrysaetos*), including any part, nest, or egg, unless allowed by permit.

The MBTA (16 U.S.C. §703-712) and EO 13186, *Responsibilities of Federal Agencies to Protect Migratory Birds*, prohibits any “attempt at hunting, pursuing, wounding, killing, possessing, or transporting any migratory bird, nest, egg, or part thereof” (USFWS 2013).

The Texas Parks and Wildlife Department (TPWD) maintains a list of state-identified threatened and endangered species. TPWD (contained within chapters 67 and 68 of the Texas Parks and Wildlife Code and §§65.171–65.176 of Title 31 of the Texas Administrative Code) prohibit the taking, possession, transportation, or sale of any of the animal species designated by state law as endangered or threatened without the issuance of a permit.

3.3.4.1 Vegetation

Tom Green County is located within Concho Valley and the Red Prairie area of the Central Great Plains of the Concho Valley. The Red Prairie area of the Central Great Plains once supported grasses such as little bluestem (*Schizachyrium scoparium*), Texas wintergrass (*Nessella leucotricha*), white tridens (*Tridens albescens*), Texas cupgrass (*Eriochloa sericea*), and sideoats grama (*Bouteloua curtipendula*) in undeveloped areas, while tobosa (*Pleuraphis mutica*) and curly mesquite (*Hilaria belangeri*) proliferated in drainage areas. Buffalograss (*Buchloe dactyloides*), hairy tridens (*Erioneuron pilosum*) and purple threeawn (*Aristida purpurea*) typically exist in areas where livestock grazing occurs.

The Proposed Action area is classified as unimproved and includes areas where little or no maintenance has been performed. The Proposed Action area is composed of native and non-native grasses and

mesquite trees, along with the Texas prickly pear (*Opuntia engelmannii* var. *lindheimeri*), shrubs including catclaw acacia (*Acacia greggii*), and agarita (*Mohonia trifoliolata*) (Goodfellow AFB 2016b).

3.3.4.2 Wildlife

Wildlife species commonly found in undeveloped areas of Goodfellow AFB like the Proposed Action area include mammals such as the rock squirrel (*Spermophilus variegatus*), fox squirrel (*Sciurus niger*), red fox (*Vulpes vulpes*), gray fox (*Urocyon cinereoargenteus*), white-tailed deer (*Odocoileus virginianus*), black-tailed jack rabbit (*Lepus californicus*), eastern cottontail rabbit (*Sylvilagus floridanus*), opossum (*Didelphi virginiana*), nutria (*Myocastor coypus*), porcupine (*Erethizon dorsatum*), ringtail cat (*Bassaricus astutus*), coyote (*Canis latrans*), Mexican free-tailed bat (*Tadarida brasiliensis*), and nine-banded armadillo (*Dasypus novemcinctus*). Common avian species include the loggerhead shrike (*Lanius ludovicianus*), western kingbird (*Tyrannus verticalis*), scissor-tailed flycatcher (*Tyrannus forficatus*), greater roadrunner (*Geococcyx californianus*), white-winged dove (*Zenaida asiatica*), mourning dove (*Zenaida macroura*), cattle egret (*Bubulcus ibis*), and Bewick's wren (*Thryomanes bewickii*). Game species also found on the installation include wild turkey (*Meleagris gallopavo*) and northern bobwhite quail (*Colinus virginianus*) (Goodfellow AFB 2016b). Amphibians and reptiles commonly found on the installation include the Rio Grande leopard Frog (*Rana berlandieri*), Great Plains narrow-mouthed toad (*Gastrophryne olivacea*), Texas toad (*Bufo speciosus*), prairie kingsnake (*Lampropeltis getulus*), Plains blind snake (*Leptotyphlops dulcis dulcis*), Bull Snake (*Pituophis melanoleucus sayi*), lined snake (*Tropidoclonion lineatum*), checkered garter snake (*Thamnophis marcianus*), Texas rat snake (*Elaphe obsoleta lindheimeri*), western diamondback rattlesnake (*Crotalus atrox*), Texas horned lizard (*Phrynosoma cornutum*), and six-lined racerunner lizard (*Cnemidophorus sexlineatus sexlineatus*).

3.3.4.3 Special Status Species

The 2016 Goodfellow AFB Integrated Natural Resource Management Plan (INRMP), USFWS's Information, Planning and Conservation (IPaC) System tool, and TPWD Texas Natural Diversity Database were reviewed to determine special status species with the potential to occur on Goodfellow AFB (Table 3-3). The IPaC database species list is available in Appendix A. No critical habitat for special status species is designated on Goodfellow AFB (Goodfellow AFB 2016b).

Table 3-3. Special Status Species with the Potential to Occur on Goodfellow AFB

Common Name	Scientific Name	Status*	Preferred Habitat
Federal			
Interior Least Tern	<i>Sterna Antillarum athalassos</i>	E	Nests along sand and gravel bars within braided streams, rivers
Piping Plover	<i>Charadrius melodus</i>	T	Wide, flat, open, sandy beaches with very little grass or other vegetation. Nesting territories often include small creeks or wetlands.
State			
Texas Horned Lizard	<i>Phrynosoma cornutum</i>	T	Arid and semiarid habitats in open areas with sparse plant cover. Because horned lizards dig for hibernation, nesting and insulation purposes, they commonly are found in loose sand or loamy soils.

*T = Threatened, E = Endangered

No federally listed special status species or their critical habitat are known to occur on Goodfellow AFB, nor is there suitable habitat for federally listed species in the Proposed Action area. The Texas horned

lizard has been observed on Goodfellow AFB in the southeast area near the Proposed Action area (observed in 2000), therefore it may occur in the Proposed Action area (Goodfellow AFB 2016b).

3.3.5 Cultural Resources

Cultural resources are prehistoric and historic sites, districts, structures, artifacts, or any other physical evidence of human activity considered important to a culture, subculture, or community for scientific, traditional, religious, or other reasons. A historic district is an area that “possesses a significant concentration, linkage, or continuity of sites, buildings, structures, or objects united historically or aesthetically by plan or physical development” (NPS 1997).

Numerous laws and regulations require that possible effects on cultural resources be considered during the planning and execution of federal undertakings. These laws and regulations stipulate a process of compliance, define the responsibilities of the federal agency proposing the actions, and prescribe the relationships among involved agencies. In addition to NEPA, the primary laws that pertain to the treatment of cultural resources during environmental analysis are the NHPA (especially Sections 106 and 110), the Archaeological Resources Protection Act (ARPA), the American Indian Religious Freedom Act (AIRFA), and the Native American Graves Protection and Repatriation Act (NAGPRA).

Section 106 of the NHPA requires that federal agencies give the Advisory Council on Historic Preservation a “reasonable opportunity to comment” on proposed actions. Federal agencies must consider whether their activities could affect historic properties that are already listed, determined eligible, or not yet evaluated under the National Register of Historic Places (NRHP) criteria. Properties that are either listed on or eligible for listing in the NRHP are provided the same measure of protection under Section 106.

The area of potential effect (APE) for cultural resources is the geographic area or areas within which an undertaking (project, activity, program or practice) may cause changes in the character or use of any historic properties present. The APE is influenced by the scale and nature of the undertaking and may be different for various kinds of effects caused by the undertaking. For the Proposed Action, the Air Force determined that the APE includes approximately 70 of contiguous acres and encompasses the Proposed Action area, including the proposed temporary facilities, existing buildings, and construction laydown area (**Figure 2-1**).

3.3.5.1 Archaeological Resources

The US Department of Interior (National Park Service) conducted a cultural resource assessment of Goodfellow AFB on 30 January - 3 February 1995. No archeological resources were identified and it was recommended that no further archeological investigations were necessary (USDOI 1995).

3.3.5.2 Architectural Resources

In 1993, a Texas State Historic Preservation Office (SHPO) representative visited Goodfellow AFB to assess NRHP eligibility of resources 50 years of age or older (i.e., constructed 1943 or before) and those that might be potentially eligible in the future. At that time, the Texas SHPO found no resources at Goodfellow AFB to be significant or potentially significant (Goodfellow AFB 2014). In 1995, the National Park Service surveyed and assessed 42 resources that were 50 years of age at that time and the Goodfellow AFB Cultural Resources Manager conducted a follow-up survey in 1998. No historic-age resources were determined eligible for listing in the NRHP (Goodfellow AFB 2014).

In 2002, Geo-Marine, Inc. conducted a survey of Goodfellow AFB Cold War-era resources (USAF 2003). Although eight buildings (447, 448, 501, 519, 521, 523, 525, and 530) were recommended NRHP-eligible for their exceptional importance in Air Force intelligence training, Goodfellow AFB re-surveyed the buildings and determined that the resources had no “architectural, historical, or military significance,” and thus were not eligible for the NRHP (Goodfellow AFB 2014). No NRHP-eligible resources have been identified.

3.3.5.3 Traditional Cultural Properties

No Indian tribes culturally affiliated with Goodfellow AFB have, to date, identified any sacred sites to which they would like access to under AIRFA, or any properties of religious and cultural significance (Goodfellow AFB 2014). No Traditional Cultural Properties have been identified at Goodfellow AFB.

3.3.6 Earth Resources

An area’s earth resources typically consist of surface and subsurface materials and their inherent properties. Principal factors influencing the ability of earth resources to support structural development are geology, topography, and soil stability. Geology is the study of the earth’s composition and provides information on the structure and configuration of surface and subsurface features. Topography is defined as the relative positions and elevations of the natural features of an area. The term “soil” generally refers to unconsolidated materials laying over bedrock or other parent material. Soils are typically described in terms of their parent material, slope, physical characteristics, and relative compatibility or constraints with respect to particular construction activities and types of land use. Soil depth, structure, elasticity, strength, shrink-swell potential, and erosion potential determine a soil’s ability to support structures and facilities.

Goodfellow AFB lies on a bedrock surface formed on the Choza formation, characterized by shales, silty clays, and beds of gray dolomitic limestone. The depth to bedrock within this formation ranges from 5 to 20+ ft bgs (Goodfellow AFB 2016a). Topography across the western half of Goodfellow AFB is generally flat with elevations on the installation range from 1,834 ft above mean sea level (msl) in the northern portion of the installation to 1,880 ft above msl in the southern portion (Goodfellow AFB 2018a). There are no major natural surface features (depressions or rises) at Goodfellow AFB (USGS 2013). The Proposed Action area also contains multiple earthen mounds which contain concrete, asphalt, and dirt.

Soils at Goodfellow AFB are characterized by very shallow to deep, nearly level to sloping and undulating, clayey and calcareous soils of outwash plains in broad valleys of the Concho River and its tributaries. Soils are moderately alkaline, possess permeability’s ranging from 0.2 to 2.0 inches/hour and exhibit moderate runoff potentials. The predominant soil type in the Proposed Action area is Mereta clay loam, which boasts a 0 to 1 percent slope, moderate shrink-swell potential, and is considered highly erodible (Goodfellow AFB 2016a). Angelo clay loam, which boasts a 0 to 1 percent slope, moderate shrink-swell potential, and is not considered highly erodible, is also present in small portions of the Proposed Action area (Goodfellow AFB 2016a). Angelo clay loam is also classified as prime farmland according to the Natural Resources Conservation Service (NRCS) (NRCS 2018b).

3.3.7 Hazardous Materials and Wastes

3.3.7.1 Hazardous Materials

Hazardous material use and management at Goodfellow AFB are regulated by Occupational Safety and Health Administration (OSHA) and the Texas Council on Environmental Quality (TCEQ) under the

Toxic Substance Control Act, Emergency Planning and Community Right-to-Know Act, and Air Force Occupational Safety and Health Standards. The regulations require personnel using hazardous materials to be trained in the application, management, handling, and storage of material; to know the location of material safety data sheets for all hazardous materials that they are using; and to wear the correct personal protective equipment required for materials that are being used.

Asbestos

The USEPA regulates Asbestos under the OSHA, 29 U.S.C. §§669 et seq. Emissions of asbestos fibers to ambient air are regulated under Section 112 of the CAA. An Asbestos-Containing Materials (ACM) survey was conducted on Facility 3070 in 2012. ACM was not identified in any of the materials sampled.

Lead-Based Paint

The Residential Lead-Based Paint Hazard Reduction Act of 1992 regulates the use and disposal of lead-based paint (LBP) at federal facilities. Federal agencies are required to obey all applicable federal, state, interstate, and local laws relating to LBP activities and hazards. In the Proposed Action area, building 3070 was constructed in 1942 and may contain LBP (see **Figure 3-3**).

Radon

Radon, a radioactive gas that seeps out of rocks and soil, comes from uranium in the ground (USEPA 1998). It can occur in high concentrations in soil and rocks containing uranium, granite, shale, phosphate, and pitchblende, and may also occur in soil contaminated with industrial waste byproducts from uranium or phosphate mining (USEPA 2012b). Radon is known to occur in the Goodfellow AFB area. The only known health risk associated with exposure to elevated levels of radon is an increased risk of developing lung cancer. Typically, outside air contains very low levels of radon (USEPA 1998). However, radon can accumulate in enclosed indoor spaces. The USEPA recommends consideration of radon mitigation measures at 4 picoCuries per liter, which is based on the assumption that an individual would be exposed to those levels at least 75 percent of the time, a situation usually found only in residences (USEPA 2012b). The housing units at Goodfellow AFB were modified to achieve acceptable levels. A radon screening survey was performed on the modified homes in 1998 and none of the results for the structures exceeded USEPA or Air Force levels (Goodfellow AFB 2007).

3.3.7.2 Hazardous Waste

Hazardous wastes are defined by the Solid Waste Disposal Act as amended by the Resource Conservation and Recovery Act (RCRA), which was further amended by the Hazardous and Solid Waste Amendments, RCRA subtitle C (40 CFR, §§260-270). No hazardous waste services will be provided by Goodfellow AFB. The HHS facilities would be operated pursuant to the applicable Memorandum of Agreement, which will address waste management responsibility to ensure compliance with federal and TCEQ regulatory requirements for off-site disposal of all waste and consistency with installation solid and hazardous management plans.

3.3.7.3 Environmental Restoration Program

In accordance with The Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) and its amendment, The Superfund Amendments and Reauthorization Act (SARA), the Air Force established the ERP. The ERP addresses the identification and cleanup of hazardous substances and military munitions remaining from past activities at U.S. military installations and formerly used defense sites. ERP efforts are aimed at characterizing all active sites, determining future remedial actions,

and implementing interim removal or remediation actions to reduce risks and eliminate contamination sources. Contamination that occurred before January 1984 is covered under the ERP, and the sites with contamination that occurred after January 1984 are remediated under the Compliance Cleanup program. An area where contaminants may have been released, but have not been validated as a site is called an area of concern (AOC) (Goodfellow AFB 2007).

Goodfellow AFB has a total of 21 ERP sites, two of which are located near the Proposed Action area. LF-02 and AOC-13 are located near the Proposed Action area (**Figure 3-3**) and are described as follows:

Southeast Landfill (LF-02)

The Southeast Landfill (Site LF-02) is approximately 37 acres and is located in the southeastern corner of Goodfellow AFB approximately 3,500 ft east of the Jacobson Gate. Contents of the landfill were predominately household wastes from 1970 to 1982, but may have included demolition debris, industrial waste, and some containerized liquids. Wastes were buried in trenches that were typically 600 ft long, 15 ft wide, 15 ft deep, and 12 ft apart. The southeast landfill was used until 1982 when the installation changed to contract waste collection and disposal. The unused portion of the last trench was leveled with fill dirt and the landfill operations ceased (Goodfellow AFB 2018b).

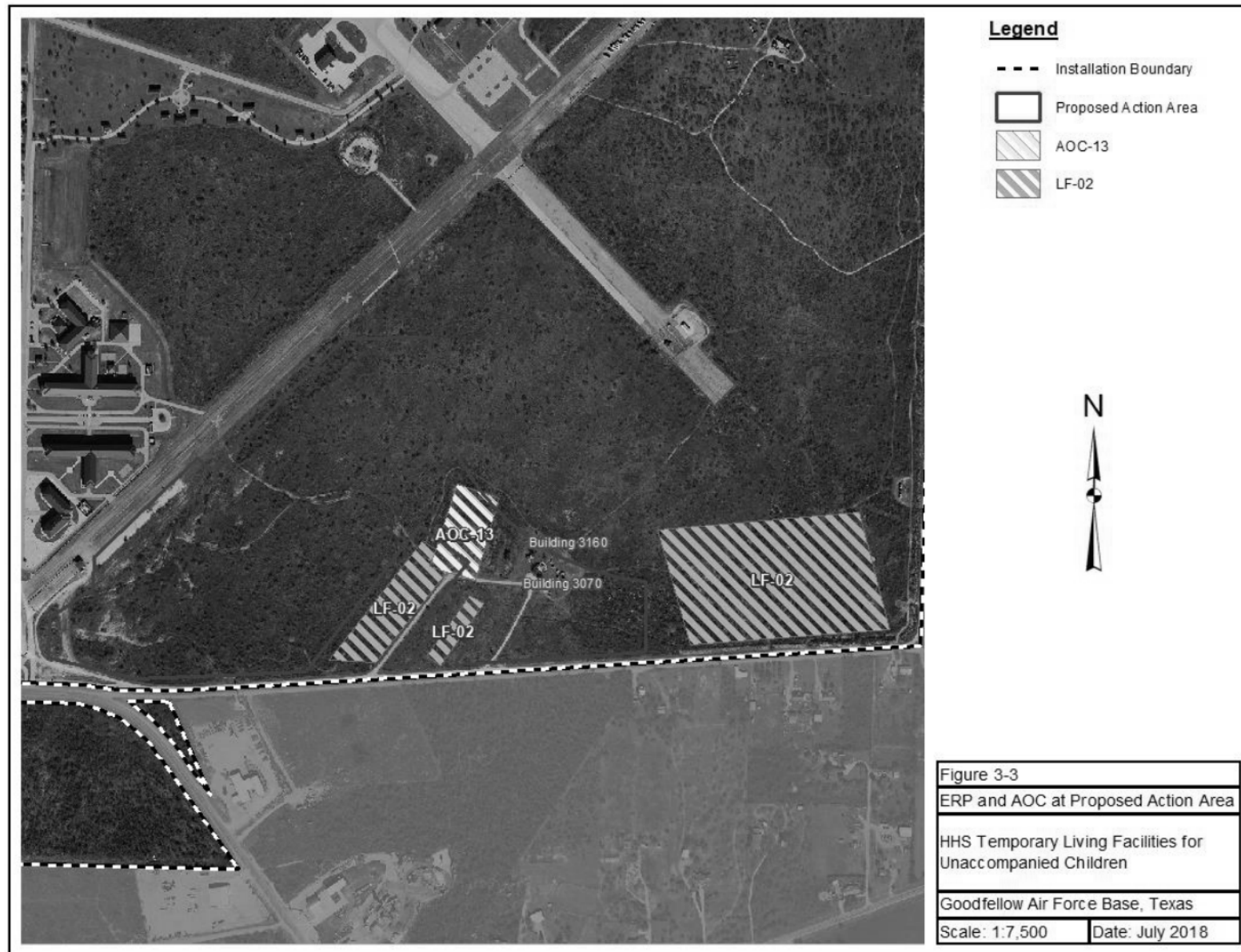
LF-02 was officially closed December 1988 after a post-closure maintenance period was completed. The southeast landfill was closed under State of Texas requirements for a Type I Municipal Solid Waste (MSW) Disposal Facility closure. State regulatory requirements did not require a cap for this landfill. Trenches are currently visible by their noticeable subsidence of the fill dirt. The site currently meets commercial/Industrial land use conditions and the Air Force conducts post closure care (annual inspections, five-year reviews, and periodic mowing). The Air Force demonstrated that this site is protective of human health and the environment, and maintains regulatory compliance (Goodfellow AFB 2018b). A fence would be installed to surround LF-02 to restrict access to the sites.

Former Small Arms Range/Outdoor Firing Range (AOC-13)

The former Small Arms Firing Range was initially constructed in 1968 or 1969 as a rifle range (long berm area) with an attached pistol range (shorter berm area) immediately to the east. Initially, the rifle range was approximately 250-ft wide (east to west) by 360 ft long (north to south). The adjacent pistol range measured approximately 120-ft by 200-ft long. The site was reconfigured multiple times to arriving to its current configuration (approximately 130 ft long by 120 ft wide) with the firing line on a concrete slab along the south end of the “U” shaped berm. The presence of these materials resulted in elevated concentrations of lead, arsenic, antimony, zinc and copper in the upper 2 to 5 ft of the range’s soil berms, fallout zone and floor.

Investigations of the Site AOC-13 under the corrective action program began in 1998. In May 2008, the final technical memorandum was submitted to demonstrate that all remaining soils met the applicable human health Protective Concentration Levels and ecological criteria, therefore making a No Further Action determination appropriate. On September 25, 2008, TCEQ declared that No Further Action was required, including institutional land use controls or post-response action care under 30 Texas Administrative Code Section 350 for Site AOC-13. This No Further Action decision determined no significant risk or threat to public health or the environment exists under a future residential land use scenario.

Figure 3-3. ERP and AOC at Proposed Action Area



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3.3.8 Infrastructure and Utilities

Infrastructure and utility resources refer to systems and structures that contribute to the functionality of inhabited areas. Infrastructure and utility components at Goodfellow AFB include transportation systems, electricity, solid waste disposal, potable water, and wastewater treatment services. The following subsections provide a summary of the existing infrastructure present at Goodfellow AFB. Transportation is discussed in **Section 3.3.9**.

3.3.8.1 Electricity

Goodfellow AFB is supplied electricity from American Electrical Power (AEP) by two overhead feeder lines originating from the AEP Concho Plant and Highland Substations (Goodfellow AFB 2012). Electrical supply enters the installation at a switch station located in the northwestern portion of the installation. Five circuits comprised of underground and overhead utility distribution lines serve the installation (Goodfellow AFB 2016a). The capacity of the electrical service is more than adequate for even the peak demand at Goodfellow AFB, and the available capacity of this system is estimated at a healthy 77 percent (Goodfellow AFB 2016a). The current Goodfellow AFB electrical system is shown in **Figure 3-4** and service may be connected at the Proposed Action area.

3.3.8.2 Solid Waste

MSW at Goodfellow AFB is managed in accordance with Air Force Instruction (AFI) 32-7042, *Solid and Hazardous Waste Compliance*. AFI 32-7042 requires installations to implement a solid waste management program to include a solid waste management plan, procedures for handling, storage, collection, and disposal of solid waste, record keeping and reporting, and recycling of solid waste.

3.3.8.3 Water Supply

Potable water at Goodfellow AFB is supplied by the City of San Angelo. The source of the City's potable water includes surface water obtained from a series of five lakes. The system's maximum capacity is 55 million gallons per day (mgd) with an average daily use of 14 mgd (COSA 2018b). The City operates five continuous pumping water towers with a combined storage capacity of approximately 17.2 million gallons (COSA 2018c).

A Water Vulnerability and Risk Assessment conducted at Goodfellow AFB in 2004 indicated the potable water system is well designed, operated, and maintained. More than 358,400 linear ft of water mains distribute water to the installation. Four water mains distribute potable water to Goodfellow AFB at an average pressure of 65 pounds per square inch (Goodfellow AFB 2012). One 12-inch main enters the installation on the north side of the installation and extends south. Two side-by-side 8-inch mains enter the installation on the west side of the installation, and one 12-inch main with a 6-inch meter enters the installation from the north at the fire training area. Another 12-inch main enters the installation on the southern portion of the base. In addition, two 400,000-gallon elevated potable water storage tanks are located along the western boundary of the installation (Goodfellow AFB 2016a). Overall, the system is in good condition and is estimated to have 94 percent available capacity (Goodfellow AFB 2016a). The current Goodfellow AFB water system is shown in **Figure 3-4** and service may be connected in the Proposed Action area.

Figure 3-4. Utilities at the Proposed Action Area



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3.3.8.4 Sanitary Wastewater

The majority of sanitary wastewater at Goodfellow AFB is managed by the City of San Angelo wastewater system. The City wastewater system operates an activated sludge wastewater treatment facility with a daily treatment capacity of 13.2 mgd. The current system is treating an average of 9.21 mgd with the highest peak at 13 mgd (COSA 2018b). No sewage lines are in the vicinity of the Proposed Action area.

3.3.8.5 Stormwater

Stormwater on Goodfellow AFB is managed by one retention feature, three detention basins, and a system of underground pipes and open ditches. Seven outfalls are utilized for discharging stormwater off-site to the City storm sewer system. None of these stormwater features exist within the Proposed Action area. Water generated from on-site training exercises and stormwater runoff from the Fire Training Area is collected and recycled to a 500,000-gallon storage tank for reuse. Surplus wastewater from this process is discharged to the sanitary sewer (Goodfellow AFB 2012). The existing sewer collection system at Goodfellow AFB is estimated to have 97 percent available capacity (Goodfellow AFB 2016a).

3.3.9 Transportation

Transportation resources include the existing vehicular transportation system at Goodfellow AFB and the roads that provide entry to the installation, as well as the capacity of these roads to accept increases in traffic that may result from the Proposed Action.

Goodfellow AFB has two access gates – the North and South Gates – which are located at either end of Kearney Blvd, the main connecting street on the installation. The South Gate, or Jacobson Gate, is the main point of entry to Goodfellow AFB for visitors and for trucks and other commercial vehicles. Peak hours for the Jacobson Gate are considered to be between 5:30 AM and 8:30 AM and between 3:30 PM and 5:30 PM. Overall, the road conditions on Goodfellow AFB are in fair condition, and there are no significant issues with vehicle traffic or congestion (Goodfellow AFB 2016a). Parking is generally well-located and well-sized, and no major availability issues appear to exist (Goodfellow AFB 2016a). The Proposed Action area does include portions of Goodfellow AFB's Perimeter Road, where incoming Goodfellow AFB commercial vehicles are generally directed for installation access (Goodfellow AFB 2016a).

Access to the North Gate is provided by Paint Rock Road / Farm-to-Market Road (FM) 388. Paint Rock Road is maintained by the Texas Department of Transportation (TXDOT) and up to the full standards for Texas roadways. The road is in good condition and generally does not receive heavy traffic (Dominy 2018). Access to the South Gate is provided by S Chadbourne Road / FM 1223 and Old Eola Road. S Chadbourne Road is also up to the full standards for Texas roadways and maintained by TXDOT, but receives heavy traffic because of Goodfellow AFB's main entry gate and several oil business offices in the surrounding area. Peak traffic hours on S Chadbourne Road typically coincide with the peak hours for the Jacobson Gate (Dominy 2018). Old Eola Road is maintained by the City of San Angelo, has a current traffic volume of approximately 1 vehicle per hour, and is in fair condition (Noret 2018). Old Eola Road can be accessed either via S Chadbourne Road or via FM 765.

3.3.10 Socioeconomic Resources

Socioeconomics Resources comprise the basic attributes and resources associated with the human environment, particularly population and economic activity. Population levels are subject to fluctuations

from regional birth and death rates and immigration and emigration of people. Economic activity typically encompasses employment, personal income, and economic growth. Impacts on these socioeconomic components also influence other issues such as housing availability and the provision of public services (e.g., schools, roads, and other infrastructure).

The Region of Influence (ROI) for Socioeconomic Resources typically encompasses the county where the installation is located. For Goodfellow AFB, the ROI is Tom Green County.

Population: The U.S. Census Bureau estimated the population of Tom Green County in 2017 was 118,019, which represents a 7.1 percent increase since 2010. The population of the City of San Angelo increased at a slightly higher percentage (7.4 percent) than Tom Green County from 2010 to 2017, while Texas had a greater percentage increase (12.6 percent) (USCB 2018a). **Table 3-4** shows the total populations for 2010, and total population estimates for 2017.

Table 3-4. Population in Tom Green County, San Angelo, TX, and the State of Texas

Geographic Area	2010	2017	Percent Change (2010-2017)
Tom Green County	110,228	118,019	7.1
San Angelo, Texas	93,221	100,119	7.4
Texas	25,146,100	28,304,596	12.6

Sources: USCB 2018a

Notes: The 2017 total population data are estimates from the 2012-2016 American Community Survey.

As of 2016, total employment at Goodfellow AFB consists of approximately 5,442 personnel, including 1,196 full-time military personnel, 2,446 students, 446 Air Force Reservists/National Guard, 924 government civilian personnel, and 429 other installation personnel. The installation supports 1,828 dependents and 4,399 retirees (Texas Comptroller 2016).

Economic Activity (Employment and Earnings): In 2017, the percentage of persons in the armed forces in the Tom Green County labor force was 3.5 percent. Persons in the armed forces made up a slightly higher percentage of the labor force in San Angelo and a lower percentage overall in the state of Texas (**Table 3-5**) (USCB 2018b).

Table 3-5. Employment by Industry

	Tom Green County	San Angelo, TX	Texas
Percent of labor force in the Armed Forces	3.5%	4.0%	0.5%
Population of employed persons in the civilian labor force	54,594	45,724	13.2 million
Percent Employed Persons by Industry			
Agriculture, forestry, fishing, hunting, and mining	9.0%	8.0%	3.3%
Construction	6.3%	6.1%	8.0%

	Tom Green County	San Angelo, TX	Texas
Manufacturing	5.9%		8.9%
Wholesale Trade	2.3%	6.1%	3.0%
Retail Trade	13.2%	13.4%	11.5%
Transportation and warehousing, and utilities	3.3%	3.1%	5.5%
Information	1.9%	2.2%	1.8%
Finance and insurance, real estate and rental and leasing	5.0%	5.2%	6.6%
Professional, scientific, and management, and administrative and waste management services	8.5%	8.5%	11.2%
Educational services, and health care and social assistance	25.1%	24.6%	21.6%
Arts, entertainment, and recreation, and accommodation and food services	8.5%	9.5%	9.0%
Other services, except public administration	5.1%	5.0%	5.3%
Public administration	5.9%	6.1%	4.2%

Source: USCB 2018b

Notes: The 2017 employment data are estimates from the 2012-2016 American Community Survey and derived from the US Census American FactFinder tool.

Table 3-5 shows the regional employment by industry near Goodfellow AFB. The industry employing the highest percentage of the civilian labor force in Tom Green County, San Angelo, TX, and Texas was the educational services, and health care and social assistance industry. This industry employed more than 25 percent of the labor force in Tom Green County, just under 25 percent of the labor force in San Angelo, Texas, and just over 20 percent in the state of Texas (USCB 2018b). The top private employers in Tom Green County are SITEL, Inc. (Teleservicing), Ethicon (Johnson & Johnson), and Lonestar Beef Processors, while the top public employers are Goodfellow AFB, Shannon Health System, San Angelo Independent School District, and Angelo State University (COSA 2017).

The total economic benefit of Goodfellow AFB to the Texas economy during Fiscal Year (FY) 2015 was estimated at approximately \$3 Billion. This includes an estimated contribution to employment within the state of 16,605 jobs, a gross domestic product of approximately \$1.75 Billion and estimated disposable personal income of Goodfellow AFB employees of approximately \$976 Million (Texas Comptroller 2016).

The per capita income in Tom Green County, the City of San Angelo, and the State of Texas was \$26,252, \$25,475, and \$27,828, respectively (USCB 2018a).

As of May 2018, the unemployment rate (not seasonally adjusted) in Tom Green County, the City of San Angelo, and Texas was 3.1 percent, 3.1 percent, and 4.1 percent, respectively (BLS 2018a; BLS 2018b; USCB 2018b).

Housing and Lodging: The U.S. Census Bureau estimated there were 47,703 housing units in Tom Green County in 2016, of which approximately 4,392 units were vacant. The homeowner vacancy rates in Tom Green County were 1.6 percent, while the rental vacancy rate was 5.0 percent (USCB 2018a).

Within a ninety mile radius of Goodfellow AFB, there are approximately 168 hotels with 13,925 rooms. Including the City of San Angelo, towns within this radius having hotels include Abilene, Big Spring, Colorado City, Sweetwater, Brownwood, Brady, Junction, Sonora, Ozona, Big Lake, and Sterling City. The approximate number of vacant rooms within ninety miles of Goodfellow AFB is 6,019 (**Table 3-6**).

Table 3-6. Hotel Data within 90 Mile Radius of Goodfellow AFB

Location	# of Hotels	# of Hotel Rooms	Vacancy Rate	Rooms Vacant
City of San Angelo ^a	33	2,825	40%	1,130
Abilene ^a	44	3,550	42%	1,491
Big Spring ^b	17	1,260	45%	567
Colorado City ^b	8	680	45%	306
Sweetwater ^b	13	1,105	45%	497
Brownwood ^b	15	1,275	45%	574
Brady ^b	5	425	45%	191
Junction ^b	10	850	45%	383
Sonora ^b	5	425	45%	191
Ozona ^b	7	595	45%	268
Big Lake ^b	8	680	45%	306
Sterling City ^b	3	255	45%	115
Total	168	13,925	----	6,019

Notes:

^a Source: JLL. 2018

^b Data for number of hotels gathered from Google. Number of hotel rooms based on estimated 80 rooms per hotel. Vacancy rate source JLL 2018 uses 45% average for the State of Texas.

Education: The City of San Angelo website lists four public school districts, San Angelo Independent School District, Wall Independent School District, Grape Creek Independent School District, and Texas Leadership Independent School District. There are a total of 20 elementary schools, six middle schools, and six high schools within these four districts. Angelo State University is also located in San Angelo (COSA 2018; Post Housing, Inc. 2018).

Public Services: Law enforcement services (police) at Goodfellow AFB are provided by the 17th Security Forces Squadron, and fire protection and emergency services through the 17th Civil Engineer Squadron (Goodfellow AFB Fire Department). The fire department also assists with emergencies in the surrounding community. The 17th Medical Group operates the outpatient medical treatment facility (clinics) at Goodfellow AFB for active-duty personnel, dependents, and retirees. The 17th Medical Group offers primary/family health care, pediatrics, flight medicine, dental, pharmacy, physical therapy, bioengineering, and mental health (Goodfellow AFB 2018c). Other installation services are under the direction of the 17th Force Support Squadron, including operation installation dining facilities, Angelo Inn, a fitness center, swimming pool, and provision community and family support services to installation personnel.

Public services in Tom Green County consist of law enforcement, fire protection, emergency medical services, and medical services. The Tom Green County Sheriff's Office provides law enforcement services for the county. Other law enforcement agencies in the area include the San Angelo Police Department. The City of San Angelo contains a Fire Marshal's Office, as well as a fire department with eight stations located throughout the city. Emergency medical services are provided exclusively by the San Angelo Fire Department (COSA 2018b). There are three hospitals within ten miles of Goodfellow AFB, including Shannon Medical Center, San Angelo Community Medical Center, and River Crest Hospital (Google Maps 2018).

3.3.11 Environmental Justice

Analysis of environmental justice is directed by EO 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low Income Populations, and EO 13045, Protection of Children from Environmental Health Risks and Safety Risks.

EO 12898 requires each federal agency to identify and address whether their Proposed Action results in disproportionately high and adverse environmental and health impacts on low income or minority populations.

EO 13045 states that each federal agency "(a) shall make it a high priority to identify and assess environmental health risks and safety risks that may disproportionately impact children; and (b) shall ensure that its policies, programs, activities, and standards address disproportionate risks to children that result from environmental health risks or safety risks." Activities occurring near areas that could have higher concentrations of children during any given time, such as schools and childcare facilities, might further intensify potential impacts on children. To the extent to which children might be impacted, disproportionate impact on children is inherent due to their inherent vulnerabilities.

The ROI for environmental justice is typically defined as the area where off-base human populations would potentially experience environmental impacts as a result of the Proposed Action. The Proposed Action would be contained entirely within installation boundaries and most of the potential impacts would be unlikely to affect human populations.

As noted in **Section 3.3.1**, there are several residential properties along Old Eola Road that are adjacent to the Proposed Action. The closest residential property is approximately 600 ft from the Proposed Action area and is part of Census Tract 8.01. Portions of this tract lie directly south of the installation and fall within the area that would be potentially affected by increased traffic and noise during construction and throughout the approximately six month period (USCB 2010).

Low Income, Minority, Child, and Elderly Populations in the ROI: Table 3-7 outlines the percentage low income and minority living within Census Tract 8.01.

Table 3-7. Low Income, Minority, Child, and Elderly Populations in the ROI

Geographic Area	Total Population (for which minority, child, and the elderly are calculated)	White Alone	Hispanic or Latino	Black or African American	Asian	Two or more races	Total Percent Minority	Percent Low Income
Census Tract 8.01	4,274	58.4%	37.9%	.3%	1.4%	2.2%	41.8	6.4%

USCB 2018a; USCB 2018b

Notes: The low income and minority data are estimates from the 2012-2016 American Community Survey and derived from the US Census Quick Facts and American FactFinder tool.

The total percentage of minority populations in Census Tract 8.01 of Tom Green County is 41.8 percent and the percent low income is 6.4 percent.

The majority of schools and assisted living facilities for elderly persons are located to the north and west of Goodfellow AFB. No sensitive receptors such as schools or assisted living facilities for people who are elderly are located proximal to the Proposed Action area.

3.3.12 Safety and Occupational Health

Operations, maintenance, and construction activities would be performed by trained and qualified personnel in accordance with applicable regulations and standards. Construction site safety at Goodfellow AFB is managed by adherence to regulatory requirements and by implementation of operational practices that reduce risk of illness, injury, death, and property damage. The health and safety of construction contractors are safeguarded by the OSHA regulations 29 CFR §1910 and 29 CFR §1926. These standards specify the amount and type of training required for industrial workers, the use of PPE, engineering controls, and maximum exposure limits for workplace stressors. Contractors responsible for construction and demolition/deconstruction activities would be responsible for compliance with the applicable OSHA regulations and identifying appropriate protective measure for employees (Goodfellow 2018b).

Explosive Safety Quantity Distance (ESQD)

Safety constraints such as explosive safety quantity-distance (ESQD) arcs and unexploded ordnance (UXO) probability areas (known munitions test/training areas) partially determine the suitability of areas for various land uses and, therefore, minimize safety hazards associated with mission activities. ESQD arcs are buffers around facilities that contain high-explosive munitions or flammable elements. The size and shape of an ESQD arc depends on the facility and the net explosive weight of the munitions being housed. Separations set by ESQD arcs establish the minimum distances necessary to prevent the exposure of Air Force personnel and the public to potential safety hazards. The Air Force protects personnel from the risks associated with UXO by controlling access to areas of concern; managing programs to remove UXO; and maintaining records of expenditures, range clearance operations, explosive ordnance disposal incidents, and areas of known or suspected UXO. The Proposed Action area is located outside the ESQD at Goodfellow AFB, including the required 1,000 ft setback (**Figure 3-3**).

CHAPTER 4: ENVIRONMENTAL CONSEQUENCES

4.1 INTRODUCTION

This section describes the direct and indirect impacts of the Proposed and No Action Alternative. The direct and indirect impacts are discussed within each resource section. The potential impacts are discussed in relation to the ROI, as defined in **Chapter 3**, Affected Environment. The No Action Alternative provides a baseline against which the impacts of the Proposed Action can be compared. If the actions result in irreversible or irretrievable results, it is noted within the sections below. Criteria and assumptions used to evaluate potential impacts are discussed at the beginning of each section.

4.2 CHANGE IN CURRENT MISSION

The activities associated with implementation of the Proposed Action would not change the current or future mission of Goodfellow AFB.

4.3 DESCRIPTION OF THE EFFECTS OF ALL ACTIONS ON THE AFFECTED ENVIRONMENT

4.3.1 Noise

The following factors were considered in evaluating potential noise impacts: (1) the degree to which noise levels generated by construction activities were higher than the ambient noise levels; (2) the degree to which there is annoyance and/or interference with activity as a result of the alternative; and (3) the proximity of potential noise-sensitive receptors to the noise source.

Facility construction and demolition work can cause an increase in sound that is well above the ambient level. **Table 4-1** lists noise levels associated with the types of construction equipment expected to be utilized during site preparation, construction, and finishing work associated with the Proposed Action. As shown in **Table 4-1** the construction equipment produces peak sound pressure levels (SPLs) ranging from 75 to 85 dBA at 50 ft from the source which decreases by 6 dBA with every doubling of the distance from the source. The generated noise presented on **Table 4-1** does not account for the ability of sound to be reflected/absorbed by nearby objects, ground surface, foliage, topography, and humidity. In a free field (no reflections of sound), SPLs from construction noise decreases 6 dB with every doubling of the distance from the source (USEPA 1977).

Table 4-1. Construction Equipment Peak SPLs

Equipment	Generated Noise ^a dBA				
	50 ft	100 ft	200 ft	400 ft	800 ft
Backhoe	78	72	66	60	54
Compactor	83	77	71	65	59
Crane	81	75	69	63	57
Dump Truck	76	70	64	58	52
Excavator	81	75	69	63	57
Front-end Loader	79	73	67	61	55
Grader	85	79	73	67	61

Equipment	Generated Noise ^a dBA				
	50 ft	100 ft	200 ft	400 ft	800 ft
Paver	77	71	65	59	53
Pickup Truck	75	69	63	57	51
Roller	80	74	68	62	56
Scraper	84	78	72	66	60

Source: USDOT 2006

Notes: A Noise from a single source. dBA - "A-weighted" decibel ft - feet

Impacts from noise would be considered significant if the Proposed Action resulted in noise levels above 75 dBA, the requisite level to protect the public health and welfare with an adequate margin of safety (USEPA 1974).

4.3.1.1 Alternative 1: Proposed Action

As mentioned in **Chapter 3**, the closest noise-sensitive receptors at Goodfellow AFB to the Proposed Action are the Child Development Center and the Angelo Inn, and are located at a distance of 1,200 ft and 1,300 ft from the Proposed Action area, respectively. There are also several residential properties along Old Eola Road that are adjacent to the Proposed Action area.

Due to the distance from the Proposed Action area, short-term, peak, outside noise levels from construction activities would be less than 50 dBA at the Child Development Center and the Angelo Inn at Goodfellow AFB. These noise levels are what would be experienced outside and do not take into account the 20 dB decrease due to noise attenuating properties of windows and walls. Indoor levels at the Child Development Center would be far below 50 dBA.

The residents that live adjacent to the proposed construction site would experience some temporary disturbances during the construction activities; however, the peak levels of noise would be below 75 dBA. During construction, Best Management Practices (BMPs) to minimize the impacts from noise would be implemented.

Once the facilities become fully operational by HHS, residents in the area would be expected to experience a certain level of noise from the sound of children. The closest residential property from the Proposed Action is approximately 600 ft. It is estimated that even at the maximum occupancy, not all of the children would be outdoors at the same time. Estimates associated with crowd noise for a typical outdoor football game is estimated to be 79 dBA at 360 ft. For a typical adult baseball game, youth soccer game, or adult soccer game, the noise level would be estimated to be approximately 78 dBA at 90 ft (Haynes et al. 2006). The average smallest attendance at an adult baseball game (including outdoor stadiums is over 10,000 people) (ESPN 2018). The expected noise levels for the Proposed Action would be less than any of these events, so it would be unlikely that residents would experience noise levels in excess of 75 dBA. The indoor noise levels at these noise-sensitive receptors are below the level requisite to protect the public health and welfare; therefore, would be considered a negligible impact.

No significant impacts would be anticipated from the Proposed Action.

4.3.1.2 Alternative 2: No Action Alternative

Under the No Action Alternative there would be no impact to the baseline noise environment at Goodfellow AFB.

4.3.2 Land Use

The provision, clearing, and grading of land, construction of temporary facilities, and operation of the temporary facilities by HHS, as well as current and future Goodfellow AFB operations, were examined and compared to existing land use conditions and land use plans to determine impacts to land use at Goodfellow AFB. Factors relating to changes in land use were evaluated. Potential impacts would be considered significant if an action would result in the long term change to land use restrictions, potential conflicting land uses on- and off-base, or the loss of land utilized by the public.

4.3.2.1 Alternative 1: Proposed Action

According to Goodfellow's 2016 IDP, Industrial, Administrative, and Open Area land uses are permitted for future planning within the Proposed Action area (Goodfellow AFB 2016a). Housing/Dorms and Open/Recreation land uses are also permitted with restrictions, as the former landfill ERP sites have only been cleaned to commercial/industrial standards and cannot be used as Housing/Dorms (Goodfellow AFB 2018a). The IDP also notes that the Proposed Action area could be the focus of a new training mission in the future, as it would provide enough space to build a self-contained live-work campus for a new tenant training mission (Goodfellow AFB 2016a). However, there are currently no plans to add a training mission at Goodfellow AFB in this location. The Proposed Action would change the land from its current use as an Open Area and Open/Recreation area to a Housing/Dorms and Administrative areas that would shelter the unaccompanied children in temporary facilities and provide temporary administrative support structures for HHS employees for up to 180 days. The landfill ERP sites located within the Proposed Action area would be fenced off and inaccessible to both unaccompanied children as well as HHS employees. The network of fitness trails and abandoned paintball course within the Proposed Action area would be removed during the grubbing process. After 180 days, the area would be returned to its former Open Area and Open/Recreation land uses, but the network of fitness trails would not be restored. Implementation of the Proposed Action would not result in a long term changes to land use designations or restrictions at Goodfellow AFB.

While the on-base land use designation would temporarily change as a result of the Proposed Action, this change would not conflict with the adjacent land uses at Goodfellow AFB. The Proposed Action area would be surrounded by security fencing to separate the facilities from the remainder of Goodfellow AFB and its mission and operations and, therefore, would not conflict with the adjacent on-base land uses. Additionally, the Proposed Action area would be confined to Goodfellow AFB so it would not conflict with off-base land uses. The Proposed Action would not result in the loss of public lands.

No significant impacts would be expected as a result of the Proposed Action.

4.3.2.2 Alternative 2: No Action Alternative

Under the No Action Alternative, there would be no change in the baseline land use conditions at or around Goodfellow AFB.

4.3.3 Air Quality

The following factors were considered in evaluating air quality: (1) the short- and long-term air emissions generated from facility construction and demolition; and on-road vehicle activities; (2) the type of emissions generated; and (3) the potential for emissions to result in ambient air concentrations that exceed one of the NAAQS or SIP requirements. The air pollutant emission calculations for the Proposed and No Action Alternative included in the sections below are detailed in **Appendix B**.

4.3.3.1 Alternative 1: Proposed Action

4.3.3.1.1 Regional Air Quality

The Proposed Action would result in short-term emissions during the erection of new facilities. The only new air emissions that would be associated with the Proposed Action are direct and indirect emissions sources resulting from the construction activities, additional personnel, generators for power, and vehicle supply trips. Emissions from construction activity can cause temporary and localized increases in air emissions. There would be no long-term significant increases in air emissions, as the construction is not indefinite.

An Air Quality Impact Assessment was conducted in accordance with the guidance in the Air Force Air Quality EIAP Guide and 32 CFR Part 989.30 which refers to AFI 32-7040. Under the Air Force guidance, a Net Change Emissions Assessment was performed which compared all net (increases and decreases caused by the federal action) direct and indirect emissions against general conformity de minimis values as indicators of air quality impact significance. While the Proposed Action would not occur within a nonattainment or maintenance area, the General Conformity de minimis (i.e., too trivial or minor to merit consideration) values (40 CFR 93.153) were used as a conservative indicators of potential air quality significance. If these values represent de minimis emissions levels for nonattainment or maintenance areas; logically they would also represent emissions levels too trivial or minor to merit consideration in an attainment area. Therefore, any net emissions below these significance indicators are consider too insignificant to pose a potential impact on air quality.

The Net Change Analysis was performed using the Air Force's Air Conformity Applicability Model (ACAM) for criteria pollutant (or their precursors) and GHGs. The results of the ACAM assessment are summarized in **Table 4-2** (see **Appendix B** for details).

Table 4-2. Results of ACAM Assessment

Pollutant	Action Emissions (ton/yr)	AIR QUALITY INDICATOR	
		Threshold (ton/yr)	Exceedance (Yes or No)
NOT IN A REGULATORY AREA			
VOC	14.082	100	No
NOx	47.174	100	No
CO	69.228	100	No
SOx	8.710	100	No
PM ₁₀	16.978	100	No
PM _{2.5}	9.389	100	No
Pb	0.000	100	No
NH3	0.222	100	No
CO _{2eq}	8646.5		

No significant short-term or long-term impacts to regional air quality would be expected from the Proposed Action by either Air Force or HHS activities.

4.3.3.1.2 Greenhouse Gases

Under the Proposed Action approximately 2,030 metric tons of CO_{2eq} would be released due to the proposed construction. The amount of CO_{2eq} released under the Proposed Action represents less than 0.00004 percent of the 2011 U.S. anthropogenic emissions of CO_{2eq}. This is a limited amount of emissions that would not contribute significantly to climate change, but any emission of GHGs represents an incremental increase in global GHG concentrations. The Air Force is poised to support climate-

changing initiatives globally, while preserving military operations, sustainability, and readiness by working, where possible, to reduce GHG emissions.

Activities under the Proposed Action are not subject to the requirements of the USEPA National Greenhouse Gas Reporting Rule.

Therefore, no impacts to GHGs would result from the Proposed Action.

4.3.3.2 Alternative 2: No Action Alternative

There would be no new emissions associated with the No Action Alternative and conditions would remain as described in **Section 3.3.1**.

4.3.4 Biological Resources

Evaluation of impacts is based upon: 1) the importance (legal, commercial, recreational, ecological, or scientific) of the resource, 2) the rarity of a species or habitat regionally, 3) the sensitivity of the resource to proposed activities, and 4) the duration of the impact. Impacts to biological resources would be considered significant if priority species or habitats are adversely affected over relatively large areas and/or disturbances cause reductions in population size or distribution of a priority species.

4.3.4.1 Alternative 1: Proposed Action

4.3.4.1.1 Vegetation

As part of the Proposed Action, there would be a permanent loss of herbaceous cover over the entire Proposed Action area. All vegetation would be grubbed or cleared and replaced by a caliche cover. Because the current vegetation is not considered an important resource, nor a rare species or habitat, no significant impacts to vegetation would be anticipated from the Proposed Action. During HHS operations, impacts to vegetation are not anticipated as vegetation removal actions will be complete prior to HHS operations.

4.3.4.1.2 Wildlife

Wildlife living within the Proposed Action area would be permanently displaced, as would wildlife in adjacent lands affected by the habitat and human disturbance during both Air Force and HHS activities. Because the existing vegetation within the Proposed Action area is characterized by native vegetation such as mesquite trees and cacti, weedy or invasive species, the loss of quality habitat for wildlife and the impacts to wildlife species diversity is expected to be minimal. Regionally the effects on wildlife would be minimal. Once the proposed facilities are dismantled, wildlife would naturally repopulate the area.

As aircraft operations have been permanently suspended on Goodfellow AFB, and the installation no longer has a flying mission, neither a Bird/Wildlife Aircraft Strike Hazard Plan nor a Migratory Bird Depredation Permit is applicable for migratory birds.

No significant impacts to wildlife would be anticipated as a result of the Proposed Action.

4.3.4.1.3 Special Status Species

As mentioned in **Section 3.3.4.3**, no federally listed special status species are known to occur in the Proposed Action area (Goodfellow AFB 2016b). The Proposed Action area mostly consists of native

vegetation such as mesquite trees and cacti and does not contain surface waters such as creeks or wetlands that would be suitable habitat for the interior least tern or piping plover.

Though no federally listed species are known to occur on the Proposed Action area, there is potential for occurrence of the Texas horned lizard, a state threatened species, to occur in the Proposed Action area. The Texas horned lizard prefers grassland and shrubland habitats and in order for the Texas horned lizard to survive, harvester ant populations must be present. Prior to construction (and during April to September), the installation would conduct specific species surveys for the Texas horned lizard and harvester ant populations to identify if the Texas horned lizard is present within the Proposed Action area. Surveys and potential relocation of identified species would be coordinated with TPWD to determine, if necessary, appropriate relocation methodology (e.g. San Angelo Park). During construction, BMPs, including observations for harvester ant clearings (i.e. the three- to six-foot wide clearing around their nests) should be implemented to avoid harming Texas horned lizards.

During HHS operations, impacts to special status species are not anticipated as no federally listed species are known to occur in the Proposed Action area and surveys and relocation actions for the Texas horned lizard would be implemented prior to HHS operations.

Therefore, no effects to federally listed species are expected to occur from the Proposed Action.

4.3.4.2 Alternative 2: No Action Alternative

Under the No Action Alternative, there would be no change in the baseline conditions and therefore no impacts to biological resources.

4.3.5 Cultural Resources

4.3.5.1 Alternative 1: Proposed Action

4.3.5.1.1 Archaeological Resources

No archaeological properties are present within the APE. Should artifacts or burial remains be encountered during construction, work must cease within a 50-meter radius of the project until the Cultural Resources Manager or their surrogate can inspect the find. The Air Force sent the Texas SHPO a letter on 3 July 2018 requesting concurrence that there would be no effect on archaeological resources. During HHS operations, impacts to archaeological resources are not anticipated because any artifacts or burial remains would have been encountered prior to HHS operations.

Therefore, there would be no effect on historic properties as a result of the Proposed Action.

4.3.5.1.2 Architectural Resources

Two buildings are present within the APE – buildings 3070 and 3160. Neither building is determined NRHP-eligible by the Air Force. In 2013, the Texas SHPO concurred with the Air Force's determination that building 3070 is not eligible for the NRHP (**Appendix A**). The Air Force sent the Texas SHPO a letter on 3 July 2018 requesting concurrence that there would be no effect on historic properties.

Therefore, there would be no effect on historic properties as a result of Air Force or HHS activities.

4.3.5.1.3 Traditional Cultural Properties

No traditional cultural properties are present within the APE. Should artifacts or burial remains be encountered during construction, work must cease within a 50-meter radius of the project until the Cultural Resources Manager or their surrogate can inspect the find. Tribal consultations and copies of correspondences are included in **Appendix A**.

During HHS operations, impacts to traditional cultural properties are not anticipated because any artifacts or burial remains would have been encountered prior to HHS operations. Therefore, there would be no effect on traditional cultural properties as a result of the Proposed Action.

4.3.5.2 Alternative 2: No Action Alternative

Since the No Action Alternative would not result in the demolition or alteration of NRHP-eligible buildings or the disturbance of archaeological or traditional cultural properties, there would be no impact to cultural resources.

4.3.6 Earth Resources

Protection of unique geological features, minimization of soil erosion, and the siting of facilities in relation to potential geologic hazards are considered when evaluating potential impacts of the Proposed Action on earth resources. Generally, impacts can be avoided or minimized if proper construction techniques, erosion control measures, and structural engineering designs are incorporated into project development. Analysis of potential impacts on earth resources typically includes:

- Identification and description of resources that could potentially be affected.
- Examination of the Proposed Action and the potential effects it would have on the resource.
- Provision of mitigation measures in the event that potentially adverse impacts are identified.

Impacts to earth resources would be significant if they alter the geology, topography, and soil composition, structure, or function; or result in long-term erosion without the implementation of management or mitigation techniques.

4.3.6.1 Alternative 1: Proposed Action

The concrete, asphalt, and dirt contained in the earthen mounds throughout the Proposed Action area would be removed and transported off-base. Following the removal of all other vegetation, materials, and other debris, the full 70 acres would be graded, leveled, and covered in approximately 12,000 cubic yards of caliche (gravel) to assist in drainage and erosion prevention. Up to 40,000 square ft of impervious surfaces could be created to construct the temporary lodging and administrative facilities. In order for HHS to connect to the Goodfellow AFB electric and water systems, up to 31,500 ft of trenching to depths between 2 and 4 ft bgs would be required to install the necessary infrastructure. Up to 60 electrical poles would be installed throughout the Proposed Action area, as needed to support HHS lodging and operations. To install these electrical poles, holes approximately 2 ft in diameter and approximately 6 ft deep would be required at each pole location. The electrical infrastructure developed in association with the Proposed Action would be retained after HHS departure and site decommissioning, and Goodfellow AFB would determine the suitability of the site for future development. Water infrastructure developed in association with the Proposed Action would be abandoned in place after HHS departure and site decommissioning. Minor ground disturbance would be required to install the security fence around the perimeter of the Proposed Action area, and also to separate the ERP sites from the unaccompanied children and HHS employees. Up to 9,240 linear ft of fencing would be installed at depths between 2 – 4

ft bgs. After HHS departure and site decommissioning all temporary facilities, added infrastructure, fencing, and impervious surfaces would be removed, leaving a level 70 acres with caliche covering.

The Choza formation that lies underneath Goodfellow AFB would be minimally impacted by the Proposed Action in the short-term only. These impacts would result from the trenching required to connect HHS to the Goodfellow AFB electric and water system(s) and the depth of digging required to install the necessary electric poles. This disturbance would occur during construction only, and would not exceed the depth of 6 ft bgs. The topography at Goodfellow AFB is already generally flat and varies only about 50 ft in elevation across the installation. Grading approximately 70 acres to be level would not alter the overall topographic profile of Goodfellow AFB or the City of San Angelo. The grading of the Proposed Action area would result in long-term impacts to topography in this portion of Goodfellow AFB, however, these impacts would not be significant.

The Mereta clay loam that underlies the majority of the Proposed Action area is considered highly erodible, which makes it more susceptible to erosion and stormwater runoff. This susceptibility would increase when the Proposed Action area is cleared of vegetation, materials, and other debris, and then graded to be level. However, the addition of approximately 12,000 cubic yards of caliche as well as the development of up to 40,000 square ft of impervious surfaces would significantly reduce soil erosion. The appropriate BMPs would be implemented during construction as developed and permitted in coordination with Tom Green County and the TCEQ to prevent soil erosion and stormwater runoff during the grading and construction phases of the Proposed Action. Additionally, a Stormwater Pollution Prevention Plan (SWPPP) is being developed by the Air Force and would be followed during construction. While the Angelo clay loam found in small portions of the Proposed Action area is classified as prime farmland by the NRCS, this land is not currently used for farming, nor could it be used for farming due to its location on an active Air Force installation and its previous uses. Therefore, the Angelo clay loam found in the Proposed Action area is not subject to the protections granted to prime farmland under the Farmland Protection Policy Act (FPPA) (NRCS 2018ab). With the caliche cover and the implementation of BMPs and the SWPPP, both short- and long-term impacts to soils would be less than significant.

Both short- and long-term impacts to Earth Resources at Goodfellow AFB would result from the Proposed Action; however, with implementation of appropriate BMPs, establishment of a SWPPP, and the retention of the caliche covering after HHS departure and site decommissioning would reduce these impacts to less than significant. During HHS operations, there would be no ground disturbing activities and therefore no significant impacts to Earth Resources would be expected.

4.3.6.2 Alternative 2: No Action Alternative

Under the No Action Alternative, there would be no change in the baseline conditions of earth resources at Goodfellow AFB.

4.3.7 Hazardous Materials and Wastes

The degree to which the Proposed and No Action Alternatives could affect the existing environmental management practices was considered in evaluating potential impacts to hazardous materials and wastes.

4.3.7.1 Alternative 1: Proposed Action

4.3.7.1.1 Hazardous Materials

In the Proposed Action area, building 3070 may contain LBP and is therefore not recommended for use as shelters for unaccompanied children. Any assessment of radon in the Proposed Action area facilities would be conducted by HHS.

Because the temporary facilities would not be constructed as permanent structures, radon impacts would not be expected from the Proposed Action. During HHS operations, the use or storage of hazardous materials would be handled according to local, state, and federal regulations. No significant impacts would be expected to result from the Proposed Action.

4.3.7.1.2 Hazardous Waste

Any hazardous waste generated by the Proposed Action would be handled in accordance with all federal, state, local laws and regulations. In the event of a hazardous spill, immediate action would be taken to contain and clean up the spill in accordance with the appropriate regulation. The generation, storage, removal and disposal of regulated medical waste would follow all local, state, and federal guidelines, which would be managed by HHS. Any hazardous waste generated due to the Proposed Action would be handled by HHS, complying with Goodfellow AFB, local, state, and federal regulations. HHS would obtain a temporary hazardous waste generator number. No significant impacts would be expected to result from the Proposed Action.

4.3.7.1.3 Environmental Restoration Program

LF-02 is located near the Proposed Action area (**Figure 3-3**). The site was closed in 1988 and cleaned up to commercial/industrial land use conditions. As such, the site cannot be used for residential purposes, therefore, it is not included in the Proposed Action area. The site would be fenced off, separated, and not accessible to HHS.

AOC-13 is located within the Proposed Action area (**Figure 3-3**). On September 25, 2008 the TCEQ declared that no further action was required on the site and the site no longer poses a threat to human health or the environment. Therefore, the site is safe for residential use and included in the Proposed Action area.

No significant impacts would be expected to result from the Proposed Action.

4.3.7.2 Alternative 2: No Action Alternative

Under the No Action Alternative, there would be no change in the baseline conditions of hazardous materials and waste use and management at Goodfellow AFB.

4.3.8 Infrastructure and Utilities

An impact to infrastructure and utilities would be considered significant based on the following criteria: 1) the degree to which a utility service would have to alter infrastructure, operating practices, and/or personnel requirements; or, (2) the degree to which the change in demands from implementation of the proposed or alternative action would impact the utility system's capacity.

4.3.8.1 Alternative 1: Proposed Action

4.3.8.1.1 Electricity

HHS would use approximately 25 generators to provide electricity for the first 60 days of the Proposed Action, which would include some of both the construction and operational phases proposed. HHS would provide these generators. After approximately 60 days, the Proposed Action area would be connected to the main Goodfellow AFB electrical system along either the southwestern border of the Proposed Action area by the Jacobson Gate, or along the southeastern border of the Proposed Action area near the existing ERP sites.

While this would increase the demand for electricity, the Goodfellow AFB electrical system is robust and has ample capacity to accommodate this temporary increase without threatening the day-to-day mission and operations of the installation (Goodfellow AFB 2016a). The increase in electricity demand would be temporary and would end with HHS departure and site decommissioning after 180 days. While the Proposed Action would impact electricity resources at Goodfellow AFB, these impacts would be short-term and would not be significant.

No significant impacts to electricity at Goodfellow AFB would be anticipated to result from the Proposed Action.

4.3.8.1.2 Solid Waste

MSW generated by the Proposed Action would be managed and operated by HSS. HSS would follow all regulations set forth by the TCEQ for collection and disposal of solid waste. More information on the TCEQ regulations on the collection and disposal of solid waste can be found at https://www.tceq.texas.gov/permitting/waste_permits/msw_permits (TCEQ 2018).

There would be no significant effects associated with the collection and disposal of solid waste for the Proposed Action.

4.3.8.1.3 Water Supply

The Proposed Action would connect the HHS facilities to the Goodfellow AFB water system and tap into the water that is supplied by the City of San Angelo. This connection could be made at any point along the western boundary of the Proposed Action area near Jacobson Gate, or along the northwestern boundary of the Proposed Action area along Kickapoo Trail.

While the Proposed Action would result in a temporary increase in water demand at Goodfellow AFB, the Goodfellow AFB water network is in good condition and has the available capacity to accommodate the increase in demand without threatening the day-to-day installation mission and operations. Therefore, the short-term impacts to the water supply at Goodfellow AFB would be less than significant.

No significant impacts to the water supply at Goodfellow AFB would result from the Proposed Action.

4.3.8.1.4 Sanitary Wastewater

Any wastewater created as a result of the Proposed Action would be removed from Goodfellow AFB and handled in accordance with all appropriate laws and regulations by HHS employees or contractors. Therefore, no impacts to the wastewater system at Goodfellow AFB would be anticipated to result from the Proposed Action.

4.3.8.1.5 Stormwater

The removal of vegetation and introduction of up to 40,000 square ft of impervious surfaces to the Proposed Action area would result in a long-term increase in stormwater runoff at Goodfellow AFB. A layer of caliche would be added to the Proposed Action area to assist with preventing stormwater runoff, but ultimately the stormwater would runoff following the topography of the land, which would direct the water in a northwesterly direction, towards the existing Goodfellow AFB stormwater features. Construction activities will be conducted in accordance with permit conditions set forth in the Texas Pollution Discharge Elimination System (TPDES) General Permit for Construction Storm Water Runoff.

Despite the anticipated increase, the existing stormwater features and sewer collection system have the capacity to accommodate the potential increase in stormwater that would generated as a result of the Proposed Action. Therefore, the Proposed Action would not significantly impact stormwater resources at Goodfellow AFB.

4.3.8.1.6 Alternative 2: No Action Alternative

Under the No Action Alternative, there would be no change in the baseline conditions of Goodfellow AFB electricity, solid waste, water supply, sanitary wastewater, or stormwater infrastructure and/or utilities.

4.3.9 Transportation

An impact to transportation resources would be considered significant if the existing vehicular transportation system at Goodfellow AFB and on the roads that provide entry to the installation are not in the proper condition or do not have the capacity to accommodate the increase in traffic that would result from the Proposed Action.

4.3.9.1 Alternative 1: Proposed Action

The Proposed Action would result in minor, short-term impacts to transportation resources at Goodfellow AFB and the roads that provide entry to the installation. A separate entry gate would be constructed off of Old Eola Road through which all workers, supplies, HHS employees, and unaccompanied children would enter and exit the Proposed Action area. No traffic resulting from HHS activities under the Proposed Action would be routed through either the North or the Jacobson Gates. The fencing installed to separate the Proposed Action area from the remainder of installation operations would restrict Goodfellow AFB commercial vehicle access to portions of Perimeter Road until HHS departure and site decommissioning.

Implementation of the Proposed Action would increase vehicular traffic on the roads surrounding Goodfellow AFB until HHS departure and site decommissioning after 180 days. Box trucks hauling construction materials on-base or debris and other solid waste off-base during the construction process would result in approximately eight roundtrips through the proposed HHS Gate each day during the estimated 30 day construction phase. During operation, box trucks hauling supplies would arrive weekly, and would add approximately ten roundtrips per week to the traffic surrounding Goodfellow AFB. Box trucks removing solid waste from the site would also add approximately ten roundtrips per week. HHS employees would be bussed into the Proposed Action area at each shift change.

Unaccompanied children would be bussed in on a weekly basis until the full capacity of approximately 7,500 children is met. Approximately 1,000 children will be bussed in each week, using approximately 15 busses per arrival until the full capacity of approximately 7,500 children is met. This would add a total

of approximately 120 total bus trips for arrivals, and another 120 total trips to relocate the children after 180 days.

HHS employees would arrive on-site in 12-hour shifts either via bus or via three-or-more person carpools. Shift changes would not occur during the peak hours for the Jacobson Gate and S Chadbourne Road of 5:30 AM to 8:30 AM and 3:30 PM to 5:30 PM. Approximately one HHS employee would be required to be on-site for every two unaccompanied children at any given time. During the first week of operation, approximately 500 HHS employees would arrive and approximately 500 would depart via bus or carpool at each 12-hour shift change, using approximately eight busses or 170 carpools per shift. As the number of unaccompanied children at the Proposed Action area increases, the number of HHS employees arriving and departing via busses or carpools would increase accordingly. At maximum occupancy, approximately 3,750 HHS employees would arrive and approximately 3,750 would depart at each 12-hour shift change, using approximately 55 busses or 1,250 carpools per shift. During the final four months of operation, the Proposed Action would add approximately 110 roundtrips per day if only busses are used or approximately 2,500 roundtrips per day if only carpools are used, or any combination of busses and carpools in between for HHS employee shift change..

The Proposed Action would result in minor, short-term impacts to on-base transportation resources at Goodfellow AFB. A separate entry gate would be established for HHS, so there would be no additional traffic on Goodfellow AFB's roads resulting directly from the Proposed Action. Portions of Goodfellow AFB's Perimeter Road would be cut off from the rest of the installation, so Goodfellow AFB commercial traffic entering and exiting via the Jacobson Gate would not be able to use this road to access the remainder of the installation. Until HHS departure and site decommissioning, Goodfellow AFB traffic would be routed through the main part of the installation to reach their intended destination. Roads at Goodfellow AFB are in fair condition and would be able to accommodate the increase in traffic from the rerouting of commercial vehicles. Therefore, impacts to on-base transportation resources at Goodfellow AFB would not be significant.

The City of San Angelo has been coordinated with and has no issues with the placement of the HHS gate on Old Eola Road (Noret 2018). The Proposed Action would add to vehicular traffic to the Goodfellow AFB area for up to 180 days. Traffic on S Chadbourne Road would be anticipated to increase temporarily as construction materials and workers, supplies, HHS employees, and unaccompanied children gain access to the HHS entry gate off Old Eola Road, and any wastes are removed from the Proposed Action area. HHS employee shift change would not occur during the peak hours for the Jacobson Gate and S Chadbourne Road, which would decrease the potential for additional congestion during these times. Old Eola Road is also accessible via FM 765, which receives far less traffic than S Chadbourne Road. Use of FM 765 to access the HHS entry gate would decrease the potential for congestion on S Chadbourne Road during peak hours. Any transportation of construction materials and workers, supplies, unaccompanied children, and/or disposals that may occur during peak hours would not significantly add to or increase traffic on either S Chadbourne Road or FM 765. After HHS departure and site decommissioning, Old Eola Road would be restored to its current physical condition, and the available capacity on all of these roads would return to their current, baseline state.

The minor increase in traffic on Goodfellow AFB from the closure of Perimeter Road would not significantly impact on-base transportation resources. S Chadbourne Road and Old Eola Road are in good condition and have the capacity to accommodate the minor increase in traffic that would result from the transportation of construction materials and workers, supplies, unaccompanied children, and/or disposals resulting from the Proposed Action. HHS employee shift changes would not occur during the peak hours for the Jacobson Gate or S Chadbourne Road, the largest number of trips per day would only occur for approximately four months, and Old Eola Road would be repaired to its original condition after

HHS departure and site decommissioning. Because of this, impacts resulting from the transportation of HHS employees would not significantly affect off-base transportation resources. Any impacts to transportation resources would only occur for up to 180 days. Overall, both the Air Force and HHS portions of the Proposed Action would result in short-term, less than significant impacts to on- and off-base transportation at Goodfellow AFB and on the surrounding roads. There would be no long-term impacts.

4.3.9.1.1 Alternative 2: No Action Alternative

Under the No Action Alternative, there would be no change in the baseline transportation conditions at or around Goodfellow AFB.

4.3.10 Socioeconomic Resources

Socioeconomic impacts would be considered significant if the Proposed Action resulted in a substantial shift in population trends or notably affected employment, earnings, or community resources within the ROI.

4.3.10.1 Alternative 1: Proposed Action

HHS would be providing or sourcing all required materials and supplies, including temporary facilities. HHS representative would be present on-site and would provide all care, supervision, meals, clothing, medical services, transportation, and other daily needs. Therefore, the Proposed Action is not expected to result in any changes to employment within the ROI. However, there would likely be a temporary beneficial impact to the local economy if the HHS sourced a percentage of supplies from businesses in Tom Green County.

Minor construction would be necessary to stand up the temporary facilities, including portable toilets, tents, or other temporary structures. The local economy would likely experience minor, short term beneficial impact if local employees were utilized.

Approximately 7,500 HHS personnel would be staying in hotels for approximately six months. Based on data presented in **Section 3.3.10**, there are approximately 6,019 vacant hotel rooms within a ninety mile radius of Goodfellow AFB. There would be sufficient hotel capacity to accommodate all HHS personnel if two or more HHS personnel were to stay in each room. Further, HHS would need to contact hotels and make arrangements for extended stays. These lodging expenses would generate revenue for the local economy. In addition, HHS personnel would create demand for goods, services, and incidentals within the local economy during their approximate 6 month stay, which would result in a minor to moderate beneficial economic impact.

It is anticipated that HHS would establish an on-site clinic to accommodate the routine medical needs of the children in their care. However, in the case of emergency, Goodfellow AFB and the City of San Angelo have ample medical, fire, and police services to address any emergency situations. It is anticipated that the HHS-established clinic would meet the majority of medical needs for the children, so the potential for emergencies to arise would not impact the socioeconomic conditions in the ROI. It is not anticipated that the children would be attending schools on- or off-base in the ROI while in the care of the HHS personnel at Goodfellow AFB, so the Proposed Action would have no impact on educational facilities in the ROI.

4.3.10.2 Alternative 2: No Action Alternative

Under the No Action Alternative, socioeconomic conditions in the ROI would not change from the baseline conditions.

4.3.11 Environmental Justice

In order to determine whether there would be a disproportionate impact to Environmental Justice in the ROI, a Community of Comparison (COC) is established to determine if the percentage of low income and minority individuals living the ROI is comparatively higher than the surrounding region.

4.3.11.1 Alternative 1: Proposed Action

Tom Green County is the COC for Environmental Justice, and data for the state of Texas is provided for context. If the amount of minority or low income individuals living in the ROI is lower than in the COC, no disproportionate impacts would result from the Proposed Action.

Table 4-3. Percent Minority and Low Income in the ROI as Compared to the COC

Geographic Area	Total Population	Percent Minority	Disproportionate	Percent Low Income	Disproportionate Impact
Tom Green County	118, 019	46.8%	---	13.4%	--
Texas	28,304,596	58%	--	15.6%	--
Affected Census Tracts					
Census Tract 8.01	4,274	41.8%	No	6.4%	No

Source: USCB 2018a; USCB 2018b

Notes: The low income and minority data are estimates from the 2012-2016 American Community Survey and derived from the US Census Quick Facts and American FactFinder tool.

The percentage of minorities living in the ROI is 41.8 percent, which is lower than Tom Green County at 46.8 percent and the state of Texas at 58 percent. The percentage of low income individuals located in the ROI is 6.4 percent, which is less than half of the amount residing in Tom Green County and the state of Texas, respectively 13.4 percent and 15.6 percent. Therefore, any impacts that may potentially occur to off-base communities, such as a temporary increase in noise and traffic flow during the construction period, and operation over the subsequent 6 months, would not constitute a disproportionate impact to low income or minority communities.

Protection of Children: Since there are no schools, day cares, or assisted living facilities located close enough to the southern installation boundary to be impacted as a result of the Proposed Action, implementation of the Proposed Action would not result in increased exposure of children living on or near the installation to environmental health risks or safety risks such as those associated with the generation, use, or storage of hazardous materials. Standard construction site safety precautions (e.g., fencing and other security measures) would be taken when erecting the temporary structures to reduce potential risks to minimal levels and any potential impacts to children would be negligible and short-term.

All of the individuals who would be relocated to Goodfellow AFB are children under the age of 18. Since children are inherently more vulnerable to environmental health and safety risks, per EO 13454 it is appropriate to analyze any potential environmental health or safety risks that would result to these 7,500 children from implementation of the Proposed Action. HHS personnel are tasked with providing all care and necessities for the children, including ensuring that no exposure to environmental health or safety risks would occur during their time at Goodfellow AFB. \

HHS personnel would be responsible for ensuring the children are protected from any environmental health or safety risks. This includes providing water that is clean and free from contaminants, providing food, shelter, and other accommodations to ensure the protection of the children from environmental health and safety risks. Since the children are migrants, the majority speak non-English languages. Services to ensure their protection from environmental health and safety risks would likely include language translation services, social services, and potentially educational services by trained HHS professionals.

Overall, the Proposed Action is not expected to result in significant environmental justice impacts within the ROI. The Proposed Action may result in a beneficial impact to the 7,500 unaccompanied children that would be relocated to Goodfellow AFB because according to the DHS PEA, unaccompanied children

could be detained in custody by DHS for unacceptable lengths of time in overcrowded and potentially unsafe and unhealthy conditions which do not meet the standards acceptable to the U.S (DHS 2014).

4.3.11.2 Alternative 2: No Action Alternative

There would be no impacts to Environmental Justice in the ROI as a result of the No Action Alternative because conditions in the ROI that would potential impact human populations would not change.

4.3.12 Safety and Occupational Health

The potential to increase or decrease safety risks to the public, the military, and property were analyzed in this section. Safety measures that could be implemented to minimize potential safety risks are also addressed.

4.3.12.1 Alternative 1: Proposed Action

All construction activities would be conducted in accordance with federal OSHA regulations and are conducted in a manner that does not increase risk to workers or the public. OSHA regulations (29 CFR §1910 and 29 CFR §1926) address the health and safety of people at work and cover potential exposure to a wide range of chemical, physical, and biological hazards, and ergonomic stressors. The regulations are designed to control these hazards by eliminating exposure to the hazards via administrative or engineering controls, substitution, use of personal protective equipment, and availability of Safety Data Sheets. During construction activities associated with the Proposed Action, additional measures would be implemented in order to protect both the construction workers and military personnel.

ERP site LF-02 would be secured by fencing to protect bystanders from this area. It is recommended that all stored materials are removed from facilities 3070 and 3160 and the buildings remain locked to prevent entry from unauthorized bystanders. The ESQD does not overlap with the Proposed Action area and therefore, would have no impact.

The safety and security of the residents in the temporary facilities would be a high priority. Transport time to a hospital is approximately 12 to 17 minutes by ambulance. Serious injuries or illness would be treated at one of the four emergency rooms closest to Goodfellow AFB. Fire and police protection would be provided HHS. Adverse impacts resulting from the safety and security issues associated with this Proposed Action would be anticipated to be minor.

Planning for transportation of unaccompanied children in the event of a significant weather event or natural disaster was noted under the list of activities that would be necessary to enhance capacity in a timely manner and to avoid elevated costs outlined in **Section 1.2**. This provision was originally intended and discussed for HHS sites in South Florida due to the potential of an in-bound hurricane. Although hurricanes are generally not a threat at Goodfellow AFB, the area may be subject to other severe weather such as micro-bursts, hail, and tornadoes. HHS will work with Goodfellow AFB and the local community to develop an appropriate shelter in place or evacuation plan.

Given the employment of the safety measures discussed above, no significant effects to safety would be anticipated as a result of the Proposed Action.

4.3.12.2 Alternative 2: No Action Alternative

Under the No Action Alternative, there would be no potential to increase or decrease safety risks to the public, the military, and property.

4.4 OTHER NEPA CONSIDERATIONS

4.4.1 Unavoidable Adverse Effects

This EA identifies any unavoidable adverse impacts that would be required to implement the Proposed Action and the significance of the potential impacts to resources and issues. Title 40 of CFR §1508.27 specifies that a determination of significance requires consideration of context and intensity. The construction and operation of temporary facilities for sheltering unaccompanied children would significantly impact the Proposed Action area at Goodfellow AFB. As described in the preceding resource-specific analyses, no unavoidable adverse impacts are expected from the Proposed Action.

4.4.2 Relationship of Short-Term Uses and Long-Term Productivity

The relationship between short-term uses and the enhancement of long-term productivity from implementation of the Proposed Action is evaluated from the standpoint of short-term effects and long-term effects.

The purpose of the Proposed Action is to establish a location and erect temporary, short-term facilities for sheltering approximately 7,500 unaccompanied children. The Proposed Action would be constructed by the Air Force but HHS would be responsible for all operations, thereby minimizing the potential for impacts to productivity

4.4.3 Irreversible and Irretrievable Commitments of Resources

This EA identifies any irreversible and irretrievable commitments of resources that would be involved in the Proposed Action if implemented. An irreversible effect results from the use or destruction of resources (e.g. energy) that cannot be replaced within a reasonable time. An irretrievable effect results from loss of resources (e.g. endangered species) that cannot be restored as a result of the Proposed Action. The short-term irreversible commitments of resources that would occur include planning and engineering costs, building materials and supplies and their cost, use of energy resources during addition of communication equipment, and labor. No long-term irretrievable commitments of resources would result

CHAPTER 5: CUMULATIVE EFFECTS

This EA also considers the effects of cumulative impacts as required in 40 CFR §1508.7 and concurrent actions as required in 40 CFR §1508.25(1). A cumulative impact, as defined by the CEQ (40 CFR §1508.7) is the "...impact on the environment which results from the incremental impact of the action when added to other past, present, and reasonably foreseeable future action regardless of which agency (federal or non-federal) or person undertakes such actions. Cumulative impacts can result from individually minor but collectively significant actions taking place over a period of time."

A list of past, present, and reasonably foreseeable future actions at Goodfellow AFB and the surrounding area that could result in cumulative impacts with the implementation of this Proposed Action are shown in **Table 5-1**. In order to identify projects for consideration outside of Goodfellow AFB, the City of San Angelo's 2018-2023 Capital Improvement Plan was reviewed. There are numerous minor roadway and drainage repair projects proposed for the City of San Angelo over the next five (5) years (COSA 2018a). Since most potential impacts resulting from this Proposed Action would be limited to Goodfellow AFB and the immediate surrounding area used to access the installation, only those minor roadway and drainage projects that are proposed to occur on S Chadbourne Road, Old Eola Road, or FM 765 were included in the table below for detailed analysis. There would be no potential for cumulative impacts to other San Angelo roadways, as the Proposed Action would not impact these roads.

Table 5-1. Past, Present, and Reasonably Foreseeable Future Actions

Action #	Action	Proponent/ Location	Timeframe	Description
1	Dormitory Construction	Air Force / Goodfellow AFB	Present	Dormitory construction occurring off of Goodfellow AFB runway
2	Dining Hall Addition	Air Force / Goodfellow AFB	Future	Construction of addition to Goodfellow AFB Dining Hall
3	Mill and Overlay of Christoval Rd. from Paint Rock Rd. to S Chadbourne Rd.	City of San Angelo / Christoval Rd.	Future	Addition of road overlay to maintain the structural integrity of the street foundation
4	Mill and Overlay of S Chadbourne Rd. from Washington St. to Avenue L	City of San Angelo / S Chadbourne Rd.	Future	Addition of road overlay to maintain the structural integrity of the street foundation and rehabilitate or replace the existing water and sewer infrastructure
5	Fire Station #4 Reconstruction	City of San Angelo / S Chadbourne Rd. & Edgewood	Future	Construction of a new fire station to replace Fire Station #4 on Avenue L which is over 50 years old and does not have sufficient space

For this EA analysis, these other actions listed in the tables are addressed from a cumulative perspective and are analyzed in this section. Future actions would be evaluated under separate NEPA documentation, if required, by the appropriate federal agency. This analysis considers potential impacts from outside

projects based on the best available information for these proposals. Descriptions of potential cumulative impacts for each resource area analyzed within this EA are presented in the following sections.

5.1 NOISE

The Proposed Action analyzed within this EA would not result in significant impacts to noise levels and noise sensitive receptors at and around Goodfellow AFB during either the construction or operation of the temporary facilities. Construction activities from the other projects identified in **Table 5-1** would also impact noise levels and noise sensitive receptors in the area, which could result in cumulative impacts. However, the construction required for each of these projects would occur at different times and different locations both on- and off-base, and the use of standard construction BMPs would reduce the noise levels. Cumulative noise impacts resulting from this the Proposed Action in conjunction with other identified actions would be short-term and would not be significant.

5.2 LAND USE

The Proposed Action analyzed in this EA would result in temporary changes to the land use designation for the Proposed Action area on Goodfellow AFB. The Air Force projects included in **Table 5-1** would not change the land use designation for the areas in which construction is or would occur. Non-Air Force projects identified in **Table 5-1** would not affect land use on Goodfellow AFB, so there would be no cumulative impacts resulting from those actions. The combination of this the Proposed Action with potential impacts from other identified actions would not result in cumulative impacts to land use.

5.3 AIR QUALITY

No significant short-term or long-term impacts to regional air quality or GHGs would result from implementation of the Proposed Action. Construction activities from the other projects identified in **Table 5-1** would also impact regional air quality, which would result in cumulative impacts. However, the construction required for each of these projects would occur at different times and different locations, both on- and off-base. The use of standard construction BMPs would reduce any emissions resulting from construction activities. Due to the differing times and locations of construction, as well as the fact that Tom Green County is in attainment for all criteria pollutants, cumulative air quality impacts resulting from this the Proposed Action in conjunction with other identified actions would be short-term and would not be significant.

5.4 BIOLOGICAL RESOURCES

The Proposed Action analyzed in this EA would not result in significant impacts to vegetation, wildlife, or special status species. Construction activities from other Air Force projects identified in **Table 5-1** would not impact vegetation, wildlife, or special status species because the projects would take place in the developed area of the installation where these resources do not exist. Projects proposed outside of Goodfellow AFB would not impact vegetation, wildlife, or special status species on the installation either. Therefore, no cumulative impacts to biological resources would result from the implementation of the Proposed Action in conjunction with the other projects identified in **Table 5-1**.

5.5 CULTURAL RESOURCES

The Proposed Action analyzed within this EA would not impact archaeological resources, architectural resources, or traditional cultural properties at Goodfellow AFB because none exist within the Proposed Action area. Non-Air Force projects listed in **Table 5-1** would not take place on Goodfellow AFB and therefore would not have the potential to impact cultural resources on the installation. Potential impacts to cultural resources resulting from the other Air Force projects identified in **Table 5-1** has or will be analyzed prior to the start of construction. Therefore, no cumulative impacts to cultural resources would result from the implementation of the Proposed Action in conjunction with other projects identified.

5.6 EARTH RESOURCES

The Proposed Action analyzed within this EA would result in short- and long-term impacts to Earth Resources at Goodfellow AFB, but these impacts would not be significant. Construction activities associated with the other projects identified in **Table 5-1** would also result in short-term impacts to earth resources at and around Goodfellow AFB. Standard BMPs would be used during all construction to minimize potential impacts to earth resources. Due to the temporary nature of this the Proposed Action and the different times and locations proposed for each of these projects, cumulative impacts to earth resources would be short-term and would not be significant.

5.7 HAZARDOUS MATERIALS AND WASTE

The Proposed Action analyzed within this EA would not result in significant impacts due to hazardous materials or wastes and would not affect any ERP sites. None of the other projects identified in **Table 5-1** would be expected to require the use of or result in the disposal of hazardous materials or wastes. The other projects proposed for Goodfellow AFB would not take place within installation ERP sites. Therefore, there would be no cumulative impacts resulting from the implementation of the Proposed Action in conjunction with any of the other identified actions.

5.8 INFRASTRUCTURE AND UTILITIES

The Proposed Action analyzed within this EA would not significantly impact electricity, solid waste, water supply, sanitary wastewater or stormwater at Goodfellow AFB. Construction activities associated with the Air Force projects identified in **Table 5-1** would impact all of these infrastructure and utilities at Goodfellow AFB, but, as illustrated in this EA, all systems have the capacity to handle the anticipated increases and changes. Non-Air Force projects identified would not impact the infrastructure or utilities at Goodfellow AFB. No cumulative impacts to infrastructure and utilities would result from the implementation of the Proposed Action in addition to the other identified actions.

5.9 TRANSPORTATION

The Proposed Action analyzed within this EA would result in less than significant, short-term impacts to transportation at and around Goodfellow AFB. Construction activities associated with the other identified Air Force projects would increase traffic to Goodfellow AFB and the surrounding areas, but both the installation and regional roadway system has the capacity to accommodate these increases. Non-Air Force road projects would likely result in added congestion during the construction phase, but would ultimately improve the condition of the road and, therefore, its ability to accommodate the associated increases in traffic. Increases in vehicle traffic for all identified projects would be short-term. Therefore,

1 cumulative transportation impacts resulting from the Proposed Action in conjunction with other identified
2 actions would be temporary in nature and would not be significant.

3 **5.10 SOCIOECONOMIC RESOURCES**

4 The Proposed Action analyzed within this EA would result in minor to moderate beneficial impacts to
5 socioeconomic resources within the ROI. The need for construction supplies and workers to complete the
6 other projects identified in **Table 5-1** would also result in minor, short-term, beneficial impacts to
7 socioeconomic resources in the area. For all projects, these impacts would cease once construction and
8 operational phases were complete. Therefore, there would be no long-term cumulative impacts to
9 socioeconomic resources resulting from the Proposed Action in conjunction with other identified actions.

10 **5.11 ENVIRONMENTAL JUSTICE**

11 The Proposed Action analyzed within this EA would not disproportionately impact low income or minority
12 populations, and would result in less than significant impacts to children living within the ROI. The other
13 projects identified in **Table 5-1** would be temporary in nature, and would result in improvements to local
14 roadways and Goodfellow AFB facilities. Therefore, no significant cumulative impacts to environmental
15 justice would result from the Proposed Action in addition to the other identified actions.

16 **5.12 SAFETY AND OCCUPATIONAL HEALTH**

17 The Proposed Action analyzed within this EA would not result in significant impacts to safety and
18 occupational health at Goodfellow AFB. All construction activities for the Proposed Action and the other
19 actions identified in **Table 5-1** would follow the appropriate laws, regulations, and BMPs to ensure that
20 safety and occupational health is maintained at all times. Since all actions are temporary in nature, any
21 potential impacts to health and/or safety resulting from the other identified projects would no longer exist
22 once construction is complete. Therefore, no cumulative impacts to safety and occupational health would
23 be anticipated to result from this the Proposed Action in conjunction with the other actions identified in
24 **Table 5-1**.

CHAPTER 6: LIST OF PREPARERS

Name / Company	Organization	Degree	Resource Area(s)	Years of Experience
Victoria Hernandez / AGEISS	AFCEC/CZN	BS, Bioenvironmental Sciences	<ul style="list-style-type: none"> • Biological Resources • Water Resources • Overall QA/QC 	2
Grace Keesling / AGEISS	AFCEC/CZN	MS, Environmental Policy & Management BA, Geosciences	<ul style="list-style-type: none"> • Airspace Management • Land Use • Earth Resources • Infrastructure & Utilities • Transportation • Cumulative Impacts • Overall QA/QC 	5
Helen Kellogg / AGEISS	AFCEC/CZN	BS, Geography, Urban and Regional Planning	<ul style="list-style-type: none"> • Socioeconomics • Environmental Justice 	3
David Martin / BB&E	AFCEC/CZN	MS, Applied Geography BA, Anthropology	<ul style="list-style-type: none"> • Noise • Cultural Resources • Overall EA Review 	20
Christopher Moore / AFCEC	AFCEC/CZN	MA / BA, Environmental Sociology	<ul style="list-style-type: none"> • Socioeconomics 	15
Austin Naranjo / Solutio	AFCEC/CZN	MBA BS, Mechanical Engineering	<ul style="list-style-type: none"> • Air Quality 	2
Patricia Reyes / AGEISS	AFCEC/CZN	MPA, Management BS, Biology	<ul style="list-style-type: none"> • Hazardous Materials/ Waste • Safety & Occupational Health • Solid Waste 	20
Julianne Turko / AGEISS	AFCEC/CZN	MA, Geology BS, Geological Sciences	<ul style="list-style-type: none"> • Description of Proposed Action and Alternatives • Overall EA Review 	33

CHAPTER 7: REFERENCES

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Appendix A

Interagency / Intergovernmental Coordination, Consultations, and Public Notifications

Agency Notification <i>Recipients and Example Letter</i>	A-2
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Agency Notification

Recipients and Example Letter

The following stakeholders were notified of release of the Draft EA and invited to comment.

Federal Agencies	
U.S. House of Representatives Representative Mike Conaway	United States Senate Senator Ted Cruz
United States Senate Senator John Cornyn	U.S. Fish and Wildlife Service, Austin Field Office Adam Zerrenner, Field Supervisor
State Agencies	
Governor of Texas Governor Greg Abbott	Governor's Office of Budget, Planning and Policy Director, State Grants Team
Governor's Office of Budget, Planning and Policy Governor's Advisor - Transportation	Texas Military Preparedness Commission Keith Graf, Director
Office of Chief / Senior Land Commissioner	State Historic Preservation Office Cynthia Guillen, Section 106 Tracking Coordinator
Texas Historical Commission Bratten Thomason, Director	Texas Council on Environmental Quality Elizabeth McKeefer, CAPM
Texas Council on Environmental Quality Region 8 Christopher Mayben, Section Manager	Texas Parks and Wildlife Department Clayton Wolf, Director
Texas Council on Environmental Quality Chance Goodin, Section Manager	
Texas Parks and Wildlife Department Endangered Resources Branch	
Native American Tribes / Tribal Agencies	
Comanche Nation Martina Callahan, Tribal Historic Preservation Officer	Concho Valley Council of Governments Marcos Mata, Regional Services Director
Mescalero Apache Holly Houghten, Tribal Historic Preservation Officer	NAGPRA Tribal Preservation Officer
Apache Tribe of Oklahoma Seth Morgan, EPA Director	Apalachicola Band of Creek Indians
Lipan Apache Tribe of Texas Bernard F. Barcena Jr., Chairman	Pamaque Clan of Coahuila Y Tejas
Texas Band of Yaqui Indians	
Other Stakeholders	
City of San Angelo Mayor Brenda Gunter	San Angelo Chamber of Commerce Dan Koenig, President
San Angelo Chamber of Commerce Office of Military Affairs	San Angelo Chamber of Commerce Sandra Pomroy, Vice President of Chamber Operations
City of San Angelo Daniel Valenzuela, City Manager	City of San Angelo Tommy Hiebert, Councilman District 1
City of San Angelo Tommy Thompson, Councilman District 2	City of San Angelo Harry Thomas, Councilman District 3
City of San Angelo Lucy Gonzales, Councilwoman District 4	City of San Angelo Lane Carter, Councilman District 5
City of San Angelo Billie DeWitt, Councilwoman District 6	City of San Angelo Ricky Dickson, Director of Water Utilities
City of San Angelo Rebecca Guerra, Planning Manager	Tom Green County Stephen C. Floyd, County Judge
Tom Green County Ralph Hoelscher, Commissioner Precinct 1	Tom Green County Aubrey deCordova, Commissioner Precinct 2

Tom Green County Rick Bacon, Commissioner Precinct 3	Tom Green County Bill Ford, Commissioner Precinct 4
San Angelo Independent School District Safety Specialist	



DEPARTMENT OF THE AIR FORCE
17TH TRAINING WING (AETC)
GOODFELLOW AIR FORCE BASE TEXAS

3 July 2018

Michael J. Noret, P.E.
17 CES/CE2
460 East Kearney Boulevard
Goodfellow AFB Texas 76908

The Honorable Mike Conaway
US House of Representatives
2430 Rayburn House Office Building
Washington DC 20515

Dear Representative Conaway

The United States Air Force (Air Force) has prepared a Draft Environmental Assessment (EA) to evaluate potential environmental impacts associated with the proposed U.S. Department of Health and Human Services (HHS) Temporary Living Facilities for Unaccompanied Children at Goodfellow Air Force Base (AFB), Texas. The EA was prepared in accordance with the National Environmental Policy Act (NEPA) of 1969, the Council on Environmental Quality regulations implementing NEPA, and the Air Force NEPA regulations.

As part of the Proposed Action, the Air Force would, as part of a humanitarian response, provide and prepare approximately 70 contiguous acres of land on which to erect temporary living quarters for up to 7,500 children who entered the United States without parents and workspace for approximately 2,500 HHS support staff for a period from July 31 – December 31, 2018. The proposed action would provide appropriate support facilities and security fencing to protect the unaccompanied children and separate the temporary facilities from other areas and functions at Goodfellow AFB and the neighboring community.

Copies of the Draft EA and unsigned FONSI are available at <http://www.goodfellow.af.mil/>. Please provide any comments or additional information concerning the Proposed Action within 7 calendar days of the date of the Notice of Availability to Ms. Erika Alanis Unger at 325-654-3456; erika.alanis_unger@us.af.mil. Comments received after this period will be accepted but may not be addressed in the Final EA. Thank you in advance for your assistance in this effort.

Sincerely,

A grey rectangular box containing a signature, likely of Michael J. Noret, P.E.

MICHAEL J. NORET, P.E.
Deputy Base Civil Engineer

Attachments:

1. Map of Proposed Action Area

Agency Notification *Responses*

Interagency Consultation *Recipients and Letters*

The following agencies were consulted with in preparation of this EA and their input solicited.

Agencies
Texas Historical Commission Mark Wolfe, Executive Director
U.S. Fish and Wildlife Service, Austin Field Office Adam Zerrenner, Field Supervisor



DEPARTMENT OF THE AIR FORCE
17TH TRAINING WING (AETC)
GOODFELLOW AIR FORCE BASE TEXAS

3 July 2018

Michael J. Noret, P.E.
17 CES/CE2
460 East Kearney Boulevard
Goodfellow AFB Texas 76908-4122

Mr. Mark Wolfe, Executive Director
Texas Historical Commission
PO Box 12276
Austin TX 78711-2276

Dear Mr. Wolfe

The United States Air Force (Air Force) has prepared a Draft Environmental Assessment (EA) to evaluate potential environmental impacts associated with the proposed U.S. Department of Health and Human Services (HHS) Temporary Living Facilities for Unaccompanied Children at Goodfellow Air Force Base (AFB), Texas. The EA was prepared in accordance with the National Environmental Policy Act (NEPA) of 1969, the Council on Environmental Quality regulations implementing NEPA, and the Air Force NEPA regulations.

As part of the Proposed Action, the Air Force would, as part of a humanitarian response, provide and prepare approximately 70 contiguous acres of land on which to erect temporary living quarters for up to 7,500 children who entered the United States without parents and workspace for approximately 2,500 HHS support staff for a period from July 31 – December 31, 2018. The proposed action would provide appropriate support facilities and security fencing to protect the unaccompanied children and separate the temporary facilities from other areas and functions at Goodfellow AFB and the neighboring community.

The Area of Potential Effect (APE) includes approximately 70 contiguous acres and encompasses the Proposed Action Area, including the proposed temporary facilities, existing buildings, and construction laydown area (Attachment 1).

In order to identify historic properties located within the APE, a comprehensive review of cultural resource literature, including the base's Integrated Cultural Resource Management Plan (ICRMP) was conducted. The U.S. Department of Interior (National Park Service) conducted a cultural resource assessment of the entire Goodfellow AFB installation on 30 January - 3 February 1995. No archeological resources were identified and it was recommended that no further archeological investigations were necessary. Two buildings are present in the Proposed Action area – buildings 3070 and 3160. Building 3160 is a cinder block shed. Neither building is determined NRHP-eligible by the Air Force. In 2013 the Texas Historical Commission concurred with the Air Force's determination that building 3070 is not eligible for the NRHP.

No effects to cultural resources that are listed on or eligible for inclusion in the NRHP would arise from the Proposed Action at Goodfellow AFB. During the course of construction, if any archaeological resources or human remains are identified, work would cease immediately and the Goodfellow AFB Cultural Resources Manager or their surrogate would be notified.

The Air Force therefore requests written concurrence with its 36 CFR 800.4(d)(1) finding of *No Historic Properties Affected* regarding the Proposed Action at Goodfellow AFB. We are aware that under normal circumstances, you have 30 days to review and object to our finding. However, because this undertaking implements a time-sensitive initiative, we have only a very short period of time to complete our environmental analysis and associated consultation. Therefore, we would appreciate your concurrence and any comments concerning the undertaking as soon as possible, specifically within 7 calendar days of receiving this letter. Responses can be sent to Ms. Erika Alanis Unger at 325-654-3456; erika.alanis_unger@us.af.mil; or Ms. Deborah Tharp at 210-652-7587; deborah.tharp.1@us.af.mil. Thank you for your assistance.

Sincerely,



Michael J. Noret, P.E.
Deputy Base Civil Engineer

Attachments:

1. Map of Proposed Action Area

Interagency Consultation *Responses*



United States Department of the Interior

FISH AND WILDLIFE SERVICE

Austin Ecological Services Field Office

10711 Burnet Road, Suite 200

Austin, TX 78758-4460

Phone: (512) 490-0057 Fax: (512) 490-0974

<http://www.fws.gov/southwest/es/AustinTexas/><http://www.fws.gov/southwest/es/EndangeredSpecies/lists/>

In Reply Refer To:

June 26, 2018

Consultation Code: 02ETAU00-2018-SLI-1117

Event Code: 02ETAU00-2018-E-02185

Project Name: Placing Unaccompanied Alien Children (UAC) and Family Units at Goodfellow Air Force Base (AFB), Texa

Subject: List of threatened and endangered species that may occur in your proposed project location, and/or may be affected by your proposed project

To Whom It May Concern:

The enclosed species list identifies threatened, endangered, proposed and candidate species, as well as proposed and final designated critical habitat, that *may* occur within the county of your proposed project and/or may be affected by your proposed project. The species list fulfills the requirements of the U.S. Fish and Wildlife Service (Service) under section 7(c) of the Endangered Species Act (Act) of 1973, as amended (16 U.S.C. 1531 et seq.).

Please note that new information based on updated surveys, changes in the abundance and distribution of species, changed habitat conditions, or other factors could change this list. Feel free to contact us if you need more current information or assistance regarding the potential impacts to federally proposed, listed, and candidate species and federally designated and proposed critical habitat. Also note that under 50 CFR 402.12(e) of the regulations implementing section 7 of the Act, the accuracy of this species list should be verified after 90 days. This verification can be completed formally or informally as desired. The Service recommends that verification be completed by visiting the ECOS-IPaC website at regular intervals during project planning and implementation for updates to species lists and information. An updated list may be requested through the ECOS-IPaC system by completing the same process used to receive the enclosed list.

The purpose of the Act is to provide a means whereby threatened and endangered species and the ecosystems upon which they depend may be conserved. Under sections 7(a)(1) and 7(a)(2) of the Act and its implementing regulations (50 CFR 402 et seq.), Federal agencies are required to utilize their authorities to carry out programs for the conservation of federally listed as threatened

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or endangered species and to determine whether projects may affect these species and/or designated critical habitat.

A Biological Assessment is required for construction projects (or other undertakings having similar physical impacts) that are major Federal actions significantly affecting the quality of the human environment as defined in the National Environmental Policy Act (42 U.S.C. 4332(2)(c)). For projects other than major construction activities, the Service suggests that a biological evaluation similar to a Biological Assessment be prepared to determine whether the project may affect listed or proposed species and/or designated or proposed critical habitat. Recommended contents of a Biological Assessment are described at 50 CFR 402.12.

While a Federal agency may designate a non-Federal representative to conduct informal consultation or prepare a biological assessment, the Federal Agency must notify the Service in writing of any such designation. The Federal agency shall also independently review and evaluate the scope and content of a biological assessment prepared by their designated non-Federal representative before that document is submitted to the Service.

If a Federal agency determines, based on the Biological Assessment or biological evaluation, that listed species and/or designated critical habitat may be affected by a federally funded, permitted or authorized activity, the agency is required to consult with the Service pursuant to 50 CFR 402. The following definitions are provided to assist you in reaching a determination:

- *No effect* - the proposed action will not affect federally listed species or critical habitat. A "no effect" determination does not require section 7 consultation and no coordination or contact with the Service is necessary. However, if the project changes or additional information on the distribution of listed or proposed species becomes available, the project should be reanalyzed for effects not previously considered.
- *May affect, but is not likely to adversely affect* - the project may affect listed species and/or critical habitat; however, the effects are expected to be discountable, insignificant, or completely beneficial. Certain avoidance and minimization measures may need to be implemented in order to reach this level of effect. The Federal agency or the designated non-Federal representative should consult with the Service to seek written concurrence that adverse effects are not likely. Be sure to include all of the information and documentation used to reach your decision with your request for concurrence. The Service must have this documentation before issuing a concurrence.
- *Is likely to adversely affect* - adverse effects to listed species may occur as a direct or indirect result of the proposed action. For this determination, the effect of the action is neither discountable nor insignificant. If the overall effect of the proposed action is beneficial to the listed species but the action is also likely to cause some adverse effects to individuals of that species, then the proposed action "is likely to adversely affect" the listed species. The analysis should consider all interrelated and interdependent actions. An "is likely to adversely affect" determination requires the Federal action agency to initiate formal section 7 consultation with our office.

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Regardless of the determination, the Service recommends that the Federal agency maintain a complete record of the evaluation, including steps leading to the determination of effect, the qualified personnel conducting the evaluation, habitat conditions, site photographs, and any other related information. More information on the regulations and procedures for section 7 consultation, including the role of permit or license applicants, can be found in the "Endangered Species Consultation Handbook" at: <http://www.fws.gov/endangered/esa-library/pdf/TOC-GLOS.PDF>.

Migratory Birds

For projects that may affect migratory birds, the Migratory Bird Treaty Act (MBTA) implements various treaties and conventions for the protection of these species. Under the MBTA, taking, killing, or possessing migratory birds is unlawful. Migratory birds may nest in trees, brushy areas, or other areas of suitable habitat. The Service recommends activities requiring vegetation removal or disturbance avoid the peak nesting period of March through August to avoid destruction of individuals, nests, or eggs. If project activities must be conducted during this time, we recommend surveying for nests prior to conducting work. If a nest is found, and if possible, the Service recommends a buffer of vegetation remain around the nest until the young have fledged or the nest is abandoned.

For additional information concerning the MBTA and recommendations to reduce impacts to migratory birds please contact the U.S. Fish and Wildlife Service Migratory Birds Office, 500 Gold Ave. SW, Albuquerque, NM 87102. A list of migratory birds may be viewed at <https://www.fws.gov/birds/management/managed-species/migratory-bird-treaty-act-protected-species.php>. Guidance for minimizing impacts to migratory birds for projects including communications towers can be found at: <https://www.fws.gov/birds/management/project-assessment-tools-and-guidance/guidance-documents/communication-towers.php>. Additionally, wind energy projects should follow the wind energy guidelines

<https://www.fws.gov/birds/management/project-assessment-tools-and-guidance/guidance-documents/wind-energy.php>) for minimizing impacts to migratory birds and bats.

Finally, please be aware that bald and golden eagles are protected under the Bald and Golden Eagle Protection Act (16 U.S.C. 668 et seq.), and projects affecting these species may require development of an eagle conservation plan <https://www.fws.gov/birds/management/project-assessment-tools-and-guidance/guidance-documents/eagles.php>.

We appreciate your concern for threatened and endangered species. The Service encourages Federal agencies to include conservation of threatened and endangered species into their project planning to further the purposes of the Act. Please include the Consultation Tracking Number in the header of this letter with any request for consultation or correspondence about your project that you submit to our office.

Attachment(s):

- Official Species List

06/26/2018

Event Code: 02ETAU00-2018-E-02185

1

Official Species List

This list is provided pursuant to Section 7 of the Endangered Species Act, and fulfills the requirement for Federal agencies to "request of the Secretary of the Interior information whether any species which is listed or proposed to be listed may be present in the area of a proposed action".

This species list is provided by:

Austin Ecological Services Field Office
10711 Burnet Road, Suite 200
Austin, TX 78758-4460
(512) 490-0057

06/26/2018

Event Code: 02ETAU00-2018-E-02185

2

Project Summary

Consultation Code: 02ETAU00-2018-SLI-1117

Event Code: 02ETAU00-2018-E-02185

Project Name: Placing Unaccompanied Alien Children (UAC) and Family Units at Goodfellow Air Force Base (AFB), Texa

Project Type: Guidance

Project Description: As part of the Proposed Action, the Air Force would provide the Department of Health and Human Services (HHS) sufficient land and facilities for the placement of living and sleeping quarters for approximately 10,000 UACs on an Air Force base. HHS identified the following activities would be necessary to enhance capacity in a timely manner and to avoid elevated costs:

- Clear and level land for the purpose of erecting semi-permanent structures to shelter UACs;
- Allow HHS to use Department of Defense (DoD)'s temporary facilities for mass sheltering;
- Erect temporary facilities; and
- Help transport UACs from one facility to another in the event of a significant weather event or natural disaster.

The Air Force, as requested by HHS, would provide the required land, temporary facilities and other support at Goodfellow AFB Texas. Approximately 75 contiguous acres of land of level and cleared land would be used. HHS representative will be present on-site and will provide all care, supervision, meals, clothing, medical services, transportation, and other daily needs. HHS has requested the first quantity of facilities be available by 31 July 2018 through 31 December 2018. The proposed action would provide sufficient support structures, and security fencing to separate the encampment from other areas and functions at Goodfellow AFB TX.

Project Location:

Approximate location of the project can be viewed in Google Maps: <https://www.google.com/maps/place/31.426713073199508N100.40121108059338W>

06/26/2018

Event Code: 02ETAU00-2018-E-02185

3



Counties: Tom Green, TX

06/26/2018

Event Code: 02ETAU00-2018-E-02185

4

Endangered Species Act Species

There is a total of 6 threatened, endangered, or candidate species on this species list.

Species on this list should be considered in an effects analysis for your project and could include species that exist in another geographic area. For example, certain fish may appear on the species list because a project could affect downstream species. Note that 2 of these species should be considered only under certain conditions.

IPaC does not display listed species or critical habitats under the sole jurisdiction of NOAA Fisheries¹, as USFWS does not have the authority to speak on behalf of NOAA and the Department of Commerce.

See the "Critical habitats" section below for those critical habitats that lie wholly or partially within your project area under this office's jurisdiction. Please contact the designated FWS office if you have questions.

1. NOAA Fisheries, also known as the National Marine Fisheries Service (NMFS), is an office of the National Oceanic and Atmospheric Administration within the Department of Commerce.

Birds

NAME	STATUS
Least Tern <i>Sterna antillarum</i> Population: interior pop. No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/8505	Endangered
Piping Plover <i>Charadrius melodus</i> Population: [Atlantic Coast and Northern Great Plains populations] - Wherever found, except those areas where listed as endangered. There is final critical habitat for this species. Your location is outside the critical habitat. This species only needs to be considered under the following conditions: <ul style="list-style-type: none"> • Wind Energy Projects Species profile: https://ecos.fws.gov/ecp/species/6039	Threatened
Red Knot <i>Calidris canutus rufa</i> No critical habitat has been designated for this species. This species only needs to be considered under the following conditions: <ul style="list-style-type: none"> • Wind Energy Projects Species profile: https://ecos.fws.gov/ecp/species/1864	Threatened

06/26/2018

Event Code: 02ETAU00-2018-E-02185

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Clams

NAME	STATUS
Texas Fatmucket <i>Lampsilis bracteata</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/9041	Candidate
Texas Fawnsfoot <i>Truncilla macrodon</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/8965	Candidate
Texas Pimpleback <i>Quadrula petrina</i> No critical habitat has been designated for this species. Species profile: https://ecos.fws.gov/ecp/species/8966	Candidate

Critical habitats

THERE ARE NO CRITICAL HABITATS WITHIN YOUR PROJECT AREA UNDER THIS OFFICE'S JURISDICTION.

Intergovernmental Consultation

Recipients and Example Letter

The Air Force invited the following Tribal government representatives to enter into consultations regarding the EA.

Tribal Governments
Comanche Nation Chairman Wallace Coffey
Mescalero Apache President Danny Breuninger, Sr.
Apache Tribe of Oklahoma Tribal Chairman Lyman Guy
Kiowa Indian Tribe of Oklahoma Chairman Amber Toppah
Kickapoo Traditional Tribe of Texas Chairman Juan Garza, Jr.
Pueblo of Ysleta Del Sur Governor Carlos Hisa
Tonkawa Tribe of Oklahoma Chair Don L. Patterson
Alabama-Coushatta Tribe of Texas Chairman Ronnie Thomas



DEPARTMENT OF THE AIR FORCE
17TH TRAINING WING (AETC)
GOODFELLOW AIR FORCE BASE TEXAS

3 July 2018

Col. Ricky L. Mills, Commander
17th Training Wing
351 Kearney Blvd
Goodfellow AFB Texas 76908

Chairman Wallace Coffey
Comanche Nation
PO Box 908
Lawton OK 73502

Dear Chairman Coffey

The United States Air Force (Air Force) has prepared a Draft Environmental Assessment (EA) to evaluate potential environmental impacts associated with the proposed U.S. Department of Health and Human Services (HHS) Temporary Living Facilities for Unaccompanied Children at Goodfellow Air Force Base (AFB), Texas. The EA was prepared in accordance with the National Environmental Policy Act (NEPA) of 1969, the Council on Environmental Quality regulations implementing NEPA, and the Air Force NEPA regulations.

As part of the Proposed Action, the Air Force would, as part of a humanitarian response, provide and prepare approximately 70 contiguous acres of land on which to erect temporary living quarters for up to 7,500 children who entered the United States without parents and workspace for approximately 2,500 HHS support staff for a period from July 31 – December 31, 2018. The Proposed Action would provide appropriate support facilities and security fencing to protect the unaccompanied children and separate the temporary facilities from other areas and functions at Goodfellow AFB and the neighboring community (Attachment 1). The Air Force requests your input in identifying any issues or areas of concern you feel should be addressed in the environmental analysis.

Additionally, in accordance with Section 106 of the National Historic Preservation Act (NHPA) and its implementing regulations at 36 CFR Part 800, the Air Force requests government-to-government consultation regarding the identification of any traditional cultural properties, including those of religious significance to the tribe, that may be present.

Because this Proposed Action would implement a time-sensitive initiative, we have only a short period of time to complete our environmental analysis and associated consultation. Therefore, we would appreciate receiving as soon as possible any information you would like considered in that analysis. If you have any comments or questions about this undertaking, please contact Ms. Erika Alanis Unger at 325-654-3456; erika.alanis_unger@us.af.mil; or Ms.

Deborah Tharp at 210-652-7587; deborah.tharp.1@us.af.mil. Written comments can be mailed to Ms. Unger, 17 CES/CEIE, 460 Kearney Blvd, Goodfellow AFB, 76908. Thank you in advance for your assistance in this effort.

Sincerely,

RICKY L. MILLS Colonel, USAF
Commander

Attachments:

1. Map of Proposed Action Area

Intergovernmental Consultation *Responses*

Public Notification

Appendix B

Air Quality Assessment

ACAM Summary Report	B-2
ACAM Detail Report	B-6

ACAM Summary Report

AIR CONFORMITY APPLICABILITY MODEL REPORT RECORD OF AIR ANALYSIS (ROAA)

1. General Information: The Air Force's Air Conformity Applicability Model (ACAM) was used to perform an analysis to assess the potential air quality impact/s associated with the action in accordance with the Air Force Instruction 32-7040, Air Quality Compliance And Resource Management; the Environmental Impact Analysis Process (EIAP, 32 CFR 989); and the General Conformity Rule (GCR, 40 CFR 93 Subpart B). This report provides a summary of the ACAM analysis.

a. Action Location:

Base: GOODFELLOW AFB
County(s): Tom Green
Regulatory Area(s): NOT IN A REGULATORY AREA

b. Action Title: Unaccompanied Alien Children (UAC) Housing on Goodfellow, AFB

c. Project Number/s (if applicable):

d. Projected Action Start Date: 7 / 2018

e. Action Description:

GIVEN:
 7,500 UAC
 7,500 DHHS Personnel
 75 acres of land will be disturbed
 The Action will require to connect to the base electrical, sewer, and water
 Entire area will be fenced in

ASSUMPTIONS:

Assumptions based on articles visual observation of available photos on the internet of similar facility in Tornillo, Texas (observed on 26 June 2018):

Construction:

Site Grading = 75 Acres = 3,607,000 sq ft of land that will be disturbed, only bulldozers and graders will be used

Excavating/Trenching = 3,500 linear ft X 3 (electrical, sewer, water) X 3 ft wide = 31,500 sq ft

Building Construction: Area of building = (7,500 UAC / 20 UAC per tent) X 40 ft X 20 ft = 30,000 sq ft

Height of building: Because the structures will be tents, 0.25 ft was assumed.

Excavating/Trenching (Fencing) = 1.75 miles = 9,240 ft

Emergency Generators:

25 Emergency Generators rated at 135 mechanical horsepower to provide electricity
 Assuming existing utilities will not have the excess capacity to handle the camp.

Personnel:

7,500 DHHS Personnel total that will carpool or bus. Carpool with an average of 3 persons per vehicle is worst case scenario for air quality.

$7,500/3 = 2,500$

Support Vehicles Post Construction:

Assumed 20 trucks per week for supplies.

f. Point of Contact:

Name: Austin Naranjo
Title: Environmental Engineer
Organization: AFCEC/CZTQ
Email: austin.naranjo.ctr@us.af.mil
Phone Number: (210)749-7000

AIR CONFORMITY APPLICABILITY MODEL REPORT RECORD OF AIR ANALYSIS (ROAA)

2. Air Impact Analysis: Based on the attainment status at the action location, the requirements of the General Conformity Rule are:

_____ applicable
☒ **X** not applicable

Total combined direct and indirect emissions associated with the action were estimated through ACAM on a calendar-year basis for the “worst-case” and “steady state” (net gain/loss upon action fully implemented) emissions.

“Air Quality Indicators” were used to provide an indication of the significance of potential impacts to air quality. These air quality indicators are EPA General Conformity Rule (GCR) thresholds (de minimis levels) that are applied out of context to their intended use. Therefore, these indicators do not trigger a regulatory requirement; however, they provide a warning that the action is potentially significant. It is important to note that these indicators only provide a clue to the potential impacts to air quality.

Given the GCR de minimis threshold values are the maximum net change an action can acceptably emit in non-attainment and maintenance areas, these threshold values would also conservatively indicate an actions emissions within an attainment would also be acceptable. An air quality indicator value of 100 tons/yr is used based on the GCR de minimis threshold for the least severe non-attainment classification for all criteria pollutants (see 40 CFR 93.153). Therefore, the worst-case year emissions were compared against the GCR Indicator and are summarized below.

Analysis Summary:

2018

Pollutant	Action Emissions (ton/yr)	AIR QUALITY INDICATOR	
		Threshold (ton/yr)	Exceedance (Yes or No)
NOT IN A REGULATORY AREA			
VOC	14.082	100	No
NOx	47.174	100	No
CO	69.228	100	No
SOx	8.710	100	No
PM 10	16.978	100	No
PM 2.5	9.389	100	No
Pb	0.000	100	No
NH3	0.222	100	No
CO2e	8646.5		

2019

Pollutant	Action Emissions (ton/yr)	AIR QUALITY INDICATOR	
		Threshold (ton/yr)	Exceedance (Yes or No)
NOT IN A REGULATORY AREA			
VOC	1.448	100	No
NOx	1.354	100	No
CO	16.077	100	No
SOx	0.009	100	No
PM 10	0.029	100	No
PM 2.5	0.025	100	No
Pb	0.000	100	No
NH3	0.087	100	No
CO2e	1362.1		

2020 - (Steady State)

AIR CONFORMITY APPLICABILITY MODEL REPORT RECORD OF AIR ANALYSIS (ROAA)

Pollutant	Action Emissions (ton/yr)	AIR QUALITY INDICATOR	
		Threshold (ton/yr)	Exceedance (Yes or No)
NOT IN A REGULATORY AREA			
VOC	0.000	100	No
NOx	0.000	100	No
CO	0.000	100	No
SOx	0.000	100	No
PM 10	0.000	100	No
PM 2.5	0.000	100	No
Pb	0.000	100	No
NH3	0.000	100	No
CO2e	0.0		

None of estimated emissions associated with this action are above the GCR indicators, indicating no significant impact to air quality; therefore, no further air assessment is needed.



Austin Naranjo, Environmental Engineer

7-5-18

DATE

ACAM Detail Report

DETAIL AIR CONFORMITY APPLICABILITY MODEL REPORT

1. General Information

- Action Location

Base: GOODFELLOW AFB
County(s): Tom Green
Regulatory Area(s): NOT IN A REGULATORY AREA

- Action Title: Unaccompanied Alien Children (UAC) Housing on Goodfellow, AFB

- Project Number/s (if applicable):

- Projected Action Start Date: 7 / 2018

- Action Purpose and Need:

- Action Description:

GIVEN:
7,500 UAC
7,500 DHHS Personnel
75 acres of land will be disturbed
The Action will require to connect to the base electrical, sewer, and water
Entire area will be fenced in

ASSUMPTIONS:

Assumptions based on articles visual observation of available photos on the internet of similar facility in Tornillo, Texas (observed on 26 June 2018):

Construction:

Site Grading = 75 Acres = 3,607,000 sq ft of land that will be disturbed, only bulldozers and graders will be used

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Excavating/Trenching (Fencing) = 1.75 miles = 9,240 ft

Emergency Generators:

25 Emergency Generators rated at 135 mechanical horsepower to provide electricity

Assuming existing utilities will not have the excess capacity to handle the camp.

Personnel:

7,500 DHHS Personnel total that will carpool or bus. Carpool with an average of 3 persons per vehicle is worst case scenario for air quality.

$7,500/3 = 2,500$

Support Vehicles Post Construction:

Assumed 20 trucks per week for supplies.

- Point of Contact

Name: Austin Naranjo
Title: Environmental Engineer
Organization: AFCEC/CZTQ
Email: austin.naranjo.ctr@us.af.mil
Phone Number: (210)749-7000

- Activity List:

DETAIL AIR CONFORMITY APPLICABILITY MODEL REPORT

Activity Type		Activity Title
2.	Construction / Demolition	Construction associated with UAC Housing
3.	Personnel	Additional Personnel to Manage UAC
4.	Construction / Demolition	Fence Construction
5.	Emergency Generator	Generators For Tents
6.	Construction / Demolition	Support Vehicles Post Construction

2. Construction / Demolition

2.1 General Information & Timeline Assumptions

- Activity Location

County: Tom Green

Regulatory Area(s): NOT IN A REGULATORY AREA

- Activity Title: Construction associated with UAC Housing

- Activity Description:

- Activity Start Date

Start Month: 7

Start Month: 2018

- Activity End Date

Indefinite: False

End Month: 7

End Month: 2018

- Activity Emissions:

Pollutant	Total Emissions (TONs)
VOC	0.131734
SO _x	0.002706
NO _x	1.151952
CO	0.560893
PM 10	7.620044

Pollutant	Total Emissions (TONs)
PM 2.5	0.045308
Pb	0.000000
NH ₃	0.003858
CO ₂ e	288.0

2.1 Site Grading Phase

2.1.1 Site Grading Phase Timeline Assumptions

- Phase Start Date

Start Month: 7

Start Quarter: 1

Start Year: 2018

- Phase Duration

Number of Month: 0

Number of Days: 5

2.1.2 Site Grading Phase Assumptions

- General Site Grading Information

Area of Site to be Graded (ft²): 3267000

DETAIL AIR CONFORMITY APPLICABILITY MODEL REPORT

Amount of Material to be Hauled On-Site (yd³): 120000

Amount of Material to be Hauled Off-Site (yd³): 0

- Site Grading Default Settings

Default Settings Used: No

Average Day(s) worked per week: 6

- Construction Exhaust

Equipment Name	Number Of Equipment	Hours Per Day
Graders Composite	2	12
Other Construction Equipment Composite	2	12
Rollers Composite	1	12
Rubber Tired Dozers Composite	2	12
Tractors/Loaders/Backhoes Composite	2	12

- Vehicle Exhaust

Average Hauling Truck Capacity (yd³): 20

Average Hauling Truck Round Trip Commute (mile): 20

- Vehicle Exhaust Vehicle Mixture (%)

	LDGV	LDGT	HDGV	LDDV	LDDT	HDDV	MC
POVs	0	0	0	0	0	100.00	0

- Worker Trips

Average Worker Round Trip Commute (mile): 20

- Worker Trips Vehicle Mixture (%)

	LDGV	LDGT	HDGV	LDDV	LDDT	HDDV	MC
POVs	50.00	50.00	0	0	0	0	0

2.1.3 Site Grading Phase Emission Factor(s)

- Construction Exhaust Emission Factors (lb/hour)

Graders Composite								
	VOC	SO _x	NO _x	CO	PM 10	PM 2.5	CH ₄	CO _{2e}
Emission Factors	0.1049	0.0014	0.7217	0.5812	0.0354	0.0354	0.0094	132.97
Other Construction Equipment Composite								
	VOC	SO _x	NO _x	CO	PM 10	PM 2.5	CH ₄	CO _{2e}
Emission Factors	0.0633	0.0012	0.4477	0.3542	0.0181	0.0181	0.0057	122.66
Rollers Composite								
	VOC	SO _x	NO _x	CO	PM 10	PM 2.5	CH ₄	CO _{2e}
Emission Factors	0.0682	0.0007	0.4484	0.3884	0.0290	0.0290	0.0061	67.198
Rubber Tired Dozers Composite								
	VOC	SO _x	NO _x	CO	PM 10	PM 2.5	CH ₄	CO _{2e}
Emission Factors	0.2343	0.0024	1.8193	0.8818	0.0737	0.0737	0.0211	239.61
Tractors/Loaders/Backhoes Composite								
	VOC	SO _x	NO _x	CO	PM 10	PM 2.5	CH ₄	CO _{2e}
Emission Factors	0.0512	0.0007	0.3330	0.3646	0.0189	0.0189	0.0046	66.912

- Vehicle Exhaust & Worker Trips Emission Factors (grams/mile)

	VOC	SO _x	NO _x	CO	PM 10	PM 2.5	Pb	NH ₃	CO _{2e}
LDGV	000.326	000.002	000.272	003.566	000.007	000.006		000.025	00344.527
LDGT	000.427	000.003	000.478	005.323	000.009	000.008		000.026	00446.488
HDGV	000.893	000.005	001.267	017.824	000.021	000.018		000.045	00788.510

DETAIL AIR CONFORMITY APPLICABILITY MODEL REPORT

	VOC	SO _x	NO _x	CO	PM 10	PM 2.5	Pb	NH ₃	CO _{2e}
LDDV	000.106	000.003	000.151	002.750	000.004	000.004		000.008	00338.771
LDDT	000.304	000.004	000.493	005.424	000.007	000.007		000.008	00493.509
HDDV	000.526	000.014	005.452	001.918	000.219	000.201		000.028	01538.403
MC	002.760	000.003	000.701	012.933	000.026	000.023		000.053	00395.615

2.1.4 Site Grading Phase Formula(s)

- Fugitive Dust Emissions per Phase

$$PM10_{FD} = (20 * ACRE * WD) / 2000$$

PM10_{FD}: Fugitive Dust PM 10 Emissions (TONs)

20: Conversion Factor Acre Day to pounds (20 lb / 1 Acre Day)

ACRE: Total acres (acres)

WD: Number of Total Work Days (days)

2000: Conversion Factor pounds to tons

- Construction Exhaust Emissions per Phase

$$CEE_{POL} = (NE * WD * H * EF_{POL}) / 2000$$

CEE_{POL}: Construction Exhaust Emissions (TONs)

NE: Number of Equipment

WD: Number of Total Work Days (days)

H: Hours Worked per Day (hours)

EF_{POL}: Emission Factor for Pollutant (lb/hour)

2000: Conversion Factor pounds to tons

- Vehicle Exhaust Emissions per Phase

$$VMT_{VE} = (HA_{OnSite} + HA_{OffSite}) * (1 / HC) * HT$$

VMT_{VE}: Vehicle Exhaust Vehicle Miles Travel (miles)

HA_{OnSite}: Amount of Material to be Hauled On-Site (yd³)

HA_{OffSite}: Amount of Material to be Hauled Off-Site (yd³)

HC: Average Hauling Truck Capacity (yd³)

(1 / HC): Conversion Factor cubic yards to trips (1 trip / HC yd³)

HT: Average Hauling Truck Round Trip Commute (mile/trip)

$$V_{POL} = (VMT_{VE} * 0.002205 * EF_{POL} * VM) / 2000$$

V_{POL}: Vehicle Emissions (TONs)

VMT_{VE}: Vehicle Exhaust Vehicle Miles Travel (miles)

0.002205: Conversion Factor grams to pounds

EF_{POL}: Emission Factor for Pollutant (grams/mile)

VM: Vehicle Exhaust On Road Vehicle Mixture (%)

2000: Conversion Factor pounds to tons

- Worker Trips Emissions per Phase

$$VMT_{WT} = WD * WT * 1.25 * NE$$

VMT_{WT}: Worker Trips Vehicle Miles Travel (miles)

WD: Number of Total Work Days (days)

WT: Average Worker Round Trip Commute (mile)

1.25: Conversion Factor Number of Construction Equipment to Number of Works

NE: Number of Construction Equipment

$$V_{POL} = (VMT_{WT} * 0.002205 * EF_{POL} * VM) / 2000$$

DETAIL AIR CONFORMITY APPLICABILITY MODEL REPORT

V_{POL} : Vehicle Emissions (TONs)
 VM_{WT} : Worker Trips Vehicle Miles Travel (miles)
 0.002205: Conversion Factor grams to pounds
 EF_{POL} : Emission Factor for Pollutant (grams/mile)
 VM : Worker Trips On Road Vehicle Mixture (%)
 2000: Conversion Factor pounds to tons

2.2 Trenching/Excavating Phase

2.2.1 Trenching / Excavating Phase Timeline Assumptions

- Phase Start Date

Start Month: 7
 Start Quarter: 1
 Start Year: 2018

- Phase Duration

Number of Month: 0
 Number of Days: 5

2.2.2 Trenching / Excavating Phase Assumptions

- General Trenching/Excavating Information

Area of Site to be Trenched/Excavated (ft²): 31500
 Amount of Material to be Hauled On-Site (yd³): 1750
 Amount of Material to be Hauled Off-Site (yd³): 0

- Trenching Default Settings

Default Settings Used: No
 Average Day(s) worked per week: 6

- Construction Exhaust

Equipment Name	Number Of Equipment	Hours Per Day
Excavators Composite	2	8
Other General Industrial Equipmen Composite	1	8
Tractors/Loaders/Backhoes Composite	1	8

- Vehicle Exhaust

Average Hauling Truck Capacity (yd³): 20
 Average Hauling Truck Round Trip Commute (mile): 20

- Vehicle Exhaust Vehicle Mixture (%)

	LDGV	LDGT	HDGV	LDDV	LDDT	HDDV	MC
POVs	0	0	0	0	0	100.00	0

- Worker Trips

Average Worker Round Trip Commute (mile): 20

- Worker Trips Vehicle Mixture (%)

	LDGV	LDGT	HDGV	LDDV	LDDT	HDDV	MC
POVs	50.00	50.00	0	0	0	0	0

2.2.3 Trenching / Excavating Phase Emission Factor(s)

DETAIL AIR CONFORMITY APPLICABILITY MODEL REPORT

- Construction Exhaust Emission Factors (lb/hour)

Graders Composite								
	VOC	SO _x	NO _x	CO	PM 10	PM 2.5	CH ₄	CO _{2e}
Emission Factors	0.1049	0.0014	0.7217	0.5812	0.0354	0.0354	0.0094	132.97
Other Construction Equipment Composite								
	VOC	SO _x	NO _x	CO	PM 10	PM 2.5	CH ₄	CO _{2e}
Emission Factors	0.0633	0.0012	0.4477	0.3542	0.0181	0.0181	0.0057	122.66
Rollers Composite								
	VOC	SO _x	NO _x	CO	PM 10	PM 2.5	CH ₄	CO _{2e}
Emission Factors	0.0682	0.0007	0.4484	0.3884	0.0290	0.0290	0.0061	67.198
Rubber Tired Dozers Composite								
	VOC	SO _x	NO _x	CO	PM 10	PM 2.5	CH ₄	CO _{2e}
Emission Factors	0.2343	0.0024	1.8193	0.8818	0.0737	0.0737	0.0211	239.61
Tractors/Loaders/Backhoes Composite								
	VOC	SO _x	NO _x	CO	PM 10	PM 2.5	CH ₄	CO _{2e}
Emission Factors	0.0512	0.0007	0.3330	0.3646	0.0189	0.0189	0.0046	66.912

- Vehicle Exhaust & Worker Trips Emission Factors (grams/mile)

	VOC	SO _x	NO _x	CO	PM 10	PM 2.5	Pb	NH ₃	CO _{2e}
LDGV	000.326	000.002	000.272	003.566	000.007	000.006		000.025	00344.527
LDGT	000.427	000.003	000.478	005.323	000.009	000.008		000.026	00446.488
HDGV	000.893	000.005	001.267	017.824	000.021	000.018		000.045	00788.510
LDDV	000.106	000.003	000.151	002.750	000.004	000.004		000.008	00338.771
LDDT	000.304	000.004	000.493	005.424	000.007	000.007		000.008	00493.509
HDDV	000.526	000.014	005.452	001.918	000.219	000.201		000.028	01538.403
MC	002.760	000.003	000.701	012.933	000.026	000.023		000.053	00395.615

2.2.4 Trenching / Excavating Phase Formula(s)

- Fugitive Dust Emissions per Phase

$$PM_{10FD} = (20 * ACRE * WD) / 2000$$

PM_{10FD}: Fugitive Dust PM 10 Emissions (TONs)

20: Conversion Factor Acre Day to pounds (20 lb / 1 Acre Day)

ACRE: Total acres (acres)

WD: Number of Total Work Days (days)

2000: Conversion Factor pounds to tons

- Construction Exhaust Emissions per Phase

$$CEE_{POL} = (NE * WD * H * EF_{POL}) / 2000$$

CEE_{POL}: Construction Exhaust Emissions (TONs)

NE: Number of Equipment

WD: Number of Total Work Days (days)

H: Hours Worked per Day (hours)

EF_{POL}: Emission Factor for Pollutant (lb/hour)

2000: Conversion Factor pounds to tons

- Vehicle Exhaust Emissions per Phase

$$VMT_{VE} = (HA_{OnSite} + HA_{OffSite}) * (1 / HC) * HT$$

VMT_{VE}: Vehicle Exhaust Vehicle Miles Travel (miles)

HA_{OnSite}: Amount of Material to be Hauled On-Site (yd³)

HA_{OffSite}: Amount of Material to be Hauled Off-Site (yd³)

DETAIL AIR CONFORMITY APPLICABILITY MODEL REPORT

HC: Average Hauling Truck Capacity (yd³)
 (1 / HC): Conversion Factor cubic yards to trips (1 trip / HC yd³)
 HT: Average Hauling Truck Round Trip Commute (mile/trip)

$$V_{POL} = (VMT_{VE} * 0.002205 * EF_{POL} * VM) / 2000$$

V_{POL} : Vehicle Emissions (TONs)
 VMT_{VE} : Vehicle Exhaust Vehicle Miles Travel (miles)
 0.002205: Conversion Factor grams to pounds
 EF_{POL} : Emission Factor for Pollutant (grams/mile)
 VM : Vehicle Exhaust On Road Vehicle Mixture (%)
 2000: Conversion Factor pounds to tons

- Worker Trips Emissions per Phase

$$VMT_{WT} = WD * WT * 1.25 * NE$$

VMT_{WT} : Worker Trips Vehicle Miles Travel (miles)
 WD: Number of Total Work Days (days)
 WT: Average Worker Round Trip Commute (mile)
 1.25: Conversion Factor Number of Construction Equipment to Number of Works
 NE: Number of Construction Equipment

$$V_{POL} = (VMT_{WT} * 0.002205 * EF_{POL} * VM) / 2000$$

V_{POL} : Vehicle Emissions (TONs)
 VMT_{VE} : Worker Trips Vehicle Miles Travel (miles)
 0.002205: Conversion Factor grams to pounds
 EF_{POL} : Emission Factor for Pollutant (grams/mile)
 VM : Worker Trips On Road Vehicle Mixture (%)
 2000: Conversion Factor pounds to tons

2.3 Building Construction Phase

2.3.1 Building Construction Phase Timeline Assumptions

- Phase Start Date

Start Month: 7
 Start Quarter: 1
 Start Year: 2018

- Phase Duration

Number of Month: 0
 Number of Days: 14

2.3.2 Building Construction Phase Assumptions

- General Building Construction Information

Building Category: Office or Industrial
 Area of Building (ft²): 30000
 Height of Building (ft): 0.25
 Number of Units: N/A

- Building Construction Default Settings

Default Settings Used: No
 Average Day(s) worked per week: 6

DETAIL AIR CONFORMITY APPLICABILITY MODEL REPORT

- Construction Exhaust

Equipment Name	Number Of Equipment	Hours Per Day
Cranes Composite	1	7
Forklifts Composite	2	7
Generator Sets Composite	1	8
Off-Highway Trucks Composite	1	12
Tractors/Loaders/Backhoes Composite	1	8

- Vehicle Exhaust

Average Hauling Truck Round Trip Commute (mile): 20

- Vehicle Exhaust Vehicle Mixture (%)

	LDGV	LDGT	HDGV	LDDV	LDDT	HDDV	MC
POVs	0	0	0	0	0	100.00	0

- Worker Trips

Average Worker Round Trip Commute (mile): 20

- Worker Trips Vehicle Mixture (%)

	LDGV	LDGT	HDGV	LDDV	LDDT	HDDV	MC
POVs	50.00	50.00	0	0	0	0	0

- Vendor Trips

Average Vendor Round Trip Commute (mile): 40

- Vendor Trips Vehicle Mixture (%)

	LDGV	LDGT	HDGV	LDDV	LDDT	HDDV	MC
POVs	0	0	0	0	0	100.00	0

2.3.3 Building Construction Phase Emission Factor(s)

- Construction Exhaust Emission Factors (lb/hour)

Cranes Composite								
	VOC	SO _x	NO _x	CO	PM 10	PM 2.5	CH ₄	CO _{2e}
Emission Factors	0.1012	0.0013	0.7908	0.4059	0.0318	0.0318	0.0091	128.85
Forklifts Composite								
	VOC	SO _x	NO _x	CO	PM 10	PM 2.5	CH ₄	CO _{2e}
Emission Factors	0.0371	0.0006	0.2186	0.2173	0.0101	0.0101	0.0033	54.479
Generator Sets Composite								
	VOC	SO _x	NO _x	CO	PM 10	PM 2.5	CH ₄	CO _{2e}
Emission Factors	0.0477	0.0006	0.3758	0.2785	0.0191	0.0191	0.0043	61.100
Off-Highway Trucks Composite								
	VOC	SO _x	NO _x	CO	PM 10	PM 2.5	CH ₄	CO _{2e}
Emission Factors	0.1613	0.0026	1.0525	0.5634	0.0359	0.0359	0.0145	260.43
Tractors/Loaders/Backhoes Composite								
	VOC	SO _x	NO _x	CO	PM 10	PM 2.5	CH ₄	CO _{2e}
Emission Factors	0.0512	0.0007	0.3330	0.3646	0.0189	0.0189	0.0046	66.912

- Vehicle Exhaust & Worker Trips Emission Factors (grams/mile)

	VOC	SO _x	NO _x	CO	PM 10	PM 2.5	Pb	NH ₃	CO _{2e}
LDGV	000.326	000.002	000.272	003.566	000.007	000.006		000.025	00344.527
LDGT	000.427	000.003	000.478	005.323	000.009	000.008		000.026	00446.488
HDGV	000.893	000.005	001.267	017.824	000.021	000.018		000.045	00788.510
LDDV	000.106	000.003	000.151	002.750	000.004	000.004		000.008	00338.771

DETAIL AIR CONFORMITY APPLICABILITY MODEL REPORT

	VOC	SO _x	NO _x	CO	PM 10	PM 2.5	Pb	NH ₃	CO ₂ e
LDDT	000.304	000.004	000.493	005.424	000.007	000.007		000.008	00493.509
HDDV	000.526	000.014	005.452	001.918	000.219	000.201		000.028	01538.403
MC	002.760	000.003	000.701	012.933	000.026	000.023		000.053	00395.615

2.3.4 Building Construction Phase Formula(s)

- Construction Exhaust Emissions per Phase

$$CEE_{POL} = (NE * WD * H * EF_{POL}) / 2000$$

CEE_{POL}: Construction Exhaust Emissions (TONs)

NE: Number of Equipment

WD: Number of Total Work Days (days)

H: Hours Worked per Day (hours)

EF_{POL}: Emission Factor for Pollutant (lb/hour)

2000: Conversion Factor pounds to tons

- Vehicle Exhaust Emissions per Phase

$$VMT_{VE} = BA * BH * (0.42 / 1000) * HT$$

VMT_{VE}: Vehicle Exhaust Vehicle Miles Travel (miles)

BA: Area of Building (ft²)

BH: Height of Building (ft)

(0.42 / 1000): Conversion Factor ft³ to trips (0.42 trip / 1000 ft³)

HT: Average Hauling Truck Round Trip Commute (mile/trip)

$$V_{POL} = (VMT_{VE} * 0.002205 * EF_{POL} * VM) / 2000$$

V_{POL}: Vehicle Emissions (TONs)

VMT_{VE}: Vehicle Exhaust Vehicle Miles Travel (miles)

0.002205: Conversion Factor grams to pounds

EF_{POL}: Emission Factor for Pollutant (grams/mile)

VM: Worker Trips On Road Vehicle Mixture (%)

2000: Conversion Factor pounds to tons

- Worker Trips Emissions per Phase

$$VMT_{WT} = WD * WT * 1.25 * NE$$

VMT_{WT}: Worker Trips Vehicle Miles Travel (miles)

WD: Number of Total Work Days (days)

WT: Average Worker Round Trip Commute (mile)

1.25: Conversion Factor Number of Construction Equipment to Number of Works

NE: Number of Construction Equipment

$$V_{POL} = (VMT_{WT} * 0.002205 * EF_{POL} * VM) / 2000$$

V_{POL}: Vehicle Emissions (TONs)

VMT_{WT}: Worker Trips Vehicle Miles Travel (miles)

0.002205: Conversion Factor grams to pounds

EF_{POL}: Emission Factor for Pollutant (grams/mile)

VM: Worker Trips On Road Vehicle Mixture (%)

2000: Conversion Factor pounds to tons

- Vender Trips Emissions per Phase

$$VMT_{VT} = BA * BH * (0.38 / 1000) * HT$$

DETAIL AIR CONFORMITY APPLICABILITY MODEL REPORT

VMT_{VT}: Vender Trips Vehicle Miles Travel (miles)
 BA: Area of Building (ft²)
 BH: Height of Building (ft)
 (0.38 / 1000): Conversion Factor ft³ to trips (0.38 trip / 1000 ft³)
 HT: Average Hauling Truck Round Trip Commute (mile/trip)

$$V_{POL} = (VMT_{VT} * 0.002205 * EF_{POL} * VM) / 2000$$

V_{POL}: Vehicle Emissions (TONs)
 VMT_{VT}: Vender Trips Vehicle Miles Travel (miles)
 0.002205: Conversion Factor grams to pounds
 EF_{POL}: Emission Factor for Pollutant (grams/mile)
 VM: Worker Trips On Road Vehicle Mixture (%)
 2000: Conversion Factor pounds to tons

3. Personnel

3.1 General Information & Timeline Assumptions

- Add or Remove Activity from Baseline? Add
- Activity Location
 - County: Tom Green
 - Regulatory Area(s): NOT IN A REGULATORY AREA
- Activity Title: Additional Personnel to Manange UAC
- Activity Description:
 - NOTE: 2,500 people entered to adjust for carpooling/bussing
- Activity Start Date
 - Start Month: 8
 - Start Year: 2018
- Activity End Date
 - Indefinite: No
 - End Month: 2
 - End Year: 2019

- Activity Emissions:

Pollutant	Total Emissions (TONs)
VOC	5.068904
SO _x	0.030743
NO _x	4.738320
CO	56.268455
PM 10	0.100270

Pollutant	Total Emissions (TONs)
PM 2.5	0.088147
Pb	0.000000
NH ₃	0.305452
CO ₂ e	4767.4

3.2 Personnel Assumptions

- Number of Personnel
 - Active Duty Personnel: 0
 - Civilian Personnel: 2500
 - Support Contractor Personnel: 0
 - Air National Guard (ANG) Personnel: 0

DETAIL AIR CONFORMITY APPLICABILITY MODEL REPORT

Reserve Personnel: 0

- Default Settings Used: No

- Average Personnel Round Trip Commute (mile): 20

- Personnel Work Schedule

Active Duty Personnel: 5 Days Per Week
Civilian Personnel: 7 Days Per Week
Support Contractor Personnel: 5 Days Per Week
Air National Guard (ANG) Personnel: 4 Days Per Week
Reserve Personnel: 4 Days Per Month

3.3 Personnel On Road Vehicle Mixture

- On Road Vehicle Mixture (%)

	LDGV	LDGT	HDGV	LDDV	LDDT	HDDV	MC
POVs	37.55	60.32	0	0.03	0.2	0	1.9
GOVs	54.49	37.73	4.67	0	0	3.11	0

3.4 Personnel Emission Factor(s)

- On Road Vehicle Emission Factors (grams/mile)

	VOC	SO _x	NO _x	CO	PM 10	PM 2.5	Pb	NH ₃	CO _{2e}
LDGV	000.326	000.002	000.272	003.566	000.007	000.006		000.025	00344.527
LDGT	000.427	000.003	000.478	005.323	000.009	000.008		000.026	00446.488
HDGV	000.893	000.005	001.267	017.824	000.021	000.018		000.045	00788.510
LDDV	000.106	000.003	000.151	002.750	000.004	000.004		000.008	00338.771
LDDT	000.304	000.004	000.493	005.424	000.007	000.007		000.008	00493.509
HDDV	000.526	000.014	005.452	001.918	000.219	000.201		000.028	01538.403
MC	002.760	000.003	000.701	012.933	000.026	000.023		000.053	00395.615

3.5 Personnel Formula(s)

- Personnel Vehicle Miles Travel for Work Days per Year

$$VMT_P = NP * WD * AC$$

VMT_P: Personnel Vehicle Miles Travel (miles/year)

NP: Number of Personnel

WD: Work Days per Year

AC: Average Commute (miles)

- Total Vehicle Miles Travel per Year

$$VMT_{Total} = VMT_{AD} + VMT_C + VMT_{SC} + VMT_{ANG} + VMT_{AFRC}$$

VMT_{Total}: Total Vehicle Miles Travel (miles)

VMT_{AD}: Active Duty Personnel Vehicle Miles Travel (miles)

VMT_C: Civilian Personnel Vehicle Miles Travel (miles)

VMT_{SC}: Support Contractor Personnel Vehicle Miles Travel (miles)

VMT_{ANG}: Air National Guard Personnel Vehicle Miles Travel (miles)

VMT_{AFRC}: Reserve Personnel Vehicle Miles Travel (miles)

- Vehicle Emissions per Year

$$V_{POL} = (VMT_{Total} * 0.002205 * EF_{POL} * VM) / 2000$$

DETAIL AIR CONFORMITY APPLICABILITY MODEL REPORT

V_{POL} : Vehicle Emissions (TONs)
 VM_{Total} : Total Vehicle Miles Travel (miles)
 0.002205: Conversion Factor grams to pounds
 EF_{POL} : Emission Factor for Pollutant (grams/mile)
 VM : Personnel On Road Vehicle Mixture (%)
 2000: Conversion Factor pounds to tons

4. Construction / Demolition

4.1 General Information & Timeline Assumptions

- Activity Location

County: Tom Green
Regulatory Area(s): NOT IN A REGULATORY AREA

- Activity Title: Fence Construction

- Activity Description:

- Activity Start Date

Start Month: 7
Start Month: 2018

- Activity End Date

Indefinite: False
End Month: 7
End Month: 2018

- Activity Emissions:

Pollutant	Total Emissions (TONs)
VOC	0.013707
SO _x	0.000248
NO _x	0.089703
CO	0.076501
PM 10	0.008345

Pollutant	Total Emissions (TONs)
PM 2.5	0.003219
Pb	0.000000
NH ₃	0.000034
CO ₂ e	24.5

4.1 Trenching/Excavating Phase

4.1.1 Trenching / Excavating Phase Timeline Assumptions

- Phase Start Date

Start Month: 7
Start Quarter: 3
Start Year: 2018

- Phase Duration

Number of Month: 0
Number of Days: 14

4.1.2 Trenching / Excavating Phase Assumptions

- General Trenching/Excavating Information

Area of Site to be Trenched/Excavated (ft²): 930

DETAIL AIR CONFORMITY APPLICABILITY MODEL REPORT

Amount of Material to be Hauled On-Site (yd³): 15

Amount of Material to be Hauled Off-Site (yd³): 0

- Trenching Default Settings

Default Settings Used: No

Average Day(s) worked per week: 6

- Construction Exhaust

Equipment Name	Number Of Equipment	Hours Per Day
Bore/Drill Rigs Composite	1	8
Cement and Mortar Mixers Composite	1	8
Off-Highway Trucks Composite	1	8
Tractors/Loaders/Backhoes Composite	1	8

- Vehicle Exhaust

Average Hauling Truck Capacity (yd³): 20

Average Hauling Truck Round Trip Commute (mile): 20

- Vehicle Exhaust Vehicle Mixture (%)

	LDGV	LDGT	HDGV	LDDV	LDDT	HDDV	MC
POVs	0	0	0	0	0	100.00	0

- Worker Trips

Average Worker Round Trip Commute (mile): 20

- Worker Trips Vehicle Mixture (%)

	LDGV	LDGT	HDGV	LDDV	LDDT	HDDV	MC
POVs	50.00	50.00	0	0	0	0	0

4.1.3 Trenching / Excavating Phase Emission Factor(s)

- Construction Exhaust Emission Factors (lb/hour)

- Vehicle Exhaust & Worker Trips Emission Factors (grams/mile)

	VOC	SO _x	NO _x	CO	PM 10	PM 2.5	Pb	NH ₃	CO ₂ e
LDGV	000.534	000.007	000.582	004.759	000.010	000.009		000.034	00373.409
LDGT	000.732	000.010	001.014	007.911	000.011	000.010		000.034	00500.251
HDGV	001.399	000.016	002.839	025.321	000.028	000.025		000.045	00783.622
LDDV	000.225	000.003	000.317	003.873	000.007	000.006		000.008	00382.861
LDDT	000.538	000.005	000.853	007.913	000.009	000.008		000.008	00597.264
HDDV	000.763	000.014	008.044	002.712	000.368	000.339		000.028	01587.983
MC	002.858	000.008	000.719	014.264	000.027	000.024		000.050	00395.027

4.1.4 Trenching / Excavating Phase Formula(s)

- Fugitive Dust Emissions per Phase

$$PM10_{FD} = (20 * ACRE * WD) / 2000$$

PM10_{FD}: Fugitive Dust PM 10 Emissions (TONs)

20: Conversion Factor Acre Day to pounds (20 lb / 1 Acre Day)

ACRE: Total acres (acres)

WD: Number of Total Work Days (days)

2000: Conversion Factor pounds to tons

DETAIL AIR CONFORMITY APPLICABILITY MODEL REPORT

- Construction Exhaust Emissions per Phase

$$CEE_{POL} = (NE * WD * H * EF_{POL}) / 2000$$

CEE_{POL}: Construction Exhaust Emissions (TONs)

NE: Number of Equipment

WD: Number of Total Work Days (days)

H: Hours Worked per Day (hours)

EF_{POL}: Emission Factor for Pollutant (lb/hour)

2000: Conversion Factor pounds to tons

- Vehicle Exhaust Emissions per Phase

$$VMT_{VE} = (HA_{OnSite} + HA_{OffSite}) * (1 / HC) * HT$$

VMT_{VE}: Vehicle Exhaust Vehicle Miles Travel (miles)

HA_{OnSite}: Amount of Material to be Hauled On-Site (yd³)

HA_{OffSite}: Amount of Material to be Hauled Off-Site (yd³)

HC: Average Hauling Truck Capacity (yd³)

(1 / HC): Conversion Factor cubic yards to trips (1 trip / HC yd³)

HT: Average Hauling Truck Round Trip Commute (mile/trip)

$$V_{POL} = (VMT_{VE} * 0.002205 * EF_{POL} * VM) / 2000$$

V_{POL}: Vehicle Emissions (TONs)

VMT_{VE}: Vehicle Exhaust Vehicle Miles Travel (miles)

0.002205: Conversion Factor grams to pounds

EF_{POL}: Emission Factor for Pollutant (grams/mile)

VM: Vehicle Exhaust On Road Vehicle Mixture (%)

2000: Conversion Factor pounds to tons

- Worker Trips Emissions per Phase

$$VMT_{WT} = WD * WT * 1.25 * NE$$

VMT_{WT}: Worker Trips Vehicle Miles Travel (miles)

WD: Number of Total Work Days (days)

WT: Average Worker Round Trip Commute (mile)

1.25: Conversion Factor Number of Construction Equipment to Number of Works

NE: Number of Construction Equipment

$$V_{POL} = (VMT_{WT} * 0.002205 * EF_{POL} * VM) / 2000$$

V_{POL}: Vehicle Emissions (TONs)

VMT_{VE}: Worker Trips Vehicle Miles Travel (miles)

0.002205: Conversion Factor grams to pounds

EF_{POL}: Emission Factor for Pollutant (grams/mile)

VM: Worker Trips On Road Vehicle Mixture (%)

2000: Conversion Factor pounds to tons

5. Emergency Generator

5.1 General Information & Timeline Assumptions

- Add or Remove Activity from Baseline? Add

- Activity Location

DETAIL AIR CONFORMITY APPLICABILITY MODEL REPORT

County: Tom Green
Regulatory Area(s): NOT IN A REGULATORY AREA

- Activity Title: Generators For Tents

- Activity Description:

- Activity Start Date

Start Month: 8
Start Year: 2018

- Activity End Date

Indefinite: No
End Month: 10
End Year: 2018

- Activity Emissions:

Pollutant	Total Emissions (TONs)
VOC	10.310794
SO _x	8.684719
NO _x	42.499688
CO	28.382400
PM 10	9.276019

Pollutant	Total Emissions (TONs)
PM 2.5	9.276019
Pb	0.000000
NH ₃	0.000000
CO _{2e}	4915.2

5.2 Emergency Generator Assumptions

- Emergency Generator

Type of Fuel used in Emergency Generator: Diesel
Number of Emergency Generators: 25

- Default Settings Used: No

- Emergency Generators Consumption

Emergency Generator's Horsepower: 135
Average Operating Hours Per Year (hours): 8760

5.3 Emergency Generator Emission Factor(s)

- Emergency Generators Emission Factor (lb/hp-hr)

VOC	SO _x	NO _x	CO	PM 10	PM 2.5	Pb	NH ₃	CO _{2e}
0.00279	0.00235	0.0115	0.00768	0.00251	0.00251			1.33

5.4 Emergency Generator Formula(s)

- Emergency Generator Emissions per Year

$$AE_{POL} = (NGEN * HP * OT * EF_{POL}) / 2000$$

AE_{POL}: Activity Emissions (TONs per Year)

NGEN: Number of Emergency Generators

HP: Emergency Generator's Horsepower (hp)

OT: Average Operating Hours Per Year (hours)

EF_{POL}: Emission Factor for Pollutant (lb/hp-hr)

DETAIL AIR CONFORMITY APPLICABILITY MODEL REPORT

6. Construction / Demolition

6.1 General Information & Timeline Assumptions

- Activity Location

County: Tom Green; Tom Green

Regulatory Area(s): NOT IN A REGULATORY AREA

- Activity Title: Support Vehicles Post Construction

- Activity Description:

- Activity Start Date

Start Month: 8

Start Month: 2018

- Activity End Date

Indefinite: False

End Month: 12

End Month: 2018

- Activity Emissions:

Pollutant	Total Emissions (TONs)
VOC	0.004639
SO _x	0.000123
NO _x	0.048087
CO	0.016917
PM 10	0.001932

Pollutant	Total Emissions (TONs)
PM 2.5	0.001773
Pb	0.000000
NH ₃	0.000247
CO ₂ e	13.6

6.1 Site Grading Phase

6.1.1 Site Grading Phase Timeline Assumptions

- Phase Start Date

Start Month: 8

Start Quarter: 1

Start Year: 2018

- Phase Duration

Number of Month: 5

Number of Days: 0

6.1.2 Site Grading Phase Assumptions

- General Site Grading Information

Area of Site to be Graded (ft²): 0

Amount of Material to be Hauled On-Site (yd³): 8000

Amount of Material to be Hauled Off-Site (yd³): 0

- Site Grading Default Settings

Default Settings Used: No

Average Day(s) worked per week: 7

- Construction Exhaust

DETAIL AIR CONFORMITY APPLICABILITY MODEL REPORT

Equipment Name	Number Of Equipment	Hours Per Day
----------------	---------------------	---------------

- Vehicle Exhaust

Average Hauling Truck Capacity (yd³): 20

Average Hauling Truck Round Trip Commute (mile): 20

- Vehicle Exhaust Vehicle Mixture (%)

	LDGV	LDGT	HDGV	LDDV	LDDT	HDDV	MC
POVs	0	0	0	0	0	100.00	0

- Worker Trips

Average Worker Round Trip Commute (mile): 20

- Worker Trips Vehicle Mixture (%)

	LDGV	LDGT	HDGV	LDDV	LDDT	HDDV	MC
POVs	50.00	50.00	0	0	0	0	0

6.1.3 Site Grading Phase Emission Factor(s)

- Construction Exhaust Emission Factors (lb/hour)

- Vehicle Exhaust & Worker Trips Emission Factors (grams/mile)

	VOC	SO _x	NO _x	CO	PM 10	PM 2.5	Pb	NH ₃	CO _{2e}
LDGV	000.326	000.002	000.272	003.566	000.007	000.006		000.025	00344.527
LDGT	000.427	000.003	000.478	005.323	000.009	000.008		000.026	00446.488
HDGV	000.893	000.005	001.267	017.824	000.021	000.018		000.045	00788.510
LDDV	000.106	000.003	000.151	002.750	000.004	000.004		000.008	00338.771
LDDT	000.304	000.004	000.493	005.424	000.007	000.007		000.008	00493.509
HDDV	000.526	000.014	005.452	001.918	000.219	000.201		000.028	01538.403
MC	002.760	000.003	000.701	012.933	000.026	000.023		000.053	00395.615

6.1.4 Site Grading Phase Formula(s)

- Fugitive Dust Emissions per Phase

$$PM_{10FD} = (20 * ACRE * WD) / 2000$$

PM_{10FD}: Fugitive Dust PM 10 Emissions (TONs)

20: Conversion Factor Acre Day to pounds (20 lb / 1 Acre Day)

ACRE: Total acres (acres)

WD: Number of Total Work Days (days)

2000: Conversion Factor pounds to tons

- Construction Exhaust Emissions per Phase

$$CEE_{POL} = (NE * WD * H * EF_{POL}) / 2000$$

CEE_{POL}: Construction Exhaust Emissions (TONs)

NE: Number of Equipment

WD: Number of Total Work Days (days)

H: Hours Worked per Day (hours)

EF_{POL}: Emission Factor for Pollutant (lb/hour)

2000: Conversion Factor pounds to tons

- Vehicle Exhaust Emissions per Phase

$$VMT_{VE} = (HA_{OnSite} + HA_{OffSite}) * (1 / HC) * HT$$

DETAIL AIR CONFORMITY APPLICABILITY MODEL REPORT

VM_{VE} : Vehicle Exhaust Vehicle Miles Travel (miles)
 HA_{OnSite} : Amount of Material to be Hauled On-Site (yd³)
 $HA_{OffSite}$: Amount of Material to be Hauled Off-Site (yd³)
 HC : Average Hauling Truck Capacity (yd³)
 $(1 / HC)$: Conversion Factor cubic yards to trips (1 trip / HC yd³)
 HT : Average Hauling Truck Round Trip Commute (mile/trip)

$$V_{POL} = (VM_{VE} * 0.002205 * EF_{POL} * VM) / 2000$$

V_{POL} : Vehicle Emissions (TONs)
 VM_{VE} : Vehicle Exhaust Vehicle Miles Travel (miles)
 0.002205: Conversion Factor grams to pounds
 EF_{POL} : Emission Factor for Pollutant (grams/mile)
 VM : Vehicle Exhaust On Road Vehicle Mixture (%)
 2000: Conversion Factor pounds to tons

- Worker Trips Emissions per Phase

$$V_{WT} = WD * WT * 1.25 * NE$$

V_{WT} : Worker Trips Vehicle Miles Travel (miles)
 WD : Number of Total Work Days (days)
 WT : Average Worker Round Trip Commute (mile)
 1.25: Conversion Factor Number of Construction Equipment to Number of Works
 NE : Number of Construction Equipment

$$V_{POL} = (V_{WT} * 0.002205 * EF_{POL} * VM) / 2000$$

V_{POL} : Vehicle Emissions (TONs)
 V_{WT} : Worker Trips Vehicle Miles Travel (miles)
 0.002205: Conversion Factor grams to pounds
 EF_{POL} : Emission Factor for Pollutant (grams/mile)
 VM : Worker Trips On Road Vehicle Mixture (%)
 2000: Conversion Factor pounds to tons



DEPARTMENT OF HEALTH & HUMAN SERVICES

ADMINISTRATION FOR CHILDREN AND FAMILIES
330 C Street, S.W.
Washington, D.C. 20201

May 2, 2018

Sent via email: Macarter@equityfwd.org

Re: ACF FOIA 18-F-0238 (Equity Forward v. U.S. Department of Health and Human Services, Civil Action No: 18-1815)

Dear Ms. Carter:

This is an interim response pertaining to Case No. 18-1815 filed August 3, 2018, relating to Freedom of Information Act (FOIA) request 18-F-0238 submitted to the Administration for Children and Families.

FOIA 18-F-0238 is seeking records concerning any and all site visits planned and/or completed by Alex Azar, Eric Hargan, Steven Wagner, Maggie Wynne, Scott Lloyd and any other officials to military installations for the purpose of housing unaccompanied minor children since January 1, 2018.

Item 1 of the request was fulfilled on December 20, 2018. Item 2 of the request was fulfilled on December 18, 2018.

This is a supplemental release to include the emails that were inadvertently omitted in our last release. The Office of Refugee Resettlement conducted a thorough search of their files and located 21 pages responsive to item 3 of your request. The search included both digital based records pertinent to Item 3 of the request and media based communications pertinent to Item 4. We have determined 1 page to be releasable in full, without redactions and 14 pages being disclosed in part pursuant to FOIA Exemptions b(5) and b(6). Of the remaining pages, 6 pages are being sent to the Air Force for consultation.

Exemption 5 protects inter-agency or intra-agency memorandums or letters which would not be available by law to a party other than an agency in litigation with the agency. The exemption protects agency deliberations, both internal and with agency contractors and consultants, attorney-client privileged records and attorney work product. In this case, the withheld information includes pre-decisional discussions within the agency and between agency staff.

Exemption 6 permits a Federal agency to withhold information and records about individuals in "personnel and medical files and similar files, the disclosure of which would constitute a clearly unwanted invasion of personal privacy." The definition of "similar files" has historically been broadly interpreted to include a wide variety of files, and the United States Supreme Court has held that Congress intended the term "similar files" to be interpreted broadly, rather than narrowly. I have analyzed these records and find they meet the threshold requirement of this exemption. In this case, the withheld information consists of cell phone number of federal employees. Additionally, I have reviewed and weighed the public interest in disclosure of this information against the privacy interest in nondisclosure, and found that the privacy interest outweighs the public's interest in disclosure.

Mary Carter

2

ACF FOIA 18-F-0238 (Equity Forward v. U.S. Department of Health and Human Services, Civil Action No: 18-1815)

Furthermore, the Office of Refugee Resettlement conducted a thorough search of their files and did not find any records responsive to items 4, 5 or 6 of this request.

ACF has concluded its search for documents. Once records that have been sent out for consultation have been returned, ACF will make its final release.

If you are not satisfied with any aspect of the processing and handling of this request, you may contact the Assistant United States Attorney in the United States Department of Justice who is handling this case for the Department.

Sincerely yours,

Carla C.

Smith -S

Celeste Smith

FOIA Director

Office of Communications

Administration for Children and Families

U.S. Department of Health and Human Services

Washington, D.C.

Digitally signed by Carla C. Smith -S
DN: c=US, o=U.S. Government,
ou=HHS, ou=ACF, ou=People, cn=Carla
C. Smith -S,
0.9.2342.19200300.100.1.1=200138024
7
Date: 2019.05.01 18:06:01 -04'00'

Enclosures

cc: Hart Wood, Esq.

From: Hooban, Tala (ACF)
Sent: 15 May 2018 20:04:31 +0000
To: Davis, Gregory (ACF)
Subject: FW: Program Summary and Budget for 1,440 Soft Sided Emergency UC Shelter Beds_ BCFS EMD
Attachments: BCFS EMD Proposal 1440 Beds at Dona Ana Ft Bliss 20160729.pdf, BCFS HHS Budget Narrative Ft Bliss Soft Sided July 2016 -1440 beds.pdf, Detail ORR 1440 Ft Bliss Soft Sided 20160729.pdf

No actual land size mentioned.

From: Polen, Alexis (ACF)
Sent: Tuesday, May 15, 2018 3:59 PM
To: Hooban, Tala (ACF) <Tala.Hooban@acf.hhs.gov>
Subject: FW: Program Summary and Budget for 1,440 Soft Sided Emergency UC Shelter Beds_ BCFS EMD

Here was their proposal.

Alexis Polen

Project Officer
Division of Unaccompanied Children Operations
Office of Refugee Resettlement
330 C Street SW
Mailroom 5123
Washington, DC 20201
Office: (202) 401-6499
Cellphone: (202) 836-2043

From: Polen, Alexis (ACF)
Sent: Thursday, December 21, 2017 2:51 PM
To: Davis, Gregory (ACF) <Gregory.Davis@acf.hhs.gov>
Subject: FW: Program Summary and Budget for 1,440 Soft Sided Emergency UC Shelter Beds_ BCFS EMD

Someone created a shortcut on our Shared Drive in my Fort Bliss folder and that shortcut is broken. But, I should still be able to salvage most things.

Alexis Polen

Project Officer
Division of Unaccompanied Children Operations
Office of Refugee Resettlement
330 C Street SW
Mailroom 5123

Washington, DC 20201
Office: (202) 401-6499
Cellphone: (202) 836-2043

From: Kari Tatro [<mailto:ktatro@bcfs.net>]
Sent: Friday, July 29, 2016 1:29 PM
To: Cohen, Alexis (ACF)
Cc: Viola, Sarah (ACF); Sualog, Jallyn (ACF); Claudia Oliveira; Kevin Dinnin; Lauren Maher
Subject: Program Summary and Budget for 1,440 Soft Sided Emergency UC Shelter Beds_ BCFS EMD

Good Afternoon,

Per your request, attached are the program summary, budget and supporting documents for 1,440 soft sided UC emergency shelter beds. Please let me know if you have any questions or require clarification.

Thanks

Kari

Kari Tatro EVP/COO – Administration, Education & Emergency Operations

BCFS

Administrative & Foundation Office

1506 Bexar Crossing | San Antonio, TX 78232

office (210) 832-5000 | fax (210) 832-5005

direct (210) 208-5607 | cell (210) 542-8886

corporate website www.BCFS.net | program website www.BCFS.net/EMD

Arizona • California • Colorado • Florida • Illinois • New York • Ohio • Oregon • Tennessee • Texas • Washington, D.C.
Africa • Eastern Europe • Latin America • Southeast Asia

From: Swartz, Tricia (ACF)
Sent: 15 Jun 2018 17:49:44 +0000
To: Davis, Gregory (ACF)
Subject: diagrams
Attachments: BCFS HHS - ORR Sugar Grove Proposal-033016.pdf, Feasibility Site Assessment_SugarGrove_26Feb2016.pdf

Both of these have diagrams that you can pull out and share, if JS says it doesn't violate some rule due to being proprietary.



From: Irizarry, Tania (ACF)
Sent: 4 Dec 2018 20:56:56 +0000
To: Swartz, Tricia (ACF); Sualog, Jallyn (ACF)
Cc: Tyrell, Stacy (ACF); Acevedo, Sathya (ACF); Crespo, Hilda (ACF); Biswas, Toby R M (ACF); Davis, Gregory (ACF); Holt, Lydia (ACF); Viola, Sarah (ACF); Volovar, Jill (ACF)
Subject: RE: DOL Environmental Review- 2pm deadline before they run ad
Attachments: Homestead Rev Draft EA 11.29.2018 with attachments.pdf

Brookstone received the report today and sent us a copy. See report attached.

Greg/others, if anyone in your team can help review this document for potential concerns we would truly appreciate it since the CORs are working on the acquisition documents for PSC also due this week.

Thank you,

Tania Irizarry

Senior Project Officer, COR & Monitoring Lead
Division of Unaccompanied Children Operations (DUCO)
Office of Refugee Resettlement
Mary E. Switzer Building
330 C ST SW
Room 5012B
Washington DC 20201
Office: 202-690-7995
Cell: (b)(6)

From: Swartz, Tricia (ACF) <Tricia.Swartz@acf.hhs.gov>
Sent: Monday, December 03, 2018 1:45 PM
To: Irizarry, Tania (ACF) <Tania.Irizarry@ACF.hhs.gov>; Sualog, Jallyn (ACF) <Jallyn.Sualog@ACF.hhs.gov>
Cc: Tyrell, Stacy (ACF) <Stacy.Tyrell@acf.hhs.gov>; Acevedo, Sathya (ACF) <Sathya.Acevedo@acf.hhs.gov>; Crespo, Hilda (ACF) <Hilda.Crespo@ACF.hhs.gov>; Biswas, Toby R M (ACF) <Toby.Biswas@ACF.hhs.gov>; Davis, Gregory (ACF) <Gregory.Davis@acf.hhs.gov>; Holt, Lydia (ACF) <Lydia.Holt@acf.hhs.gov>; Viola, Sarah (ACF) <Sarah.Viola@acf.hhs.gov>
Subject: RE: DOL Environmental Review- 2pm deadline before they run ad

Bob gave his team the "hold" instruction, attached.

From: Irizarry, Tania (ACF) <Tania.Irizarry@ACF.hhs.gov>
Sent: Monday, December 03, 2018 1:03 PM
To: Swartz, Tricia (ACF) <Tricia.Swartz@acf.hhs.gov>; Sualog, Jallyn (ACF) <Jallyn.Sualog@ACF.hhs.gov>
Cc: Tyrell, Stacy (ACF) <Stacy.Tyrell@acf.hhs.gov>; Acevedo, Sathya (ACF) <Sathya.Acevedo@acf.hhs.gov>; Crespo, Hilda (ACF) <Hilda.Crespo@ACF.hhs.gov>; Biswas, Toby R M (ACF) <Toby.Biswas@ACF.hhs.gov>; Davis, Gregory (ACF) <Gregory.Davis@acf.hhs.gov>; Holt, Lydia

(ACF) <Lydia.Holt@acf.hhs.gov>; Viola, Sarah (ACF) <Sarah.Viola@acf.hhs.gov>

Subject: RE: DOL Environmental Review- 2pm deadline before they run ad

Will do.

It's just hard to know how much authority we have over this. Is it ok if I communicate directly with Rachel and include you in the email? I don't want to confuse DOL since you're the main POC for them.

Thank you,

Tania Irizarry

Senior Project Officer, COR & Monitoring Lead
Division of Unaccompanied Children Operations (DUCO)
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Room 5012B
Washington DC 20201
Office: 202-690-7995
Cell: (b)(6)

From: Swartz, Tricia (ACF) <Tricia.Swartz@acf.hhs.gov>

Sent: Monday, December 03, 2018 12:58 PM

To: Irizarry, Tania (ACF) <Tania.Irizarry@ACF.hhs.gov>; Sualog, Jallyn (ACF) <Jallyn.Sualog@ACF.hhs.gov>

Cc: Tyrell, Stacy (ACF) <Stacy.Tyrell@acf.hhs.gov>; Acevedo, Sathya (ACF) <Sathya.Acevedo@acf.hhs.gov>; Crespo, Hilda (ACF) <Hilda.Crespo@ACF.hhs.gov>; Biswas, Toby R M (ACF) <Toby.Biswas@ACF.hhs.gov>; Davis, Gregory (ACF) <Gregory.Davis@acf.hhs.gov>; Holt, Lydia (ACF) <Lydia.Holt@acf.hhs.gov>; Viola, Sarah (ACF) <Sarah.Viola@acf.hhs.gov>

Subject: RE: DOL Environmental Review- 2pm deadline before they run ad

In the attached email, Rachel is asking if ORR wants her to push back publishing for a few days. Can you tell her yes, please push it back a few days? HHS and DoL may want a few days to prepare in the event of media or Hill interest.

I'm waiting for a response from Bob at JobCorps.

From: Irizarry, Tania (ACF) <Tania.Irizarry@ACF.hhs.gov>

Sent: Monday, December 03, 2018 12:52 PM

To: Swartz, Tricia (ACF) <Tricia.Swartz@acf.hhs.gov>; Sualog, Jallyn (ACF) <Jallyn.Sualog@ACF.hhs.gov>

Cc: Tyrell, Stacy (ACF) <Stacy.Tyrell@acf.hhs.gov>; Acevedo, Sathya (ACF) <Sathya.Acevedo@acf.hhs.gov>; Crespo, Hilda (ACF) <Hilda.Crespo@ACF.hhs.gov>; Biswas, Toby R M (ACF) <Toby.Biswas@ACF.hhs.gov>; Davis, Gregory (ACF) <Gregory.Davis@acf.hhs.gov>; Holt, Lydia (ACF) <Lydia.Holt@acf.hhs.gov>; Viola, Sarah (ACF) <Sarah.Viola@acf.hhs.gov>

Subject: RE: DOL Environmental Review- 2pm deadline before they run ad

Hi,

I know Tricia is working on getting more information from DOL but in the meantime, we need to provide guidance to **the contractor by 2pm today**.

Erin stated that DOL will send the information to the newspaper by 2pm today to run the ad tomorrow. Should/can we ask DOL to delay this?

They also stated that their plan is to post the report on-site tomorrow. Can we instruct DOL to post it elsewhere? If we have to post it on-site then Brookstone suggests the following: (b)(5)

(b)(5)

See additional information attached.

Thank you,

Tania Irizarry

Senior Project Officer, COR & Monitoring Lead
Division of Unaccompanied Children Operations (DUCO)
Office of Refugee Resettlement
Mary E. Switzer Building
330 C ST SW
Room 5012B
Washington DC 20201
Office: 202-690-7995
Cell: (b)(6)

From: Irizarry, Tania (ACF)

Sent: Monday, December 03, 2018 9:29 AM

To: Swartz, Tricia (ACF) <Tricia.Swartz@acf.hhs.gov>; Sualog, Jallyn (ACF) <Jallyn.Sualog@ACF.hhs.gov>

Cc: Tyrell, Stacy (ACF) <Stacy.Tyrell@acf.hhs.gov>; Acevedo, Sathya (ACF)

<Sathya.Acevedo@acf.hhs.gov>; Crespo, Hilda (ACF) <Hilda.Crespo@ACF.hhs.gov>; Biswas, Toby R M

(ACF) <Toby.Biswas@ACF.hhs.gov>; Davis, Gregory (ACF) <Gregory.Davis@acf.hhs.gov>; Holt, Lydia

(ACF) <Lydia.Holt@acf.hhs.gov>; Viola, Sarah (ACF) <Sarah.Viola@acf.hhs.gov>

Subject: RE: DOL Environmental Review

Thanks! hopefully they answer soon.

if DOL HQ does not know about this effort, then who is directing Parsons to post the report?

Jallyn, for your awareness, the pictures were copied here: \\ACFFS02.itsc.hhs-itsc.local\ACF-Group\ORR\DCS\Shared\Temp Shelter (Sector) Contracts\Homestead Pictures
We haven't seen the report.

Thank you,

Tania Irizarry

Senior Project Officer, COR & Monitoring Lead
Division of Unaccompanied Children Operations (DUCO)
Office of Refugee Resettlement
Mary E. Switzer Building
330 C ST SW
Room 5012B
Washington DC 20201
Office: 202-690-7995
Cell: (b)(6)

From: Swartz, Tricia (ACF) <Tricia.Swartz@acf.hhs.gov>
Sent: Monday, December 03, 2018 9:07 AM
To: Irizarry, Tania (ACF) <Tania.Irizarry@ACF.hhs.gov>; Sualog, Jallyn (ACF) <Jallyn.Sualog@ACF.hhs.gov>
Cc: Tyrell, Stacy (ACF) <Stacy.Tyrell@acf.hhs.gov>; Acevedo, Sathya (ACF) <Sathya.Acevedo@acf.hhs.gov>; Crespo, Hilda (ACF) <Hilda.Crespo@ACF.hhs.gov>; Biswas, Toby R M (ACF) <Toby.Biswas@ACF.hhs.gov>; Davis, Gregory (ACF) <Gregory.Davis@acf.hhs.gov>; Holt, Lydia (ACF) <Lydia.Holt@acf.hhs.gov>; Viola, Sarah (ACF) <Sarah.Viola@acf.hhs.gov>
Subject: RE: DOL Environmental Review

I sent the attached message to JobCorps requesting a delay and coordination. Also adding Jallyn so she can elevate.

From: Irizarry, Tania (ACF) <Tania.Irizarry@ACF.hhs.gov>
Sent: Friday, November 30, 2018 4:54 PM
To: Swartz, Tricia (ACF) <Tricia.Swartz@acf.hhs.gov>
Cc: Tyrell, Stacy (ACF) <Stacy.Tyrell@acf.hhs.gov>; Acevedo, Sathya (ACF) <Sathya.Acevedo@acf.hhs.gov>; Crespo, Hilda (ACF) <Hilda.Crespo@ACF.hhs.gov>; Biswas, Toby R M (ACF) <Toby.Biswas@ACF.hhs.gov>; Davis, Gregory (ACF) <Gregory.Davis@acf.hhs.gov>; Holt, Lydia (ACF) <Lydia.Holt@acf.hhs.gov>; Viola, Sarah (ACF) <Sarah.Viola@acf.hhs.gov>
Subject: FW: DOL Environmental Review
Importance: High

Hi Tricia,

Please see below in regards to the report/pictures taken by DOL. It seems that they will not only need to post the information onsite but that they will also write a publication for the newspaper/online on Tuesday. **Please let us know what can be done and what DOL says.**

Tricia/Toby/others, do we any authority to prevent DOL from posting on site? Can we request DOL to share the report prior to posting online/newspaper so that ORR media/Lydia can prepare?

Thank you,

Tania Irizarry
Senior Project Officer, COR & Monitoring Lead
Division of Unaccompanied Children Operations (DUCO)
Office of Refugee Resettlement
Mary E. Switzer Building
330 C ST SW
Room 5012B
Washington DC 20201
Office: 202-690-7995
Cell: (b)(6)

-----Original Message-----

From: Erin Myers <emyers@brookstoneesd.com>

Sent: Friday, November 30, 2018 2:04 PM

To: Irizarry, Tania (ACF) <Tania.Irizarry@ACF.hhs.gov>; Tyrell, Stacy (ACF) <Stacy.Tyrell@acf.hhs.gov>; Acevedo, Sathya (ACF) <Sathya.Acevedo@acf.hhs.gov>; Crespo, Hilda (ACF) <Hilda.Crespo@ACF.hhs.gov>

Subject: DOL Environmental Review

Hi Tania,

Today (b)(6) of Parsons reached out to me. She was hired by DOL to prepare the Environmental Impact Report on Homestead for potential transfer of the property.

(b)(5)

Please advise how we should handle this.

Thanks! Erin

Sent from my iPhone

From: Davis, Gregory (ACF)
Sent: 4 Dec 2018 21:16:45 +0000
To: Gnipp, Gregg (ACF)
Subject: FW: DOL Environmental Review- 2pm deadline before they run ad
Attachments: Homestead Rev Draft EA 11.29.2018 with attachments.pdf

Gregg,

Can you review?

G

From: Irizarry, Tania (ACF) <Tania.Irizarry@ACF.hhs.gov>
Sent: Tuesday, December 04, 2018 3:57 PM
To: Swartz, Tricia (ACF) <Tricia.Swartz@acf.hhs.gov>; Sualog, Jallyn (ACF) <Jallyn.Sualog@ACF.hhs.gov>
Cc: Tyrell, Stacy (ACF) <Stacy.Tyrell@acf.hhs.gov>; Acevedo, Sathya (ACF) <Sathya.Acevedo@acf.hhs.gov>; Crespo, Hilda (ACF) <Hilda.Crespo@ACF.hhs.gov>; Biswas, Toby R M (ACF) <Toby.Biswas@ACF.hhs.gov>; Davis, Gregory (ACF) <Gregory.Davis@acf.hhs.gov>; Holt, Lydia (ACF) <Lydia.Holt@acf.hhs.gov>; Viola, Sarah (ACF) <Sarah.Viola@acf.hhs.gov>; Volovar, Jill (ACF) <Jill.Volovar@ACF.hhs.gov>
Subject: RE: DOL Environmental Review- 2pm deadline before they run ad

Brookstone received the report today and sent us a copy. See report attached.

Greg/others, if anyone in your team can help review this document for potential concerns we would truly appreciate it since the CORs are working on the acquisition documents for PSC also due this week.

Thank you,

Tania Irizarry

Senior Project Officer, COR & Monitoring Lead
Division of Unaccompanied Children Operations (DUCO)
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Mary E. Switzer Building
330 C ST SW
Room 5012B
Washington DC 20201
Office: 202-690-7995
Cell: (b)(6)

From: Swartz, Tricia (ACF) <Tricia.Swartz@acf.hhs.gov>
Sent: Monday, December 03, 2018 1:45 PM
To: Irizarry, Tania (ACF) <Tania.Irizarry@ACF.hhs.gov>; Sualog, Jallyn (ACF) <Jallyn.Sualog@ACF.hhs.gov>
Cc: Tyrell, Stacy (ACF) <Stacy.Tyrell@acf.hhs.gov>; Acevedo, Sathya (ACF) <Sathya.Acevedo@acf.hhs.gov>; Crespo, Hilda (ACF) <Hilda.Crespo@ACF.hhs.gov>; Biswas, Toby R M (ACF) <Toby.Biswas@ACF.hhs.gov>; Davis, Gregory (ACF) <Gregory.Davis@acf.hhs.gov>; Holt, Lydia

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Subject: RE: DOL Environmental Review- 2pm deadline before they run ad

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Tania Irizarry

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Cc: Tyrell, Stacy (ACF) <Stacy.Tyrell@acf.hhs.gov>; Acevedo, Sathya (ACF) <Sathya.Acevedo@acf.hhs.gov>; Crespo, Hilda (ACF) <Hilda.Crespo@ACF.hhs.gov>; Biswas, Toby R M (ACF) <Toby.Biswas@ACF.hhs.gov>; Davis, Gregory (ACF) <Gregory.Davis@acf.hhs.gov>; Holt, Lydia (ACF) <Lydia.Holt@acf.hhs.gov>; Viola, Sarah (ACF) <Sarah.Viola@acf.hhs.gov>
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They also stated that their plan is to post the report on-site tomorrow. Can we instruct DOL to post it elsewhere? If we have to post it on-site then Brookstone suggests the following: (b)(5)

(b)(5)

See additional information attached.

Thank you,

Tania Irizarry
Senior Project Officer, COR & Monitoring Lead
Division of Unaccompanied Children Operations (DUCO)
Office of Refugee Resettlement
Mary E. Switzer Building
330 C ST SW
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Cc: Tyrell, Stacy (ACF) <Stacy.Tyrell@acf.hhs.gov>; Acevedo, Sathya (ACF) <Sathya.Acevedo@acf.hhs.gov>; Crespo, Hilda (ACF) <Hilda.Crespo@ACF.hhs.gov>; Biswas, Toby R M (ACF) <Toby.Biswas@ACF.hhs.gov>; Davis, Gregory (ACF) <Gregory.Davis@acf.hhs.gov>; Holt, Lydia (ACF) <Lydia.Holt@acf.hhs.gov>; Viola, Sarah (ACF) <Sarah.Viola@acf.hhs.gov>
Subject: RE: DOL Environmental Review

Thanks! hopefully they answer soon.

if DOL HQ does not know about this effort, then who is directing Parsons to post the report?

Jallyn, for your awareness, the pictures were copied here: \\ACFFS02.itsc.hhs-itsc.local\ACF-Group\ORR\DCS\Shared\Temp Shelter (Sector) Contracts\Homestead Pictures
We haven't seen the report.

Thank you,

Tania Irizarry
Senior Project Officer, COR & Monitoring Lead
Division of Unaccompanied Children Operations (DUCO)
Office of Refugee Resettlement
Mary E. Switzer Building
330 C ST SW
Room 5012B
Washington DC 20201
Office: 202-690-7995
Cell: (b)(6)

From: Swartz, Tricia (ACF) <Tricia.Swartz@acf.hhs.gov>
Sent: Monday, December 03, 2018 9:07 AM
To: Irizarry, Tania (ACF) <Tania.Irizarry@ACF.hhs.gov>; Sualog, Jallyn (ACF) <Jallyn.Sualog@ACF.hhs.gov>
Cc: Tyrell, Stacy (ACF) <Stacy.Tyrell@acf.hhs.gov>; Acevedo, Sathya (ACF) <Sathya.Acevedo@acf.hhs.gov>; Crespo, Hilda (ACF) <Hilda.Crespo@ACF.hhs.gov>; Biswas, Toby R M (ACF) <Toby.Biswas@ACF.hhs.gov>; Davis, Gregory (ACF) <Gregory.Davis@acf.hhs.gov>; Holt, Lydia (ACF) <Lydia.Holt@acf.hhs.gov>; Viola, Sarah (ACF) <Sarah.Viola@acf.hhs.gov>
Subject: RE: DOL Environmental Review

I sent the attached message to JobCorps requesting a delay and coordination. Also adding Jallyn so she can elevate.

From: Irizarry, Tania (ACF) <Tania.Irizarry@ACF.hhs.gov>
Sent: Friday, November 30, 2018 4:54 PM
To: Swartz, Tricia (ACF) <Tricia.Swartz@acf.hhs.gov>
Cc: Tyrell, Stacy (ACF) <Stacy.Tyrell@acf.hhs.gov>; Acevedo, Sathya (ACF) <Sathya.Acevedo@acf.hhs.gov>; Crespo, Hilda (ACF) <Hilda.Crespo@ACF.hhs.gov>; Biswas, Toby R M (ACF) <Toby.Biswas@ACF.hhs.gov>; Davis, Gregory (ACF) <Gregory.Davis@acf.hhs.gov>; Holt, Lydia (ACF) <Lydia.Holt@acf.hhs.gov>; Viola, Sarah (ACF) <Sarah.Viola@acf.hhs.gov>
Subject: FW: DOL Environmental Review
Importance: High

Hi Tricia,

Please see below in regards to the report/pictures taken by DOL. It seems that they will not only need to post the information onsite but that they will also write a publication for the newspaper/online on Tuesday. **Please let us know what can be done and what DOL says.**

Tricia/Toby/others, do we any authority to prevent DOL from posting on site? Can we request DOL to share the report prior to posting online/newspaper so that ORR media/Lydia can prepare?

Thank you,

Tania Irizarry
Senior Project Officer, COR & Monitoring Lead
Division of Unaccompanied Children Operations (DUCO)
Office of Refugee Resettlement
Mary E. Switzer Building
330 C ST SW
Room 5012B
Washington DC 20201
Office: 202-690-7995
Cell: (b)(6)

-----Original Message-----

From: (b)(6)@brookstoneesd.com
Sent: Friday, November 30, 2018 2:04 PM
To: Irizarry, Tania (ACF) <Tania.Irizarry@ACF.hhs.gov>; Tyrell, Stacy (ACF) <Stacy.Tyrell@acf.hhs.gov>; Acevedo, Sathya (ACF) <Sathya.Acevedo@acf.hhs.gov>; Crespo, Hilda (ACF) <Hilda.Crespo@ACF.hhs.gov>
Subject: DOL Environmental Review

Hi Tania,

Today (b)(6) of Parsons reached out to me. She was hired by DOL to prepare the Environmental Impact Report on Homestead for potential transfer of the property.

(b)(5)



Please advise how we should handle this.

Thanks! Erin

Sent from my iPhone